UNIVERSITY OF HOUSTON – VICTORIA

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The .html version will contain updates throughout the academic year that reflect university and legislative changes which may affect current admission requirements, tuition and fees, financial aid rules, and/or university policies.

The University reserves the right to make changes without notice as necessitated by university or legislative action.

Educational Standards – Accreditation

UH-Victoria is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, GA 30033-4097; Telephone 404-679-4501) to award bachelor's and master's degrees.

Policy on Equal Educational and Employment Opportunity

It is the policy of the University of Houston-Victoria to ensure equal opportunity in all its educational programs and all terms and conditions of employment without regard to race, color, national origin, religion, sex, age, handicap, or veteran status.

Table of Contents

ACADEMIC CALENDAR 5

CAMPUS MAPS 8

ABOUT UH-VICTORIA 9

Administration 9

UH System Board of Regents 9
UH System Administration 9
UHV Administration/Academic Administrators 9
UHV President's Regional Advisory Board 10
UHV Faculty Roster 10
UHV Faculty/Provost Emeriti 17
UHV Academic Department Chairs/Associate Deans/Program Coordinators 18
UHV Student and Academic Services 18
UHV Athletics Program 18
UHV Librarians 19

General Information 20

Mission 20
History 20
Accreditation 21
Alumni Relations 21
Athletics 22
Building and Office Hours 22
Campus Safety and Security 22
Community College Partners 23
Complaint Resolution 23
Key Facts 23
Location & Facilities 23
Outreach and Partnerships 24
Teaching Centers 24

Student Support Units 25

Career Services 25
Housing and Residence Life 26
Library 27
Student Life and Services 28
Student Success Center 32
Technology Services 34

ADMISSIONS 36

General Admission/Application Information 36
Application 36
Distance Education/Out-of-State Authority 37
Deadlines 37
English Proficiency 37
Immunization Requirements 38
Readmission of Former Undergraduate Students 39
Transcripts 39
Program Plans 41
Undergraduate Student Admission 44
Admissions Requirements 44
Freshman 44
Transfer 44
UH System Student Pathways 45
Transient (Visiting) Students 45
Admission Appeals 45
Texas Success Initiative (TSI) 46
What to Submit 50
Academic Fresh Start 51
Post-Baccalaureate Student Admission 51
Temporary Graduate 52
Graduate Student Admission 53
Admission/Other Requirements 53
Transient (Visiting) Graduate Students 53
Readmission of Former Graduate Students 54
GMAT Waiver Information 54
Graduate Admissions Index 54
Test Scores 55
What to Submit 56
International Student Admissions 56
Admissions/Other Requirements 56
Deadlines 57
Full-Course Load Requirements 57
What to Submit 57
Residence Status 59

BILLING AND FINANCIAL INFORMATION 61

Tuition and Fees 61
Schedule of Charges 63
Payment Information 65
Refund Information 68
Billing and Financial General Information 71

FINANCIAL AID 73

Applying for Financial Aid 73
Financial Aid Process 73
Veteran's Benefits 75
Disbursement of Financial Aid 76
Financial Aid Satisfactory Academic Progress 78
Return of Title IV Funds 81

REGISTRATION AND STUDENT RECORDS 85

Registration Information 85
General Registration Information 85
Cancellation of Registration 85
Class Schedule 85
Class Membership/Attendance 85
Discontinued Classes 86
Section Changes-Add/Drop 86
Course Prerequisites 86
Graduation 86
Auditing a Course 86
Student Records / FERPA 86
Maintenance of Records 94

Change of Address 94
Change of Plan (Major) 94
Change of Name 94
Final Grade Reports 95
UHV Transcripts 95
Transfer Credit / Credit by Exam 95
Undergraduate Transfer Credit 95
Vocational and Technical Courses 96
Credit from International Institutions 97
Community College Regulations 97
Correspondence Courses 97
Dual Credit 97
Experiential Learning 97
Credit by Examination 97
College Level Examination Program (CLEP) .. 98
Advanced Placement Examination (AP) 99
International Baccalaureate Diploma (IBD) 100
Dantes Standardized Subject Test (DSST) .. 100
Evaluation of Transfer Work 101
Resolution of Transfer Disputes for Lower Division Courses 101
Graduate Transfer Credit 102

ACADEMIC STANDARDS & POLICIES 103
Academic Advising 103
Academic Honesty 103
Academic Notice, Probation, Suspension (Undergraduate Students) 103
Class Attendance 105
Absences Due to Religious Holidays 105
Course Load 106
Maximum Course Load 106
Dean's List 106
Degree Plan 107
Drops and Withdrawals 107
Grading System 109
Explanation of Grades 109
Change of Final Grade 110
Grade Point Average 110
Graduate Assistants 110
Graduation Information 111
Graduation Under a Particular Catalog 111
Application for Graduation 112
Graduation with Honors 112
Posthumous Degrees 113
Independent Studies 113
President's List 113
Student Career and Classification 113
Timely Degree Completion 114
Undergraduate 6-Drop Limit 114
Undergraduate Enrollment Cap 116
Undergraduate Enrollment Course Cap 116
45 Hours to Undergraduate Major Policy 116
Reverse Articulation 117
University Degree Requirements 118
General Requirements for a Bachelor's Degree 118
Core Curriculum 119
Double Majors 123
Additional Bachelor's Degrees 123
General Requirements for a Master's Degree 124
Planning the Graduate Program 124
Applicable Graduate Credit 124
Second Master's Degree 124
Level of Credit 124
Continuing Graduate Study Beyond the Master's Level 124
Time Limitation 125
Termination of Enrollment 125
Graduate Program Semester Hour Requirements 125
Application for Candidacy 125
Academic Standards for Graduate Studies 125
Academic Honesty 126
Thesis 126

ACADEMIC UNITS 128
School of Arts and Sciences 128
Mission 128
Plans and Degrees Offered 129
Degree in Three (Dn3) 130
Academic Minors 130
Undergraduate Program Degrees 133
Applied Arts & Sciences (B.A.A.S.) 133
Degree Requirements for the B.A. and B.S. . 145
Biology (B.S.) 146
Communication (B.A./B.S.) 149
Communication Design (B.A.) 151
Computer Science (B.S.) 153
Criminal Justice (B.S.) 158
Humanities (B.A.) 160
Mathematical Sciences (B.A./B.S.) 163
Political Science (B.S.) 165
Psychology (B.A./B.S.) 167
Spanish (B.A.) 169
Graduate Program Degrees 171
Biomedical Sciences-Professional Science (M.S.) 171
Computer Information Systems (M.S.) 173
Computer Science (M.S.) 176
Creative Writing (M.F.A.) 178
Forensic Psychology (M.A.) 180
Interdisciplinary Studies (M.A.I.S.) 182
Psychology (M.A.) 183
Publishing (M.S.) 186
American Book Review 187
CentroVictoria 188
Society for Critical Exchange 189
Symploke 191

School of Business Administration 192
Mission 192
AACSB Accreditation..... 192
Plans and Degrees Offered 193
Undergraduate Program Degrees 193
Business Administration (B.B.A.)..... 193
Minor in Computer Information Systems 198
Graduate Program Degrees..... 199
Strategic M.B.A. 200
Fourth Year Bridge Strategic M.B.A. 202
Global M.B.A. 204
Fourth Year Bridge Global M.B.A. 206
Economic Development and Entrepreneurship (M.S.) 208
Requirements for Admission to Graduate Business Programs..... 210

School of Education & Human Development . 212
Mission 212
Plans and Degrees Offered 213
Certification and Supplements Offered..... 214
Educator Preparation Office..... 215
TExES Academy..... 216
Undergraduate Program Degrees 217
Health Studies (B.S.)..... 217
Interdisciplinary Studies (B.S.I.S)..... 219
Early Childhood-Grade 6 Generalist Certifications 220
Grades 4-8 Generalist Certifications 224
Secondary Education Teacher Certification Programs 227
Teacher Certification 232
Student Teaching Standards and Admissions.... 233
Post-baccalaureate Certification Plans..... 236
V.O.I.C.E.-Victoria Online Initial Certification for Educators 237
Internship..... 238
Graduate Program Degrees..... 239
Educational Leadership, Administration and Supervision (M.Ed.) 241
Administration & Supervision (General Leadership) (M.Ed.)..... 242
Adult and Higher Education (M.Ed.) 243
Counseling (M.Ed.)..... 246
Curriculum & Instruction (M.Ed.)..... 251
Special Education (M.Ed.) 255
Graduate Certifications 258

School of Nursing..... 261
Mission 261
Plans and Degrees Offered 261
Deadlines..... 262
Clinical Requirements for All Nursing Students. 262
Undergraduate Program Degrees 264
Nursing (B.S.N.)..... 264
Nursing – R.N. to B.S.N. (B.S.N.)..... 265
Nursing – Second Degree (B.S.N.) 268
Graduate Program Degrees..... 271
Nursing (M.S.N.)..... 271
Graduation and Pinning Ceremony 275

TEXAS COMMON COURSE NUMBERING SYSTEM 277
UHV COURSE DESCRIPTIONS 279
Course Numbering System 279
Course Punctuations..... 280
Undergraduate Course Listings 280
Graduate Course Listings..... 332

UHV TELEPHONE / FAX / WEB DIRECTORY 372

INDEX 375

Academic Calendar

Please see online course schedules for details regarding registration.

Fall – Regular Term –2014

(August 25 – December 12, 2014)

August	25	First Class Day. Monday.
September	1	Labor Day Holiday. Monday.
September	10	Last Day to Drop a Course or Withdraw Without Receiving a Grade. Wednesday.
September	19	Last Day for Filing Application for Fall Graduation. Friday.
October	31	Last Day to Drop a Course or Withdraw with a grade of "W" for the Fall regular term. Friday.
November	3	Deadline for Submitting Final Draft of Thesis to the Committee for Fall Graduation. Monday.
November	26-29	Thanksgiving Holidays. Wednesday through Saturday.
December	6-12	Final Examination Period. Saturday through Friday.
December	12	Official Closing of Fall Semester. Friday.
December	12	Deadline for Submission of Original and Three Copies of Approved Thesis for Binding. Friday.
December	13	Commencement Ceremony. Visit UHV website (www.uhv.edu/Graduation) for more information. Saturday.
December	19	Fall Regular Term Grades Available through Self-Service. Friday.

Fall 8-Week Sessions 2014

(8-Week 1: August 25 – October 17, 2014)
(8-Week 2: October 20 – December 12, 2014)

8-Week 1 Session: August 25 – October 17, 2014

August	25	First Class Day. Monday.
September	1	Labor Day Holiday. Monday.
September	2	Last Day to Drop a Course or Withdraw without Receiving a Grade for Fall 8-Wk.1. Tuesday.
September	29	Last Day to Drop a Course or Withdraw with a grade of "W" for Fall 8-Wk. 1. Monday.
Arranged by Instructor		Final Exam Period for Fall 8-Wk 1.
October	17	Official Closing of Fall 8-Wk 1. Friday.
October	24	Fall 8-Wk 1 Grades Available through Self-Service. Friday.

8-Week 2 Session: October 20 – December 12, 2014

October	20	First Class Day. Monday.
October	27	Last Day to Drop a Course or Withdraw without a grade for Fall 8-Wk 2. Monday.
November	21	Last Day to Drop a Course or Withdraw with a grade of "W" for Fall 8-Wk 2. Friday.
November	26-29	Thanksgiving Holidays. Wednesday through Saturday.
Arranged by Instructor		Final Exam Period for Fall 8-Wk 2.
December	12	Official Closing of Fall 8-Wk 2. Friday.
December	19	Fall 8-Wk 2 Grades Available through Self-Service. Friday.

Spring – Regular Term 2015

(January 20 – May 15, 2015)

January	19	Martin Luther King, Jr. Holiday. Monday.
January	20	First Class Day. Tuesday.
February	4	Last Day to Drop a Course or Withdraw Without Receiving a Grade. Wednesday.
February	13	Last Day for Filing Application for Spring Graduation. Friday.
March	16-21	Spring Break. Monday through Saturday.
March	20	Spring Holiday (UHV Closed). Friday.
April	1	Deadline for Submitting Final Draft of Thesis to the Committee for Spring Graduation. Wednesday.
April	6	Last Day to Drop a Course or Withdraw with a grade of "W" for the Spring regular term. Monday.
May	9-15	Final Examination Period. Saturday through Friday.
May	15	Official Closing of Spring Regular Term. Friday.
May	15	Deadline for Submission of Original and Three Copies of Approved Thesis for Binding. Friday.
May	16	Commencement Ceremony. Visit UHV website (www.uhv.edu/Graduation) for more information. Saturday.
May	22	Spring Regular Term Grades Available through Self-Service. Friday.

Spring 8-Week Sessions 2015

(8-Week 1 Session: January 20 – March 13, 2015)
(8-Week 2 Session: March 23 – May 15, 2015)

8-Wk 1 Session: January 20 – March 13, 2015

January	19	Martin Luther King, Jr. Holiday. Monday.
January	20	First Class Day. Tuesday.
January	27	Last Day to Drop a Course or Withdraw Without Receiving a Grade for Spring 8-Wk 1. Tuesday.
February	13	Last Day for Filing Application for Spring Graduation. Friday.
February	23	Last Day to Drop a Course or Withdraw with a grade of "W" for Spring 8-Wk 1. Monday.
Arranged by Instructor		Final Exam Period for Spring 8-Wk 1.
March	13	Official Closing of Spring 8-Wk 1 Session. Friday.
March	19	Spring 8-Wk 1 Grades Available through Self-Service. Thursday.
March	20	Spring Holiday (UHV Closed). Friday.

8-Wk 2 Session: March 23 – May 15, 2015

March	23	First Class Day. Monday.
March	30	Last Day to Drop a Course or Withdraw Without Receiving a Grade for Spring 8-Wk 2. Monday.
April	27	Last Day to Drop a Course or Withdraw with a grade of "W" for Spring 8-Wk 2. Monday.
Arranged by Instructor		Final Exam Period for Spring 8-Wk 2.
May	15	Official Closing of Spring 8-Wk 2 Session. Friday.
May	22	Spring 8-Wk 2 Session Grades Available through Self-Service. Friday.

First Summer ("5W1") Session 2015

(5-Week 1 Session: June 1 – July 1, 2015)

June	1	First Class Day. Monday.
June	4	Last Day to Drop a Course or Withdraw Without Receiving a Grade for 5-Wk 1 Session. Thursday.
June	12	Last Day for Filing Application for Summer Graduation. Friday.
June	22	Last day to Drop a Course or Withdraw with a grade of "W" for 5-Wk 1 Session. Monday.
July	1	Deadline for Submitting Final Draft of Thesis to the Committee for Summer Graduation. Wednesday.
July	1	Final Examination Period for 5-Wk 1 Session. Wednesday.
July	1	Official Closing of the 5-Wk 1 Session. Wednesday.
July	3	Independence Day Holiday. Friday
July	10	5-Wk 1 Session Grades Available through Self-Service. Friday.

Second Summer ("5W2") Session 2015

(5-Week 2 Session: July 6 – August 5, 2015)

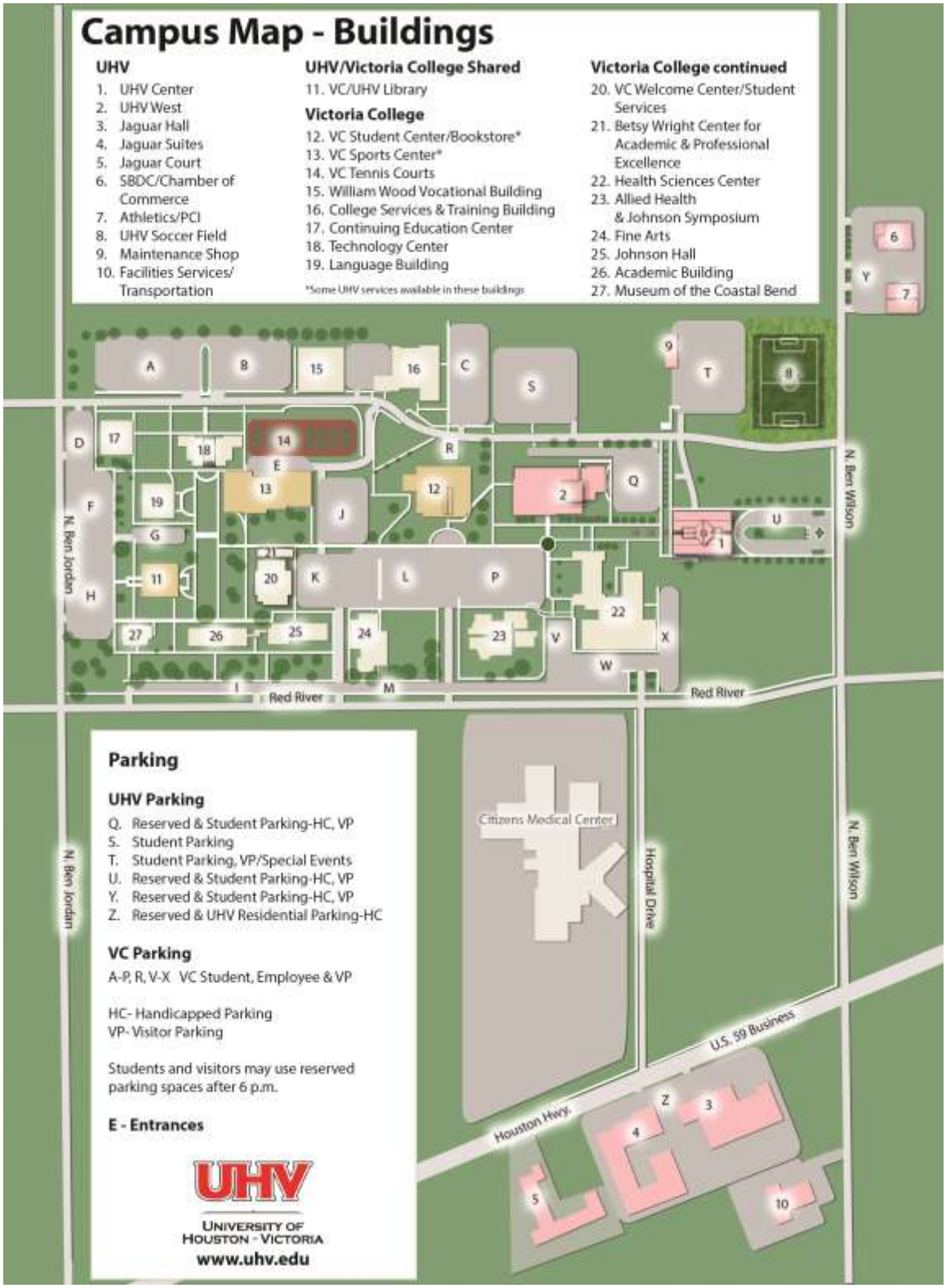
July	3	Independence Day Holiday. Friday.
July	6	First Class Day. Monday.
July	9	Last Day to Drop a Course or Withdraw Without Receiving a Grade for 5-Wk 2 Session. Thursday.
July	24	Last Day to Drop a Course or Withdraw with a grade of "W" for 5-Wk 2 Session. Friday.
August	5	Deadline for Submission of Original and Three Copies of Approved Thesis for Binding. Wednesday .
August	5	Final Examination Period for 5-Wk 2 Session. Wednesday.
August	5	Official Closing of 5-Wk 2 Session. Wednesday.
August	12	5-Wk 2 Session Grades Available through Self-Service. Wednesday.

10-Week Summer ("Regular") Session 2015

(Regular Session: June 1 – August 5, 2015)

June	1	First Class Day. Monday.
June	4	Last Day to Drop a Course or Withdraw Without Receiving a Grade for Regular 10-Wk Session. Thursday.
June	12	Last Day for Filing Application for Summer Graduation. Friday.
July	1	Deadline for Submitting Final Draft of Thesis to the Committee for Summer Graduation. Wednesday.
July	3	Independence Day Holiday. Friday.
July	10	Last day to Drop a Course or Withdraw with a grade of "W" for the Regular 10-Wk Session. Friday.
August	4-5	Final Examination Period for Regular 10-Wk Session Tuesday and Wednesday.
August	5	Official Closing of the Regular 10-Wk Session. Wednesday.
August	5	Deadline for Submitting of Original and Three Copies of Approved Thesis for Binding. Wednesday.
August	12	Summer Regular 10-Wk Session Grades Available through Self-Service. Wednesday.

The University of Houston – Victoria



About University of Houston-Victoria

University of Houston – Victoria
3007 N. Ben Wilson, Victoria, TX 77901
(361)-570-4848 or 877-970-4848
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Administration

University of Houston System – Board of Regents

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Tilman J. Fertitta, *Vice-Chair*	Term Expires: 8/31/2015
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Durga D. Agrawal	Term Expires: 8/31/2019
Spencer D. Armour, III	Term Expires: 8/31/2017
Beth Madison	Term Expires: 8/31/2015
Paula M. Mendoza	Term Expires: 8/31/2019
Peter K. Taaffe	Term Expires: 8/31/2019
Roger F. Welder	Term Expires: 8/31/2017
Asit R. Shah, *Student Regent*	Term Expires: 5/31/2015

University of Houston System – Administration

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Richard Walker	Vice Chancellor for Student Affairs and Enrollment
Darrin Hall	Executive Director for Governmental Relations

University of Houston – Victoria

Administration

R. Vic Morgan, Ph.D.	Interim President
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Wayne B. Beran, M.B.A., C.P.A.	Vice President for Administration and Finance
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Jay Lambert, Ed.D.	Associate Vice President for Student Affairs

Academic Administrators

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Farhang Niroomand, Ph.D.	Dean, School of Business Administration
Freddie W. Litton, Ed.D.	Dean , School of Education and Human Development
Kathryn M. Tart, Ed.D.	Dean, School of Nursing

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Ron Hyde
Thomas Lane Keller
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Janis Scott
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Richard Weber
Keith Williams

Non-voting Members:

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R. Vic Morgan
Morgan Dunn O'Connor
Kay Kerr Walker
Roger Welder

2014-2015 Faculty Roster

Vera A. Adamchik — **Associate Professor of Economics/Quantitative Methods**
B.S., Gomel State University, Belarus; M.S., Ph.D., Lehigh University.

Alexandre Aidov — **Assistant Professor of Finance**
B.S., Florida State University; M.S., Florida International University.

John Keith Akins — **Associate Professor of Criminal Justice**
B.A., Florida State University; M.A., University of Florida; Ph.D., University of Florida.

Charles Alexander — **Lecturer of Communications/Designer in Residence**
B.A., Stanford University; M.A., University of Wisconsin-Madison

Omar Al-Nasser — **Assistant Clinical Professor of Finance**
B.B.A., Yarmouk University; M.B.A., University of Houston-Victoria; Ph.D., University of Texas-Pan American.

Linda L. Autry — **Assistant Professor of Counseling Education**
B.S., Howard Payne University; M.Ed., Tarleton State University; Ph.D., Texas A&M – Corpus Christi.

Katherine Bacon — **Assistant Professor of Counseling Education**
B.A., Creighton University; M.A., University of Nebraska at Omaha; Ph.D., Sam Houston State University.

Andrew Baerg — **Associate Professor of Communication**
B.A., M.A., University of British Columbia; Ph.D., University of Iowa.

Moira Baldwin — **Assistant Professor of Science Education**
B.S., The Catholic University of America; M.S., Ph.D., Texas A&M University; Ph.D., Texas A&M University.

Amy Barnhill — **Associate Professor of Curriculum & Instruction /Reading**
B.A., University of Iowa; M.A., University of Missouri; Ph.D., University of Missouri.

Lisette Barton — **Assistant Professor of Nursing**
B.S.N., Baylor University; M.S.N., Houston Baptist University; Ph.D., Texas Woman's University.

Justin Bell — **Assistant Professor of Philosophy**
B.A., Texas State University San Marcos; M.A., Ph.D., Southern Illinois University Carbondale.

Joseph Ben-Ur	**Professor of Marketing** B.A., M.B.A., Hebrew University of Jerusalem; Ph.D., University of Illinois at Champaign-Urbana.
Esperanza Camargo Bernal	**Assistant Professor of Criminal Justice** B.A., Universidad INCCA de Colombia; M.A., Pontificia Universidad Javeriana; M.S., Ph.D., University of Nebraska at Omaha.
Jeffrey Blodgett	**Professor of Management** B.S., University of Illinois; M.B.A., Illinois State University, Ph.D., Indiana University.
Ginger Blomstrom	**Assistant Clinical Professor of Nursing** B.S.N., University of Texas Medical Branch at Galveston; M.S.N., University of Texas at Houston; Ph.D., University of Texas Medical Branch at Galveston.
Rickie Jo Bonner	**Assistant Clinical Professor of Nursing** A.N., Victoria College; B.S.N., Regis University; M.S.N., Regis University; Ph.D., Regis University.
Jennifer Boswell	**Assistant Professor of Counseling** B.A., University of North Texas; M.S., Texas Woman's University; Ph.D., Sam Houston State University.
Bradley Button	**Assistant Professor of Physics** B.S., University of Illinois; M.S., Southern Illinois University; Ph.D., University of Iowa.
Paul Carlson	**Professor of Education/Special Education/Anthropology** B. A., Bethel College; M.Ed., Ed.D., University of Massachusetts; Ph.D., Ohio State University.
Sandra Carter	**Lecturer of Communications** B.A., B. S., M.F.A., Ph.D., University of Texas at Austin
Jeffrey Cass	**Provost and Vice President for Academic Affairs and Professor of English** B.A., University of Dallas; M.A., Ph.D., University of California at San Diego.
Phillip Castille	**Professor of English** B.A., Tulane University; M.A., University of North Carolina at Chapel Hill; Ph.D., Tulane University.
Li Chao	**Professor of Mathematics and Computer Science** M.S., University of Wyoming.
Olga Chapa	**Assistant Professor of Management** B.B.A., M.B.A., Ph.D., University of Texas-Pan American.
Maria Chavarria	**Lecturer of Spanish** B.B.A., Universidad Autonoma del Estado de Morales; M.A., University of Southern Mississippi.
Armando Chavez-Rivera	**Assistant Professor of Spanish** B.A., University of Havana, Cuba; M.A., National University of La Plata, Argentina; Ph.D., University of Arizona
Chien-Ping Chen	**Associate Professor of Economics** B.A., National Taiwan University; M.A., Ph.D., University of Houston.
Wei-Chih Chiang	**Assistant Professor of Accounting** B.S., National TsingHua University; M.B.A., Wayland Baptist University; M.S., University of Texas at Dallas; Ph.D., Louisiana Tech University
Teresa LeSage Clements	**Associate Professor of Curriculum & Instruction/Science** B.S., California State University – Long Beach; M.S., Ed.D., Texas A&M University – Commerce.
Peggy A. Cloninger	**Associate Professor of Management** B.E.E., M.S.E.E., Georgia Institute of Technology; Ph.D., Georgia State University.

Jingjing Cui	**Lecturer of Chemistry** B.E. in Bioengineering, China Pharmaceutical University; Ph.D., Mississippi State University.
Meledath Damodaran	**Professor of Computer Science and Mathematics** B.Sc., Kerala University, N.S.S. College; M.Sc., Indian Institute of Technology; M.S., Ph.D., Purdue University.
Xiaobo Dong	**Assistant Professor of Accounting** B.B.A., Peking University; M.S., State University of New York at Albany; Ph.D., Arizona State University.
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Horace L. Fairlamb	**Professor of Humanities/Interdisciplinary Studies** B.A., Princeton University; M.A., The Breadloaf School; Ph.D., The Johns Hopkins University.
Ehsan Fakharizadi	**Assistant Professor of Management** B.S., M.B.A., Sharif University of Technology, Tehran, Iran; Ph.D., Drexel University.
Steve Ferguson	**Executive in Residence** B.A., The Citadel; M.S., Tarleton State University/Central Texas; Ph.D., University of Washington.
Roy Lee Foley	**Professor of Education** B.S., Illinois State University; M.A., Southern Illinois University; M.B.A., Fordham University; Ph.D., Michigan State University.
Jill E. Fox	**Professor of Early Childhood Education** B.S., Western Kentucky University; M.Ed., Texas Woman's University; Ph.D., University of North Texas
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Dagoberto Gilb	**Professor of Latino Studies** B.A., M.A., University of California
Yong U. Glasure	**Professor of Economics** B.A., M.A., University of California-Santa Barbara; Ph.D., Florida State University.
Craig Goodman	**Assistant Professor of Political Science** B.A., Indiana University; M.A., Marquette University; Ph.D., University of Houston.
Richard S. Gunasekera	**Professor of Biomedical Science/Biology and Biochemistry** B.S., Baylor University; M.S. (Chemistry), University of Houston-Clear Lake; M.S. (Biomedical Studies), Ph.D., Baylor University.

Hongya Guo	**Assistant Professor of Computer Science** B.S., Nankai University, China; M.S., Nankai University, China; M.S., Texas Christian University; M.S., University of Florida; Ph.D., University of Florida.
Judith Hafner	**Assistant Clinical Professor of Nursing** B.S.N., University of Tulsa; M.S.N., Texas Woman's University
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Trina Hall	**Assistant Professor of Psychology** B.A., University of California - Riverside; M.S., California State University – Los Angeles; Ph.D., The University of Alabama.
Paul Hamilton	**Assistant Clinical Professor of Psychology** B.S., Texas A&I University-Kingsville; M.A. University of Houston; Ph.D., Fielding Institute.
Rick Harrington	**Professor of Psychology** B.A., University of Texas at Austin; Ph.D., University of Texas at Arlington.
Robert (Robby) D. Hawkins	**Associate Professor of Criminal Justice** B.A., M.S., University of Louisville; Ph.D., Sam Houston State University.
Linda A. Hayes	**Professor of Business Administration/Marketing** B.S., Clarkson University; M.B.A., University of Houston; Ph.D., University of California at Berkeley.
Elise Hendricker	**Assistant Professor of Psychology** B.S., University of Illinois-Champaign; M.A., University of Missouri; Ph.D., University of Missouri.
Kim Herzinger	**Lecturer of English** B.A., Oberlin College; M.A., Ph.D., University of Rochester
James Higgins	**Lecturer of History** B.A., St. Vincent College; M.A., Duquesne University; Ph.D., Lehigh University
Jerry Hu	**Lecturer of Mathematics** B.S., Fudan University, China; M.S., Ph.D., University of Illinois.
Shengsheng Huang	**Assistant Professor of Management** B.Ec., M. Phil., Nanjing University, China
Daniel P. Jaeckle	**Professor of Humanities/English** B.A., Concordia Senior College; M.A., State University College of New York at New Paltz; Ph.D., Purdue University.
John Kagochi	**Assistant Professor of Economic Development** B.A., Egerton University; M.S., Tuskegee University; M.S., Auburn University; Ph.D., Auburn University.
Rachana Kalelkar	**Assistant Professor of Accounting** B.S., M.S., University of Mumbai; Ph.D., University of Texas at San Antonio.
Terry Kirk	**Associate Clinical Professor of Nursing** A.A.S., El Centro College; B.S.N., University of the State of New York; M.S.N., University of Texas Medical Branch at Galveston; Ed.D., Nova Southeastern University.
Carol L. Klages	**Associate Professor of Curriculum & Instruction/Social Studies** B.A., Texas Lutheran College; M.Ed., University of Houston-Victoria; Ph.D., University of Texas at Austin.
Yingxu Kuang	**Assistant Professor of Accounting** B.E., Central South University-China; M.A., Hunan University; M.B.A., D.B.A., Louisiana Tech University.

Mary Lasater — **Assistant Professor of Curriculum & Instruction**
B.F.A., University of Texas-Austin; M.Ed., University of Houston-Victoria; Ph.D., University of Houston.

Yong G. Lee — **Associate Professor of Accounting**
B.A., Chonnam National University, Korea; M.B.A., Texas Tech University; Ph.D., Georgia State University.

Elsa Soto Leggett — **Associate Professor of Counseling Education**
B.S., Texas Southern University; M.S., Texas A&M University - Corpus Christi; Ph.D., Texas A&M University - Corpus Christi.

Lee Anne Lightfoot — **Assistant Clinical Professor of Nursing**
B.S.N., Alfred University; M.S., Texas Woman's University.

Hsin-Hui Lin — **Associate Professor of Curriculum & Instruction**
B.A., Fu-Jen Catholic University, Taiwan; M.S., Utah State University; Ph.D., University of Wisconsin-Madison.

Freddie Litton — **Professor of Special Education**
B.S., Northwestern State University; M.Ed., Northwestern State University; Ed.D., University of Northern Colorado.

Carmen Liutec — **Assistant Professor of Marketing**
B.A., M.S., Academy of Economic Studies, Bucharest, Romania; M.S., University of Rochester; Ph.D., C. T. Bauer College of Business, University of Houston.

Donald A. Loffredo — **Professor of Psychology**
B.A., University of Rhode Island; M.A., Rhode Island College; Ed.D., University of Houston.

Diana Lopez — **Assistant Professor of English**
A.A.S., Del Mar College; B.A., St. Mary's University; M.F.A., Southwest Texas State University

Beverly Lowry — **Writer-in-Residence**
B.A., Memphis State University.

June Lu — **Professor of Management** B.A., Zhejiang University, China; M.E., Ed.D., University of Georgia.

Rachel Martinez — **Associate Professor of Special Education**
B.A. Ed., University of Texas at San Antonio; M.Ed., Texas Tech University; Ed.D., Texas Tech University.

Jesica McCue — **Lecturer of Biology**
B.S., Texas A&M; Ph.D., Colorado State University

Sandra Scott McNeely — **Assistant Clinical Professor of Nursing**
B.S.N., Baylor University; M.S.N., University of Texas Health Science Center at Houston.

Massoud Metghalchi — **Professor of Finance**
B.S., Institute National Des Sciences Appliquees; M.B.A., Oklahoma City University; Ph.D., Oklahoma State University.

Kaveh Moghaddam — **Assistant Professor of Management**
B.S., M.B.A., Sharif University of Technology, Tehran, Iran; Ph.D., Old Dominion University.

Mary K. Natividad — **Professor of Education/Counseling**
B.S., University of Wisconsin-Madison; M.S., Ed.D., Northern Illinois University.

Yixi Ning — **Associate Professor of Finance**
B.E., M.S., Tsinghua University, China; Ph.D., Southern Illinois University Carbondale.

Farhang Niroomand — **Professor of Economics**
B.A., National University of Iran; M.A., Ph.D., Michigan State University.

Vivian H. Nowazek	**Assistant Clinical Professor of Nursing** B.S.N., University of Manitoba; M.S.N., M.P.H., F.N.P., Ph.D., University of Texas Health Science Center at Houston.
Amjad Nusayr	**Lecturer of Computer Sciences** B.Sc., Jordan University of Science & Technology; M.Sc., New York Institute of Technology, Jordan.
Joann S. Olson	**Assistant Professor of Adult & Higher Education** B.S., Michigan State University; M.A., Wheaton College, Wheaton, IL; Ph.D., The Pennsylvania State University, Pennsylvania.
A.J. Ortega	**Lecturer of English** B.S., University of Texas at El Paso; M.S., Texas State University
Jennifer Ortiz-Garza	**Lecturer** B.A., Texas A&M University-Kingsville; M.A., University of Houston-Victoria.
Jang-Woo Park	**Lecturer of Math** B.S., Korea University, Korea; M.S., University of Wisconsin, Madison; Ph.D., Clemson University.
Barba L. Patton	**Associate Professor of Curriculum and Instruction/Mathematics** B.S.Ed., M.Ed., University of Houston-Victoria; Ed.D., University of Houston.
Catherine A. Perz	**Associate Professor of Psychology** B.A., California State University; M.A., Ph.D., University of Houston.
Marie Stern Plemons	**Professor of Education/Early Childhood** B.A., Texas Lutheran University; M.Ed., University of Houston-Victoria; Ed.D., University of Houston.
Diane E. Prince	**Professor of Education** B.S., M.A., Stephen F. Austin State University; Ed.D., University of Houston.
Yan Qin	**Assistant Professor of Management** B.S., Fudan University; Shanghai, China; Ph.D., University of Florida
Michele Quinonez	**Assistant Professor of Criminal Justice** B.A., University of Texas; M.S., Ph.D., Texas State University.
Jeffrey P. Radighieri	**Assistant Professor of Marketing** B.B.A., Texas A&M University; M.B.A., The University of Montana.
Nagarajan Ramamoorthy	**Professor of Management** B.A., M.A., University of Madras, India; M.B.A., Xavier Labor Relations Institute, India; Ph.D., University of Maryland.
Rupak Rauniar	**Assistant Associate Professor of Management** B.E., Birla Institute of Technology; M.B.A., Ph.d., University of Toledo.
Saba Syed Razvi	**Lecturer of English** B.A., Creighton University; M.A., University of Texas at Austin; M.A., Ph.D., University of Southern California-Los Angeles.
Kathleen Reeve	**Clinical Professor of Nursing** B.S.N., M.S.N., A.N.P., Dr.PH, University of Texas Health Science Center at Houston; F.N.P., Prairie View A&M University.
Luh-Yu Ren	**Associate Professor of Business Administration/Management** B.S., M.S., National Central University at Taiwan; M.A., State University of New York at Buffalo; Ph.D., Texas Tech University.
Lawrence Rossow	**Professor of Education** B.A., M.A., West Virginia University; Ph.D., Syracuse University.

Elina Saeki	**Assistant Professor** B.A., California State University; M.Ed., University of California, Santa Barbara.
Ronald J. Salazar	**Associate Professor of Management** M.B.A., Southwest Texas State University; Ph.D., University of Texas at Austin.
Jeffrey Sartain	**Assistant Professor of English** B.A., University of Illinois; M.A., Illinois State University; Ph.D., Indiana University.
Kyle Schlesinger	**Assistant Associate Professor of Communication** B.A., Goddard College; M.A., Ph.D., University of Buffalo.
Cynthia D. Schnebly	**Associate Professor of Humanities/English** B.A., Hendrix College; M.A., University of Tennessee; Ph.D., Texas A&M University.
Patricia Schrader	**Assistant Clinical Professor** B.S.N., Baylor University; M.S.N., University of Texas.
Mai Abo Shakra	**Half-Time Lecturer of Computer Science** M.S., New Mexico State University; B.S., Jordan University of Science and Technology, Jordan.
Barjinder Singh	**Assistant Professor of History** B.B.A., Appejay College, India; M.B.A., Guru Nanek Dev University, India; Ph.D., University of Wisconsin-Milwaukee.
Harold L. Smith	**Professor of Humanities/History** B.A., University of Northern Iowa; M.A., Ph.D., University of Iowa.
Dmitri Sobolev	**Assistant Professor of Biology** B.S., Yaroslavl State University; Ph.D., University of Alabama.
Stephanie Thomas Solansky	**Associate Professor of Management** B.A., Texas Lutheran University; Ph.D. University of Texas at San Antonio.
Siva G. Somasundaram	**Professor of Biology** B.S., M.S., Ph.D., Madurai Kamaraj University.
John C. Stansell	**Professor of Reading** B.S., Texas College of Arts and Industries; M.Ed., University of Houston; Ed.D., Indiana University.
Donna Stringer	**Assistant Professor of Business/Management** B.B.A., M.A., University of Houston-Clear Lake; M.A. University of Alabama; Ph.D., University of Texas at Arlington.
David F. Summers	**Associate Professor of Organizational Behavior Management** B.S.E.E., Texas Tech University; M.B.A., West Texas A&M University; Ph.D., University of North Texas.
Ziad Swaidan	**Professor of Marketing** B.Sc., M.E. Technical University; M.P.A., West Texas A&M University; Ph.D., University of Mississippi.
Kathryn Tart	**Professor of Nursing** B.A. Nursing, Luther College; M.S.N., University of Texas Health Science Center at San Antonio; Ed.D., University of Houston.
Alireza Tavakkoli	**Assistant Professor of Computer Science** B.S., M.S., Sharif University of Technology; M.S., Ph.D., University of Nevada.
Ricardo V. Teixeira	**Assistant Professor of Math** B.S., M.S., Universidade Federal do Ceara, Brazil; Ph.D., University of Texas.
Beverly Tomek	**Assistant Professor of History** B.A., University of Houston-Victoria; M.S., Southwest Texas State University; Ph.D., University of Houston.
Gino Tozzi, Jr.	**Lecturer of Political Sciences** B.A., Hillsdale College, M.A., Wayne State University.

Shahrzad (Sherry) Vafa — **Assistant Professor of Educational Technology**
B.A., Tehran University, Tehran, Iran; M.A., Azad University, Tehran, Iran; Ph.D., University of Houston.

Sandra D. Vamos — **Associate Professor of Health Studies**
B.P.E., McMaster University; M.S., Canisius College; Ed.S., Ed.D., University of Sarasota

Shainy Varghese — **Assistant Professor of Nursing**
B.S.N., Dr. M.G.R. Medical University, Tamil Nadu; M.S.N., University of Texas Health Science Center, Houston, Ph.D., University of Texas Medical Branch at Galveston.

Sandy S. Venneman — **Professor of Psychology and Biology**
B.A., University of Missouri at Saint Louis; M.S. (Research), Ph.D., Saint Louis University.

Yun Wan — **Associate Professor of Computer Science/Information Systems**
B.E., B.S., University of Science and Technology of China; Ph.D., University of Illinois at Chicago.

Mark Ward — **Assistant Professor of Communications**
B.A., University of Virginia; M.A., Spring Arbor University; Ph.D., Clemson University.

Killian Williams — **Assistant Clinical Professor of Nursing**
B.S.N., Mount Mary College; M.S.N., Prairie View A&M University.

Angela Willis — **Lecturer of Nursing**
B.S.N., University of Alabama in Huntsville; M.S., Texas Woman's University.

Jie Yang — **Professor of Statistics and Quantitative Management**
B.S., M.S., Kunming University of Science and Technology; Ph.D., The Chinese University of Hong Kong.

Jun Yang — **Assistant Professor of Marketing**
B.S., Fudan University; M.A., Hong Kong University; Ph.D., Syracuse University.

Ziyun (Calvin) Yang — **Assistant Professor of Accounting**
B.A., Nanjing University, China; M.Phil., Lingnan University, Hong Kong.

Andria Young — **Associate Professor of Special Education**
B.A., University of South Florida; M.A., University of Texas at El Paso; PhD., University of Houston.

Chun-Sheng Yu — **Associate Professor of Management**
B.A., Zhejiang University; M.B.A., Fudan University, China; D. B.A., Mississippi State University.

Qi Zhu — **Associate Professor of Computer Science**
B.E., Xi'an Jiaotong University, Xi'an, China; M.E., National University of Singapore, Singapore; M.S., Ph.D., University of Central Florida.

Faculty Emeriti

William O. Nesbitt — **Professor Emeritus of Education**
B.S., M.S., Ed.D., University of Texas at Austin.

Robert F. Zawadzki — **Professor Emeritus of Education**
B.S., M.Ed., Ph.D., University of Pittsburgh.

Provost Emeritus

Don N. Smith — **Provost Emeritus**
B.A., Berea College; M.A., Ohio University; Ph.D., University of Michigan.

Academic Department Chairs / Assistant and Associate Deans

Arts and Sciences

Keith Akins	Assistant Dean and Director of Criminal Justice-Graduate Studies
Li Chao	Chair, Science, Technology, and Mathematics (STEM) Division
Rick Harrington	Chair, Social and Behavioral Sciences Division

Business Administration

Jeffrey Blodgett	Associate Dean of Graduate Programs and External Affairs
Peggy Cloninger	Chair, Department of Strategy & Decision Sciences
Xavier Garza-Gomez	Chair, Department of Accounting, Economics & Finance
Stephanie Solansky	Chair, Department of Management & Marketing

Education and Human Development

Jane Devick Fry	Associate Dean

School of Nursing

Kathleen Reeve	Clinical Professor / Johnson Endowed Chair and Associate Dean

Academic Program Coordinators / Managers

School of Education and Human Development

Amy Barnhill	Associate Professor / Coordinator of the Teacher Education Program
Paul Carlson	Professor / Coordinator of Curriculum & Instruction, M.Ed. and VOICE Program
Elsa Soto Leggett	Associate Professor / Coordinator of the Counseling Program
Rachel Martinez	Associate Professor / Coordinator of Special Education
Joann S. Olson	Assistant Professor / Coordinator of Educational Administration/Leadership and Adult and Higher Education

School of Nursing

Sandra Scott McNeely	Assistant Clinical Professor / RN-BSN Manager
Patricia Schrader	Assistant Clinical Professor / Second Degree BSN Manager

Student and Academic Services

Jay Lambert	**Associate Vice President for Student Affairs** A.A.S., Thomas Nelson Community College; B.A., Southern Louisiana University; M.Ed., University of Southern Mississippi; Ed.D., Lamar University.

Athletics Program

Ashley Walyuchow	**Athletics Director**
Terry Puhl	Head Coach, Baseball
Brian Williamson	Head Coach, Men's and Women's Golf
Adrian Rigby	Head Coach, Men's and Women's Soccer
Lindsey Ortiz	Head Coach, Softball

Librarians

Joe F. Dahlstrom	**Senior Director of Libraries** B.Mus., M.L.S., University of Texas at Austin; M.S., Texas A&I University; Ph.D., Texas A&M University.
Sheron K. Barnes	**Special Collections Librarian** B.A., University of Houston-Victoria; M.L.I.S., University of Texas at Austin.
Amanda Breu	**Instruction and Outreach Librarian** B.A., College of Saint Benedict; M.L.I.S., University of Denver.
Gail Crockett	**Head of Technical Services** B.A., University of Idaho; M.L.S., University of Washington.
Jennifer Foster	**Media Librarian (The Victoria College)** B.B.A., University of Houston; M.L.S., Emporia State University.
Karen S. Locher	**Associate Director** B.A., University of Houston-Victoria; M.L.I.S., University of Texas at Austin.
David R. Ticen	**Instruction/Reference Librarian (The Victoria College)** B.A., M.A., M.L.S., University of Washington.
Laurie Neuerburg	**Catalog Librarian** M.S.L.S., University of North Carolina at Chapel Hill; B.A., Iowa State University; B.S., University of Illinois at Urbana-Champaign, 2003
Berika Williams	**Web Services Librarian** B.A., M.L.I.S., University of North Texas.
Lori Williamson	**Access Services Librarian** A.A., Victoria College; B.A., University of Houston-Victoria; M.L.I.S., University of Texas at Austin.

General Information

Mission

The University of Houston-Victoria (UHV) is a dynamic destination university in the Coastal Bend Region of Texas. UHV serves the educational needs, promotes the economic well-being, and advances the quality of life for the university and community through teaching, research, and service excellence.

As a separately accredited university in the University of Houston System, UHV is dedicated to providing students with educational and leadership opportunities that empower them to be successful 21st century professionals and citizens in the global economy. UHV offers undergraduate and graduate degrees in four schools: Arts & Sciences, Business Administration, Education & Human Development, and Nursing. Fully-online programs complement face-to-face programs and allow convenient access for UHV's traditional and non-traditional students. UHV also serves transfer students through articulation agreements with community colleges.

Civic engagement and service learning provide students the opportunity to make meaningful connections between their classroom experiences and their lives in an ever-changing and increasingly complex world. UHV enriches the region by offering economic development, life-long learning, outreach and special events, athletics and cultural experiences for the community.

History

The University of Houston-Victoria, founded as an upper-level, off-campus center in 1973, is one of four separately accredited institutions that comprise the University of Houston System. UHV is the only institution offering bachelor's and master's degree programs within a 100-mile radius of Victoria, Texas.

The original role of UHV was to provide upper-level and graduate programs for students within the Coastal Bend region. In 1978, the university was accredited by the Southern Association of Colleges and Schools. In 1983, Senate Bill 235 was passed by the Texas Legislature establishing the University of Houston-Victoria with permanent status as a degree-granting university. The university was initially organized into three academic schools: School of Arts & Sciences, School of Business Administration, and School of Education. In 2004, the School of Education was renamed the School of Education & Human Development. The School of Nursing was approved in December 2007.

The Victoria campus includes the University West building, which was built in 1992 and purchased from Victoria College five years later. The University Center was completed in March 2000. A 13,000-square-foot addition to University West was completed in February 2004. UHV shares a library with Victoria College.

The university expanded its outreach efforts in 1996 when UHV classes were offered at two UH System teaching centers at Cinco Ranch and Sugar Land in Fort Bend County. The purpose of these collaborations was to expand access to quality higher education courses and programs to residents of Greater Houston. In January 2002, the George Building opened at UH Sugar Land. In May 2009, the Brazos Building opened at UH Sugar Land. The facility has biology and nursing laboratories for UHV as well as classrooms, conference rooms, multi-purpose rooms, and offices for faculty and staff from all four UHV schools. In addition, UHV classes in business, education and other fields are now offered at Houston Community College Northwest in Katy. Nursing classes are offered in The Woodlands at the Lone Star College University Center at Montgomery.

As technology advanced, UHV began to provide distance learning classes online and through Interactive Television. By the first decade of the 21st century, UHV had become a national leader in making entire degree programs available online. During that same decade, new programs were developed, and additional faculty members were hired as enrollment nearly doubled.

A major milestone was reached in 2005 when the School of Business Administration received accreditation from AACSB International – The Association to Advance Collegiate Schools of Business. The School of Nursing received Commission for Collegiate Nursing Education accreditation in 2009. Counseling

programs in the School of Education & Human Development were accredited in 2010 by the Council for Accreditation of Counseling and Related Educational Programs.

In 2009, Texas Gov. Rick Perry signed legislation that expanded the university's mission to include admitting freshmen and sophomores, a process referred to as downward expansion. During fall 2010, UHV enrolled its inaugural class of freshmen and opened its first residential facility, Jaguar Hall — part of the major transformation involved in making UHV a destination university. Also that fall, the UHV men's and women's golf and soccer teams began play. They joined joining baseball and softball, which began two years earlier when UHV fielded athletics teams for the first time.

By fall 2012, UHV opened its second residential facility, Jaguar Court, and broke ground on its first all-new residential hall, Jaguar Suites, which opened in fall 2013. Enrollment in Victoria increased beyond 1,000 students for the first time, and construction workers broke ground in summer 2013 on UHV's first new building on campus in more than a decade. The Academic & Regional Economic Development Building will open in 2015 on Ben Wilson Street, northeast of the University Center.

With an overall enrollment of nearly 4,500 students, UHV has been the fastest-growing regional university in Texas since 2000. Offering more than 65 bachelor's and master's degree programs and concentrations, UHV provides a wide range of academic choices as well as some of the lowest tuition rates in the state.

The School of Nursing will be transitioning to the University of Houston in fall 2015 pending THECB and SACS approval. The transition will allow for future growth and expansion. The current faculty, programs, clinical rotations and all teaching locations will remain the same during the transition to UH.

Accreditation – Educational Standards

University of Houston-Victoria is accredited by the Southern Association of Colleges and Schools-Commission on Colleges (SACS-COC) to award bachelor's and master's degrees. To view the university's current accreditation by SACS-COC, please view: http://www.sacscoc.org/details.asp?instid=37120. The SACS-COC site provides complaint procedures against the commission or its accredited institutions (http://www.sacscoc.org/pdf/081705/complaintpolicy.pdf). More information about SACS-COC may be found on the web (http://www.sacscoc.org/FAQTOC.asp). Correspondences with SACS-COC may be directed to 1866 Southern Lane, Decatur, Georgia 30033-4097: Telephone number 404-679-4500 .

The UH-Victoria School of Business Administration is accredited by Association to Advance Collegiate Schools of Business (AACSB International) to offer both bachelor's and master's degrees in Business. AACSB may be contacted at www.aacsb.edu or at 777 South Harbour Island Boulevard, Suite 750, Tampa, FL 33602-5730, Telephone 813-769-6500.

Counseling education programs in the School of Education and Human Development have been approved by the Council for Accreditation of Counseling and Related Educational Programs (CACREP), 1001 North Fairfax Street, Suite 510, Alexandria, VA 22314; Telephone number 703-739-6209, www.cacrep.org .

The School of Nursing has full approval from the Texas Board of Nursing. The RN-BSN program, Second Degree BSN program, and MSN program in Nurse Administration, Nurse Education, and Family Nurse Practitioner have approval from the Texas Higher Education Coordinating Board. The baccalaureate degree in nursing and master's degree in nursing program at the University of Houston-Victoria are accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle, NW, Suite 530, Washington, DC. 20036, Telephone 202-887-6791, www.aacn.nche.edu/ccne-accreditation.

Alumni Relations

The Alumni Relations department is responsible for building relationships between alumni, current students and friends of the university and preserving their connection to the institution. Alumni Relations offers a variety of value-added opportunities including networking events and various educational, cultural and sporting events. In addition, UHV Connect, a web-based community, is a free tool for

students and alumni. For more information about Alumni Relations, please call (361)-570-4306 or email alumni@uhv.edu .

Athletics

The Athletic Department provides student athletes the opportunity to be part of a competitive intercollegiate athletic program through its membership in the National Association of Intercollegiate Athletics (NAIA) and conference affiliation in the Association of Independent Institutions (AII). The department sponsors six sports, baseball, men's and women's golf, men's and women's soccer, and softball. UHV seeks student athletes who are committed to being successful not only on the field but in the classroom. It is the intent of the department, its administrators and coaches to provide a competitive and disciplined environment that will support student success. In conjunction with the NAIA, the department is committed to the Champions of Character Program, which promotes five core values in athletics: Integrity, Respect, Responsibility, Sportsmanship and Servant Leadership.

Building and Office Hours

Building hours are posted outside the main entrance of each facility. Individual office and departmental hours may vary, but are normally 8:00 a.m. to 5:00 p.m. Monday through Friday, unless posted otherwise.

Campus Safety and Security

The safety and health of the campus community is a primary concern of the university. However, a safe and healthful environment does not happen by chance. As a student and a member of the campus community, you must assume an active role in your own safety and the safety of others. Learn to be observant and aware of your surroundings. If you notice suspicious activity or observe a crime, make mental notes of circumstances, descriptions, and times. Do not hesitate - call 911 or Campus Security! Never assume someone else has reported an incident. If you don't carry a phone, dial 9-911 from any campus office phone.

Keep Informed!

Check your campus e-mail account at least weekly! Your university assigned e-mail account is the primary way the university communicates information, such as general news, financial aid information, monthly safety information and so on, to you. You can access your e-mail account through a portal on the UHV home page www.uhv.edu. If you have a safety or security related question or want to report an unsafe condition or other security matter, please e-mail campussafety@uhv.edu .

Clery Act Annual Security Report

The University is committed to providing a safe and secure university environment. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (Clery Act) is the landmark federal law, originally known as the Campus Security Act that requires colleges and universities across the United States to disclose information about crime on and around their campuses.

The Campus Fire Safety Right-to-Know Act requires colleges and universities to report specific fire safety information and statistics in residential complexes owned or controlled by the university. For ease of reporting, all required elements of both reports have been merged into a single report entitled the "Annual Security & Fire Safety Report."

Campus Police compiles and publishes this Annual Security Report on or before October 1. The annual Security and Fire Safety Report can be downloaded at www.uhv.edu/Business/CampusSafety.aspx (Safety & Risk/Security & Safety Report). You may also call (361) 570-4858 or email campussafety@uhv.edu and request a copy of this report.

Daily Crime Log (Clery Act)

The purpose of the Daily Crime Log is to record criminal incidents and alleged criminal incidents that are reported to the campus police or security department or through incident reports.

The Daily Crime Log is an "evergreen" document, in that when additions or changes are necessary, the existing file will be replaced with a new file reflecting the new information.

To view the Daily Criime Log click on http://www.uhv.edu/business/Police/DailyCrimeLog.pdf. A copy of the Daily Crime Log is maintained in the Department of Business Services and is available for viewing during normal business hours.

Community College Partners

Dual admissions programs are in place with Blinn College, Coastal Bend College, Houston Community College, Victoria College, and Wharton County Junior College. Course articulations are in place or being developed with Austin Community College and North Harris Montgomery Community College District. Each of these community colleges offers quality instruction in general lower-division programs and prepares students for baccalaureate studies. A student entering one of these colleges can work with a UHV advisor to complete a "2+2" degree program that will lead directly into junior and senior coursework.

UH-Victoria and the community colleges are separate institutions working in true partnership. Because of this cooperation, the people of the region enjoy the best educational opportunities without leaving their homes, families, and work. Information about admission, specific degree plans, and study programs is available at the admission offices of UH-Victoria and at each of the community colleges.

Complaint Resolution

UH-Victoria desires to resolve any grievances in a timely, confidential, and expedited manner. Students are encouraged to resolve the issue internally using the policies and procedures outlined in the UHV Student Handbook and Catalog. The "Student Problem Solving Form" is available to students through UHV's eForms system (www.uhv.edu/eforms).

Students who are enrolled in a state other than Texas and are enrolled through distance learning programming may file a complaint with the state in which the student resides. The Student Grievance Contact Information for Individual States provides phone number, email and/or links to state education agencies.

The Texas Higher Education Coordinating Board's website for complaint process may be found at www.thecb.state.tx.us (Workforce, Academic Affairs and Research/Higher Education Institutions/Frequently Asked Questions).

For questions concerning the complaint process or the new U.S. DOE regulations affecting distance education, please contact the Office of Institutional Effectiveness.

Key Facts

UH-Victoria is governed by the Board of Regents and the Chancellor of the University of Houston System. Administrative responsibility is vested in the UHV President. The System consists of four public universities: the University of Houston, University of Houston-Clear Lake, University of Houston-Downtown, and University of Houston-Victoria.

UH-Victoria is a comprehensive institution, serving students on campus in Victoria, at off-campus centers, and online. It has four academic schools: Arts and Sciences, Business Administration, Education and Human Development, and Nursing.

Location and Facilities

Victoria, center of the South Texas Crossroads in the heart of the Golden Gulf Coast, is a still-expanding historic city on the banks of the Guadalupe River. More than 150 years old, it is one of the first three towns chartered by the new republic when Texas won its independence from Mexico in 1836. Famous battles of the Texas revolution were fought at nearby sites.

Pioneer charm and high-tech industry mingle in the city of 62,000 inhabitants, near the Gulf of Mexico on a popular coastal route between Houston and Mexico. It is a short distance by car to Houston, San Antonio, Austin, and Corpus Christi. Victoria is the home of many petrochemical industries, such as DuPont, Alcoa, Dow, Formosa, INVISTA, BP Chemicals, and Equistar Chemicals. Victoria is surrounded by vast expanses of ranch lands, held by descendants of early Texas settlers, and offers economic as well as cultural diversity.

The University of Houston-Victoria campus includes University Center, completed in Spring 2000, which contains classrooms, offices, a state-of-the art biology lab, and media and computer labs; and University West, which houses classrooms and faculty and administrative offices.

Outreach and Partnerships

Small Business Development Center, located at 3402 N. Ben Wilson, is part of the largest management assistance program servicing the small business community in the United States. The Small Business Administration administers the program while implementation rests with each SBDC state or region through cooperative agreements with local universities. To fulfill its mission on strengthening small business by promoting growth and increased productivity, the UHV SBDC provides management and technical counseling and training to the area's small businesses. In addition, the university's SBDC provides information services and access to experts in a variety of fields. To support regional economic development efforts, the SBDC also forms partnerships with community organizations and local, state, and federal agencies to provide a focal point for broad networks of public and private resources at the community level. Phone: ((361))575-8944 or Toll-free: (877)895-7232.

LEAD (Letting Education Achieve Dreams) is a program whose mission is to raise the education attainment level of residents of the university's service region. In response to national, state, and regional concerns and legislation, LEAD implements strategies aimed at narrowing the gap between work force needs and educational preparation by working directly with potential university students. Through collaboration with community colleges, high schools and community organizations, LEAD programs work to promote higher education, especially among historically underserved and under-represented populations. LEAD also serves to facilitate the transfer or admission of those prospective students into the university.

Teaching Centers

UH-Victoria offers degree programs in partnership with the UH System's teaching centers; University of Houston Sugar Land Campus and UH System at Cinco Ranch. A number of UHV faculty and staff are located at these teaching centers. Additionally, UHV delivers courses to other sites within the service region.

Student Support Units

Career Services

Department of Student Affairs
University West, Suite 133
3007 N Ben Wilson, Victoria, Texas 77901
361.570-4369 or 361.570-4378
Email: careerservices@uhv.edu

Career Services is the home of the **Student Employment Center,** a central location for students to find part-time jobs (on campus and off campus), internships, and full-time jobs.

Career Services serves UHV students and alumni through various stages of career development. Services can be accessed online and include:

- **Career Guidance**
- **Online Job Search**
  - **UHV's CareerLink!** Students and alumni can post resumes, perform job searches, and register to attend Career Services events. Employers can post jobs, perform student searches to match students' career interests with employers' hiring needs. CareerLink provides automatic e-mail notification to students about job postings and enables students to apply for job online.
- **Resume/Cover Letter review**
- **Career management and development through online workshops and links**

Additional services offered

- Career Fairs
- Special Events such as Networking Receptions, Employer Panels, and more.
- Interview practice sessions
- Face-to-face consultations

Students and alumni can visit with Career Services staff located on the first floor of University West, Room 133. Office hours are Monday through Friday, 8:00 AM – 5:00 PM. Phone number: 361-570-4369 or 361-570-4378.

Housing and Residence Life

Department of Student Affairs
Jaguar Village
2705 Houston Highway, Victoria, Texas 77901
361.485-4404 Fax: (361) 580-5565
Email: housing@uhv.edu

The University of Houston-Victoria (UHV) offers on-campus residence halls within walking distance of UHV's main campus. Jaguar Village (Jaguar Hall, Jaguar Court, and Jaguar Suites) offers fully furnished student units, individual liability leases, and cable and internet. Students also enjoy amenities including a computer center, study lounges, social recreation lounge, tutoring center, pool, outdoor kitchen and much more.

UHV recognizes the importance of student engagement and a sense of community to the ultimate academic success of university underclassmen. **Thus, UHV requires freshmen and sophomore students to reside in university housing.**

Professional on-site staff are dedicated to serving student needs and arranging both social and educational activities to help them meet other residents and enjoy their college experience.

VC/UHV Library

2602 N Ben Jordan, Victoria, Texas 77901
361.570.4166 Fax: 361.570.4155
Email: askalibrarian@uhv.edu

The VC/UHV Library is a joint library serving the University of Houston-Victoria and Victoria College.

The Library's main collection contains over 178,000 print volumes, and over 23,000 items in microform. Electronic resources feature access to over 64,000 electronic books, 35,000 full-text journals and magazines, and over 115 research databases. The Library also maintains a collection of state-adopted textbooks and curriculum materials.

The Victoria Regional History Center (VRHC), located on the second floor of the Library, houses books, maps, photographs, manuscripts, and archives relating to the history of the Victoria region and the state of Texas. The VRHC also serves as a depository for non-current, historically valuable county records of Victoria and surrounding counties.

The Media Center, on the second floor of the library, houses the audiovisual collection. This collection includes audio books, a feature film collection, music CDs, and an extensive video tape and DVD library.

Through the Library's membership in TexShare, students may borrow materials from college, university, and public libraries throughout the state of Texas. Participation in AMIGOS Library Services and OCLC provides access to interlibrary loan services, which is provided to students and faculty at no charge.

The Library occupies an attractive three-story building on the west side of campus. Library facilities include an auditorium, conference and group study rooms, media viewing rooms, study carrels, leisure reading areas, and space for individual study.

Professional librarians are available to assist in locating information and using the Library's resources. Research assistance is available in person, via email and chat. The Library also has a full program of library instruction.

Library staff at the UH System Center at Cinco Ranch provides additional assistance. Library service at the University of Houston Sugar Land Campus is provided by Fort Bend County Library University Branch on the UHSL grounds.

Over forty computer workstations provide access to the Internet, research databases, and reference materials, as well as word processing and other office applications. Wi-Fi access is available. All students, including off-campus and online students, may access the Library's electronic resources and many of the Library's services through the library web page (http://vcuhvlibrary.uhv.edu).

Office of Student Life and Services

Department of Student Affairs
Jaguar Hall, Suite 1135
2705 Houston Highway, Victoria, Texas 77901
For Student Life and Services questions, telephone:
(361) 485-4410 or toll-free (877) 970-4848 ext. 4410
Fax: (361) 580-5506
Email: sls@uhv.edu

The Office of Student Life and Services helps students achieve their academic goals and enhance their intellectual and social development through a variety of programs and services. We promote student leadership, collegiality, and good citizenship. The Office supports the academic mission of UHV, assures the rights of students, and ensures students get the support necessary to be successful at UHV and in their communities.

We contribute to a healthy, safe, and productive academic environment and are responsive to the needs of our diverse student body. Students are encouraged to contact us with any questions or needs they may have.

Commencement

The university hosts two commencement ceremonies, one following the spring term and one following the fall term. An application for graduation is to be filed in the Office of the Registrar and Student Records by the published deadlines. Students applying for graduation will be asked to indicate whether or not they will participate in the commencement ceremony. Students who indicate that they will participate at commencement will receive information from the Office of Student Life and Services about caps, gowns, announcements, and information about Graduation day.

Housing

Jaguar Hall, Jaguar Suites, and Jaguar Court are located on the Houston Highway and are within walking distance of UHV's main campus. Computer labs with printers are available in Jaguar Hall, Jaguar Suites, and Jaguar Court. Services available to all UHV students and located within Jaguar Hall are academic tutoring, the Office of Student Life and Services, group and individual study areas, The 11:59 Lounge, The Snack Shack, residential pool and fitness center, and a dining facility offering a variety of meal options.

Identification Cards

Students living in UHV resident Halls are issued an identification (ID) card, aka the Paw Pass. This ID card provides access to many resources provided by and available through the university such as dining hall meals, building access at residence halls, use of library, and can be used for entrance and discounts (when applicable) to certain university events such as athletic events.

Students are responsible for maintaining a current ID card for the entire duration they are affiliated with the University of Houston-Victoria and are responsible for the safekeeping of their ID card. Replacement Paw Passes can be requested in the Student Billing and Card Services Office, located in the University West Building, room 113.

Nonresidential students can use their Jaguar Cards as ID cards unless they would like to have a Paw Pass. If a Paw Pass is desired, students can contact the Student Billing and Card Services Office to request one.

No one other than the student to whom the card is issued may use the ID card for any reason. The Paw Pass is the property of the University of Houston-Victoria and may be revoked at any time by the university.

For students at UH System at Cinco Ranch and University of Houston Sugar Land Campus, replacement ID cards may be requested at the Front Desk, and Picture IDs can be made in Suite GB 119. Replacement of a lost ID card is $5.00. The student ID card is used as a means of identification on and off campus. Anyone losing or finding an ID card should go to the lost and found located in Suite 107 of the University West Building on the Victoria campus, or the Academic Support Offices at the UH System at Cinco Ranch. Students at the University of Houston Sugar Land Campus should go to the Campus Security Office.

Personal Counseling

The University of Houston-Victoria Counseling Center (UCC) offers a broad range of psychological services to all currently enrolled UHV students. The Center works to empower college students to become capable and competent leaders and professionals at work, at home, and in academia, assuming full responsibility for their own well-being while developing those positive traits that will improve quality of life and relationships for themselves and those around them. Counseling Center services are thus designed to support, encourage, educate, assist, and empower all scholars in a university setting. The Center supports students as they adjust to the challenges and transitions of university life and helps faculty and staff function more effectively in their work with UHV students. Through our endeavors, we both support and define the educational mission of the University of Houston-Victoria and facilitate mutual respect and understanding among people of diverse backgrounds by promoting health and wellness as one component enhancing student success and enrollment management.

Currently enrolled UHV students in Victoria and at the University of Houston Sugar Land Campus (UHSL) and UH System at Cinco Ranch (UHSCR) can use counseling center services. The Director of Counseling is available for referrals on each of these campuses.

Student Center

A Student Center is located at Jaguar Hall. Students can enjoy comfortable seating, vending machines, a game area, ping pong, pool, and large screen television. Table games and DVDs may be checked out at the Front Desk. Outdoor seating areas are also available for students' enjoyment. A large dining area is available with a variety of food offerings.

UHV students are welcomed at the Victoria College Student Center where the bookstore is located, along with Subway, TV rooms, reading room, meeting rooms and a game area. A convenience store offers a variety of food and beverage items to meet the needs of students, faculty, staff, and visitors. A bookstore is also located at the UHSSL campus. There are vending machines at UH Sugar Land and UH System Center at Cinco Ranch for student use.

Student Conduct

UH-Victoria students must conform to the university's policies and procedures. Copies of the Student Conduct Code and the Academic Sanctions and Appeals Process are available in the Student Handbook at http://www.uhv.edu/HandBook/default.aspx (http://www.uhv.edu/current_students.aspx)

Student Discount Program

Students are eligible for discounts at local businesses. A discount program brochure is available in the Office of Student Life and Services or at www.uhv.edu/sas/resources.aspx.

Student Handbook

The Student Handbook is intended to convey official university policy and procedures to students at the University of Houston-Victoria. Students should also refer to the UHV catalog, class schedules, or university officials for additional information. The Student Handbook may be accessed online at http://www.uhv.edu/HandBook/default.aspx. Hard copies of the Student Handbook are available in Room 133 in the West Building.

Student Health Insurance

A hospital, medical and surgical insurance plan is available to all university students at a nominal cost. Information on available insurance plans for domestic and international students can be accessed online at http://www.studentinsurance.com/schools/TX/uhv/?collegeID=336. Brochures are also available in the Academic Support Offices at the University of Houston Sugar Land Campus and the UH System at Cinco Ranch for students attending those campuses.

At University of Houston-Victoria, students or exchange visitors who hold an F1 or J1 visa are required to have hospitalization, medical and surgical insurance which includes a repatriation and evacuation benefit. Cost for this insurance may be added to the fee bill each fall and spring term. Students enrolled for the spring term are covered through the summer term. A Health Insurance Waiver Request form is available on the Admissions Forms web page at **http://www.uhv.edu/oar/forms.aspx** for international students (F1/J1 visa holders only) who have the minimum required coverage through other sources. Students who begin enrollment in a summer term may purchase a short-term policy for adequate coverage during this period of study before the fall term begins.

Student Health Services

An online HealthyLife Students' Self-Care Guide is available at www.uhv.edu/sas/healthservices.aspx. Students can access information about common health problems and learn how to make informed choices about health related issues.

Student Lounges

The Spot is maintained for students on the first floor of the University West building. A microwave oven, refrigerator, television, magazines, and newspapers are available for use. The 11:59 Lounge is located in Jaguar Hall and is equipped with a pool table, gaming systems, and television. The Snack Shack is located within the 11:59 Lounge and is open from 8pm-midnight every night. The Snack Shack sells snacks, drinks, coffee, and more! Student Lounges are also available at the UHSL and UHSCR campuses.

Student Organizations

Opportunities for the development of leadership skills and for civic engagement are offered to students through participation in recognized university organizations. Students are encouraged to participate in existing service, honor, or professional organizations or start new organizations. Visit our Student Organizations website for more information on active organizations at http://www.uhv.edu/student_org/. Policies for the recognition and operation of student organizations can be obtained upon request from the Office of Student Life and Services or accessed online at http://www.uhv.edu/student_org/**.**

Student Government Association

Student government at UH-Victoria exists in the form of the Student Government Association. This governing body's purpose is to promote communications among constituents of UHV, enhance the unique educational environment of UHV, and address specific needs of students in order to provide a voice to and for the student body with respect to academic and cultural matters. The membership is composed of President, Vice-President, Secretary, Treasurer, Speaker of the Senate, Director of Public Relations, Director of External Affairs, fifteen Senator at Large representatives from the Victoria campus, as well as a representative from UHSL and UHSCR, two Sophomore Representatives, two Junior Representatives, two Senior Representatives, and two Graduate Representatives. All members are elected each spring by the student body. Additional information can be accessed from the Student Government Association website at www.uhv.edu/student_org/SS/.

Student Travel

Texas Education Code, Section 51.949, as enacted by the 77th Legislature requires the regulation of certain types of student travel sponsored, supported or sanctioned by the university. UHS System Administrative Policy 03.E.08 establishes the system-wide policy for this type of travel. UHV policy on the applicable student travel can be found at http://www.uhv.edu/fin/policy/f/F-3.aspx

Study Areas

In Victoria, there are individual and group study areas in the VC/UHV Library and in Jaguar Hall for students who reside there. Study areas for the University of Houston Sugar Land Campus are located in the Fort Bend County Library University Branch at the UH Sugarland Campus. Study areas at UH System at Cinco Ranch are located in the library and at the student lounge.

Student Success Center (Tutoring and Testing)

Department of Student Affairs
University West, Suite 129
3007 N. Ben Wilson Victoria, Texas 77901
361.570-4288
Toll free: 877-970-4848 ext. 4288
Email: tutor@uhv.edu

Writing Center

The Student Success Center (SSC) provides free writing assistance and writing resources to University of Houston-Victoria students, staff, and faculty in Victoria, Sugar Land, and Cinco Ranch. Face-to face or online, the Center staff review class papers for students. The Student Success Center also reviews resumes and cover letters for alumni.

During sessions with tutors, individuals may discuss a paper or document in progress. Trained tutors review these documents, discuss techniques for analyzing and revising assignments, and assist students to devise solutions to writing problems. Tutors also provide a similar service online. UHV students may make an appointment for face-to face tutoring, email documents as attachments through WCOnline available at http://uhv.mywconline.com, or sign up for virtual tutoring through SCOnline. We will review the document and return the draft with our comments and suggestions.

Subject-Area Tutoring

The Center offers subject-area tutoring in a wide variety of subjects. Though the exact list depends on tutor availability, generally the Center offers tutoring in math, history, science, and computer science. Please go to http://www.uhv.edu/StudentSuccessCenter/tutoring/subject.aspx for a current schedule. Most subject-area tutoring occurs on a drop-in basis in Jaguar Hall 1129. Some tutoring also occurs in the University West building. No appointment is necessary.

The SSC also provides subject-area tutoring via Adope Connect, web conferencing software. For students who cannot physically come to Victoria for assistance, this product is ideal as it allows the tutor and the student to communicate via webcam. An appointment is necessary for this service. Please visit http://www.uhv.edu/StudentSuccessCenter/tutoring/subject.aspx for more information.

Supplemental Instruction

Supplemental Instruction (SI) is a program that offers weekly review sessions for certain core classes that freshmen often find challenging. SI is offered through the SSC in collaboration with UHV faculty members. In SI, a tutor "takes" a course he or she has already passed with an A or B and creates review sessions based on course content. At each session, an SI leader guides students through class material and encourages students to compare notes, discuss important concepts, and develop strategies for studying the subject. SI is available within select courses. Your advisor may encourage you to take classes that include SI.

Study Skills Workshops

The Student Success Center offers various workshops in a presentation-style format every semester to enhance student note-taking, reading, studying, and exam-taking skills. The complete list of workshops for the semester is provided at http://www.uhv.edu/StudentSuccessCenter/workshops/.

Testing Services

The SSC also provides students with testing services on the Victoria campus, including entrance exams (THEA Quick Test, Millers Analogy Test, HSRT) and certification exams (TExES/ExCET and TCEQ Occupational Licensing exams). Students can schedule correspondence exams throughout the year by

contacting the SSC testing coordinator at (361) 570-4285. More information about testing services is available at http://www.uhv.edu/testing/. Appointments are required for **every** exam. To register for an exam please go to http://www.registerblast.com/uhv/.

Additional Resources

The Student Success Center has a library of helpful resources concerning writing, grammar, math, and study skills. These handouts are available both onsite (UW 129 or Jaugar Hall 1129) and on our web page at http://www.uhv.edu/studentsuccesscenter/default.aspx.

Department of Technology Services

University Center, Suite 207
3007 N Ben Wilson, Victoria, Texas 77901
361.570.4390 Fax: 361.580.5569
Email: HelpDesk@uhv.edu

The Technology Services department provides academic and administrative computing and telecommunications resources for the University of Houston-Victoria. Technology Services also supports faculty, staff, and students with audiovisual technologies including distance learning through interactive videoconferencing.

UHV.EDU student accounts are automatically created when students apply to the university, and provide access to a variety of resources such as email, myUHV, library databases, online courses, and computer labs as well as cloud-based MS Office Web Applications and OneDrive online storage. Internet access is available through the lab computers as well as via a wireless network for individuals who have laptops with Wi-Fi compatible network cards.

Technology Services at University of Houston-Victoria in Victoria

The Technology Services offices and facilities are located on the second floor of the University Center Building. Both Open Labs and three Teaching Labs operated by Technology Services are located there. One ITV classroom, which includes a Mac Lab, is also located on the second floor and three ITV classrooms, including one with computer workstations, are on the third floor. Technology Services also provides Open Labs in each of the residence halls.

Most of the Open and Teaching Labs utilize Dell PC's running Windows Operating Systems. One Teaching Lab contains Mac and PC computers. All of these machines can be used for word processing, electronic spreadsheets, presentation development, database management, and other common microcomputer software applications. Current software available includes, but is not limited to: Office 2010 (Word, Excel, PowerPoint, Publisher, and Access), SPSS, Minitab, Oracle, Visual Studio, Matlab, and Adobe Creative Suite 5. However, some of these applications are only on specific workstations or laptops. A software inventory is available at the lab assistant station to identify where the software is installed. Printing resources for the lab systems include black and white laser and color ink-jet printers. A print allowance is in effect for all student accounts. Scanners, CD+RW drives, DVD+RW drives, and handicap workstations are available. This equipment is available to all students enrolled at UH-Victoria.

During operating hours, lab assistants are on duty to provide support in the use of the hardware and software. Operational hours for these labs are posted on the web site (http://www.uhv.edu/it/Student/lab_hours/calendar.aspx).

Additional information on technology resources, availability, and staff can be found at www.uhv.edu/it.

Technology Services at UH Sugar Land Campus

For students attending classes at the UH Sugar Land facility, academic computing and telecommunications services are available. There are 127 PC workstations available in the open computer lab, multimedia computer lab, and 2 instructional computer labs. There are also 16 laptop computers available in the mobile computer lab. The open lab, multimedia lab, and instructional labs are located on the third floor of the George Building and the mobile computer lab can be taken to any room in the George Building. These workstations and laptops have a variety of software including, but not limited to, Word, Excel, PowerPoint, Access, Visual Studio.NET, and Java. However, some of these applications are only on specific workstations or laptops. A software inventory is available to identify where the software is installed.

Internet access is available through the lab computers using Microsoft Internet Explorer and Mozilla Firefox. Printing resources for the lab systems includes black and white laser and color laser printers and a print allowance is in effect for all student accounts. Scanners and DVD+RW drives are available, along with wireless access to the network and Internet for individuals who have laptops with Wi-Fi compatible network cards. Technology available for checkout by students includes laptop computers, mice, network cables, digital cameras, camcorders, and headphones. Portable media (CD-R disk) is available for purchase at the Bookstore on the first floor in Brazos Hall.

Operating hours are posted at the Service Desk and in the open computer lab. Technology Services personnel are available during the facility's operating hours to provide support for the computing resources as well as assistance for connections to the wireless network. They also provide support for the campuses' six videoconferencing rooms. The technical staff is located at the Service Desk on the George Building's third floor. More information on technology services for students can be found at http://www.uh.edu/sugarland/ and questions can be addressed to sltech@uh.edu or to (281) 275-3328.

Technology Services at UH System at Cinco Ranch

For students attending classes at the UH System at Cinco Ranch facility, academic computing and telecommunications services are available. There are 53 PC workstations available in the open computer lab, library, and instructional lab, and 48 laptop computers available in the mobile computer lab. The open lab is located in room 126, the library is located in room 166, the instructional lab is located in room 128 and the mobile computer lab can be taken to any room in the facility. These workstations and laptops have a variety of software including, but not limited to, Word, Excel, PowerPoint, and Access. Internet access is available through the lab computers using Microsoft Internet Explorer and Mozilla Firefox. Printing resources for the lab systems includes black and white laser and color laser printers. A print allowance is in effect for all student accounts. Scanners, CD-RW drives, and DVD+RW drives are available, along with wireless access to the network and Internet for individuals who have laptops with Wi-Fi compatible network cards. Technology available for checkout by students includes laptop computers, mice, digital cameras, and headphones.

Operating hours are posted in the open computer lab. Technical personnel are available during the facility's operating hours to provide support for the computing resources as well as assistance for connections to the wireless network. They also provide support for the facility's four videoconferencing classrooms. Any questions regarding technology services can be addressed to crtech@uh.edu or to (832) 842-2828.

Instructional Television (ITV)

UH-Victoria, UH Sugar Land Campus, and UH System at Cinco Ranch all provide Instructional Television (ITV) rooms to support classes offered in this medium.

Admissions

Office of Admissions

Department of Student Affairs
University West, Suite 104
3007 N. Ben Wilson, Victoria, Texas 77901
For Admissions questions, telephone:
(361) 570-4110 or toll-free (877) 970-4848 ext. 4110
Fax: (361) 580-5500
Web: www.uhv.edu/oar Email: admissions@uhv.edu

At UH-Victoria, the Office of Admissions is responsible for administering UHV admissions policies.

General Admission/Application Information

In order to be considered for admission a student must send appropriate documents and credentials to the Office of Admissions. For timely and accurate processing, students should ensure that all official documents have been submitted prior to registration. **Students are encouraged to request electronic transmission of all transcripts; such transmission may shorten the processing time by two or three days.**

For additional information contact Office of Admissions:
Email: admissions@uhv.edu

Application

The *Apply Texas* Application may be submitted by students who are U.S. citizens or Legal Permanent Residents (LPR) of the United States. To access the *Apply Texas* Application, see the UHV website www.uhv.edu and click on "*Apply Now*".

International applicants who currently hold a visa that permits enrollment, or have pending permanent residence status, may submit the *Apply Texas* Application for International Students. From the UHV homepage, www.uhv.edu, choose the link for *Future Students*, then select *International Students* from the list on the following page. This link will direct you to the International Student information page. Here you will find steps to the admission process listed, links to required admission forms, and related information in the left column under International Students.

When applicants submit the completed application, an email confirmation from *Apply Texas* will be sent to the applicant stating that the application was submitted successfully. UHV's Office of Admissions will receive the application in 24 to 48 hours, and the applicant will receive a myUHV ID by email. The applicant will then be able to log in and check their admission status through myUHV Self Service. Applicants may also be contacted by email to provide additional information needed for the admission process.

Applications for admission should be submitted as early as possible to ensure time for processing before registration. The completed application, with supporting documents, constitutes the basis upon which eligibility for admission is determined. All questions on the application must be answered fully. Admission is invalid if granted on the basis of incorrect information or omitted facts, which if known, would have caused the applicant to be ineligible. A former student of UH-Victoria is not required to file a new application for admission.

A student must contact the Office of Admissions if he/she does not enroll for the semester/term indicated on the original application.

Distance Education Out-of-State Authority

For students with a mailing address that is not in Texas and enrolled in online classes at UHV, UHV must meet the laws regulating higher education in the state in which the student lives. Currently, UHV does not have authorization to offer online classes to students who live in ***Alabama, Alaska, Iowa, Kansas, Minnesota, Montana, New Jersey, Oregon, Pennsylvania, South Dakota, and Wyoming***. Students living in one of these states are not allowed to enroll in online classes.

UHV is constantly monitoring state laws and inter-state agreements, and is also seeking authorization to offer classes to students in the above-listed states. Therefore, the list may change without notice. Please contact the UHV Office of the Registrar or the Admissions Office if you have questions about your ability to take online classes with UHV.

For more information about regulation of online university classes, please see the summary provided by the Instructional Technology Council.

Deadlines

There are no specific deadlines for admission applications from citizens or permanent residents of the United States. However, applicants should submit credentials as early as possible to ensure adequate time for processing before registration. There may be certain programs offered at UHV that have deadlines; please refer to the academic program for specific requirements.

International students who request or currently hold an F-1 student visa must submit applications for admission and all supporting admission documentation, regardless of your degree objective, by the following dates to ensure time for processing:

Fall – June 1 Spring – October 1 Summer – March 1

English Proficiency

All students attending the University of Houston-Victoria must be proficient in the use of English. Students, regardless of immigration status, whose educational instruction has not been in the English language and/or whose first or native language is not English, must demonstrate English proficiency in one of the following ways:

TOEFL: A valid, official TOEFL (Test of English as a Foreign Language) exam score of a minimum of 79 Internet-based Test is required. The UHV School of Nursing required minimum TOEFL score is 89. Photocopies are NOT acceptable. Scores must be less than 2 years old. You will need to request an official score report to be sent directly to the University of Houston-Victoria. The UHV school code is 6917. This TOEFL requirement is minimal. Specific graduate programs may have higher requirements. Please refer to your school's section of the course catalog for additional information. Appeals regarding TOEFL requirements should be submitted to the Office of Admissions. Some programs at UHV may require higher TOEFL scores.

Under certain conditions, applicants who are required to submit TOEFL scores may be tested again.

Exceptions to TOEFL requirements are:

1. Institutional TOEFL: The TOEFL exam is administered on selected dates every year at locations around the world. In addition to these international TOEFL exams, individual institutions such as the University of Houston are also authorized to administer the TOEFL exam. This TOEFL is referred to as an institutional or Satellite TOEFL. It is essentially the same in content as the

international TOEFL exam but may only be recognized by the institutions that administer. UHV will recognize institutional TOEFL exams taken at one of the University of Houston System campuses. Interested applicants should contact the UHV Office of Admissions for information.

2. Have completed 9 semester hours of lower division English in an accredited U.S. college or university, 3 of which must be in composition and 3 in literature; or

3. Have earned a bachelor's degree or higher in an accredited U.S. college or University; or

4. Have completed the equivalent of at least three years of full-time study at a recognized secondary school, college or university whose primary language of instruction is English; or

5. Are recommended for academic study by an English Language Institute recognized by the University of Houston-Victoria, after completing the highest level of Intensive English Study, or

6. Submit International English Language Testing System (IELTS) band score of 6.5 or higher.

Immunization Requirements for UHV Students

Texas State Law (SB 62) mandates that all entering college/university students under the age of 22 provide a certificate signed by a health care provider or an official immunization record verifying that the student has been vaccinated against bacterial meningitis, or has received a booster during the five years prior to registration. See related information about this requirement from the Texas Department of State Health Services web page, http://collegevaccinerequirements.com/.

The vaccine must be administered at least 10 days before the first day of the semester.

- Fall 2014 Session: by August 15, 2014, Friday
- Spring 2015 Session: by January 10, 2015, Saturday
- Summer 2015 Session: by May 22, 2015, Friday
- Fall 2015 Session: by August 14, 2015, Friday

Submit the completed online UHV Bacterial Meningitis Immunization Record form and immunization record via email to admissions@uhv.edu, or via fax to 361-580-5500.

Students may request an *exemption* from the vaccination for bacterial meningitis for reasons of conscience, including a religious belief:

- Students seeking an exemption from the vaccination due to reasons of conscience must complete the Affidavit Request for Exemption from Immunizations for Reasons of Conscience form from the Texas Department of State Health Services.

The appropriate ORIGINAL FORM must be mailed to: Office of Admissions
University of Houston-Victoria
3007 N. Ben Wilson
Victoria, TX 77901

Students enrolled **only** in distance education (online) courses will **never** take face-to-face or ITV classes should complete the Online Classes Only Immunization Waiver Form.

Readmission of Former Undergraduate Students

A student must request an Update to Admissions Application for former UHV students to a future term if the student does not enroll for the term indicated on the original application. This form is located on the Admissions ("Forms") webpage (www.uhv.edu/oar/forms.aspx).

A former student must submit transcripts from all colleges attended since the last enrollment at UH-Victoria.

Readmission of Former Graduate Students

A former student of UH-Victoria is not required to file a new application for admission. If the student does not enroll for the term indicated on the original application they must submit a Graduate Studies Form for the new term and/or program. This form is located on the Admissions ("Forms") webpage (www.uhv.edu/oar/forms.aspx).

A former student must submit transcripts from all colleges attended since the last enrollment at UH-Victoria.

Transcripts

It is the applicant's responsibility to have complete, official transcripts sent directly from each institution of higher education the applicant has attended to the Office of Admissions and Records of UH-Victoria. UHV considers transcripts official only when they bear both the signature of the registrar and the seal of the issuing school and are sent directly to the UHV Office of Admissions and Records from the registrar's office of each school the applicant has attended. The applicant must submit a transcript of any college work attempted previously at another institution whether or not the applicant earned any credit.. For 2nd Degree BSN and MSN applicants in the School of Nursing, it is the responsibility of the applicant to submit all official transcripts to NursingCAS. Please refer to the School of Nursing section of this catalog for more information.

If the applicant's official transcript(s) have not arrived at the UHV Office of Admissions by the 12th class day of a fall or spring semester/term or the 4th class day of a summer term, UHV may administratively withdraw the applicant from all classes for the term. Also, UHV may require the applicant to forfeit all tuition and fees. Records from one institution carried on a transcript from a second institution do not qualify as credentials for admission. For 2nd Degree BSN and MSN applicants, UHV will consider the PDF transcripts securely provided by NursingCAS as official for use in admissions decisions. However, UHV reserves the right to require an applicant to send a set of official transcripts directly to UHV.

In computing undergraduate grade point averages for admissions purposes, only the semester hours and grade points earned on the last enrollment in a repeated course will be used for computation of the required grade point average for admission.

International Students (non U.S. citizen nor a permanent resident of the United States; a holder or prospective holder of an F-1 student visa) – See "International Student Admission" section for additional information regarding international transcripts and/or evaluations.

All transcripts, marks, and certificates submitted to UHV become the property of the university and are not returned to students. If only one set of documents is issued by the student's country of origin,

students should send attested/certified copies of the documents/translations in the appropriate manner indicated below. **DO NOT send the original document issued to the student by the university or government agency. UHV is not responsible for damage to original documents submitted by applicants.** For possible temporary conditional admission, take the original document to a campus location nearby and request that a UHV staff member make a copy of the original document for submission to the Office of Admissions.

Transcripts become the property of UH-Victoria and cannot be returned. They will remain on file in the UHV Office of Admissions and Record for two years or until the applicant enrolls at UHV, whichever occurs first.

A transcript request form for applicants from international institutions is available on the Admissions web page, www.uhv.edu/oar/forms.aspx. Students may print the *International Academic Records Request* Form, complete the top part of the form, then submit to their international institution with any required payment due to request a transcript be sent to the Office of Admissions. The form will be completed by the registrar and returned to UHV with the transcript and will verify degree completion.

Program Plans

School of Arts and Sciences

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Applied Arts and Sciences	B.A.A.S.	Biology Biotechnology Communication Computer Information Systems Digital Gaming and Simulation General Business General Studies Leadership and Enterprise Studies Legal Assistance and Administration Marketing Network and Security Psychology Web and Media
Biology**	B.S.	
Biomedical Sciences	M.S.	Biomedical, Forensic Science, Biological Science
Communication	B.A. / B. S.	
Communication Design	B.A.	
Computer Information Systems	M.S.	
Computer Science	M.S.	
Computer Science**	B.S.	Computer Science Digital Gaming and Simulation
Computer Science – Information Systems	B.S.	
Creative Writing	M.F.A.	
Criminal Justice	B.S.	
Humanities**	B.A.	Creative Writing
Humanities – English**	B.A.	
Humanities – History**	B.A.	
Interdisciplinary Studies	M.A.I.S.	Bioinformatics Biomedical Science Business Communication Computer Science Criminal Justice Digital Gaming & Simulation English Film Forensic Science History Homeland and International Security Mathematics Psychology Publishing
Mathematical Sciences**	B.A. / B.S.	Mathematics
Psychology	B.A. / B.S.	
Forensic Psychology	M.A.	
Political Science (Pending Approval)	B.S.	
Psychology	M.A.	Counseling Psychology School Psychology
Publishing	M.S.	
Spanish**	B.A.	

** See School of Education and Human Development section of UH-Victoria Catalog for certification programs.

School of Business Administration

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Business Administration-General	BBA	General Business Supply Chain Management Healthcare Administration
Business Administration-Management	BBA	
Business Administration-Accounting	BBA	
Business Administration-Finance	BBA	
Business Administration-Marketing	BBA	
Business Administration	M.B.A.	Strategic M.B.A Accounting Economic Development Entrepreneurship Finance General Business International Business Management
		Global M.B.A. Accounting Economic Development Entrepreneurship Finance General Business Management
Economic Development & Entrepreneurship	M.S.	

School of Education and Human Development **

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Health Studies	B.S.	
Interdisciplinary Studies	B.S.I.S.	Early School Education (EC-6)* Middle School Education (GEN 4-8)*
Administration and Supervision	M.Ed.	Educational Leadership (Principal)* General Leadership
Adult and Higher Education	M.Ed.	Adult Education Higher Education Discipline Professional Coaching (non-degree)
Counseling	M.Ed.	Clinical Mental Health Counseling (formerly Community Counseling) School Counseling* Student Affairs & College Counseling
Curriculum and Instruction	M.Ed.	Elementary Education (EC-8) Elementary Education-Mathematics* Literacy Studies* Reading Specialist Secondary Education Subplans: Science, History, Computer, Science, English, Math, Psychology, Speech
Special Education	M.Ed.	Special Education Educational Diagnostician* Applied Behavior Analysis Autism Spectrum Disorders

* TEA (Texas Education Agency) Certification Program.

** See School of Education and Human Development section of UH-Victoria Catalog for certification programs.

School of Nursing

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Nursing (RN to BSN)	B.S.N.	RN to BSN Second Degree BSN
Nursing	M.S.N.	
Family Nurse Practitioner	M.S.N.	
Nursing Administration*	M.S.N.	
Nursing Education*	M.S.N.	

*Post-Master's certificate available

Undergraduate Student Admission

Admissions Requirements:

Freshman - First Time Enrolled

An applicant who graduated or will graduate from a U.S. high school (accredited, non-accredited, or home school) or earned a GED certificate must meet 2 of the 3 following requirements to be eligible for regular admission:

- Rank in the top 50% of the graduating senior class.* (Not applicable to GED or home schooled students.)
- Overall high school grade point average (GPA) of 2.0 on a 4.0 scale under the "recommended" or "advanced" high school program, or a curriculum that is equivalent in content and rigor as the recommended or advanced program.

  Note: Students who pass the GED exam will be recognized as satisfying the 2.0 grade point average (GPA) requirement.
- Minimum score of 18 on the Enhanced American College Test (ACT) OR a minimum score of 860 on the Scholastic Assessment Test (SAT) Reasoning Tests [critical reading and math sections].

*Per HB588 – An applicant will be automatically admitted if they graduated in the top 10% of their class from an accredited Texas public high school within the two years prior to the academic year for which admission is sought, and an application is submitted by the published deadline.
Students who fail to meet minimum admissions requirements may be individually reviewed and considered for advised admission. To request an individual review please visit www.uhv.edu/eforms to complete and submit an appeal form to the Office of Admissions.

Home-schooled students are required to take and submit either the ACT or SAT exam and meet 2 of the 3 requirements listed above. Home-schooled transcripts must be signed by the principal.

A permanent resident alien who has completed two or more years in, and graduated from, a U.S. high school is required to meet the admission requirements established for U.S. citizens.

Transfer (Students with 12 or more semester credit hours of college credit, other than high school advanced/dual credit)

A transfer undergraduate student must have earned at least a 2.0 (A=4.0) cumulative grade point average in all non-remedial college level coursework from a(n) institution(s) accredited by one of the six recognized regional accrediting associations. The six associations are Middle States Association of Colleges and Schools, North Central Association of Colleges and Schools, New England Association of Schools and Colleges, Northwest Association of Schools and Colleges, Southern Association of Colleges and Schools and Western Association of Schools and Colleges. Transfer students must also have satisfied the Texas Success Initiative (TSI) requirement, or shown college readiness according to the provisions of the Texas Success Initiative and UHV. Please refer to the Texas Success Initiative section of this catalog for more information regarding TSI.

A student who is not eligible to continue work at another institution because of academic failure will not be admitted to this university until he/she has met UH-Victoria's *Readmission from Academic Suspension* policy:

1. A first suspension applies to the fall or spring term, plus any intervening summer sessions, immediately following the suspension. A student would be eligible to reenroll after the suspension period.

   - Students placed on first academic suspension at the end of a fall semester are not eligible to re-enroll until the following summer.

- Students placed on first academic suspension at the end of a spring semester are not eligible to re-enroll until the following spring.
- Students placed on first academic suspension at the end of a summer session are not eligible to re-enroll until the following spring.

2. If suspended a second time, the student may not reenroll for a period of at least one year (12 months) and must submit a petition in writing to the academic dean for readmission. Example: Placed on second suspension after the Fall 2009 term; eligible to reenroll Spring 2011 upon successful appeal to the academic dean.

3. If suspended a third time, a student may not reenroll at UH-Victoria for a minimum of three years. Students may appeal to the Academic Council for reinstatement ***after*** the third year. Example: Placed on third suspension after the Fall 2008 term; eligible to appeal for reinstatement ***after*** the Fall 2011 term.

University of Houston System Student Pathways

Undergraduate students from UHV or other UH System campuses may participate in the UH System Student Pathways Program by submitting the one-page Pathways application to attend to any UH institution without applying through the ApplyTexas website. Students who choose this option may take up to six hours of coursework to apply to their current undergraduate degree plan. The courses may be taken during a single semester or in two different semesters. Currently, the program allows for a maximum of 6 hours during the student's academic career and the courses must apply to the student's current degree at the home institution. There is no application fee, and all university services at both the home and the host institution are available to students during the semesters in which they are enrolled in the program. At the conclusion of the semester, the student's grades and credit are sent back to the student's "home" university automatically. Financial aid is also available through consortium agreements among the four universities. Contact the Office of Admissions for information about the process.

Transient **(Visiting) Undergraduate Students (one full term only)**

UHV will accept transient (visiting) students who have met the following requirements:

- Apply Texas Application
- Letter of proof of enrollment in good standing at their home college or university or official or unofficial transcript;
- Cumulative college or university grade point average of at least a 2.0 on a 4.0 scale on all transferable hours.
- Limit of one (1) full term only.

Transient students are typically enrolled at another institution who may want to take a course(s) and then transfer them back to their "home" institution. Transient students considered non-degree seeking and are limited to one semester with transient status. A student who chooses to continue enrollment at UHV must submit a new application and official transcripts from all schools previously attended before being allowed to register for any subsequent terms.

Admissions Appeals*:* A student disapproved for admission may appeal. Appeals must be submitted in writing to the Office of Admissions. Appeal forms are available on the Admissions website at http://www.uhv.edu/oar/forms.aspx The university reserves the right to admit any applicant on probation.

Readmission of Former Undergraduate Students

A student must request an Update to Admissions Application for former UHV students to a future term if the student does not enroll for the term indicated on the original application. This form is located on the UHV website under Admissions forms.

A former student must submit transcripts from all colleges attended since the last enrollment at UH-Victoria.

Other Requirements:

Texas Success Initiative (TSI) Requirement

TSI General Information

Students attending Texas public institutions of higher education must be in compliance with the Texas Success Initiative (TSI) mandated by the State of Texas in 2003. The law requires that entering college students demonstrate college readiness in mathematics, reading, and writing before enrolling in college-level course work, unless the student qualifies for an exemption. Students can demonstrate compliance through meeting exemption criteria or through meeting passing standards on TSI assessment instruments.

Current TSI placement scores were revised by the Texas Higher Education Coordinating Board effective Fall 2013 as a result of House Bill 1244.

The approved College Ready cut-scores for Freshmen entering higher education Fall 2013 (first class day):

- **Mathematics – 350**
- **Reading – 351**
- **Writing – Essay Score of 5; Essay Score of 4 and Multiple Choice of 363**

UHV administers the TSI assessment to measure college-level readiness in reading, mathematics, and writing.

UHV Requirements

Students can be admitted to UHV without being TSI complete or exempt; however, they will not be able to register for some UHV classes until they are TSI complete or exempt. Your advisor can help the student determine what courses they may take until TSI complete .

Students who fail to meet the minimal passing standards of a TSI assessment instrument or the prerequisites for math established by the university must be advised, receive tutoring, or complete developmental coursework in the appropriate areas so that they can become academically ready to perform all college-level course work.

Students who are not TSI complete upon enrolling at UHV must co-enroll in the appropriate developmental course(s) at a community college each semester until they become TSI complete. A TSI hold will be placed on the student's record until appropriate TSI documentation (i.e., test score, course grade) is provided to the academic advisor. Students have at most 3 semesters from their first semester of enrollment at UHV to become TSI complete and remain enrolled at the university.

TSI Exemptions

Students are exempt from TSI if they meet **one** of the following exemption criteria and submit the appropriate documentation mentioned below by mail or fax to the UHV Admissions Office.

Exemption Criteria

1. **Test Exemption** – if any one of the following test scores (ACT, SAT, TAKS, TAAS) are met, students are exempt from that area and must present those official test scores, if not shown on their high school transcript, to UHV.

Reading	**ACT (within 5 years from date of testing):** Composite 23 and English 19 (must meet or exceed both scores) **SAT** (within 5 years from date of testing):** Composite 1070* and Critical Reading/Verbal 500 (must meet or exceed both scores) STAAR (within 3 years from date of testing): English III 2000 **TAKS (within 3 years from date of testing):** ELA 2200 and Writing Essay score 3 (must meet or exceed both scores) **TAAS (within 3 years from date of testing) (replaced by TAKS):** 89
Math	**ACT (within 5 years from date of testing):** Composite 23 and Math 19 (must meet or exceed both scores) **SAT** (within 5 years from date of testing):** Composite 1070* and Math 500 (must meet or exceed both scores) STAAR (within 3 years from date of testing): Algebra II 4000 **TAKS (within 3 years from date of testing):** Math 2200 **TAAS (within 3 years from date of testing) (replaced by TAKS):** Texas Learning Index (exit level) of 86
Writing	**ACT (within 5 years from date of testing):** Composite 23 and English 19 (must meet or exceed both scores) **SAT** (within 5 years from date of testing):** Composite 1070* and Critical Reading/Verbal 500 (must meet or exceed both scores) STAAR (within 3 years from date of testing): English III 2000 **TAKS (within 3 years from date of testing):** ELA 2200 and Writing Essay score 3 (must meet or exceed both scores) **TAAS (within 3 years from date of testing):** 1770

*SAT Composite = Critical Reading plus Math

** ***A Note about the SAT:***
The name of the *SAT* has recently changed to *"SAT Reasoning Test"*; the name *"New SAT"* has been used for the version of the test administered after January 2005. The verbal portion of the New SAT has been renamed "critical reading." Both old and new total, math, and verbal/critical reading scores that are less than five years old may be used to meet TSI requirements as described here. The essay section of the New SAT may not yet be used to meet TSI requirements.

2. **Degree Exemption**- mail or fax an official transcript to UHV noting either an associate or baccalaureate degree from an accredited institution;

3. **Out-of State or Private Institution Course Work Exemption** – mail or fax an official transcript showing completion of college-level coursework with a C or better transferred from an out-of-state or private institution of higher education;
Previous Exemption – mail or fax the official determination of having met readiness standards at a previous institution of higher education;
5. **Certificate or Non-Degree Seeking Program Exemption** - notify UHV of non-degree seeking status, or of seeking a certificate that does not have TSI requirements;

6. **Military Service Exemption or Waiver** – submit to UHV a DD214 or Notice of Benefits Eligibility that demonstrates active duty as a member of the US armed forces, the Texas National Guard, or as a member of a reserve component of the US armed forces and service at least 3 years preceding enrollment; or honorable discharge, retired or released from active duty on or after August 1, 1990.

TSI and Transfer Students
Students transferring to UHV from regionally accredited private or out-of-state institutions with grades of "C" or better in the courses listed below in all three TSI areas (writing, reading and math) will meet TSI requirements. Students need to mail or fax to UHV Admissions official copies of transcripts showing these grades.

Students who do not have grades of "C" or better in all three areas must take an approved TSI test in those areas.

TSI Writing (TSI compliant in writing if you achieved a "C" or better in one of the two courses listed below)					
ENGL 1301 (Composition I)	ENGL 1302 (Composition II)				
TSI Reading (TSI compliant in reading if you achieved a "C" or better in any one of the courses listed below)					
HIST 1301, HIST 1302 (U.S. History)	ENGL 2321, ENGL 2322, ENGL 2323 (British Literature)	ENGL 2331, ENGL 2332, ENGL 2333 (World Literature)	ENGL 2326, ENGL 2327, ENGL 2328 (American Literature)	PSYC 2301 (General Psychology)	GOVT 2301, GOVT 2302, GOVT 2305, GOVT 2306 (American Government)
TSI Math (TSI compliant in math if you achieved a "C" or better in any one of the courses listed below)					
MATH 1332 (College Mathematics)	MATH 1333 (College Mathematics)	MATH 1314 (College Algebra)	MATH 1316 (Plane Trigonometry)	More advanced mathematics course for which any of the above are prerequisites.	

Partial TSI Exemption
Students will have a partial TSI exemption and will be required to provide documentation to support their partial exemption if they have

- Obtained a composite score on the appropriate test and the required minimum score on either the math or verbal English language arts. Students will be exempt from that individual section of TSI but will have to take the others sections. For example, students who score high enough on the SAT to be exempt from the math portion (Composite 1070 and Math 500), but not the writing or reading portions will need to take just the writing or reading sections of the TSI.
- Completed college-level coursework in one or two of the three designated areas (reading, math, and writing) with a grade of "C" or better and so may be exempt from those sections of the TSI. Students will still have to take the other portions of the TSI for which they are not exempt.

TSI Assessment

Who will be required to take the "new" TSI Assessment?	Who will be exempt?
• **First time in college students graduating from private or out-of-state high schools** • **Students beyond the 5 year exemption period for ACT and SAT** • **Students beyond the 3 year exemption period for TAAS and TAKS** • **Students who do not achieve the postsecondary readiness performance standard on STAAR End of Course for Algebra II and English III**	• **Military personnel (per statute)** • **Students who meet the exemption standard on the ACT or SAT** • **Students who achieve the postsecondary readiness performance standard on STAAR EOC for Algebra II and English III** • **Student who has previous college credit** • **Student enrolled in a certificate program of one-year or less** • **Non-degree/non-certificate seeking students – institutional decision**

TSI and Core Curriculum Area Course Enrollment

The table below shows which UHV core curriculum classes students can take if they are not TSI complete in the specific TSI areas of reading, writing, and math. Students will need to become complete in all three areas.

Core Component Area	Courses	Semester Credit Hours (SCH)	Not Complete in Reading	Not Complete in Writing	Not Complete in Math
010 Communication	ENGL 1301 ENGL 1302	6	No	No	Yes
020 Mathematics	1 course COSC 1301	3	Yes	Yes	No
030 Life & Physical Sciences	2 courses	6	No	No	Yes
040 Language, Philosophy and Culture	1 course	3	No	No	Yes
050 Creative Arts	1 course	3	No	No	Yes
060 American History	HIST 1301 HIST 1302	6	No	No	Yes
070 Government/Political Science	PSCI 2305 PSCI 2306	6	No	No	Yes
080 Social & Behavioral Sciences	1 course	3	No	No	Yes
090 Component Area Option	COSC 1301 SPCH 1315	6	No	No	COSC 1301 – Yes SPCH - Yes
		Total: 42			

What to Submit:

Freshman - First Time Enrolled

(Students with a U.S. high school diploma or GED education, or less than 12 semester credit hours of college credit.)

1. Application for Admissions - Apply using the ApplyTexas common online application. www.ApplyTexas.org.
2. Official high school or home school transcript or official copy of GED certificate.
   - The high school transcript should show class rank, grade point average, and date of graduation. Seniors may submit applications and transcripts during the fall or spring semester of their senior year showing the current grade point average and class ranking; however, your school must send an official final transcript as soon as possible after graduation.
   - The home school transcript should show the high school courses completed and in progress, explanation of grades, grade point average, and any honors. The transcript should also include the signature of the principal.
3. Official college/university transcripts from all institutions attended, if applicable. This also applies to students concurrently enrolled in a secondary school while attending a college/university.
4. ACT or SAT test score results – Scores must be sent directly from the College Board or ACT, or on official high school transcripts.
5. Proof that the Texas Success Initiative (TSI)* requirement has been met. Submit official TSI Assessment scores or provide proof of a valid exemption from the TSI requirement. Refer to the TSI section of this catalog for more information.
6. International Students (non U.S. citizen nor a permanent resident of the United States; a holder or prospective holder of an F-1 student visa) must submit SAT scores, and official higher secondary completion certificates and grades from their country of origin that equate to graduation from high school in the United States. See "International Student Admission" section for application process deadlines and required documents.

*** The TSI requirement is not an admissions requirement. However, ALL students must satisfy the TSI requirement prior to participation in registration.**

Transfer (Students with 12 or more semester credit hours of college credit, other than high school advanced/dual credit)

1. A completed application for undergraduate admission. www.uhv.edu (Apply Now)
2. An official transcript from EACH college attended, sent directly from each institution to UH-Victoria.
3. Proof that the Texas Success Initiative (TSI)* requirement has been met. Submit official TSI Assessment scores or provide proof of a valid exemption from the TSI requirement. Refer to the TSI section of this catalog for more information.
4. International Students (non U.S. citizen nor a permanent resident of the United States; a holder or prospective holder of an F-1 student visa) – See "International Student Admission" section for application process, deadlines and required documents.

*** The TSI requirement is not an admissions requirement. However, ALL students must satisfy the TSI requirement prior to participation in registration.**

Academic Fresh Start

An undergraduate applicant for admission who is a Texas resident may seek to enter UH-Victoria pursuant to the "academic fresh start" statute, Texas Education Code 51.931. If an applicant elects to seek admission under this statute, the institution will not consider academic course credits or grades earned by the applicant 10 or more years prior to the starting date of the term in which the applicant seeks to enroll. An applicant who elects to apply under this statute may not receive any course credit for courses taken 10 or more years prior to enrollment.

An applicant must inform the Office of Admissions in writing if the student wishes to apply under the "fresh start" statute. Forms are available in the Office of Admissions.

Post-Baccalaureate Student Admission

Admissions/Other Requirements:

To be eligible for admission under the post-baccalaureate classification in the undergraduate career, a student must have at least a baccalaureate degree from an accredited institution but not be enrolled in a graduate program.

Post-baccalaureate students may not register for graduate courses unless admitted as temporary graduate students. Post-baccalaureate students intending to take any graduate courses should apply for graduate admission through ApplyTexas or if former UHV student they can log into their myUHV and complete the Graduate Studies Form as a non-degree seeking student.

A student must request an Update to Admissions Application for former UHV students to a future term if the student does not enroll for the term indicated on the original application. This form is located on the UHV website under Admissions forms.

What to Submit:

1. A completed application for post-baccalaureate admission. www.uhv.edu (Apply Now)
2. An official transcript showing the completion of the student's most recent degree must be sent directly to UH-Victoria from the institution conferring that degree.
3. A post-baccalaureate student seeking another undergraduate degree or teacher certification is required to submit transcripts from all former institutions attended.
4. Although unofficial documents may be accepted for course registration purposes, official transcripts showing the last semester/term of course work and degree earned must be received in the Office of Admissions by the 12th day of classes during the fall and spring terms and by the 4th day of classes during the summer terms.
5. Submit proof of English proficiency prior to approval for admissions.

Temporary Graduate Student Admission

Admissions/Other Requirements:

To be eligible for admission under the temporary graduate classification in the graduate career, a student must have at least a baccalaureate degree from an accredited institution but not be admitted to a graduate program at UHV. An official transcript showing the completion of the student's most recent degree must be sent directly from the institution conferring that degree to UH-Victoria.

Students who reside outside the United States to complete the graduate program may be granted temporary graduate admission status. Students who begin their program outside the U.S. and decide to complete the program in this country must be fully approved into the program to obtain a student visa, or must hold another visa type that permits study, prior to enrolling in classes. All students must provide proof of English proficiency prior to approval for admission. Although unofficial documents may be accepted for conditional course registration purposes, official transcripts showing the last semester of course work and degree earned must be received in the Office of Admissions by the 12th day of classes during the fall and spring terms and by the 4th day of classes during the summer terms.

Temporary graduate students may a*ttempt* a maximum of 12 credit hours of graduate work. Temporary graduate students in the School of Education and Human Development's VOICE program may take a maximum of 18 credit hours of graduate work. **Temporary graduate students in the School of Business Administration will be permitted to register for 1 semester only under this classification (maximum 9 hours of graduate coursework), must submit GMAT scores sufficient for meeting university admission requirements before the student is permitted to register beyond the initial semester of temporary graduate admission, and must complete an acknowledgement of this limitation before they are permitted to register for their initial semester of enrollment.** If a temporary graduate student is later admitted to a graduate program, applicable graduate courses taken, up to a maximum of 12 credit hours (18 for VOICE students, 9 for Business students) successfully completed within the previous 10 years or the period specified by the degree program, will be included on the student's degree plan as approved by the school.

Temporary graduate students intending to seek admission to a graduate program are officially approved temporarily into a graduate program, up to a maximum of 12 semester credit hours (Business limit: 9 semester credit hours/1 semester). Temporary graduate students seeking admission to a graduate program may submit the Graduate Studies Form to the Office of Admissions. The electronic form is located on the Admissions web page "Forms" list (www.uhv.edu/oar/forms.aspx). A student must file a new application for a future term if the student does not enroll for the term indicated on the original application. Permanent admission to a graduate program will be made on the basis of an admission index (see "Requirements for Graduate Admission"). Temporary graduate students NOT intending to seek admission to a graduate program are considered "Non-Degree Seeking," and are not eligible for federal financial aid funds.

What to Submit:

1. A completed application for graduate student admission. www.uhv.edu (Apply Now)
2. An official transcript from the college from which the most recent degree and/or course work was earned, sent directly from the institution to UH-Victoria.

Note: Some programs offered at UHV do not accept Temporary Graduate status. Please refer to the academic program for further requirements.

If a student does not enroll for the term indicated on the original application they must submit a Graduate Studies form to update their term and/or program. The form is located on the UHV Admissions "Forms" page.

Graduate Student Admission

Graduate education at UHV is designed to build upon the foundations provided in the baccalaureate program. Programs at the graduate level provide students with opportunities to develop advanced knowledge and skills in their chosen fields. Through their graduate programs, students are expected to demonstrate and increasingly develop independent and critical thinking and to progressively increase their ability to integrate theory, practice, and research in scholarly and professional pursuits.

Admissions/Other Requirements:

The applicant for a graduate program must have earned a bachelor's degree or higher in an institution) accredited by one of the six recognized regional accrediting associations. The six associations are Middle States Association of Colleges and Schools, North Central Association of Colleges and Schools, New England Association of Schools and Colleges, Northwest Association of Schools and Colleges, Southern Association of Colleges and Schools and Western Association of Schools and Colleges. Foreign institutions which may not be formally accredited by United States accrediting agencies must be recognized by the Ministry of Education in the country where the institution is located as maintaining high academic standards, and authorized to grant degrees by the Ministry of Education or appropriate government agency in the country where the institution is located. Credit earned prior to an institution receiving regional accreditation/recognition is not accepted for admission or transfer.

For graduate admission, applicants with international credentials must have earned a baccalaureate degree comparable to a 4-year baccalaureate degree in the United States. Admission to the university does not guarantee a student admission to a graduate program. The appropriate graduate school will determine whether or not the applicant is qualified for admission into the graduate program.

A student transferring from another graduate school must have at least a 3.0 (A=4.0) grade point average on all graduate work attempted

Admission to the Master of Arts-Psychology program is restricted to the Fall semester only. It is the responsibility of the applicant to furnish all necessary documentation for Fall admission to the Admissions office by February 15 for priority consideration or June 15 for consideration of remaining seats.

Transient (Visiting) Graduate Students (one full term only)

UHV will accept transient (visiting) students who have met the following requirements:

- Apply Texas Application.
- Completion of at least a baccalaureate degree from an accredited institution.
- Letter of proof of enrollment in good standing in a graduate program at their home college or university or official or unofficial transcript showing completion of at least a baccalaureate degree from an accredited institution.
- Limit of one (1) full term only.

Transient students are typically enrolled at another institution and who may want to take a course(s) and then transfer them back to their "home" institution. Transient students are considered non-degree seeking and are limited to one semester with transient status. A student who chooses to continue enrollment at UHV must submit a Graduate Studies Form and official transcripts from all schools previously attended before being allowed to register for any subsequent terms. Transient graduate students may not enroll/attempt more than twelve (12) hours, which is the maximum number of hours allowed a Temporary Graduate Student.

Readmission of Former Graduate Students

A former student of UH-Victoria is not required to file a new application for admission. If the student does not enroll for the term indicated on the original application they must submit a Graduate Studies Form for the new term and/or program. Form is located on the Admissions Forms webpage.

A former student must submit transcripts from all colleges attended since the last enrollment at UH-Victoria.

GMAT Waiver Information

Please see the School of Business Administration section of the catalog for information regarding the GMAT waiver policy.

Graduate Admissions Index

Students, other than Master of Science in Nursing (MSN) applicants, are considered for admission to graduate programs on the basis of an admission index, as indicated below. The School of Nursing considers the GPA from the student's BSN degree for admission to its graduate programs. The academic schools may have additional criteria for certain degree programs and may consider admitting students whose indices are below the minimum but within the range specified.

The admission index results from a combination of the following:

Grade point average (GPA) over *at least* the last 60 hours.

Verbal and Quantitative scores on the Graduate Record Examination (GRE) or equivalent scores on the Graduate Management Admission Test (GMAT) or Miller Analogies Test (MAT).

Admission index formula for GRE tests taken prior to August 1, 2011, or GMAT or MAT tests

Grade point average (GPA) x 200 + (GRE Verbal and Quantitative combined scores, or equivalent scores on the GMAT or MAT test)

Example: 2.5 GPA x 200 + (400 Verbal + 400 Quantitative) = 1,300 index

Admission index formula for GRE tests taken on or after August 1, 2011:

Grade point average (GPA) x 200 + (15 x (GRE Verbal and Quantitative combined score – 260)

Example: 2.5 GPA x 200 + (15 x (145 Verbal + 145 Quantitative – 260) = 950 index

Admissions index of 1,400 or higher (for GRE tests taken prior to August 1, 2011, or GMAT or MAT tests) Admissions index of 980 or higher (for GRE tests taken on or after August 1, 2011)	Students are admitted, so long as they meet any additional criteria specific to a particular degree program. Students who are denied admission may discuss their options with an academic advisor.
Admissions index of 1,300-1,399 (for GRE tests taken prior to August 1, 2011, or GMAT or MAT tests) Admissions index of 890-979 (for GRE tests taken on or after August 1, 2011)	Students may be admitted by the dean of the school, considering scores on the analytic portion of the GRE (or equivalent), grades in particularly relevant courses, or other relevant indicators of a student's potential to success in a given graduate degree program. Such admission may be conditional or probationary with initial coursework specified. Students who are denied admission may discuss their options with an academic advisor.
Admissions index below 1,300 (for GRE tests taken prior to August 1, 2011, or GMAT or MAT tests) Admissions index below 890 (for GRE tests taken on or after August 1, 2011)	Students will not be admitted and may not appeal the decision. Students who are denied admission may discuss their options with an academic advisor.

A Health Sciences Reasoning Test score of 18 or higher is required for admission to the MSN programs. The student may take the HSRT twice for admission.

In addition to submitting official transcripts (see previous section on transcripts for admission requirements) and test scores, applicants are required to submit supporting documents, as specified by the relevant degree program. See the appropriate school section of this catalog for supporting documents required. Possible documents may include:

A letter of application and/or resume
A recommendation from a practicing professional in the field of study or a related field
A personal essay

Applicants also may have to complete prescribed courses prior to admission to the degree program. Please see the particular degree program in this catalog for an explanation of the specific admission requirements for that program.

Applications and all supporting documents should be sent to the Office of Admissions at the university. That office determines whether the application is complete and meets the minimal admissions index. It then forwards the file to the relevant academic school. The school reviews the index and supporting qualitative documents and approves or disapproves admission. See the relevant school section in this catalog for specific program requirements.

An applicant who has earned a baccalaureate degree after electing to enroll under the "academic fresh start" will have only the courses and grades earned after that enrollment date used in computing the grade point average.

No more than 12 credit hours of graduate-level courses completed prior to admission will count toward fulfillment of graduate program requirements.

Post-baccalaureate students who wish only to take certain graduate courses should request "temporary graduate student' admission on your application. As a temporary graduate student, you may take up to 12 credit hours of graduate course work. If you are later admitted to a graduate program, applicable graduate courses you have taken, up to a maximum of 12 credit hours successfully completed within the previous 10 years or the period specified by the degree program, will be included on your degree plan as approved by the school.

(Note that all grades in courses applicable to the degree count when a student gains admission to a graduate program.)

International students must also meet the requirements for international admission as outlined in this catalog and the International Student Information Brochure.

Test Scores

The Graduate Record Exam (GRE) General Test, or Graduate Management Admission Test (GMAT) is required of all applicants applying for graduate admission, other than applicants to the Master of Science in Nursing (MSN). Applicants to the MSN program may take the Health Sciences Reasoning Test (HSRT) or the Graduate Record Exam (GRE) General Test. Applicants to the M.Ed. Counseling Program may substitute the Miller Analogies Test (MAT) and applicants to Business Administration must take the Graduate Management Admission Test (GMAT). For students taking the GRE, only verbal and quantitative sections of the General Test are used for determining graduate eligibility.

Applicants holding a master's degree or higher from an accredited institution are not required to submit test scores.

Test scores must be sent directly from the testing agency to the Office of Admissions of UH-Victoria. Scores no longer being reported will not be accepted and the student must retake the exam. Information concerning the GRE, GMAT and MAT tests may be obtained from the Office of Admissions or from the testing companies. For GRE call (609) 771-7670, access website at www.gre.org or write Graduate Record

Examinations, Educational Testing Service, P.O. Box 6000, Princeton, NJ 08541-6000. For GMAT, Call (609) 771-7330, access website at www.gmac.org or write Graduate Management Admission Test, Educational Testing Service, P.O. Box 6103, Princeton, NJ 08541-6103. For MAT, call 1-800-622-3231 or write The Psychological Corporation, 555 Academic Court, San Antonio, TX 78204-2956.

The institutional code number for UHV is 6917 for the GRE.

The GMAT program codes for University of Houston-Victoria are:

30K-2W-88 Strategic MBA (Including Bridge)
30K-2W-02 MBA Global (Including Bridge)
30K-2W-37 MS, Economic Development & Entrepreneurship

What to Submit:

1. A completed application for graduate admission. www.uhv.edu (Apply Now)
2. An official transcript from EACH college attended, sent directly from each institution to University of Houston-Victoria, Office of Admissions.
3. Appropriate exam scores must be sent directly from the testing service to UHV. See "Test Scores" below for more information.
4. Appropriate documents such as letters of reference, essays, etc., to meet specific school requirements. See the appropriate academic school section of this catalog for more information.
5. International Students (A person who is not a U.S. citizen or a permanent resident of the United States; a holder or prospective holder of an F-1 student visa or other visa type; a person holding a temporary status while in the United States) – See "International Student Admission" section for application process, deadlines, and required documents.

The only transcript requirement for applicants holding a master's degree or higher from an accredited U.S. institution is an official transcript from the institution which awarded the degree, sent directly from that institution to UH-Victoria.

Applicants to the M.A Psychology program must submit all test scores and necessary documentation for Fall admission to the Admissions office by February 15 for priority consideration or June 15 for consideration of remaining seats.

International Student Admission

The University of Houston-Victoria is authorized by the U.S. Department of Homeland Security to enroll international students who enter the United States with an F-1 student visa. The following information pertains to admission for the F-1 visa holder. The Office of Admissions is required by law to enter student information and update the student information each semester/term in the Student and Exchange Visitor Information System (SEVIS) regarding student enrollment and related personal information. The Office of Admissions will issue an I-20 to students who are fully approved to a program of study at UHV after the following steps for admission to the university are completed by the student.

Admissions/Other Requirements:

All other admission requirements that apply to the level of admission the student is seeking will be required for admission to the undergraduate or graduate program of choice. Undergraduate students seeking admission to UHV will not be issued an I-20 for transfer purposes unless all lower-level course requirements within their degree program have been met.

Graduate applicants will submit to the Office of Admissions all essays, letters of recommendation, personal statements and other information required for approval to the graduate program they are

seeking. The admissions analyst will assemble the necessary documents and submit them to the appropriate academic school for the Dean's decision regarding approval to the program.

Deadlines

International students must submit applications for admission and all supporting admission documentation, regardless of your degree objective, by the following dates to ensure time for processing:

Fall – June 1 **Spring – October 1** **Summer – March 1**

Some programs of study, both undergraduate and graduate, may have priority deadlines. All other priority deadlines must be met in addition to the international student admission deadline.

Full-Course Load Requirement

International students who hold an F-1 visa must be in compliance with the regulations set forth by the U.S. Department of Homeland Security. Enrollment in online courses during the fall and spring terms is limited to one online class within the full-course load. It is the F-1 student's responsibility to monitor their schedule to comply with this requirement in order to maintain legal visa status while in the United States. Failure to comply with this requirement may lead to termination of the student's F-1 visa status and possible deportation. No tuition or fees will be refunded to the student in this instance, and degree completion may be delayed or indefinitely interrupted.

What to Submit:

1. A **completed international application for admission**. See the international student information on the Office of Admissions web page. www.uhv.edu/oar/International.aspx

2. An **official transcript, mark sheets and degree/diploma certificate from EACH higher secondary school, college or university attended**, sent directly from each institution to University of Houston – Victoria, Office of Admissions, 3007 N. Ben Wilson, Victoria TX 77901-5731.
   - All transcripts, marks, and certificates submitted to UHV become the property of the university and are not returned to students. If only one set of documents is issued by the student's country of origin, students should send attested/certified copies of the documents, with translations if needed, in the appropriate manner indicated below. DO NOT send the original document issued to the student by the university or government agency. UHV is not responsible for damage to original documents submitted by applicants.
   - Include transcript and certificates that show higher secondary school completion.
   - If a student has previously obtained a comprehensive evaluation from an outside agency, UHV may accept an official copy of the evaluation and a copy of the original documents for admission purposes when the evaluation document indicates verification of attendance and degrees. The Office of Admissions staff will review a copy of the evaluation and determine whether the student should request the agency to send the evaluation copy, as well as a copy of the documents evaluated, directly to the Office of Admissions.
   - When possible, applicants should use the International Academic Records Request Form located on the Admissions web page to request records: www.uhv.edu/oar/forms.aspx
   - If original documents are not issued in English, two sets of official transcripts/certificates are required. One set must be in the original language and one English translation describing all academic studies attempted and completed must be on file before the final evaluation can proceed. Translations should be word-for-word, in the same format as the original document text. Transcripts should plainly indicate the dates of attendance, the subjects, and the marks (grades) earned. They should also reflect any degrees or diplomas awarded.
   - Official transcripts should be issued directly to UHV by the registrar, principal or responsible head of each institution attended. When this is not possible, documents certified by an embassy or consular official, or government agency in charge of educational verification as true copies may be accepted.

- Uncertified or unattested copies are not acceptable for unconditional admission to the university. The university will make a reasonable determination of those courses completed outside the United States. However, international students may be required to have a catalog match evaluation performed by an outside agency in order to determine course equivalencies. This may take longer to complete, and it is imperative that students submit international documents as early as possible to ensure adequate time for application approval.

3. **Test Score Requirements**:
   a. Undergraduate applicants who live outside the United States must submit SAT scores according to provisions of the Texas Success Initiative (TSI), sent directly from National Evaluation Systems, Inc. to UHV; or, the scores/TSI completion must appear on an official transcript being sent from a U.S. college or university formerly attended. A minimum SAT composite score of 1070, math minimum score of 500, and Critical Reading/Verbal minimum score of 500 are required prior to registration in courses toward a degree program.
   b. Graduate Applicants must submit scores for the Graduate Record Exam (GRE), Graduate Management Admissions Test (GMAT), or Miller Analogies Test (MAT) scores, letters, and essays that are required by their desired degree program. See appropriate school section of this catalog for more information. The GRE aptitude (verbal and quantitative sections only) is required for most majors. GMAT is required for all MBA applicants and the minimum score is 450. MAT scores may be substituted for the GRE by counseling education applicants. The scores will be used with your grade point average to calculate a graduate admission index. Nursing applicants to the MSN program must submit Health Sciences Reasoning Test scores or Graduate Record Exam (GRE) General Test scores. See additional information on the test score requirements in the following paragraphs under Graduate Admission

4. **TOEFL exam score report** must be requested by the student to be sent to UHV directly from the testing center, or the applicant must meet one of the exemption requirements. See the information on English Proficiency in the "General Admission/Application Information" section for additional information regarding minimum scores and exemptions.

5. The **UHV F-1 Student Visa Form** with applicant or sponsor's **supporting bank documents** verifying funds available in English with dollar amounts in U.S. dollars must be submitted before an I-20 may be issued to the applicant. The minimum amounts needed for study at UHV during the Academic Year is posted on the International Student information page of the university website http://www.uhv.edu/oar/international/Student_Expenses.aspx. These amounts are subject to change due to Texas legislative action and UHV policy changes.

6. Photocopies of all **previous and current U.S. immigration documents** should be submitted by students who are already in the United States. For students outside the U.S., submit photocopy of passport pages with legal name of student applicant and dependents, if they will travel to the U.S. to live with applicant. For students who will transfer to UHV from an institution in the United States, the admissions officer will facilitate the transfer through SEVIS after the student is approved for admission to UHV.

Residence Status

Determining Texas Residency

Under state statutes pursuant to Title 3 Texas Education Code and the Rules and Regulations for Determining Residence Status made known by the Texas Higher Education Coordinating Board (THECB) which interpret those statutes, an individual will be classified as a resident or nonresident. Residency rules are adopted and amended by legislative action.

Your residence status for tuition purposes will be determined by the Office of Admissions prior to your enrollment. Students may contact the Office of Admissions for help in determining correct residence status for tuition purposes or for steps to complete in order to change residence status.

You must be prepared to pay tuition and other required fees by specified due dates or become subject to the penalties applied by the Coordinating Board rules. If you have knowledge of an error in your residency status for tuition purposes, it is your responsibility to notify the Office of Admissions immediately. These rules are subject to change**. For current Residency Information, view the Coordinating Board website at: http://www.collegefortexans.com Enter "Residency Information" in the search box to find the Texas Higher Education Coordinating Board Rules on Determining Residency.**

An individual who has lived in the state under circumstances specified in these rules will be eligible for classification as a resident. An individual who does not meet resident criteria will be classified as a non-resident and must pay tuition and fees required of non-resident students. An individual classified as a non-resident may qualify to pay resident tuition rates and other charges while continuing to be classified as a non-resident under certain exceptions specified in these rules.

Initial Residency Information
To ensure proper resident classification upon admission to University of Houston-Victoria, students must make sure they answer all questions related to Texas resident status that appear on the ApplyTexas electronic application for admission. It is the student's responsibility to provide correct information to the Office of Admissions so that resident status may be correctly determined at the time of enrollment. UHV may request that a person provide documentation to support or clarify the answers to residency questions previously submitted.

Errors in Residency Classification
Errors in residency classification may occur. However, the university will respond to questions upon notification by students. If you believe your resident status to be incorrect prior to or during your enrollment at UHV, you may contact the Office of Admissions to determine the proper steps to take to address your concerns.

If UHV, in spite of information to the contrary that is provided by the student by the census date of a given semester, fails to classify an otherwise eligible student as a resident when they are entitled to resident tuition for that semester, UHV will refund the difference in resident and nonresident tuition for each semester in which the student was erroneously classified and paid the nonresident tuition rate. An appeal form must be submitted to the Student Billing and Card Services stating the reason the student was charged in error and requesting the refund.

If UHV erroneously permits a person to pay resident tuition and the person is not entitled or permitted to pay resident tuition under the rules stated on the THECB website, UHV shall charge nonresident tuition to the person beginning with the semester following the date that the error is discovered.

UHV may notify the student before the first day of the following semester that he or she must pay the difference between resident and nonresident tuition for each previous semester in which the student

should not have paid resident tuition if the person: 1) failed to provide to UHV, in a timely manner after the information becomes available or on request by UHV, any information that the person reasonably should know would be relevant to an accurate classification by the institution under this subchapter information; or 2) the person provided false information to the institution n that the person reasonable should know could lead to an error in classification by UHV under this rule.

Reclassification Based on Additional or Changed Information
If a person is initially classified as a nonresident based on information provided, the person may request reclassification by providing UHV Admissions Office with supporting documentation as described in the residency rules on the THECB website.

Billing and Financial Information

Student Billing and Card Services Office (Bursar), University West, Suite 113
3007 N Ben Wilson, Victoria, Texas 77901
For Billing and Financial questions, telephone:
(361) 361-570-4833 or toll-free (877) 970-4848 ext. 4833
Fax: (361) 580-5522
Email: billing@uhv.edu

Explanation of Tuition and Fees

Policies governing the payment of refund of tuition, fees, and other charges are approved by the Board of Regents of the University of Houston System and comply with applicable state statutes. Tuition and fees are subject to change by university or legislative action and become effective on the date enacted. For clarification of any matter relating to the payment or refund of charges, a student should contact the Student Billing and Card Services' Office.

A student is not registered or entitled to attend classes, participate in class-related activities, or use university facilities and services until his or her tuition bill is paid in full, initiated an installment pay plan, or has accepted a tuition loan. A student who has an outstanding debt to the university may not register until the debt is paid.

Undergraduate Tuition – Texas Resident: Tuition for resident undergraduate courses is **$172.94** per semester credit hour.

Graduate Tuition – Texas Resident: Tuition for resident graduate courses is **$286.00** per semester credit hour.

Undergraduate Tuition – Non-Resident/International: Tuition for undergraduate students who are non-Texas residents and citizens of any country other than the United States is **$534.95** per semester credit hour.

Graduate Tuition – Non-Resident/International: Tuition for graduate students who are non-Texas residents and citizens of any country other than the United States is **$648.00** per semester credit hour.

Student Service Fee: $35 per semester credit hour/ maximum $~~191~~.**$210 (*)** A compulsory fee, charged to all students -which provides funding for student service activities that are apart from the regularly scheduled academic functions. The fee defrays the costs of transcripts, graduation applications, student advising, career planning and placement, job fairs, student government and student organizations, student financial aid operations, student publications and other activities that benefit students. (*) Updated 9/4/2014 by Student Billing and Card Services

International Student Service Fee: $50 per term. A fee charged to international students (student who is not a US citizen or legal permanent resident) to offset administrative costs for international admission assistance, international education credential evaluation, advising, assisting students with USCIS processes and SEVIS reporting.

Student Teaching Fee: $15 per course/maximum $45. A course specific fee to defray costs associated with student teaching supervision.

Graduate Business Fee: $75 per semester credit hour for graduate business courses only. Fee offsets special needs of the graduate business program, including skills assessment, orientation, electronic research data bases, and software acquisitions.

School of Nursing Course Fee: $20 per semester credit hour for Nursing courses in the MSN program, **$24** per semester credit hour for Nursing courses in the RN-BSN program, and **$31** per semester credit hour for Nursing courses in the Second Degree BSN program. Fees to offset special needs of the Nursing program, including skills testing, uniforms, malpractice insurance, school pin, pinning ceremony, skills lab and equipment, program evaluation, clinical site supervision and visits.

MS Publishing Course Fee: $40 per semester credit hour for Publishing courses. Fee offsets the cost of materials, supplies, and equipment for publishing and technological changes.

Library Fee: $8 per semester credit hour. This fee is assessed to all students in order to increase the library's ability to provide essential information resources, technology, and services.

Reinstatement Fee: A **$50** fee charged to students requesting reinstatement of a cancelled registration for failing to pay tuition and fees by the payment due date. This fee offsets administrative costs for reinstatements and is non-refundable.

Extended Access and Support Fee: $30 per semester credit hour. A compulsory fee charged to all students to provide the support needed to ensure quality delivery of off-campus and electronically delivered instruction and services.

Electronic Payment Card Processing Fee: A processing fee will be assessed for electronic credit and debit card tuition and fee payments made online. The monies collected will be used to offset the costs of providing convenient electronic payment options to those who make use of the services. The fee is calculated as a percentage of the total amount paid.

Athletic Fee: $50 per athlete per academic year. The athletic fee is used to support intercollegiate athletics.

Late Payment Fee: $25 fee charged for late payments on an Installment Pay Plan or any loan). Students who are delinquent on their obligations cannot register or be issued official transcripts until university indebtedness has been paid in full.

Other Fees

Late Registration	$50
Copyright Fee Registration	$20
NSF/Returned Check Fee	$30
Thesis/Dissertation Actual Charges (estimate)	$10
Examination, Advanced Standing (per course)	$15

***All fees are subject to change by university or legislative action.**

Schedule of Charges

The Schedule of Charges reflects tuition and fees as determined by residence status and number of hours taken. Students should be aware that this is only a minimum figure as late registration fees, student teaching fees, graduate business fees, nursing fees, and reinstatement fees may be applicable. Tuition and fees are subject to change without notice as necessitated by university or legislative action. For itemized charges reflected in these totals, please see the Schedule of Charges on our UHV web page at http://www.uhv.edu/Tuition_Fees.aspx . You will also find links to the Tuition and Fees Calculator, tuition and Fee Refund Schedule, and Housing and Meal Plan Rates for the current academic year.

FALL 2014 AND SPRING 2015 TERMS

SEMESTER HOURS	UNDERGRADUATE (TEXAS RESIDENT) Total	GRADUATE (TEXAS RESIDENT) Total	UNDERGRADUATE (NON-RESIDENT & INTERNATIONAL) Total	GRADUATE (NON-RESIDENT & INTERNATIONAL) Total
22	$4,850.90	$7,338.00	$12,814.90	$15,302.00
21	$4,639.95	$7,014.00	$12,241.95	$14,616.00
20	$4,429.00	$6,690.00	$11,669.00	$13,930.00
19	$4,218.05	$6,366.00	$11,096.05	$13,244.00
18	$4,007.10	$6,042.00	$10,523.10	$12,558.00
17	$3,796.15	$5,718.00	$9,950.15	$11,872.00
16	$3,585.20	$5,394.00	$9,377.20	$11,186.00
15	$3,374.25	$5,070.00	$8,804.25	$10,500.00
14	$3,163.30	$4,746.00	$8,231.30	$9,814.00
13	$2,952.35	$4,422.00	$7,658.35	$9,128.00
12	$2,741.40	$4,098.00	$7,085.40	$8,442.00
11	$2,530.45	$3,774.00	$6,512.45	$7,756.00
10	$2,319.50	$3,450.00	$5,939.50	$7,070.00
9	$2,108.55	$3,126.00	$5,366.55	$6,384.00
8	$1,897.60	$2,802.00	$4,793.60	$5,698.00
7	$1,686.65	$2,478.00	$4,220.65	$5,012.00
6	$1,475.70	$2,154.00	$3,647.70	$4,326.00
5	$1,229.75	$1,795.00	$3,039.75	$3,605.00
4	$983.80	$1,436.00	$2,431.80	$2,884.00
3	$737.85	$1,077.00	$1,823.85	$2,163.00
2	$491.90	$718.00	$1,215.90	$1,442.00
1	$245.95	$359.00	$607.95	$721.00

TEN WEEK SUMMER 2015 SESSION

SEMESTER HOURS	UNDERGRADUATE (RESIDENT) Total	GRADUATE (RESIDENT) Total	UNDERGRADUATE (NONRESIDENT & INTERNATIONAL) Total	GRADUATE (NONRESIDENT & INTERNATIONAL) Total
12	$2,741.40	$4,098.00	$7,085.40	$8,442.00
11	$2,530.45	$3,774.00	$6,512.45	$7,756.00
10	$2,319.50	$3,450.00	$5,939.50	$7,070.00
9	$2,108.55	$3,126.00	$5,366.55	$6,384.00
8	$1,897.60	$2,802.00	$4,793.60	$5,698.00
7	$1,686.65	$2,478.00	$4,220.65	$5,012.00
6	$1,475.70	$2,154.00	$3,647.70	$4,326.00
5	$1,229.75	$1,795.00	$3,039.75	$3,605.00
4	$983.80	$1,436.00	$2,431.80	$2,884.00
3	$737.85	$1,077.00	$1,823.85	$2,163.00
2	$491.90	$718.00	$1,215.90	$1,442.00
1	$245.95	$359.00	$607.95	$721.00

FIVE WEEK SUMMER 2015 SESSION

SEMESTER HOURS	UNDERGRADUATE (RESIDENT) Total	GRADUATE (RESIDENT) Total	UNDERGRADUATE (NONRESIDENT & INTERNATIONAL) Total	GRADUATE (NONRESIDENT & INTERNATIONAL) Total
12	$2,636.40	$3,993.00	$6,980.40	$8,337.00
11	$2,425.45	$3,669.00	$6,407.45	$7,651.00
10	$2,214.50	$3,345.00	$5,834.50	$6,965.00
9	$2,003.55	$3,021.00	$5,261.55	$6,279.00
8	$1,792.60	$2,697.00	$4,688.60	$5,593.00
7	$1,581.65	$2,373.00	$4,115.65	$4,907.00
6	$1,370.70	$2,049.00	$3,542.70	$4,221.00
5	$1,159.75	$1,725.00	$2,969.75	$3,535.00
4	$948.80	$1,401.00	$2,396.80	$2,849.00
3	$737.85	$1,077.00	$1,823.85	$2,163.00
2	$491.90	$718.00	$1,215.90	$1,442.00
1	$245.95	$359.00	$607.95	$721.00

The Fixed Rate Tuition is a plan available only to undergraduate students admitted to and enrolled in a degree granting course of student at University of Houston-Victoria. The plan is available to resident and non-resident students and will provide students a fixed tuition rate during the term of their agreement with UHV. The intent and goal of the plan is to provide tuition predictability. Consequently, there is no guarantee the student will realize any tuition savings by participating in the plan. More information about the fix tuition plan can be found online at http://www.uhv.edu/Tuition_fixed.aspx. Please contact the Student Billing & Card Services Offices at (361) 570-4833 with questions regarding the plan.

Policy on Financial Responsibility

Students incur charges for a variety of services provided by the UH System, the university and community colleges, including bookstore, security, parking, food services and residential housing. It is the expectation, as well as a condition of enrollment at the University of Houston-Victoria, that students satisfy their financial responsibilities in a timely manner. Students may be subject to one or more of the following sanctions if they are delinquent in meeting university financial obligations:

1. Financial holds paid with a paper or electronic checks are not released until the payment has cleared banking processes. Generally paper checks clear banking processes within 10 business days and electronic checks clear within 5 business days. Financial holds paid by cash, cashier's check, money order, or credit card are released within 24 hours.
2. Late payment service fees may be assessed;
3. Financial holds will be placed preventing the release of transcripts and further enrollment at UHV or other UH campuses;
4. Credit and grades for work done may be held and grades may be changed to W for students who fail to pay by the end of the semester;
5. Degrees may be delayed or not conferred until financial obligations have been satisfied;
6. Non-payment after due notice will result in transfer of the student's account to an outside collection agency with assessment of additional collection fees;
7. The delinquency will be reported to the credit bureau which may adversely affect credit worthiness.
8. The delinquency will be reported to the State and a hold will be activated. This hold will prohibit reimbursement of funds payable to the student from any state agency.
9. In the event of default, university tuition, fees, and other charges are a debt incurred for educational purposes and are considered a Qualified Education Loan as defined in section 221(D)(1) of the Internal Revenue Code.

Returned Checks

When a check or an e-check payment is returned to the university, a $30 service charge is assessed. Students are expected to make payment in full by cash, credit card, cashier's check or money order immediately upon university notification. Students who write or produce two bad checks to UHV or any entity affiliated or contracted with UHV, will forfeit check writing privileges.

Tuition and Fee Payment Information

Students can view their accounts and make payment online using e-checks, MasterCard, Visa, American Express, or Discover. To make payment online students must have their 7-digit myUHV ID and password to access their account.

Cash, personal check, cashier's check and money order payments can be made in the Finance Office, University West Building, room 115. **No payments are accepted at the Sugar Land or Cinco Ranch locations.**

If mailing payment, please make checks payable to University of Houston-Victoria and mail to UHV, 3007 N Ben Wilson, Victoria, TX 77901, Attn: Cashier, University West Bldg., room 115. Students should include their full name and myUHV ID on their check/money order to ensure accurate posting. Students should be aware, in order to avoid enrollment cancellation for nonpayment, payments must be received and posted to the student's account by the end of business on the tuition and fee payment due date, regardless of the postmarked date.

Additionally, students can contact the Student Billing and Card Services Office at (361) 570-4833 or at billing@uhv.edu to receive instructions for sending a wire transfer payment to UHV.

Installment Pay Plan

Texas State Law (Texas Education Code, Section 54.007a) allows students to pay tuition and fees in installments over the course of the semester. Students select this payment option online in myUHV. This payment option is a two-step process. The first step is to accept the terms of the plan and the second step is to pay the amount due for the first installment prior to the payment deadline. Registration will be canceled if both steps of the process are not completed prior to the payment deadline. The installment plan is an option available during the Fall and Spring terms only.

The amount due for the first installment payment will equal 25 percent of total tuition and fee charges plus a $20 installment service charge (nonrefundable). The amount due for subsequent installments will equal 25 percent of the total tuition and fee charges. Drop and add activity may affect a student's installment schedule. Students are responsible for reviewing their account online after making schedule changes and paying any additional amount prior to the payment deadline. A $25 late fee will be charged for each installment payment that is late.

Students selecting the installment plan are responsible for future installment payments if courses are dropped or the student withdraws after the tuition refund period has expired. Additionally, students who fail to make full payment on time, including any late fees, may be subject to one or more of the following actions:

1) Financial stop on student's record preventing registration at any UH campus;
2) Withholding of grades, degree, and official transcripts;
3) Other penalties and actions authorized by law or university policy.

Tuition and Fee Loans

Tuition and fee loans are available to help students pay tuition and fees to avoid enrollment cancellation. These loans are not cash loans. However, in accepting the terms of the tuition loan students obligate to pay tuition and fees at a later date. Tuition loans are granted in an amount equal to 100% of total tuition and fees for the current term. Students request tuition loans online in myUHV under the payment plan link. The loan duration is 90 days in the fall and spring terms and 30 days in the summer sessions.

TPEG tuition loans are not assessed a loan origination fee or interest. These loan funds are limited and the loans are disbursed on a first come first serve basis. TPEG loans do not adjust to cover courses added after the loan has been selected. Only one TPEG loan will be issued per student per semester. Tuition loan amount is based on the student's enrollment status at the time of the loan request.

Institutional tuition loans are assessed a loan origination fee (nonrefundable) but are not assessed interest. The loan amount will equal the TOTAL tuition and fees regardless if payment(s) have been applied to the student's account and the loan origination fee, which is calculated at a rate of 1.25%, will be calculated on the loan amount. The institutional loan amount will automatically adjust for schedule changes made after the loan has been selected.

Book Loans

Book loans are available to help students pay for books and supplies. Students request these loans online in myUHV under the payment plan link. This is a cash loan and funds for these loans are delivered to the student in accordance with the refund preference the student selected in the Jaguar Card activation process (direct deposit to the Jaguar Card [One Account], direct deposit to a bank of choice, or paper check). If a refund preference has not been selected, a paper check will be mailed to the student 21 days after the book loan has been processed by the university.

The book loan amount is calculated at a rate of $40 per semester credit hour up to a maximum of $720 (consortium hours which are being taken at another university are not considered in the calculation of the book loan amount). No interest or service charge is assessed on book loans. Loan duration is 45 days in the Fall & Spring sessions and 30 days in the summer sessions. Only one book loan per student per session will be issued. During the summer semester, book loan amounts are based on the student's enrollment status at the time of the loan request.

Third-Party Billing

Agencies outside the university may set up third-parting billing arrangements that pay all or part of a student's tuition and fees. The student will be billed for any amount not covered by the third party. Students should submit necessary paperwork to the Student Billing and Card Services Office, University West Building Room 113.

Waivers and Exemptions

Fee waivers and exemptions are issued only for the period in which a student is currently enrolled. Students should submit necessary paperwork to the Student Billing and Card Services Office, University West Building Room 113. Below is a list of some of the waivers and exemptions commonly used at UHV. For a complete listing of all waivers and exemptions available to students please visit http://www.collegeforalltexans.com/ and choose Paying For College, Types of Financial Aid.

Faculty and Dependents (54.211 Texas Education Code) – Teachers, professors and researchers of state institutions of higher education are entitled to register themselves, their spouses, and their children by paying resident tuition and fees. This residence waiver is without regard to the length of time they have resided in Texas, provided the employees are employed at least one-half time.

Student Employees (54.212 Texas Education Code) – Teaching assistants and research assistants are entitled to register themselves, their spouses and their children by paying the tuition and other fees charged to Texas residents. This residency waiver is without regard to the length of time they have resided in Texas, provided the students are employed at least one-half time in a teaching or research position relating to their degree program.

Military Personnel and Dependents (54.241 Texas Education Code) – Officers or enlisted personnel of the Army, Army Reserve, Army National Guard, Air National Guard, Air Force, Air Force Reserve, Navy, Navy Reserve, Marine Corps, Marine Corps Reserve, Coast Guard or Coast Guard Reserves of the United States who are assigned to duty in Texas are entitled to register themselves, their spouses and their children at the university by paying Texas resident tuition and fees. This tuition waiver is without regard to the length of time they have been assigned to duty or resided in the state.

Blind and Deaf Students (Section 54.364 Texas Education Code) – Blind or deaf students who are residents are entitled to exemption from tuition and certain fees if they present: (1) certification of blindness or deafness (2) proof of Texas residency (3) high school diploma or GED equivalency (4) letter of recommendation by high school principal, clergyman, public official or other responsible individual and (5) letter of student intent.

Senior Citizens (Section 54.365 Texas Education Code) – Senior citizens (persons 65 years and older) who wish to obtain academic credit may enroll for up six semester credit hours of courses offered by the university each term without payment of tuition if space is available and if admission requirements are met. Students are responsible for the payment of all mandatory fees. Credit hours taken in excess of six hours will be charged normal tuition and fees. A senior citizen who wishes to audit a course offered by the university may do so without payment of tuition and fees, provided space is available and normal auditing requirements are met.

Texas Veterans (Hazlewood Act, Section 54.341 Texas Education Code) – The university exempts students from paying tuition and fees excluding the student service fee. Eligibility requirements include: the student must have resided in Texas for 12 months prior to registration; must have been a legal resident of Texas at the time of entry; must have served in the armed forces at least 180 days of active duty; must have an honorable discharge or a general discharge under honorable conditions; not be eligible for federal education benefits such as: Federal Pell or SEOG grants; if eligible, cannot exceed the amount of tuition and fees; not be in default of Hinson-Hazlewood college student loan or a federal loan; and must have less than 150 credit hours taken on the Hazlewood Act since the Fall, 1995.

Children of Disabled Firefighters and Law Enforcement Officers (Section 54.351 Texas Education Code) – The university exempts students whose parent has suffered an injury resulting in death or disability sustained in the line of duty. Eligible parents include full-paid or volunteer firefighters; full-paid municipal, county, or state peace officers; custodial employees of the Texas Department of Corrections, and game wardens. The Texas Higher Education Coordinating Board must certify the student's eligibility.

Economic Development and Diversification (Section 54.222 Texas Education Code) - The nonresident portion of tuition is waived. The student is responsible for payment of resident tuition. Waivers are granted to a limited number of students. This waiver is available for nonresident and domiciled international students whose families transferred to Texas as a part of the State's Economic Development and Diversification Plan. Applications for this waiver can be found online at **www.collegefortexans.com/paying/finaidtypes.cfm.**

Children of Professional Nurse Faculty and Staff Members (Section 54.355 Texas Education Code) - Tuition only is exempted**.** The student must be a Texas resident under 25 years of age. The faculty or staff member must be a registered nurse and must be employed or under contract at the School of Nursing during all or part of the academic term for which the exemption is sought. Children of part-time faculty and staff members receive an exemption equivalent to the parent's percentage of employment. Eligibility ends when the student has received an exemption for 10 semesters/summer sessions at any institution(s) or has received a baccalaureate degree.

Clinical Nursing Preceptors and their Dependents (Section 54.356 Texas Education Code) - Tuition up to $500 is exempted. The student receiving this exemption must be a Texas resident under 25 years of age and must be enrolled at the university. The preceptor must be a registered nurse and must be under a written preceptor agreement with the School of Nursing during the semester for which an exemption is sought. Eligibility ends when the student has received an exemption for 10 semesters/summer sessions at any institution(s) or has received a baccalaureate degree.

Competitive Scholarship Waiver (Section 54.213 Texas Education Code) - The nonresident portion of tuition is waived. The student is responsible for payment of resident tuition. Waivers are granted to a limited number of students. To qualify for this waiver a student must be a nonresident or international student receiving competitive scholarships in an amount equal to or greater than $1,000. Recipients must have competed with other students, including Texas residents, for the award, which must be administered by a school-recognized scholarship committee.

Enrollment Cancellation

It is the student's responsibility to ensure payment has been posted to their student account by the payment deadlines published on the Important Dates and Deadlines Calendar found on the UHV homepage: www.uhv.edu. To avoid enrollment cancellation students should check their accounts online after making schedule changes and, if required, pay additional charges for added courses before the payment deadline. Financial aid students must pay, or select a payment option such as the tuition loan, for any difference between total charges and anticipated aid prior to the payment deadline to avoid enrollment cancellation. Courses will be cancelled in registration order (last course added will be the first course cancelled) if payment in full has not been made or a payment plan option has not been selected by the due date.

Tuition and Fee Refund Information

The university is a State of Texas Institution of Higher Education and refunds are issued in accordance with the State of Texas Higher Education Code, Section 54.006.

Student Refund Cards

New students who are enrolling for the first time in courses at UHV will be issued a Jaguar Card. Once activated, the Jaguar Card allows students to select the disbursement method of choice for refunds, financial aid, and book loan proceeds.

Students will need this card for their duration at UHV. Lost, stolen, or recovered cards should be reported to the Student Billing and Card Services Office immediately. For more information about the Jaguar Card, please see the FAQs posted on the web at: http://www.uhv.edu/Bursar/Forms/jaguarcardfaq.pdf. *(This link is also provided at the bottom of any of the UHV websites resource pages)* or call 1-877-970-4848, Ext #4833.

Students have a choice of three refund delivery options: direct deposit to the Jaguar Card, direct deposit to a bank of choice, or have a paper check mailed to them. If the student fails to select a refund preference, a paper check will be mailed to the student within 21 days from the time the refund is processed. Refund of tuition and fees originally paid by a debit or credit card will be refunded back to the card.

Student Identification Card

Students are issued a student Identification (ID) card, aka the Paw Pass card. This ID card provides access to many resources provided by and available through the university such as dining hall meals, building access at residence halls, use of library, and can be used for entrance and discounts (when applicable) to certain university events such as athletic events.

Students are responsible for maintaining a current ID card for the entire duration they are affiliated with the University of Houston-Victoria and are responsible for the safekeeping of their ID card. Replacement cards can be requested in the Student Billing and Card Services Office, located in the University West Building, room 113.

No one other than the student to whom the card is issued may use the ID card for any reason. The Paw Pass is the property of the University of Houston-Victoria and may be revoked at any time by the university.

Student Responsibilities

Prior to enrolling students are responsible for ensuring they meet course requirements and prerequisites. Unmet course requirements including course prerequisites are insufficient grounds for a refund of tuition and fees. Students are advised to speak with an advisor if they have any questions regarding course prerequisites.

Course load reductions may affect financial aid eligibility. It is strongly advised that students who have been awarded financial aid speak with a Financial Aid Counselor prior to making schedule changes or completely withdrawing as eligibility may be affected.

Understand and follow withdrawal procedures. Stopping payment on a check for tuition and fees or allowing the check to be returned unpaid by the bank for any reason does not constitute official withdrawal.

Watch Refund Dates when making schedule changes or withdrawing. Once a student registers, he or she is responsible for the total charges assessed regardless if the installment plan option has been selected. Refund percentages are applied to total fees charges assessed and not the amount paid. This means students who withdraw before paying all installments or paying a tuition loan in full may, in the event of withdrawal, still owe the university.

Drop and withdrawals become effective the date the drop is processed online or the date the written notification is received in the Office of the Registrar and Student Records. The effective date becomes the official date of the drop or withdrawal for all matters relating to university business. The student assumes responsibility for letters requesting a drop or withdrawal that are delayed or not delivered. Student services and privileges, including library services and use of computer labs, terminate when a student withdraws from the university.

Withdrawal Refunds

Withdrawal refunds are calculated using the effective date of the student's withdrawal and are processed for refunding beginning on the 13th class day during the Fall/Spring terms, the 5th class day during the summer term (also includes 10, 8, 5 week sessions), and the 2nd class day for the mini sessions (less than 5 weeks). This means a student's withdrawal status will not be reflective in the student's myUHV account until the 13th, 5th, or 2nd class day if the effective date of withdrawal occurs before the 13th, 5th, or 2nd class day.

A student withdrawn by the university for scholastic or other reasons will receive a full refund of fees paid that semester. **Reducing semester credit hours to zero is considered a withdrawal.**

The university will refund a percentage of the tuition and required fees charged to students who officially withdraw from all courses at the institution according to the schedules below. Class days, during the fall and spring terms, are counted from the first official class day of a term. The first official class date of the term may differ from the actual start date of a course - refer to the "Events" calendar posted on the UHV homepage.

Withdrawal Refunds (no longer enrolled during a term)

	Prior to First Class Day	During the First 5 Class Days	During the Second 5 Class Days	During the Third 5 Class Days	During the Third 5 Class Days	After Fourth 5 Class Days
Regular Academic Session- 16 weeks	100%	80%	70%	50%	25%	No refund
	Prior to First Class Day	During the First 3 Class Days	During the Second 3 Class Days	During the Third 3 Class Days		
Five, Eight, & Ten Week Sessions	100%	80%	50%	No Refund		
	Prior to First Class Day	First Class Day	Second Class Day	Third Class Day		
Mini Session – Less Than 5 Weeks	100%	80%	50%	No Refund		

Dropped Course Refunds

Dropped course refunds ONLY apply when one or more classes are removed from your schedule, **but you remain enrolled in at least one course**. Reducing semester credit hours to zero is considered a withdrawal and withdrawal refund policies apply.

The university will refund tuition and required fees for dropped courses according to the schedules below.

Class days, during the fall and spring terms, are counted from the first official class day of a term (this date may differ from the actual start date of a course). Please refer to the "Events" calendar posted on the UHV homepage.

Dropped Course Refunds (reduce course load but remain enrolled)

	On or Before 1st Official Class Day	On or Before 4th Class Day	On or Before 12th Class Day
Regular Academic Session- 16 weeks	N/A	N/A	100%
Five, Eight, & Ten Week Sessions	N/A	100%	N/A
Mini Session - Less Than 5 Weeks	100%	N/A	N/A

Undergraduate 6-Drop Limit:

Texas Education Code (51.907) prohibits students enrolling for the first time as a freshman during the Fall 2007 academic term or any term thereafter from dropping more than a total of six courses in their entire undergraduate career. This total includes any course a transfer student has dropped at another 2-year or 4-year Texas public college or university. This does not apply to courses dropped prior to the census date (see the "Events" calendar posted on the UHV homepage) or to courses for which the student receives an administrative withdrawal or if the student withdraws from the entire term or session. Please refer to our online catalog for more details www.uhv.edu

Tuition Refund Appeals

Tuition appeals are considered for medical emergency, military duty, natural or national emergency, severe economic hardship, or university error. Appeals must be submitted within the term that the tuition and fees were paid. To initiate the tuition refund appeal, students must submit the Tuition and Fee Refund Appeal Form online. Additional documentation may be required. Tuition appeals received after the deadline will not be considered. The appeal committee generally reviews appeal requests once a month.

General Information

Student services and privileges, including library services, use of computer labs and parking terminate when a student cancels registration or withdraws from the university. Stopping payment on a check used to pay tuition and fees is NOT official notice of cancellation, withdrawal or dropping of courses and WILL NOT release the student from their financial obligation for those courses.

Tuition Rebate for Certain Undergraduates

(Set by the Texas Higher Education Coordinating Board): Tuition rebates up to a maximum of $1,000 are available for qualified students who have attempted no more than 3 hours in excess of the minimum number of semester credit hours required to complete the degree as defined by the catalog under which they were graduated. Qualified students must apply for the rebate at the time they apply for graduation. For further information, email the Office of the Registrar and Student Records at registration@uhv.edu or call (361)-570-4368.

Auditing a Course

Students may request to audit an online or face to face course. To audit a course, students must complete an audit application. Audit applications can be requested in the Student Billing and Card Services Office, University West Building Room 113, or requested via email at billing@uhv.edu. Audit approval is subject to seating availability. Students auditing a course are required to pay resident tuition and fee rates. Late registration fees

are not charged. Auditing normally conveys only the privilege of observing and does not include submitting papers, taking tests or participating in laboratories or field work. **Academic credit is not given for an audited course.**

Parking

Students are authorized to park in any unreserved space without a permit. This includes any unreserved space on either UHV or Victoria College parking lots. At the UHV campus, students may also park in certain reserved spaces when those spaces are not reserved. Students may park in "yellow" reserved spaced ONLY if the space is clearly marked as being unreserved for portions of each day and the student is parking during the unreserved time. (Example: Parking in reserved space at 6:30 p.m. is allowed when space indicates reserved parking from 7:00a.m. to 6:00p.m.) **Permits are required for Jaguar Hall and Jaguar Court residents.**

Parking at the University of Houston-Victoria campus is shared with Victoria College. Parking and traffic regulations are enforced by UHDPS Campus Security and Victoria College Campus Police and Security who randomly patrol campus parking lots. Citations will result in various sanctions and penalties, including warnings, fines, towing and financial stops on student accounts. Review the Common Parking and Traffic Violations section of the Campus Parking and Traffic policy for more information on common violation which may warrant a citation. The Campus Parking and Traffic Policy may be accessed online at http://www.uhv.edu/fin/policy/A/a-19.aspx.

It is unlawful for any person to park a vehicle on an institution of higher education except in a manner designed by the institution and in the spaces marked (51.205, Texas Education Code). Additionally, the university has authority to bar or suspend driving or parking privileges for rule violations (Section 51.207, Texas Education Code).

The Campus Parking and Traffic policy establishes procedures specifically for the campus and student housing in Victoria. University employees and students conducting business at other off-campus sites, including Victoria College, University of Houston Sugar Land, and UH System at Cinco Ranch are expected to comply with any parking and traffic policies at those locations. Parking regulations are subject to change by university action.

Parking Permits – Students, with the exception of those living in student housing, are not required to register their vehicles or display a permit. Students living in student housing are required to register their vehicles and display a parking permit. Permits are issued at student housing facilities. Parking permits must be properly displayed and clearly visible in the upper drivers' side corner of the rear window.

Disabled Parking Permits – UHV, as a state institution, follows the same guidelines as the State of Texas. For individuals with disabilities, application must be made through the individual's local tax assessor office for the specially designated state license plate or hanger which displays the disabled symbol recognized throughout the State. Disabled parking permits must be prominently displayed.

Office of Financial Aid

Department of Student Affairs
University West, Suite 110
3007 N Ben Wilson, Victoria, Texas 77901
For Financial Aid questions, telephone:
(361) 570-4125 or toll-free (877) 970-4848 ext. 4125
Fax: (361) 580-5555
Email: finaid@uhv.edu

Applying for Financial Aid

UH-Victoria administers a wide range of scholarships, grants, loans, and work-study employment for students who qualify. It is to the student's advantage to complete a **2014-15 Free Application for Federal Student Aid (FAFSA)** as early as possible since limited funds require that priority be given to the earliest applicants. Students are required to reapply and submit a new FAFSA annually because regulations governing financial aid change each year. The 2014-15 UHV Scholarship Application is available to students who will not be submitting a FAFSA or for students who may qualify for limited scholarships with specific criteria. The forms are on the UHV Financial Aid web page, http://www.uhv.edu/ofa/forms.aspx, and http://www.fafsa.gov. Additional forms and documents may be requested based on the information that is gathered from the financial aid applications and the Office of Admissions.

Viewing Your Financial Aid Status

UHV student e-mail is the official mode of communication that is used to notify students of changes or updates to his/her UHV records. Students should check their **UHV student e-mail account** periodically. Students can view his/her UHV financial aid records on-line in myUHV at http://www.uhv.edu/LoginMyUHV.aspx . Students should review their financial aid data, accept, modify, or decline financial aid awards, and/or complete the tasks listed on the To Do List.

Awarding Process

Students must meet the following minimum requirements for a majority of the financial aid programs: demonstrate financial need (except for certain loans); have a high school diploma or a General Education Development (GED) certificate, or complete a high school education in a home school setting that is treated as such under state law; be a U.S. citizen, U.S. national, or U.S. permanent resident; have a valid Social Security number; be unconditionally admitted to UHV; be degree seeking; making satisfactory academic progress toward a degree or certification; not be defaulted on any educational loan or owe a refund on a federal or state grant; be registered with the Selective Service, if male; be enrolled at least half-time (except Pell Grants); certify that you will use federal student aid only for educational purposes; and not be convicted of possessing and/or selling illegal drugs for an offense that occurred while receiving federal student aid. Transient and visiting students who are non-degree seeking at UHV are not eligible for financial aid.

The priority deadlines are as follows:
March 15 — Fall
October 15 — Spring
March 15 — Summer

The most common type of financial aid is a "package'' which is awarded in the following order: grants, scholarships, employment, and/or loans. Prior to awarding federal, state, and institutional financial aid, a student's eligibility is reviewed. Financial Aid awarded prior to the semester beginning may be based on full-time enrollment and aid awarded after the semester begins will be based on the student's current enrollment status. It is recommended that a student complete the Intended Enrollment Form in myUHV so the Financial Aid staff can calculate the student's estimated aid package based on the students anticipated enrollment plans. Financial aid will not be awarded until all requested documents have been received and reviewed. Students who have

incomplete files should be prepared to pay for their tuition, fees, books and supplies, and other educational expenses by the payment deadline.

An Award Notice email will be sent to the student's **UHV e-mail address** informing them that they need to review their financial aid offered on the myUHV web link and then Accept, Modify or Decline the awards. All students accepting a Federal Direct Subsidized and/or Unsubsidized Loan will need to complete the Direct Loan Master Promissory Note at http://www.studentloans.gov so the loan can be originated. Future loans accepted by students will be originated using the promissory note on file with the Department of Education.

Federal Direct Loan Entrance Counseling for undergraduates and graduates is required for all first-time Federal Direct loan borrowers. Federal Direct Loan Entrance Counseling is required of Federal Direct Grad PLUS borrowers if the student has not previously received a Direct Loan. Federal Direct Loan Exit Counseling is required for all undergraduate and graduate loan recipients each time they complete a degree, drop below half-time, leave UHV, or withdraw from the semester. The web site available for loan counseling is http://www.studentloans.gov. If loan borrowers need to defer payments or request a forbearance on his or her Federal loan(s) while in repayment, forms are available at www.tgslc.org or his/her loan servicer.

If students are planning to receive financial aid at UHV as co-enrolled students, they must complete a Consortium Agreement form each semester they co-enroll. In addition, a copy of the student's class schedule and paid fee receipt is required as proof of enrollment. The Consortium Agreement form can be located at http://www.uhv.edu/ofa/forms.aspx . UHV currently has consortium agreements with Austin Community College, Lone Star College System, Coastal Bend College, Houston Community College, Victoria College and Wharton County Junior College. Consortium agreement forms are also available for students co-enrolling with UH, UH-Downtown and UH-Clear Lake. Federal regulations may not allow students to receive financial aid from two institutions simultaneously or for classes that will not transfer to the student's UHV degree plan.

Due to the wide range of financial aid available, the specific processes for applying, and the constant change in available funding, students are encouraged to contact UHV financial aid personnel early in the process and to keep the staff informed of any changes that may occur which would affect his/her ability to pay for educational expenses.

UH-Victoria Programs of Financial Assistance

Hinson-Hazlewood Loans
Federal College Work-Study Program
Federal Direct Loan Program (Subsidized and Unsubsidized)
Federal Direct Graduate PLUS Loan Program
*Federal Pell Grant Program
*Federal Direct Parent PLUS Loan Program
*Federal Supplemental Educational Opportunity Grants
Federal TEACH Grant
Miscellaneous State Scholarships (to 10%, License Plate, etc.)
*Texas B-On-Time Loan
Texas College Work-Study Program
* TEXAS Grant
Texas Public Education Grants (Resident or Nonresident)
Tuition Offset Grants
UHV Scholarships

* For Undergraduate Students Only

For a brief description of the criteria of the programs listed above, contact the Office of Financial Aid or log on to http://www.uhv.edu/ofa.

Endowed scholarship funds are awarded on the basis of financial need and academic merit. To view the online listing of university scholarships, go to http://www.uhv.edu/ofa/scholarships.aspx. In addition, the community and civic

organizations award several scholarships to UHV students. Some of the organizations require you to complete their applications. Information on new student scholarships may also be obtained by contacting a UHV recruiter in the student's prospective Academic School (ex. Arts & Sciences, Nursing, etc.) or LEAD Office. At times, UHV offers special scholarship incentive programs. If a student is recommended for one of the scholarships, the student may be required to complete the UHV Scholarship Application.

Bureau of Indian Education -- Higher Education Grant Program

The BIE Higher Education Grant provides supplemental financial aid to the eligible American Indian/Alaska Native student seeking a Bachelor's degree. Students must be a member of, or at least one-quarter degree Indian blood descendant of a member of an American Indian tribe which is eligible for the special programs and services provided by the United States through the Bureau of Indian Education. Students must be accepted for admission to UHV and demonstrate financial need. The grant application is available with the education officer of the Tribe in which the student is affiliated or possesses membership. If the student's tribe is not administering the grant program, they can direct you to the nearest Bureau of Indian Affairs, Education Line Officer for the application. For more information, review the following website: http://www.bie.edu/cs/groups/xbie/documents/text/idc-008101.pdf. Full-time Graduate students who are members of a federally recognized Indian/Alaska Native tribe can contact the American Indian Graduate Center for an application at (505) 881-4584. Additional information is available at the following website: http://www.aigcs.org.

Tuition and Fee Exemptions

Exemptions and waivers are issued only for the period in which a student is currently enrolled; therefore, applications must be submitted no later than the official closing day of the semester or summer term being attended. An example is the Hazlewood Act Exemption. The UHV Student Billing and Card Services' Office processes tuition exemptions and waivers. For a listing of Texas Higher Education Coordinating Board exemptions, log onto the College For All Texans website, http://www.collegeforalltexans.com.

Vocational Rehabilitation

The Texas Rehabilitation Commission offers assistance for tuition and required fees to students who have certain physical or emotional disabilities, provided the vocational objective selected by the student has been approved by an appropriate representative of the Commission. Through this state agency, other rehabilitation services are available to assist disabled persons to become employable.

Application for this type of assistance should be made to the nearest rehabilitation office. Inquiries may be addressed to the Texas Rehabilitation Commission, 4102 N. Navarro, Suite D-2, Victoria, Texas 77901.

Veterans' Benefits

UH-Victoria is approved by the Texas Education Agency for VA educational benefits for veterans, children and spouses under Chapters 32 and 35, Title 38, U.S. Code. Student veterans may receive assistance in applying for benefits from the Office of Financial Aid. To expedite payments, veterans should contact the Office of Financial Aid at least 60 days prior to the first class day of each semester or term to complete all necessary paper work for that period of study. Co-enrolled students must inquire with the UHV VA Officer regarding additional documentation required for his/her file. The student file may be certified as early as 10 days prior to the first class day of each semester.

The Montgomery G I Bill (Chapter 30) Active Duty Program provides up to 36 months of education benefits. Generally these benefits are payable up to 10 years following release from active duty.

The Montgomery G I Bill (Chapter 1606) Selected Reserve Program or the Reserve Educational Assistance Program (Chapter 1607) may be available if the student is a member of Selected Reserve (Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve, Coast Guard Reserve, Army National Guard Reserve and the Air National Guard Reserve).

Eligibility for this program is determined by the Selected Reserve components. VA makes the payments to the student. The student may be entitled to receive up to 36 months of educational benefits. Benefit entitlements end 10 years from the date of the student's eligibility for the program or on the day he or she leaves the selected reserve.

Survivors and Dependents' Education Assistance Program (DEA Chapter 35) offers up to 45 months of education benefits.

Veterans Vocational Rehabilitation Program (Chapter 31) eligibility for the Veterans benefits is determined by the Vocational Rehabilitation Office in Houston, Texas.

The Post 9/11 GI Bill (Chapter 33) goes well beyond helping to pay for tuition. Many veterans who served after September 11, 2001, may get full tuition and fees, a new monthly housing stipend, and up to a $1000 per year stipend for books and supplies. Chapter 33 also gives Reserve and Guard members who have been activated for more than 90 days since 9/11 access to the GI Bill benefits.

The Marine Gunnery Sergeant John David Fry Scholarship can be awarded to children of an active duty member of the Armed Forces who has died in the line of duty on or after September 11, 2001. A child may be married or over 23 and still be eligible. The children are entitled up to 36 months of benefits (in-state undergraduate tuition and fees, plus a monthly living stipend and book allowance) at the 100% level; have 15 years to use the benefit beginning on his/her 18th birthday; may use the benefit until his or her 33rd birthday; cannot use the benefit before age 18; and are not eligible for the Yellow Ribbon Program.

Texas veterans who have no eligibility remaining under any program of the United States government may be eligible for exemption of tuition and certain fees under the provisions of the Hazlewood Act.

Additional information regarding Veterans Benefits may be obtained by visiting the VA Website www.gibill.va.gov. The VA Certifying Official is located in the Office of Financial Aid.

For Additional Information: Veteran's Administration Regional Office
P. O. Box 8888
Muskogee OK 74402
1-888-442-4551

Websites students may want to visit regarding financial aid are:

www.uhv.edu/ofa
www.aie.org
www.fafsa.gov
www.nslds.ed.gov
https://studentloans.gov
www.collegeforalltexans.com
www.fastweb.com
www.studentaid.ed.gov
www.uhv.edu/LoginMyUHV.aspx

Disbursement of Financial Aid

Financial Aid awards that have been accepted in myUHV will appear as anticipated aid on the student's billing account. If the aid exceeds the institutional charges, the student does not have to make any other payment arrangements. Up to ten (10) days prior to the first class day, financial aid disbursements for eligible students will be applied to the student's account. Each semester enrollment and eligibility reviews are conducted prior to

authorizing the release of aid. Aid may be awarded based on full-time enrollment and aid is disbursed based on *actual* enrollment. If discrepancies are found, the disbursement of aid will be delayed until all discrepancies are resolved. Eligibility and enrollment reviews are also conducted after the census date. Aid will be adjusted accordingly. If the disbursed aid results in a credit on the student's account, the remainder will be disbursed to the student within 14 business days according to the refund option the student selected on the Higher One website.

Revisions of Financial Aid Awards

Financial aid adjustments may result in the student repaying a portion of any financial aid received.

WITHDRAWALS PRIOR TO THE 1ST CLASS DAY: If a student withdraws prior to the 1st class day, 100% percent of his or her grant(s)and scholarship(s) disbursed to the student account will be returned to the fund(s). If the student received a refund check, the student is responsible for returning 100% of the grant and scholarship refund amount to the school. UHV will return 100% of the loan funds used to pay tuition and fees. The student´s servicer will be notified of the student´s withdrawal. The loan servicer may notify the student that the total amount of loan funds disbursed have gone into immediate repayment status. If not repaid to the servicer in a timely manner, usually 30 days, the servicer may put the loan in a defaulted status. The student is responsible for returning to the servicer the loan funds that UHV disbursed to the student.

CHANGE IN COURSE LOAD BETWEEN THE 1ST AND 12TH CLASS DAY (MAINTAINING AT LEAST HALF-TIME ENROLLMENT STATUS): Grants and scholarships will be reviewed between the 1st through 12th class day (4th class day for summer sessions). If a student adds or drops courses, the grants and scholarships will be reevaluated. Downward financial aid adjustments may result in the student repaying a portion of any financial aid received. The tuition refund may be returned to the state or institutional fund(s). Courses dropped after the 12th class day (4th class day for summer sessions) will not cause a reevaluation of aid awarded. If the Direct loan funds have been disbursed to the student who has reduced his/her hours, the loan will not be adjusted. The student´s enrollment adjustment may cause an over award. If the student has other forms of aid, the awards may be reduced or canceled to reduce or eliminate the over award situation. Second disbursements may be adjusted or canceled to reduce or cancel an over award as well, if applicable. Pending fund availability, some financial aid awards will be increased if the student added additional courses. Dropped courses will be taken into consideration during the review of the student´s satisfactory academic progress.

DROPPING BELOW HALF-TIME PRIOR TO THE 13TH CLASS DAY: The student´s loan servicer will be notified of the student´s enrollment status change which will cause his or her grace period to begin. The student borrowers second loan disbursement will be canceled, if applicable. All grant and scholarship awards will be adjusted accordingly which may result in a balance on the student's account. If the Direct Loan funds have been disbursed to the student who has reduced their hours, the loan will not be adjusted. The student´s enrollment adjustment may cause an over award. If the student has other forms of aid, the awards may be reduced or canceled to reduce or eliminate the over award situation. Second disbursements may be adjusted or canceled as well, if applicable. The student must pay UHV for tuition and fees, if applicable, for continued enrollment in courses in a less than half–time status.

WITHDRAWALS BETWEEN 1st AND 12th CLASS DAY: Students who withdraw prior to the 13th class day will have the Return to Title IV calculation computed for all federal aid disbursed. A portion of the student's federal aid will be adjusted downward which may result in the student repaying a portion of federal aid previously disbursed. Refer to the Return of Title IV Funds Policy for withdrawals on or after the 1st class day. One hundred percent of all institutional and state financial aid will be returned to the funds. Financial aid adjustments may result in the student repaying a portion of any financial aid disbursed.

WITHDRAWALS FOR STUDENTS WITH TUITION AND FEE AWARDS THROUGH THE 20TH CLASS DAY (6th Class Day for Summer Sessions) Students who withdraw prior to the 21st class day (7th class day for summer sessions) may have their tuition and fee scholarship adjusted to equal the student´s recalculated tuition and fee bill. A debit for the difference will be applied to the student´s account.

Satisfactory Academic Progress Policy

Effective: July 1, 2014

Students admitted into a course of study leading to a degree, and who receive federal, state, institutional or veterans' financial assistance, have their academic progress reviewed by the Office of Financial Aid at the end of each payment period. Financial aid recipients must meet several aspects of satisfactory academic progress to maintain their aid eligibility. Federal guidelines state that all periods of attendance will be counted toward the students' academic progress review, regardless of whether the student received financial aid. Students must meet the following qualitative and quantitative standards to maintain financial aid eligibility at the University of Houston-Victoria.

Qualitative Measures of Academic Progress

Grade Point Average

Incoming freshman or new *undergraduate* transfer students to the University of Houston-Victoria will be eligible to apply for financial assistance if they have been admitted to the university.

Undergraduates, including post baccalaureate students, must maintain at least a 2.00 cumulative G.P.A., based on a 4.0 grading scale at the University of Houston-Victoria.

First-time, first-year, or transfer g*raduate students* will be eligible to apply for financial assistance if they have been admitted to the university.

Graduate students are required to maintain at least a 3.00 cumulative grade point average, based on a 4.00 grading scale at the University of Houston-Victoria.

The minimum cumulative grade point averages are consistent with the university's requirements for graduation.

Quantitative Measures of Academic Progress

Pace of Progression

Undergraduate students, including post-baccalaureate students, receiving financial assistance must complete at least 67% of the cumulative credit hours attempted. Transfer hours are included in the calculation.

All *graduate students* receiving financial assistance must complete at least 67% of the cumulative credit hours attempted at the University of Houston-Victoria in order to maintain eligibility. Transfer hours are included in the calculation.

Maximum Timeframe

Undergraduate students are expected to complete their degree or certification within a maximum of 180 attempted credit hours. If a student changes plans, he or she must still receive his or her bachelor's degree or certification within a maximum of 180 attempted credit hours. No limit is set to the number of times a student may change his or her plan; however, all attempted hours at UHV and transfer hours will be included in the SAP maximum timeframe determination.

Post-Baccalaureate students are expected to complete their degree or certification within a maximum of 45 attempted credit hours. A total of 225 attempted undergraduate credit hours is the combined maximum timeframe for a student to complete his/her bachelor's degree and post-baccalaureate program. A total of 270 attempted undergraduate credit hours is the combined maximum timeframe for Second Degree Nursing students to complete his/her bachelor's degree and the post-baccalaureate program.

Graduate students are expected to complete their degree or certification within a maximum of 68 attempted credit hours. If a student changes plans, he or she must still receive his or her master's degree within the 68 attempted credit hour limitation. No limit is set to the number of times a student may change his or her plan; however, all attempted hours at UHV and transfer hours will be included in the SAP timeframe determination.

Transfer Work

Credit hours transferred to the University of Houston-Victoria will count as both attempted and completed hours in the pace of progression and maximum timeframe determinations.

Treatment of Grades

Withdrawals (W) and unsatisfactory (U) grades are not figured into a student's grade point average. Withdrawals and unsatisfactory grades are considered attempted hours in the pace of progression and maximum timeframe quantitative measures. Incomplete grades are also considered attempted courses. When a student informs the Office of Financial Aid that an incomplete grade has changed to a passing grade, the student's academic progress will be reassessed at that time. If the student does not inform the office, the grade change will not be reflected until the next regular review of satisfactory academic progress.

Repeated courses are considered attempted hours and if the student received a passing grade, the repeated courses will also be considered completed courses. The most recent grade of a repeated course will be included in the GPA calculation. Undergraduate students may receive Title IV aid for only one repeat of a previously passed course.

Remedial class(es) and ESL classes are not included in the quantitative and qualitative measures.

Courses dropped prior to the term's census date will not be considered in the SAP calculation.

Monitoring of Academic Progress

The cumulative grade point average, pace of progression, and maximum credit hour limitation are monitored each term. UHV advisors monitor the students who have at least 105 completed courses to identify who has or will be completing the academic program during the upcoming or current term. If a student has completed his/her program, the academic advisor will notify the Financial Aid Specialist.

If any student fails to meet one of the SAP quantitative or qualitative measures, the student will be placed on financial aid warning for one term. If the student does not meet the measures at the end of the following term in which the student was on warning, the student will be placed on financial aid suspension. Students on financial aid suspension will not be eligible to receive any form of financial assistance. Records used to monitor satisfactory academic progress will be filed in the student's financial aid electronic folder. Students will be able to view their Satisfactory Academic Progress on the myUHV Self Service website. Email notifications will be sent to the student's UHV email account when they have been placed on Warning status.

Appeal Process

All students not meeting the satisfactory academic requirements will be notified by mail stating that they have been placed on financial aid suspension. The letter will contain the website link to the Satisfactory Academic Progress Policy and a link to the SAP Appeal Form. Students who have questions or concerns about the situation are welcome to speak with the Financial Aid Specialist who monitors SAP or they may appeal the suspension.

Students who have mitigating circumstances may submit a Satisfactory Academic Progress Appeal eForm along with pertinent documentation within two months of receiving the letter of suspension. Examples of mitigating circumstances are a death of a relative, an illness or injury to the student, or other special circumstances. The appeal and supporting documentation should be submitted to the University of Houston-Victoria's Financial Aid Appeals Committee; University of Houston-Victoria; 3007 N. Ben Wilson; Victoria, TX 77901-5731, or sent electronically to finaid@uhv.edu. The committee consists of the Director of Business Services and the Director of Student Life and Services, or their designees. The appeals committee will meet within three business weeks of receiving the appeal. The deadline to submit the SAP Appeal form is one month prior to the end of the term in which the student is applying for aid.

The student must provide the following:

a. The circumstances which caused their suspension and what has changed in the student's situation that will allow the student to demonstrate satisfactory academic progress at the next evaluation
b. The student's plan to correct the circumstances (e.g. planned usage of the Student Success Center)
c. Intended future enrollment plan including the number of hours remaining before receiving degree
d. A current copy of the student's signed degree plan
e. Any other pertinent documentation regarding mitigating circumstances (i.e., letter from physician).

If the student receives a favorable decision from the UHV Satisfactory Academic Progress Appeals Committee, the student will be placed on financial aid probation. Financial aid eligibility will be granted for the probationary period. A student on financial aid probation may receive aid for one payment period or UHV may develop an academic plan for the student, and if followed, will ensure that the student is able to meet the institution's SAP standards by a specific point in time. The student will need to fulfill specific terms and conditions such as meeting the terms of a Financial Aid Academic Success Agreement, taking a reduced course load, enrolling in specific courses, no drops or withdrawal of classes, and/or achieve a specific term GPA. At the end of one payment period on financial aid probation, the student must meet UHV's SAP qualitative and quantitative measures or meet the requirements of the academic agreement developed by the institution in order to receive financial aid funds for the subsequent payment period.

The student is called after the committee meets to explain the results of the appeal. An email will also be sent to the student via E-forms notifying him or her of the results of the appeal. Appeal denial letters are to include a statement stating that neither paying for their own classes nor sitting out for an enrollment period is sufficient for students to re-establish eligibility for Title IV aid. A copy of the letter will also be filed in the student's folder. If the student is concerned about the outcome of the committee's appeal, the student can make an appointment to visit with the Financial Aid Director. A maximum of two appeals per career may be submitted.

A student may receive grants, scholarships, and work study for the payment period in which the student regains eligibility. For Federal Direct Loans, a student who does not meet satisfactory academic progress standards at the beginning of a period of enrollment but who meets the standards later in that period is eligible for the entire period of enrollment in which he or she met the satisfactory academic progress standards.

Disbursement of Policy

Students are notified of the SAP policy in the UHV Catalog online. In addition, copies are available as a handout in the OFA. SAP policy guidelines are available on myUHV Self Service to aid applicants and they are on the UHV OFA web page. The policy is also mailed to students not meeting academic progress.

Return of Title IV Funds Policy

Effective: July 2011

When a student totally withdraws, stops attending, is expelled or takes a qualified leave of absence from all classes in a given semester, the Higher Education Act requires the institution to determine whether Title IV funds must be returned by or on behalf of the student. Title IV aid is earned in a prorated manner on a per diem basis up to and including the 60% point in the semester. For example, a student who withdraws completing only 30% of the term will have "earned" only 30% of any Title IV aid received. The remaining 70% must be returned by the school and/or the student. Aid adjustments may cause the student to repay a portion of any financial aid received. Students will be notified of any indebtedness to UHV. Students who withdraw after completing 60% of the term will be considered to have "earned" 100% of the aid.

If a student is thinking about withdrawing from all classes PRIOR to completing 60% of the semester, he or she should contact the Office of Financial Aid (OFA) to see how withdrawal of classes would affect his or her financial aid. A copy of the "Return of Title IV Funds" worksheet used for this calculation can be obtained from UHV´s Office of Financial Aid.

Tuition and Fee Refund Policy for All Students

Refunds on all institutional charges, including tuition and fees, will be calculated in accordance with Section 54.006 of the Texas Higher Education Code refund policy when a student drops a class or withdraws from UHV. UHV´s Institutional Refund policy is available at: http://www.uhv.edu/Bursar/DropWithdrawlRefundSchedule.aspx.

Official and Unofficial Withdrawals

This policy shall apply to all students who officially or unofficially withdraw from the University of Houston-Victoria (UHV), and receive financial aid from Title IV funds.

The term "Title IV Funds" refers to the Federal financial aid programs authorized under the Higher Education Act of 1965 (as amended) and includes the following programs: unsubsidized Direct loans, subsidized Direct loans, Direct PLUS loans, Federal Pell Grants, TEACH Grant, Iraq Afghanistan Service Grant, and Federal SEOG. The calculation does not include the Federal College Work-Study program.

A student's withdrawal date is: the date the student began the institution's withdrawal process or officially notified the institution of the intent to withdraw. This can be done by withdrawing in myUHV. For a student who leaves without notifying the institution, the withdrawal date will be determined by the midpoint of the period or the student´s last date of attendance at a documented academically-related activity (examples of academically-related activity include an exam, a tutorial, computer assisted instruction, physical attendance where there is direct interaction between instructor and student, participation in on-line discussion about academic matters, initiation of contact with instructor to ask questions about academic subject matter, class assignments completed, or a meeting of a study group assigned by the school). Logging into an on-line class only is not considered an academically-related activity. If special circumstances exist that prevent a student from beginning the withdrawal process, the Director of Financial Aid will consider these matters on a case by case basis.

Enrollment reports are reviewed to determine who has withdrawn and the date of withdrawal. The Office of Financial Aid also receives an "All F" report at the end of each semester from the Registrar's Office. Students who receive a letter grade of "F" in all courses registered for a term will be subject to the Return of Title IV Funds calculation once a withdrawal date is determined. Professors are contacted for determining the student´s last date of academic related activity.

<u>For students enrolled in Modules</u>

A student is considered withdrawn if the student does not complete all of the days in the payment period that the student was scheduled to complete. UHV will track enrollment in each module (a group of courses in a program

that do not span the entire length of the payment period, for example, an intersession or mini-sessions combined to form a term) to determine if a student began enrollment in all scheduled courses. If a student officially drops courses in a later module while still attending a current module, the student is not considered as withdrawn based on not attending the later module. However, a recalculation of aid based on a change in enrollment status may still be required.

If a student provides written confirmation to UHV at the time of ceasing attendance that the student plans to attend another course later in the same payment period, the student is not considered to have withdrawn from the term. If the student does not provide written confirmation of plans to return to school later in the same period, a school considers the student to have withdrawn. However, if the student does return to UHV in the same period, even if the student did not provide written confirmation of plans to do so, the student is not considered to have withdrawn after all and is eligible to receive the Title IV funds for which the student was eligible before ceasing attendance. UHV will then reverse the R2T4 process and provide additional funds the student is eligible to receive at the time of return.

Title IV Aid Disbursed or Could Have Been Disbursed

The first step of the calculation is identifying all the net Title IV aid disbursed to the student's account or by check prior to the determination of the student's withdrawal date. To be aid that could have been disbursed, the Department of Education had processed the student's FAFSA with an official EFC, SEOG was already awarded, a loan was certified or originated by the school and the student had a valid MPN. Aid that is prohibited from being disbursed prior to the student withdrawing is also aid that could have been disbursed. However, the student will never be able to receive the funds. For example, aid prohibited from being disbursed could be the 2nd disbursement of a loan for the payment period.

Earned Aid
The percentage of Title IV aid earned shall be calculated as follows: *# of days completed by student / Total # of days in term*. The percent of term completed shall be the percentage of Title IV aid earned by the student. The total number of calendar days in a term of enrollment shall exclude any scheduled breaks of more than five days.

Unearned Aid
The percentage of Title IV aid unearned (i.e., to be returned to the appropriate program) shall be: 100% minus the percent earned. First, UHV shall return the unearned aid to the federal programs or servicer by debiting the student´s account. The calculation is as follows:

Total required institutional charges X percent of unearned aid = amount returned to program(s) by UHV

Institutional charges consist of tuition and fee charges assessed prior to the withdrawal and on-campus room and board charges.

Second, the student shall return the unearned aid to the federal programs or servicer as follows:

Total unearned aid less the institution´s share = amount returned to the program by the student

Distribution of Title IV Funds
Unearned Title IV aid shall be returned to the following programs in the following order:

Unsubsidized Stafford Loan
Subsidized Stafford Loan
Graduate PLUS Loan
Parent PLUS Loan
Federal Pell Grant
Federal SEOG
TEACH Grant
Iraq Afghanistan Service Grant

Exception: no program can receive a refund if the student did not receive aid from that program. When the total amount of unearned aid is greater than the amount returned by UHV from the student´s account, the student is responsible for returning unearned aid to the appropriate program(s) as follows:
Unsubsidized Stafford Loan*
Subsidized Stafford Loan*
Graduate PLUS Loan*
Parent PLUS Loan*
Federal Pell Grant**
Federal SEOG**
TEACH Grant**
Iraq Afghanistan Service Grant**

*Loans amounts are returned with the terms of the promissory note.
**Grant funds due to be returned would be the initial amount of grants for the student to return minus 50% of grant aid disbursed. A student does not have to repay grant overpayments of $50 or less per program.

Time Line for Return of Title IV Funds

Refunds and adjusted bills will be sent to the student´s home address on file in myUHV following withdrawal. Students are responsible for any portion of their institutional charges that are left outstanding after Title IV funds are returned. The Student Billing and Card Services' Office will send each student up to three collection notices, allowing outstanding balances to be paid within 90 days. Delinquent accounts are assigned to an outside collection agency and are reported to the credit bureau. Students who have an outstanding balance on their UHV student account will remain ineligible to register for courses in upcoming semesters until the account is paid in full.

Institutional and Student Responsibilities

UHV´s responsibilities in regard to the Return of Title IV funds include:

- Providing each student with the information given in this policy (See the UHV Catalog or UHV Financial Aid website at http://www.uhv.edu);
- Identifying students who are affected by this policy and completing the Return of Title IV Funds calculation for those students within 45 days of determining the student withdrew and returning any Title IV funds that are due the Title IV programs within 45 days of determining the student withdrew.
- Contact a withdrawn student prior to making a Post-Withdrawal Disbursement of loan funds to explain loan obligations and confirm if the loan funds are still wanted by the student within 30 days of the school's determination of the student withdrawal. Documentation of the student´s decision and contact information must be filed in the student´s folder.

The student´s responsibilities in regard to the return of Title IV funds include:

- Becoming familiar with the Return of Title IV policy and how complete withdrawal affects eligibility for Title IV aid; and
- Returning to UHV any funds that were disbursed directly to the student and which the student was determined to be ineligible for via the Return of Title IV Funds calculation.
- Provide a response within 15 days instructing UHV to make a post-withdrawal disbursement.

Michael withdrew after attending 11 days of a 110 day enrollment period.
He received a $1000 Pell Grant and a $2500 Federal Subsidized Loan.
His institutional costs were $1000.
Days attended 11 / Days in Period 110 = Percentage completed 10%

Total Title IV aid disbursed $3500 X % Completed 10% = Earned Aid $350
Total disbursed aid $3500 – Total Earned Aid $350 = Unearned Aid $3150
100% - % Completed 10% = % Unearned Aid 90%
% Unearned Aid 90% X Institutional Charges $1000 = Uncoverable charges $900
The lesser of: Unearned Aid to be Returned ($3150) or Uncoverable Charges = $900
Unearned Aid $3150 – Institution´s Share $900 = Student´s Share $2250

The institution will return $900 to the Federal Subsidized Loan servicer.
The student will return $1600 to the Federal Subsidized Loan servicer according to the terms of the promissory note.

Initial amount of unearned aid due from the student $2250 – student´s repayment to the student´s loan $1600 =
Initial amount of Title IV Grants for Student to Return $650
Grant aid disbursed $1000 X 50% = $500
$650 - $500 = Title IV Grant Funds for the Student to Return $150
If the student´s account has a balance after returning the financial aid, the student will be billed.

Appeals
Students may make a written appeal for an exception based on their individual circumstances. The appeal should be made to the Financial Aid Director. An appeal would be, for example, if the professors withdrew a student from all the classes. The professors did not provide a last day of academic related activity so the calculation used the midpoint in the term. The student wanted to provide documentation to prove that he or she attended classes longer than the midpoint in the term.

The fees, procedures, and policies listed above supersede those published previously and are subject to change at any time.

Registration and Records

Office of the Registrar and Student Records

Department of Student Affairs
University West, Suite 122
3007 N. Ben Wilson, Victoria, Texas 77901-5731
For Student Records questions, telephone:
(361) 570-4368 or toll-free (877) 970-4848 ext. 4368
Fax: (361) 580-5545
Web: www.uhv.edu/oar **Email: registration@uhv.edu**

Registration Information

General Registration Information

Online registration is required for every term of attendance at UH-Victoria. Specific dates and detailed instructions for each registration period are included in the class schedule available online at www.uhv.edu "Registration / Payment Calendar". Registration is not final until the student has completed all registration procedures and tuition and fees are paid in full. NOTE: Students will not be allowed to register for classes at this campus or any other UH institution until all UH System financial indebtedness has been cleared.

Students completing registration during the late registration cycle will be assessed a non-refundable late registration fee. Questions regarding registration should be directed to the Office of the Registrar and Student Records.

Cancellation of Registration

A student may cancel registration after payment without financial penalty if the student does so before the official first day of class. The student is entitled to a full refund and is regarded as never having registered.

Class Schedule

A class schedule of course offerings for the term, may be viewed in advance of the beginning of the term online at www.uhv.edu . The "Important Dates & Deadlines" calendar includes online registration dates and procedures. Course offerings are generally available for web viewing on the following dates:
Fall – April 1 Spring – November 1 Summer – April 1

Class Membership and Attendance

A student should not attend a class unless properly registered for that course and section. Failure to follow proper registration procedures may jeopardize the student's good standing at the university and result in a loss of credit. Instructor's class rolls are made up only from the official enrollment records. A student whose name is not on the class roll in each registered class should contact the Office of the Registrar and Student Records to verify proper registration. *"Attendance"* at UHV is defined currently to include attendance in person or by correspondence, including participation via paper correspondence, video conference, satellite, Internet or other electronic or telecommunication method where students are not physically present in a classroom. (A "student" is defined as an individual who is or has been "in attendance" at an educational agency or institution and regarding whom the agency or institution maintains education records.)

Discontinued Classes
The university reserves the right, when necessary, to discontinue classes or to otherwise alter the schedule. If a class is discontinued, students will be notified as soon as possible by the academic school, so that they may register for alternate courses. A student who is enrolled in a discontinued class must officially drop the course and, if the student wishes to enroll in another section, the student must officially drop and add immediately. If the university discontinues a course and the student elects not to replace it with another course, then the student will receive a refund from the Office of Administration and Finance.

Add/Drop Courses - Section Changes
After completing registration the student may add a course or change a class section during the times listed in the "Important Dates & Deadlines" calendar available online at www.uhv.edu . The form for section changes is available online at www.uhv.edu/oar. The student should check the "Important Dates & Deadlines" calendar for important deadlines and information regarding adding and dropping sections.

Course Prerequisites
Prerequisites and co-requisites as specified under the UHV course listings are enforced. Students should contact their academic advisor for more information.

Graduation
A student who plans to graduate at the end of the current term should check the academic calendar for deadlines to apply for graduation. The student must apply for graduation before the deadline indicated for each term in the academic calendar. Students who have not applied for graduation will not be graduated in a given term. The application for graduation is submitted online through the Student Self-Service system (myUHV).

Auditing a Course
Refer to the BILLING and FINANCIAL INFORMATION ("General Information") section of this catalog for procedures for auditing classes.

Student Records / FERPA
Notice of Student Rights
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights are as follows:

1. Students have the right to inspect and review their education records within 45 days of the day the university receives the request.

2. Students have the right to request the amendment of their education records that they believe are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. If the university denies a student's requested amendment, the student has the right to a hearing regarding the requested amendment to his/her education record.

3. Students have the right to provide written consent before the university discloses personally identifiable information in their education records, except to the extent that FERPA authorizes disclosure without consent.

4. Students have the right to file a complaint with the U. S. Department of Education concerning alleged failures by the university to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

   Family Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, S.W.
   Washington, D.C. 20202-5901

Definitions Related to FERPA:

***Act**:* Refers to the Family Educational Rights and Privacy act of 1974, as Amended, enacted as Section 438 of the General Education Provisions Act (20 U.S.C. 1232g).

***Agent**:* A person or business formally authorized to act on another's behalf.

***Attendance**:* Is defined currently to include attendance in person or by correspondence, including participation via paper correspondence, video conference, satellite, Internet or other electronic or telecommunication method where students are not physically present in a classroom. (A "student" is defined as an individual who is or has been "in attendance" at an educational agency or institution and regarding whom the agency or institution maintains education records.)

***Directory Information**:* Information contained in an education record of a student that generally would not be considered harmful or an invasion of privacy if disclosed. Within guidelines of FERPA, the following is considered "Directory Information" at UH-Victoria and the institution will release and make available to the public unless notified by the student to withhold release of this information:

- Name
- Address (all addresses listed in myUHV)
- University issued Email address
- Telephone listing
- Date of birth
- Photograph
- Classification (undergraduate or graduate)
- Major, degrees and awards received
- Dates and types of awards received
- Dates of attendance (ex. Fall 2001 to Fall 2005)
- Most recent previous educational agency or institution attended
- Enrollment status (full-time or part-time)
- Participation in officially recognized activities or sports
- Weight and height of members of athletic teams.

If a student does not want "directory information" regarding him or her to be released (i.e., opt out of directory information disclosures), the student can update their records by logging into Student Self-Service (see Campus **Personal Information**/Privacy Settings) to place a privacy restriction on their records. The student may also notify the Office of the Registrar and Student Records in writing at 3007 N. Ben Wilson, Victoria, TX 77901, or submit the Request to Withhold Public Information Form in person to the Office of the Registrar (University West Building, Room 122), or by fax to (361) 580-5545.

A student's request to opt out of directory information disclosure remains in effect until the student "releases" the hold in the Student Self-Service system or revokes the request in writing to the Office of the Registrar and Student Records. (The Withhold Public Information Form can also be found at: http://www.uhv.edu/Records/pdf/FERPA_Withhold_Public_Information_Form.pdf)

Note: An opt out of directory information disclosures does not prevent a school from identifying a student by name or from disclosing a student's electronic identifier or institutional email address in class. The right to opt out of directory information disclosures does not include a right to remain anonymous in class, and may not be used to impede routine classroom communications and interactions, whether the class is held in a specified physical location or online through electronic communications.

Education Institution (or Agency): Generally means (1) any public or private agency or institution (including governing boards which provide administrative control or direction of a College system) of post-secondary education that (2) receives funds from any federal program under the administrative responsibility of the Secretary of Education. The term refers to the institution as a whole, including all of its components (e.g., schools or departments in a College).

Education Records: Those records directly related to a student and maintain by the institution or by a party acting for the institution. The Office of the Registrar and Student Records retains a minimum of the following documents in a student's permanent education record: approval letter(s), application form(s), transfer transcripts, undergraduate and graduate admission test scores (if applicable), degree plan, and any other document(s) pertaining to the student's academic career at UHV. The term "education records" does not include the following:

- records of institutional, supervisory, administrative, and certain educational personnel which are in the sole possession of the maker and are not accessible or revealed to any other individual except a substitute who performs on a temporary basis (as defined in the institutional personnel policy) the duties of the individual who made the records

- records maintained by a law enforcement unit of the education agency or institution that were created by that law enforcement unit for the purpose of law enforcement.

- records relating to individuals who are employed by the institution which are made and maintained in the normal course of business, relate exclusively to individuals in their capacity as employees, and are not available for use for any other purpose. (Records of individuals in attendance at an institution who are employed as a result of their status as students are education records, e.g.; work-study, graduate assistance.)

- records relating to a student (see the definition of "eligible student") which are (1) created or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in his or her professional capacity or assisting in a paraprofessional capacity; (2) used solely in connection with the provision of treatment to the student; and (3) not disclosed to anyone other than individuals providing such treatment, so long as the records can be personally reviewed by a physician or other appropriate professional of the student's choice. (Appropriateness may be determined by the institution.) "Treatment" in this context does not include remedial educational activities or activities which are part of the program of instruction at the institution.

- records of an institution which contain only information relating to a person after that person is no longer a student at the institution (e.g., information gathered on the accomplishments of alumni).

Eligible Student: Means a student who has reached 18 years of age **OR** is attending an institution of post-secondary education.

Enrolled Student: For the purposes of this publication, this term refers to a student who has satisfied all of the institutional requirements for attendance at the institution. The Family Policy Compliance Office has stated that each institution may determine when a student is "in attendance" in accordance with its own enrollment procedures. At UH-Victoria, a student is considered "enrolled" when he/she has registered for one or more courses or academic instruction to be given at the university (including any off-campus locations operating under an academic agreement with the university as part of a university-approved program of study).

Family Policy Compliance Office: The office within the U.S. Department of Education that is responsible for enforcing/administering the Family Educational Rights and Privacy Act of 1974, as Amended. This office has responsibility for FERPA at all levels of education (K-12, post-secondary).

"Final Results" of a Disciplinary Proceeding: A decision or determination, made by an honor court or council, committee, commission, or other entity authorized to resolve disciplinary matters within the institution. The disclosure of final results must include only the name of the student, the violation committed, and any sanction imposed by the institution against the student.

"In Attendance": When a student is "in attendance". See "Attendance" and "Enrolled Student" above.

Institution of Postsecondary Education: An institution that provides education to students beyond the secondary school level. "Secondary school level" means the education level (not beyond grade 12) at which secondary education is provided.

Law Enforcement Unit: Any individual or other component of an institution, including commissioned police officers and noncommissioned security guards, officially authorized by the institution to enforce any local, state, or federal law and to maintain the physical security and safety of the institution. (Although the unit may perform other non-law enforcement functions, it does not lose its status as a law enforcement unit.)

Law Enforcement Unit Records: Those records, files, documents, and other materials that are (1) created by a law enforcement unit, (2) created for a law enforcement purpose, and (3) maintained by the law enforcement unit. Law enforcement records do not include: (1) records created by a law enforcement unit for a law enforcement purpose other than for the law enforcement unit; (2) records created and maintained by a law enforcement unit exclusively for non-law enforcement purposes, such as disciplinary action or proceeding conducted by the institution.

Legitimate Educational Interest: The demonstrated "need to know" by those officials of an institution who act in the student's educational interest, including faculty, administration, clerical and professional employees and student employees who manage student record information, and contractors, volunteers, and other non-employees performing institutional services or functions for which the university would otherwise use employees.

Parent: Includes a natural parent, a guardian, or an individual acting as parent in the absence of a parent or a guardian.

Personally Identifiable Information: Data or information including a student's name and other direct personal identifiers, such as the student's social security number or student number; indirect identifiers such as the name of the student's parent or other family members; the student's or family's address, and personal characteristics or other information that would make the student's identify easily traceable; biometric records defined as a record of one or more measurable biological or behavioral characteristics that can be used for automated recognition of an individual (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting); any other information that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.

Records: Any information or data recorded in any medium (e.g., handwriting, print, tapes, film, microfilm, microfiche, any form of electronic data storage).

School Officials: Those members of an institution who act in the student's educational interest within the limitations of their "need to now." These may include faculty, administration, clerical and professional employees and student employees who manage student education record information, and contractors, volunteers, and other non-employees performing institutional services or functions for which the university would otherwise use employees.

Sole Possession Records: Records that are kept in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a temporary substitute for the maker of the record. Any record that is made in conjunction with a student or other school official is not a sole possession record.

Student: Any individual for whom an education institution maintains education records. The term does not include an individual who has never attended the institution. An individual who is or has been enrolled in one component unit of an institution and who applies for admission to a second unit has no right to inspect the records accumulated by the second unit until enrolled therein. At UH-Victoria, a

student is considered “enrolled” when he/she has registered for one or more courses or academic instruction to be given at the university (including any off-campus locations operating under an academic agreement with the university as part of a university-approved program of study).

Subpoena: A command from a court to require the person named in the subpoena to appear at a stated time and place to provide testimony or evidence. There are two main types of subpoenas: “duces tecum” (requires the production of documents, papers, or other tangibles) and “ad testificandum” (requires person to testify in a particular court case).

Disclosure of Education Records

The University of Houston-Victoria will not disclose information from a student's education records without the written consent of the student, except in the following instances in which FERPA authorizes disclosure without prior student consent:

1. To school officials who have a legitimate educational or administrative interest in the records.

   A school official is defined as a person employed by the university in an administrative, supervisory, academic or research, or support staff position; a person or company with whom the university has contracted as its agent to provide a service instead of using university employees or officials (such as an attorney, auditor, or collection agent); a person serving on the UH System Board of Regents; or a student serving on an official committee, such as a disciplinary or grievance committee, or a person assisting another school official in performing his or her official duties. A school official has a legitimate education interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.

2. To other schools in which the student seeks to enroll. The student’s former school may provide education records, including health records and disciplinary records, to the student’s new university that it could have disclosed at the time the student was seeking or intending to enroll at the new university. The disclosure must be for purposes related to the student’s enrollment or transfer to that university.

3. To authorized representatives of the U. S. Secretary of Education, the U. S. Comptroller General, and state and local educational authorities, in connection with certain state or federally supported education programs; and the U. S. Attorney General for law enforcement purposes.

4. In connection with a student's request for or receipt of financial aid, as necessary to determine the eligibility, amount or conditions of the financial aid, or to enforce the terms and conditions of the aid.

5. To state and local officials or authorities in accordance with state law.

6. To organizations conducting studies for or on behalf of the university to develop, validate, or administer predictive tests; administer student aid programs; or improve instruction.

7. To accrediting organizations to carry out their functions.

8. To parents of a “dependent” student as defined under the federal tax laws.

9. To comply with a judicial order or a lawfully issued subpoena.

10. To appropriate parties in connection with a health or safety emergency.

11. As it relates to “directory information,” unless the student restricts “directory information.”

12. To an alleged victim of any crime of violence or non-forcible sex offense regarding the final results of any disciplinary proceeding conducted against the alleged perpetrator of that crime or offense with respect to that crime or offense, regardless of whether the student was found to have committed the violation.

13. To the public regarding the final results of any disciplinary proceeding in which the student was alleged to have committed a crime of violence or non-forcible sex offense and pursuant to the disciplinary proceeding the student was found to have violated a university disciplinary rule or policy.

14. To parents of a student who is under the age of 21 regarding the student's violation of federal, state, or local law, or any university rule or policy, governing the use or possession of alcohol or a controlled substance. Please see UHV's Administrative Policy and Procedure Drug and Alcohol Abuse Program *(http://www.uhv.edu/fin/policy/C/c-19.aspx)* policy for additional information.

15. To the court where the student has initiated legal action against the university or the university has initiated legal action against the student.

16. If there is an articulable and significant threat to the health and safety of the student or other individuals. In determining whether to release information, campus officials may consider the "totality of the circumstances" regarding the health or safety of the student or others.

17. To "any person whose knowledge of the situation is necessary to protect" the health or safety of the student or others.

18. The university is allowed to disclose, without consent, any information it receives regarding registered sex offenders pursuant to the Wetterling Act and other applicable federal guidelines. In addition, the university may make available to the campus community additional information about a student who is also a registered sex offender where the information is relevant to protecting the public (e.g., the campus at which a student is enrolled).

Note: A student's choice to opt out of directory information disclosures does not prevent a school from identifying a student by name or from disclosing a student's electronic identifier or institutional email address in class. The right to opt out of directory information disclosures does not include a right to remain anonymous in class, and may not be used to impede routine classroom communications and interactions, whether the class is held in a specified physical location or online through electronic communications.

Procedure to Inspect Education Records

A student has the right to inspect his or her educational records and to challenge the contents. To review records, a student must make a request in writing to the Registrar of the University of Houston-Victoria, 3007 N. Ben Wilson, Victoria, TX 77901. The written request must identify as precisely as possible the record or records he or she wishes to inspect.

Procedure to Amend Education Records

If a student believes the information in his or her education record contains information that is inaccurate, misleading, or in violation of the student's rights of privacy, the student should submit a written request for amendment to the Registrar. The written request should clearly identify the part of the record the student wants changed and specify why it is inaccurate, misleading, or in violation of the student's rights of privacy. The university will notify the student within a reasonable time regarding whether or not the record will be amended. If the university denies the student's request for amendment of his or her record, the student has the right to a hearing regarding the requested amendment.

**Note: This procedure does not govern grade appeals.

Procedure for a Hearing under FERPA

1. To request a hearing pursuant to the university's denial of a student's request to amend information in his or her education record that the student believes is inaccurate, misleading, or in violation of the student's rights of privacy, the student should submit a written request for a hearing that clearly identifies the part of the record the student wants changed and specifying why it is inaccurate, misleading, or in violation of the student's rights of privacy to the custodian of the record that the student seeks to challenge. The written request should be submitted to the university Registrar, Office of the Registrar and Student Records (registration@uhv.edu).

2. The university will hold a hearing within a reasonable time (typically within two business weeks) after receiving the student's written request for a hearing.

3. The university will give the student notice of the date, time, and place of the hearing, reasonably in advance (typically within one business week) of the hearing.

4. The hearing will be conducted by an individual who does not have a direct interest in the outcome of the hearing. The hearing official will be appointed by the vice president to whom the custodian of the records in question reports.

5. The student will be provided the opportunity to present evidence supporting his or her allegation that his or her education record contains information that is inaccurate, misleading, or in violation of the student's rights of privacy. The student may, at his or her own expense, be assisted during the hearing by one individual, including legal counsel. The student must notify the hearing official no later than three (3) business days before the hearing that he or she will have legal counsel present at the hearing.

6. The custodian of the record in question and the author of that record (if appropriate) will also be provided an opportunity to respond to the student's allegations.

7. Upon hearing all of the evidence, the hearing official will render a written determination within a reasonable time after the hearing (typically within one business week). The written determination will include a summary of the evidence and the reasons for the hearing official's determination.

8. Any information in the student's education record that is determined to be inaccurate, misleading, or a violation of the student's rights of privacy will be amended with the correct information and the student will be notified in writing of the change.

9. If it is determined that the student record is correct and does not merit amendment, the university will notify the student of his or her right to place a statement in the education record commenting on the information in the record, and/or presenting any reasons for disagreeing with the university's decision.

10. Any statement placed by the student in his or her education record shall remain a part of the record for as long as the University of Houston-Victoria maintains the record.

Custodians of Records:
The following is a list of types of records that the university maintains, their locations, and their custodians (custodian includes his/her designee).

If there is a question about whether it is appropriate to release information, please contact the Office of the Registrar and Student Records, (361)570-4368 or toll-free 877-970-4848 x4368.

Types	Location	Custodian
Academic Records/Advising Records (progress, advising, evaluations)	Office of the Dean of each Undergraduate/Graduate Program School of Arts & Sciences Room 213, UHV West Building School of Business Administration Room 219, UHV West Building School of Education and Human Development Room 228, UHV West Building School of Nursing Room 122, UHV Center Building Office of the Registrar Room 122, UHV West Building	Dean of the Appropriate Academic School University Registrar
Admissions File	Office of Admissions Room 104, UHV West Building	Admissions Administrator
Career Services Records	Career Services Room 133, UHV West Building	Manager, Career Services
Counseling Records	Counseling Center Room 132, UHV West Building	Director, Counseling Center
Note: The confidentiality of counseling records is maintained in accordance with applicable state and federal law defining the circumstances under which information may be released.		
Disabled Student Services	Office of Disability Services Room 133B, UHV West Building	Manager, Disability Services
Disciplinary Records	Office of Student Life and Services Room 1135, Jaguar Hall	Director, Student Life and Services
Enrollment Records	Office of the Registrar Room 122, UHV West Building	University Registrar
Financial Records	Office of Business Services/Student Billing and Card Services Room 113, UHV West Building	Student Billing and Card Services
Financial Aid Records	Office of Financial Aid Room 110, UHV West Building	Director of Financial Aid
Intercollegiate Athletics	Department of Athletics Room 1122A, Jaguar Hall,	Athletics Director

Types	Location	Custodian
International Student Records	Office of International Admissions Room 104, UHV West Building Office of the Registrar Room 122, UHV West Building	International Admissions Coordinator University Registrar
Miscellaneous Records (student education records not included in the above list)	The appropriate university official/employee will locate and collect such records.	The university official/employee who maintains such records.

For further information, please contact the Office of the Registrar and Student Records, (361)570-4368 or toll-free 877-970-4848 x4368.

Retention of Education Records:

At UHV, students' education records are kept permanently in either paper or electronic format. According to the Texas Government code, Chapter 441, "Certified output from electronically digitized images or other electronic data compilations created and stored in accordance with the rules of the [Texas State Library and Archives] Commission shall be accepted as original state records by any court of administrative agency of this state unless barred by a federal law, regulation, or rule of court."

UHV's policy on retention and disposal of records is based on the University of Houston System policy. In accordance with the Texas Government Code, Chapter 441, the UHS, which serves as the official records scheduler for all UH System universities, has filed a records retention schedule with the State and Local Records Management Division of the Texas State Library, as described in UHS Administrative Memorandum 03.H.01.

Maintenance of Records

A change of plan and/or name must be filed promptly by the student. Depending on the record being changed, this may be done online through the Student Self-Service System (myUHV) or by submitting a form to the Office of Admissions. A list of Admissions and Student Records forms are available at www.uhv.edu/oar/forms.aspx.aspx.

Change of Address

The student's current mailing address and permanent address must be correctly listed on university records. Any change in the student's address should be entered promptly in the Student Self-Service System (myUHV). A student will not be excused from penalties on grounds of not receiving communications mailed from the university if the student failed to report the new address.

Change of Plan (Major)

A student may change the plan established at the time of first enrollment, but should not apply for a change until the student has consulted an academic advisor. Faculty advisors can provide information concerning curricular requirements and advice related to their respective fields.

Undergraduate Students: The undergraduate change of plan approval form is available online in the UHV eForms website.

Graduate Students: Each graduate program has different graduate requirements and, therefore, students cannot change graduate programs without first being fully admitted into the new program. A graduate student requesting to change to another graduate program should complete the Graduate Studies Form available online in the UHV eForms website.

Change of Name

University records of a student's name are based upon the application for admission. A student may change his/her "preferred" name in the Student Self-Service system. In order to change a student's "primary" name due to marriage, divorce, legal name change, etc., a student should submit a Change of

Name form and a copy of supporting documentation to the Office of the Registrar and Student Records. A "primary" name change form may be obtained online in the UHV eForms website.

Final Grade Reports

Semester final grades are typically available through the Student Self-Service system approximately one week after the official close of the semester. However, semester grade reports are not routinely mailed to students. Students may view their grades by logging onto the Student Self-Service system (Student Service Center/Academic Records /View My Grades).

UHV Transcripts

Unofficial Transcripts – Students may view and print an unofficial transcript by logging into the Student Self-Service system (Academic Records / View Unofficial Transcript).

Official Transcripts – Only *official* transcripts will be issued by the Office of the Registrar and Student Records, and will be issued if the student does not have a *financial* stop on his/her records at UHV or any of the other UHS campuses.

Requests for official transcripts must be made either online through Student Self-Service (Academic Records / Request Official Transcript) or in writing to the Office of the Registrar and Student Records (see link below). For requests of three or fewer copies, a fee is no longer charged to provide a transcript to students and former students. However, requests for special delivery services may be subject to additional fees. The Registrar will have authority to deny unreasonable requests, and the university reserves the right to reinstate any/all fees at any time. The transcript request form is available online at http://www.uhv.edu/Records/forms.aspx.

Transfer Credit / Credit by Examination – Undergraduate

Undergraduate Transfer Credit

Transfer students should refer to the following regulations concerning transfer of credits to UH-Victoria. A student in doubt about courses which can be transferred to this university may consult the Office of the Registrar and Student Records. Information as to how specific courses may be applied toward a degree should be obtained from the school of the student's proposed degree.

General Regulations

Undergraduate coursework completed at previously attended colleges and universities are evaluated initially on the basis of up to four general criteria:

1. Coursework completed at a Texas public institution of higher education that meet that institution's core curriculum requirement will be accepted and satisfy UHV's core curriculum requirement, provided such credits are within the approved transfer curriculum of the student's declared major field at UHV. This acceptance is based upon Rule 5.402 of the Texas Administrative Code.

2. Accreditation status of sending institution. Coursework must come from an institution that has recognition in some form from the U.S. Department of Education or the Texas Higher Education Coordinating Board. Academic coursework completed at a regionally accredited institution at the college level that is not remedial are generally accepted when criteria #3 and #4 are met. All other coursework, including that which is completed at an institution of higher education with national accreditation, are reviewed on a case-by-case basis with required consideration to the following two criteria.
3. Compatibility with academic coursework at UHV. Courses must be equivalent to courses offered at UHV, and will be reviewed on a course-by-course basis by the appropriate UHV college for equivalency.

4. Applicability to program of study. Courses must fulfill established degree requirements for graduation, as either elective or major credit and will be reviewed on a course-by-course basis by the appropriate UHV college for applicability to the program of study.

Questions regarding transfer of credit may be directed to transfer credit staff in the Office of the Registrar and Student Records, or to the appropriate academic college dean for the student's academic program of study.

Other Undergraduate Transfer Credit Regulations

- Courses transfer to UH-Victoria on the same level and with the corresponding number of hours as earned at another institution. Grades are never lowered in transfer.
- When a course has been repeated for credit, the last grade and credit hours will determine the acceptance for the course.
- A student who has completed the core curriculum at another Texas public institution will have satisfied the core curriculum requirements for UHV.
- Students who have not completed the core at another Texas public institution are subject to the following guideline. Courses taken at other colleges that do not correspond to courses listed in the Common Course Numbering System section in this catalog or to courses offered by this university may transfer as elective credit and may apply to specific degree requirements with appropriate academic approval. See the Core Curriculum section of this catalog for more information.
- The following courses are not accepted by the university in transfer:
    - Vocational courses except those required for university degree programs.
    - Orientation, remedial English, remedial reading courses; high school level mathematics or intermediate algebra courses; bookkeeping courses.
    - General Education Development Tests on high school or college level.
- Courses in technology will be considered for transfer credit on an individual basis, depending on the student's plan and the type of course to be transferred.
- Credit may be granted for courses taken at military service training schools when such training is considered to be at the baccalaureate level or higher and consistent with the student's educational objective. Transfer credit will be based on recommendations made in the *Guide to the Evaluation of Educational Experiences in the Armed Services.*
- HB 269 makes military veterans who enroll in Texas universities and who meet certain requirements eligible to receive undergraduate college credit for the time they spent in the service. Eligible veterans receive college credit for all of the required physical education courses needed for their degree and up to an additional 12 semester hours of elective coursework. To be eligible to receive credit under HB 269, veterans must have:
    - Graduated from a public or private high school accredited by a generally recognized accrediting organization or from a high school operated by the United States Department of Defense.
    - Completed at least two years of service in the armed forces (or discharged because of a disability).
    - Been honorably discharged from the U.S. armed forces.

  Credit awarded under HB 269 is awarded for having served, not for college-level courses that might have been taken while in the military.
- A maximum of 12 semester hours in religion is accepted toward a degree.
- To earn a bachelor's degree at UH-Victoria, 30 of the last 36 upper division hours must be completed with UH-Victoria.

The dean of the school of the student's plan, with the advice and consent of the president or his/her designate, will make the decision concerning the application of transfer credit to the degree program.

Transfer of Vocational and Technical Courses

Vocational or technical courses will transfer for the Bachelor of Applied Arts and Sciences degree, provided the courses are transferred from a college or university that has recognition in some form from

the U.S. Department of Education or the Texas Higher Education Coordinating Board, the credit is of college level, and the credit is shown on the school's official transcript.

Transfer Credit From International Institutions

Transfer work from international institutions that do not follow the U.S. pattern of education will be evaluated on an individual basis. Credit will be given for work satisfactorily completed at international institutions offering programs recognized by University of Houston-Victoria. Official credentials submitted directly from the Office of the Registrar and a listing of courses completed and grades awarded must accompany any request for transfer credit. Credentials must contain both English translation, if necessary, and original language of instruction. Courses must be equivalent in character and content to courses offered at UHV. No English composition courses will be transferred from institutions located in non-English speaking countries. American history and American political science/government courses will not transfer from foreign institutions. Courses taken at language training centers or institutes are generally not awarded transfer credit.

Community/Junior College Regulations

A student enrolled in a degree program at UH-Victoria may transfer hours from a community college, subject to the following conditions:

1. Courses taken at a community/junior college cannot transfer as upper division (junior and senior) credits.
2. There is no limit to the number of credits transferable from a community/junior college, but in addition to these credits a student must earn a minimum of 54 semester hours of upper division work toward a bachelor's degree, with exception to the RN to BSN program which requires 30 upper division hours, and the BAAS program which requires 40 upper division hours.

Correspondence Credit

UH-Victoria does not offer correspondence courses; however, such credit may be accepted in transfer when taken from a college or university with recognition in some form from the U.S. Department of Education or the Texas Higher Education Coordinating Board. A student may apply a maximum of 18 semester hours of correspondence credit toward a bachelor's degree. Only 6 semester hours in the plan may be correspondence credit.

Dual Credit

UH-Victoria does not currently offer high school dual credit courses; however, such credit may be accepted in transfer when taken from a college or university with recognition in some form from the U.S. Department of Education or the Texas Higher Education Coordinating Board. The credit must be of college level and must be shown on the college or university's official transcript.

Experiential Learning

The university does not award academic course credit for experiential learning or life experience. As specified by the state, certain kinds of experience may be credited toward fulfilling certification requirements in Education.

Undergraduate Credit by Examination

UH-Victoria recognizes the importance of accepting credit for specified levels of achievement on institutionally approved, standardized examinations. Examples include Advanced Placement (AP), College Level Exam Program (CLEP), Dantes Standardized Subject Test (DSST), and International Baccalaureate (IB) exams. Such work will be treated as transfer credit and is not included in determining any grade point average (e.g., transfer G.P.A. or cumulative UHV G.P.A.). The minimum scores acceptable for the different examinations are stated below.

Credit by examination earned at another institution may be transferred provided the institution that has recognition in some form from the U.S. Department of Education or the Texas Higher Education Coordinating Board. the credit is of college level, and the credit is shown on the school's official transcript. Exam credits earned at another institution and accepted in transfer does not imply that the credits are applicable to a particular degree program.

The dean of the school of the student's plan, with the advice and consent of his/her designate, will make the decision concerning the application of any credit by examination to the degree program.

Credit by Examination requirements/restrictions:

- Students must be seeking a degree and must satisfactorily complete a fall or spring semester at UHV.
- Students must meet UH-Victoria's minimum passing scores (see specific examination section below) in order for examination credit to be used toward a degree program. Official score reports may be required if scores are not reported on a transferring institution's official transcript.
- Only UH-Victoria administrations of appropriate tests , official score reports from an approved testing agency, or official transfer institution transcripts are acceptable for credit. Informal score reports are not accepted for credit. The testing agency must provide examination results (scores) directly to UH-Victoria.
- Students may attempt credit by examination for degree credit anytime during their undergraduate career at UH-Victoria.
- A grade of CR (credit) will be assigned where applicable, will not carry grade points, cannot be translated into grades A, B, C, D, or F, and will not replace any existing course grade earned at UHV, in high school, or at another college or university.
- Credit earned by examination does not count toward the number of semester credit hours required for graduation with honors.
- Credit by exam may not be used to reduce the general degree requirement of
    a. completing a minimum of 30 semester hours in residence on the UHV campus.
    b. completing at least 54 semester hours of advanced work at UHV.
    c. completing at least 18 of the 54 advanced semester hours in the student's major at UHV.
- Credit may not be earned in any course the student has previously completed at any college or university.
- Credit may not be earned in any course prerequisite to another course in the same subject for which the student has previously earned credit.
- None of the examinations may be taken more than one time in a six-month period.

College Level Examination Program (CLEP)

UHV recognizes credit earned through College-Level Examinations of the College Board only if the credit is first certified by the Office of Admissions. The dean of the student's school at UHV has the option of applying CLEP credit to the student's degree audit. Students should specify code 6917 to have CLEP test scores sent to the UH-Victoria admissions office.

CLEP General Examinations. UHV does not grant credit on the basis of College Board CLEP General Examination scores.

CLEP Subject Examinations

The table below shows CLEP exams that may be accepted for lower-division credit (unless otherwise specified), the minimum scores required, the equivalent UHV courses, and the number of semester credit hours that may be awarded for these exams. Contact your academic advisor for information regarding possible equivalencies for any CLEP exam not listed below.

Effective July 1, 2001, CLEP began using a new "common recommended credit-granting score" for all CLEP exams. UHV recognizes CLEP credit recommendations as posted on the official student score report.

CLEP Subject Examination	Minimum Passing Score	UH-Victoria Course(s)	Maximum Semester Credit Hours
BUSINESS			
Financial Accounting	50	ACCT 2301	3
Information Systems & Computer Applications	50	INSC 1301	3

COMPOSITION AND LITERATURE			
College Composition[2]	50	ENGL 1302	3
College Composition Modular[2]	50	ENGL 1301	3
English Composition with Essay[3]	50	ENGL 1301	3
English Composition without Essay[3]	50	ENGL 1301	3
English Literature	50	ENGL 1302	3
Freshman College Composition[3]	50	ENGL 1301	3
FOREIGN LANGUAGES			
French Language, Level 1	50	Toward Foreign Language Req for BA	6
French Language, Level 2	59	Toward Foreign Language Req for BA	12
German Language, Level 1	50	Toward Foreign Language Req for BA	6
German Language, Level 2	60	Toward Foreign Language Req for BA	12
Spanish Language, Level 1	50	Toward Foreign Language Req for BA	6
Spanish Language, Level 2	63	Toward Foreign Language Req for BA	12
Level 1—equivalent to the first two semesters (or 6 semester hours) of college-level foreign language course work.			
Level 2 – equivalent to the first four semesters (or 12 semester hours) of college-level foreign language course work.			
HISTORY AND SOCIAL SCIENCES			
American Government	50	PSCI 2305	3
History of the United States I: Early Colonization to 1877	50	HIST 1301	3
History of the United States II: 1865 to Present	50	HIST 1302	3
Introductory Psychology	50	PSYC 2301	3
Principles of Macroeconomics	50	ECON 2301	3
Principles of Microeconomics	50	ECON 2302	3
SCIENCE AND MATHEMATICS			
Biology	50	BIOL 1406	4
Calculus	50	MATH 2413	4
College Algebra	50	MATH 1314	3
College Mathematics	50	MATH 1324	3
Pre-Calculus	50	MATH 2312	3
Natural Sciences	50	BIOL 1409	4
[2]These exams will be available to students on July 1, 2010.			
[3]Beginning July 1, 2010, these exams will no longer be available to students. They will be replaced by College Composition and College Composition Modular.			

Advanced Placement Examinations

Students typically complete an AP course offered by their high school before taking an AP examination in that subject. However, in consideration of homeschooled students and students whose schools do not offer AP, the College Board does not require you to complete an AP course before taking an AP examination. AP examinations are offered each May in most school districts. You must score a 3, 4, or 5 to earn college credit. Specify code 6917 to have your test scores sent to the UHV admissions office. The table below indicates which Advanced Placement (AP) exams will be accepted as equivalent to UHV courses, the minimum score required, and the number of semester credit hours that may be awarded for these exams. Contact your academic advisor for information regarding possible equivalencies for any Advanced Placement exam not listed below.

AP Examination	Minimum Score Required	UH-Victoria Course(s)	Maximum Semester Credit Hours
COMPOSITION AND LITERATURE			
English Language and Composition	4	ENGL 1301	3
	5	ENGL 1301, 1302	6
English Literature and Composition	4, 5	ENGL 2332	3
LANGUAGES			
Chinese Language and Culture	4	Toward Foreign Language Req for BA	3
French Language	4	Toward Foreign Language Req for BA	3
German Language	4	Toward Foreign Language Req for BA	3
Japanese Language and Culture	4	Toward Foreign Language Req for BA	3
Latin: Vergil	4	Toward Foreign Language Req for BA	3
Spanish Language	4	Toward Foreign Language Req for BA	3
Spanish Literature	4	Toward Foreign Language Req for BA	3
MATHEMATICS			
Calculus AB	3, 4, 5	MATH 2413	4
Calculus BC	3, 4, 5	MATH 2413, 2414	8
NATURAL AND COMPUTER SCIENCES			
Biology	4,5	BIOL 1406, 1407	8
SOCIAL SCIENCES AND HISTORY			
Government and Politics – United States	3, 4, 5	PSCI 2305	3
History – United States	3, 4, 5	HIST 1301, 1302	6
Psychology	4, 5	PSYC 2301	3

International Baccalaureate Diploma (IBD)

The International Baccalaureate Diploma (IBD) is an international program of courses and exams offered at the high school level. In keeping with Senate Bill 111 passed in 2005, UH-Victoria will grant credit (CR) for International Baccalaureate (IB) exams with certain required scores to incoming freshmen students.

Texas institutions of higher education must award at least 24 semester credit hours in appropriate subject areas on all IB exams with scores of 4 or above, as long as the incoming freshman has earned an IBD. However, course credit does not have to be awarded on any IB exam where the score is a 3 or less. This may mean that students will not receive 24 hours of college credit, even if they have an IBD.

Students must submit an official IB transcript to the Office of Admissions for evaluation and determination of credit.

Dantes Standardized Subject Test (DSST)

The table below shows DSST exams that are accepted for lower-division credit (unless otherwise specified), the minimum scores required, the equivalent UH-Victoria courses, and the maximum number of semester credit hours that may be awarded for these exams. Contact your academic advisor for information regarding possible equivalencies for any DSST exam not listed below.

DSST Exam	Minimum Score Required	UH-Victoria Course(s)	Maximum Semester Credit Hours (ACE Recommendations)
Business Mathematics	48	MATH 1325	3B
Criminal Justice	49/400	CRIJ 1301	3B/BU
Fundamentals of College Algebra	47/400	MATH 1314	3B
Introduction to Law Enforcement	45	CRIJ 1301	3B
Principles of Public Speaking *	47	SPCH 1315	3B
** = In addition to minimum score of 47 on multiple-choice test, an examinee must also receive a passing grade on the speech.			
B = Baccalaureate Program			
BU = Baccalaureate Upper Division			

Other Examinations

Credit may be accepted for other nationally recognized standardized exams. Credit for such exams will be considered on a case-by-case basis.

Evaluation of Transfer Work

If the application for admission indicates that the student plans to earn a degree at UH-Victoria, college credit earned at another accredited institution will be evaluated in accordance with the transfer of credit regulations in effect at the time of enrollment. The evaluation of transfer work is usually made after enrollment and after the complete transfer record is on file.

Resolution of Transfer Disputes for Lower Division Courses

The Texas Higher Education Coordinating Board has established procedures to be followed by Texas public colleges and universities in resolving transfer of credit disputes involving lower division courses. Courses covered by this procedure are defined by the Coordinating Board's guide, "Transfer of Credit Policies and Curricula''.

If a transfer course covered by the Coordinating Board policies is not accepted, the student may initiate an appeal. A "UH-Victoria Appeal Form" must be completed and submitted to UH-Victoria Office of the Registrar and Student Records within 15 calendar days after the evaluation of transfer work has been sent to the student. (Forms are available at www.uhv.edu/oar/forms.aspx) .

The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with the Coordinating Board rules and/or guidelines.

If the transfer dispute is not resolved to the satisfaction of the student or the institution at which the credit was earned, then UH-Victoria will state its reason for course denial to the Commissioner of Higher Education within 45 days after the date the student received written notice of the denial. The commissioner or a designee will then provide a final written decision about the transfer of course credit to UH-Victoria, the student and the other institution.

Transfer Credit - Graduate

The graduate transfer student must meet the regular admission requirements. Credit may be transferred only for graduate credit courses completed with a grade of A or B and completed in residence under a graduate degree program at a college or university with recognition in some form from the U.S. Department of Education or the Texas Higher Education Coordinating Board. These courses must be certified as graduate level by the Office of the Registrar and Student Records of UHV. Except for the graduate business and nursing programs, the transfer student must complete 75% of the coursework required for a degree program at UHV (for example, 36 hours in a 48 hour program) unless transferring from a UH System institution. In the latter case, the student must complete 50% at UHV. The graduate business programs accept only 6 semester credit hours in transfer, subject to approval by the Dean's Office. The graduate nursing programs accept only 9 semester credit hours of graduate transfer hours, subject to approval by the UHV academic advisor.

Advanced work completed with another institution prior to the time the institution offered graduate credit will not apply as credit toward an advanced degree at UH-Victoria. The student bears the final responsibility for securing the Office of the Registrar and Student Records' evaluation. Approval of transfer credit toward a degree is by the appropriate school dean with the advice and consent of the president or his/her designee.

Correspondence Credit

Graduate credit is not granted for correspondence courses and courses taken prior to the student's admission to a graduate school.

Academic Standards and Policies

Academic Advising

Academic advisors assist with developing the degree plan and are available to assist with selecting courses each term but are not responsible for checking to see that students have met the requirements. Students are responsible for meeting the degree requirements specified in their catalog and degree plan. Students may apply for graduation one term prior to their intended graduation date, however participation in the commencement ceremony is limited to the student's intended graduation date. The application will trigger a detailed review, revealing any requirements left to complete.

Academic Honesty

To best function and accomplish its objectives, the university expects and encourages all students, faculty, and staff to contribute to an atmosphere of high ethical standards in every way possible and especially by observing all accepted principles of academic honesty. Academic dishonesty may take a variety of forms, ranging from breach of ethics to a criminal offense. The faculty and administration of UH-Victoria view academic dishonesty as a significant breach of ethical conduct which incurs various disciplinary actions. Policies and procedures are outlined in the Academic Honesty policy in the UHV Student Handbook. These policies and procedures are designed to handle these cases in fairness to all concerned: the accused student, the faculty, and the university.

Academic Notice, Academic Probation, and Suspension – Undergraduate Students

The standards below apply to all undergraduate and post-baccalaureate students enrolled, including students who entered under a previous catalog.

1. The undergraduate student is expected to maintain at least a 2.0 cumulative grade point average for hours attempted at this institution, which is the minimum grade point average required for graduation. A student is subject to scholastic action any term or session in which one or more semester hours is attempted. Combined sessions and/or terms are considered a unit equivalent to a term. The cumulative grade point average is based only upon the student's work taken at UH-Victoria for which grade point values are assigned. For repeated courses, only the semester hours and grades earned on the last enrollment will be used for computation of the cumulative grade point average.
2. Credit awarded by examination and hours earned with a grade of S are counted in determining classification but not in determining the grade point average.
3. Grade changes: If an instructor changes a student's grade in a course from I (incomplete) to a grade of completion (A, B, C, D, F, or S), the new grade will affect the student's status only for future terms. That is, the new grade will not change a student's status retroactively but may remove a student from probation or suspension for a term (or terms) after the grade has been changed.
4. Transient/visiting students are not subject to academic probation or suspension while transient students. If, however, they are later admitted as regular students, the grades they earned as a transient student will be included in all calculations of their cumulative grade point average at the university.
5. Financial aid probation/suspension is different than Academic probation and suspension. Please refer to the Financial Aid section for more information regarding satisfactory academic progress.

Academic Notice/Warning

Freshmen students (1-29 semester credit hours) who earn less than a 2.0 grade point average in the first semester of enrollment at UH-Victoria shall be placed on academic notice. Freshmen students on academic notice are not on academic probation and cannot be suspended. Freshmen students on academic notice must be advised by the academic advisor in their school, or by an academic advisor in the School of Arts & Sciences if an undeclared major. After the first semester of enrollment at UHV, freshman students are subject to regular scholastic standards for academic probation and/or suspension.

Academic Probation

Undergraduate and post-baccalaureate students are placed on academic probation if their cumulative grade point average falls below 2.0. Students on academic probation are required to be advised by the academic advisor in their school, or by an academic advisor in the School of Arts & Sciences if an undeclared major, prior to enrolling.

Students on academic probation whose cumulative grade point average is below 2.0 but whose semester or summer session grade point average is 2.0 or higher will not be suspended at the close of that semester. The student's status will remain "academic probation."

Removal from Academic Probation

Students on academic probation will be removed from that status at the close of a term or summer session in which the cumulative grade point average is 2.0 or higher.

Academic Suspension

Academic suspension is based on the philosophy that a student may continue to enroll as long as satisfactory progress toward an educational goal is being made. When progress is not satisfactory, the student is given time to reconsider goals and career plans outside the educational setting.

Undergraduate and post-baccalaureate students on academic probation whose semester or summer session grade point average is below 2.0 are placed on academic suspension at the close of that semester or summer session.

Readmission from Academic Suspension

Academic suspensions are based on the cumulative grade point average at UHV only.

1. A student would be eligible to re-enroll after the suspension period.
    - Students placed on first academic suspension at the end of a fall semester are not eligible to re-enroll until the following summer.
    - Students placed on first academic suspension at the end of a spring semester are not eligible to re-enroll until the following spring.
    - Students placed on first academic suspension at the end of a summer session are not eligible to re-enroll until the following spring.
2. If suspended a second time, the student may not re-enroll for a period of at least one year (12 months) and must submit a petition in writing to the academic dean for readmission. Example: Placed on second suspension after the Fall 2009 term; eligible to re-enroll Spring 2011 upon successful appeal to the academic dean.

3. If suspended a third time, a student may not re-enroll at UH-Victoria for a minimum of three years. Students may appeal to the Academic Council for reinstatement ***after*** the third year. Example: Placed on third suspension after the Fall 2008 term; eligible to appeal for reinstatement ***after*** the Fall 2011 term.

Class Attendance

Students are expected to be diligent in their studies and regular in class attendance, including online courses. The university has no policy allowing a certain number of excused absences or cuts. Instructors will announce their attendance policies at the beginning of the course, including what constitutes attendance in online courses. A student whose absences are determined by the instructor to be excessive may be dropped from the course with a grade of W or F. In the event a student may have unusual absences, it is the student's responsibility to contact instructors.

Absences caused by participation in a university-sponsored activity are considered official if the sponsor of the activity has received approval from the administration. The student must make up the work missed even though the absences are official.

Absences due to Religious Holy Days

The University of Houston-Victoria (UHV) respects the religious observances of students even though they may conflict with university class meetings, assignments, or examinations.

UHV excuses a student from classes or other required activities, including examinations, for the observance of a religious holy day or religious activities, including travel for that purpose. A student whose absence is excused under this policy shall be given the opportunity for make-up work and examinations consistent with other course policies related to excused absences.

Students should inform instructors in writing about upcoming religious holy days or religious activities early in the semester to enable planning and coordination of class assignments and examinations. Instructors should specify reasonable time periods for make-up work (including examinations) in the course syllabus and should specify the consequences of a student's failure to meet such requirements. If a student and instructor disagree about whether the absence is for observance of a religious holy day or religious activity, or if they disagree about whether the student has been given a reasonable time to complete missed assignments or examinations, either the student or the instructor should appeal in writing to the Academic Dean or his/her designee. All parties must abide by the decision of the Dean or designee.

UHV may exclude from these policies and procedures any student absence for religious holy days, which may interfere with patient care.

Eligible religions are those whose places of worship are exempt from property taxation.

The state law regarding Religious Holy Days can be found online:

Texas Administrative Code (Title 19, Part 1, Chapter 4, Subchapter A, Rule §4.4)
http://bit.ly/1dsZMUX

Texas Education Code (Section 51.911) http://law.onecle.com/texas/education/51.911.00.html

Course Load

Course Load Status

The following table defines a student's course load status by term and career.

Term	Career	Minimum Semester Hour Requirement for Full-Time Status	Minimum Semester Hour Requirement for Half-Time Status
Fall or Spring Term	GR	9	5
	UG & PB	12	6
5-Week Session	GR	4	2
	UG & PB	4	2
10-Week Session	GR	7	4
	UG & PB	8	4

The course load of a student enrolled in both a 5-week summer session and 10-week summer session is computed by adding the semester hours for the 5-week term to one-half of those taken over 10 weeks and using that total under 5-week term in the table above. Certification of full-time equivalency by the dean is required if the graduate student is registered for less than these specified full-time loads.

Maximum Course Load

The following table defines the maximum course load in semester credit hours for which a student may enroll without approval of the dean of the student's plan.

Career	Fall or Spring Term	5-Week Session*	10-Week Session	Entire Summer **
Undergraduate	19✓	7	13	13
Undergraduate on Probation	13	7	13	13
Graduate or Post-baccalaureate	15	6	12	12

* One-half of a student's enrollment in 10-week classes should be added to any 5-week enrollment to determine the total load for the 5-week term.

** Only the senior student who is graduating in August may complete a maximum of 15 semester hours for the entire summer with a maximum of 9 semester hours in one 5-week term.

✓ A student enrolled for 9 semester hours of student teaching may enroll for a maximum of 13 semester hours.

Dean's List

(Undergraduate Students Only)

The Dean's List, a tabulation of the names of all undergraduate honor students, is compiled each fall and spring term.

To qualify for this recognition, the student must earn at least a 3.5 grade point average on all work completed during the term. A minimum of nine semester hours, excluding courses in which grades of S were earned, is required for consideration. Any student who earns a grade of I, D, F or U during the semester is excluded from consideration for the list. Once compiled, UHV's Marketing Department provides the dean's list to local newspapers, based on the student's current mailing address. It is the decision of the newspaper as to whether the list is published or not.

Degree Plan

For students admitted prior to Fall 2014:
You are responsible for all requirements of the catalog under which you will be graduated. During your first semester of attendance at the university, the School of Arts and Sciences, the School of Business Administration, School of Education and Human Development, and School of Nursing staff advisor will initiate your degree plan. The staff advisor will work with you and your faculty advisor to complete a plan for approval. You will sign the plan. The advisor and appropriate school dean also sign when approving it, and the Office of Admissions validates the degree plan before it becomes an official document. You will receive a copy when the process is complete, ordinarily during the same semester in which the process began.

The original degree plan is kept on file electronically in the Office of Admissions and you and the school of your plan will each receive a copy. Since the degree plan represents your commitment to complete the requirements and the university's commitment to hold you accountable for meeting those requirements, it is a very important document. In order to change it in any way, secure a substitution form from the school office of your plan. The academic advisor and school dean must approve the change and the Office of Admissions validate it before it becomes official.

Please note that if you interrupt enrollment for more than one calendar year, you will need a new degree plan upon your return to UHV.

For students admitted Fall 2014 and after:
You are responsible for all requirements of the catalog under which you will be graduated. During your first semester of attendance at the university, the School of Arts & Sciences, the School of Business Administration, the School of Education and Human Development, and the School of Nursing staff advisor will initiate your degree progress report (DPR) in the myUHV system. The staff advisor will work with you and your faculty advisor to complete this DPR. You will complete an acknowledgement form in the myUHV system, verifying that you've reviewed the DPR, and will abide by the policies and requirements for the intended program. You will not be able to register beyond your first semester until you have acknowledged your DPR and the associated policies. If you change academic schools, a new DPR acknowledgement form will have to be done. You will be able to access your DPR in the myUHV system anytime, once the advisor has released it to you.

Since the DPR represents your commitment to complete the requirements and the university's commitment to hold you accountable for meeting those requirements, it is a very important document. In order to change it in any way, secure a substitution form from the school office of your plan. The academic advisor and school dean must approve the change and the Office of Admissions validates it before it becomes official. Please note that if you interrupt enrollment for more than one calendar year, you will need a new DPR upon your return to UHV.

Drops and Withdrawals

To ensure that they do not incur unnecessary penalties, students dropping courses or withdrawing from the university should complete the requisite procedures (see "Student Drop or Withdrawal" below). Students who stop attending a course without completing the proper procedures should expect to receive an F.

The effective date recorded for termination of enrollment for all matters relating to university records shall be the date the drop or withdrawal is completed through the Student Self Service system, or the date the drop/withdrawal form or written request is received by the Office of the Registrar and Student Records, regardless of the date of last class attendance. Refunds for dropped courses are made according to the refund regulation schedule in the BILLING AND FINANCIAL INFORMATION section of this catalog.

Student Drop or Withdrawal

During periods of availability, a student may drop any or all courses using the Student Self-Service system. After or between periods of online availability, to drop a course or withdraw from all courses, students must submit the appropriate drop/withdrawal form to the Office of the Registrar and Student Records for processing. Drop forms are available online at www.uhv.edu/oar/forms.aspx , or in person in the Office of the Registrar and Student Records. Note: If it is not possible to drop or withdraw in person, a written request may be mailed to the Office of the Registrar and Student Records, University of Houston-Victoria, 3007 N. Ben Wilson, Victoria, TX 77901. Written requests to drop or withdraw may also be faxed to (361) 580-5500; however, the university is not responsible for requests arriving late, illegible, or incomplete. The date the drop is completed through PeopleSoft or the date the drop/withdrawal form or written request is received by the Office of the Registrar and Student Records is the official date for all matters relating to university business regardless of the date of last class attendance.

1. Drop with No Penalty: If enrollment is terminated on or before the last day to drop without receiving a grade (a date listed in the Academic Calendar), no grade will be assigned, and the course will not appear on the student's permanent record.
2. Drop with Penalty: If enrollment is terminated after the above date but before the last day to drop or withdraw (a date also listed in the Academic Calendar), a grade of W will be assigned, and the course and grade will appear on the student's permanent record. Undergraduate students, please see important information below regarding drop course limits.
3. Withdrawal from the university: In addition to completing the procedures explained above, students who are dropping all courses must return all library books and laboratory equipment and have the university record clear in every respect. If a student is unable to come to the Office of the Registrar and Student Records at the time of withdrawal, the student may write to request that the withdrawal be made. The recorded date for the withdrawal shall be the date the student's letter is received. If the withdrawal comes after the last date to withdraw without receiving a grade, but before the Drop with Penalty period ends, the grade of "W" will be assigned
4. A student will not be allowed to drop a course after the Drop with Penalty period. The student can only be awarded a grade of A,B,C,D,I, or F by the instructor.
5. A student-athlete will not be allowed to change his/her schedule after initial eligibility is certified unless approved by the Faculty Athletic Representative. Contact the Athletics Department for more information or questions.

Instructor Withdrawal

For justifiable reasons, an instructor may drop a student from a course by submitting an email request to the Office of the Registrar and Student Records. Reasons for dropping a student may include excessive absences, lack of prerequisites or co-requisites for the course, disruption of the academic process, academic dishonesty, or inability of the student to complete the withdrawal procedures. This can occur at any time ***prior to the last day to drop a course or withdraw*** from the university as listed in the Academic Calendar. A student who is dropped may make timely appeal through the dean of the school in which the course is taught.

University Withdrawal

In addition to suspension for academic and/or disciplinary causes, a student may be withdrawn by the university for financial and/or medical reasons.

1. Cashier Withdrawal
   A student who is delinquent in financial obligations of any nature to the university may be withdrawn from the university. The student may not be reinstated at the university until all financial obligations are met.
2. Medical Emergency Withdrawal
   With appropriate documentation, students may appeal for a medical emergency withdrawal and/or tuition refund. Appeals must be submitted within the term that the tuition and fees were paid. To initiate the medical withdrawal students must submit the Medical Withdrawal Appeal form online through the eForms system (www.uhv.edu/eforms). Additional documentation may be required. The appeal committee generally reviews appeal requests once a month.

Military Withdrawal

In accordance with the Texas Education Code 54.006 (f):
If a student withdraws from the University of Houston-Victoria because the student is called to active military service, the following options apply:

(1) Upon the student's request, the university will refund the tuition and fees paid by the student for the semester in which the student withdraws;

(2) Upon the student's request and as determined by the instructor, the university will grant a student who, at the time of military deployment, is passing a course or courses and has completed all but a relatively small part of the course requirements:

(a) an incomplete grade in any or all courses;

(b) an appropriate final grade or credit in any or all courses.

Students or their representatives may request withdrawal and refund by presenting evidence of the call to active military duty to the Registrar's Office. Students receiving Title IV federal funds should contact the Financial Aid Office.

Grading System

A	Excellent, superior achievement
B	Good, exceeding all requirements
C	Average, satisfactorily meeting all requirements
D	Poor, passing
F	Failing or withdrawal while doing failing work
I	Incomplete
NG	Grade not received and/or recorded
S	Satisfactory
U	Unsatisfactory
W	Withdrawal from course

Each faculty member or instructor has his/her own grading scale for determining numeric/letter grade equivalencies.

Explanation of Grades

Passing grades awarded are A,B,C,D and S. No semester hours of credit are awarded for the failing grades of F and U.

S and U -- The grades of S and U may be awarded in certain specified courses.

I -- The grade of I is a conditional and temporary grade given when a student is passing a course but, for reasons beyond the student's control, has completed all but a relatively small part of the course requirements.

Students should NOT re-register for the course to remove the Incomplete. Instead, the student should make arrangements with the instructor of record for all requirements needed in order to complete the course. For example, some instructors recommend or require students to attend either in person or online another term of the course (or a portion thereof) in order to remove the incomplete. Again, students should NOT re-register in the course. A student who is required to attend the course in a

subsequent term should understand that sitting in on the course or otherwise making up the Incomplete does not count as part of the student's full-time or part-time course load.

It is the responsibility of the student to initiate the change to a permanent grade. After successful completion of the course, the instructor of record will submit a grade change to the registrar's office. The instructor of record is the only person who can make such a change except in extraordinary cases. Effective Fall 2006, the grade of "I" must be changed by fulfillment of course requirements within one year of the date awarded or it will be changed automatically to an "F" (or "U" for courses with "S/U" options), unless the instructor authorizes an extension of one term in writing to the registrar's office. Any grade of I not made up by the date of graduation will be treated as an F for determination of graduation requirements.

W -- The grade of W is assigned when a course is dropped after the date indicated in the Academic Calendar as the last day to drop a course without receiving a grade, but before the last day to drop a course or withdraw from the university.

Change of Final Grade

Final grades are not subject to change, except under the following conditions:

1. The instructor's written notification to the registrar of an error in calculating or recording a final grade. Notification is submitted through the school dean.
2. A successful student grade appeal, in accordance with procedures described in the Student Handbook.

Note that faculty members may, at their discretion, assign an incomplete, given circumstances described above under that grade.

Grade Point Average

Four grade points are awarded for each semester hour in which the student receives an A, three grade points for each semester hour of B, two grade points for each semester hour of C, one grade point for each semester hour of D and no grade point for an F. The grade point average is the quotient (calculated to four decimal places and truncated to two places) obtained by dividing the total number of grade points earned by the number of semester hours in which a student is enrolled. Grades of A, B, C, D, S, and U are completion grades; grades of I and W are not completion grades. Grades of S,U,I and W are not assigned grade point values and are not used in the computation of the grade point average.

For graduation requirements and undergraduate academic probation/suspension, only the last completion grade recorded for repeated courses is used in computing the cumulative grade point average for courses at UH-Victoria. However, all courses attempted and grades earned at UHV, including repeated courses, will be included in the GPA calculation for determining undergraduate graduation with honors (see "Graduation with Honors").

With prior approval of the school's dean, students may repeat courses at another college or university to raise a grade, including an "F" earned at UHV. However, the original grade earned at UHV will remain a part of the academic record. Courses repeated at other institutions are treated as transfer credit. They will not be considered resident credit and will not be included in the UHV grade point average. Any grade of I not made up by the date of graduation will be treated as an F for determination of graduation requirements.

Graduate Assistants

Statute: Section 54.212 A teaching assistant or research assistant of any institution of higher education and the spouse and children of such a teaching assistant or research assistant are entitled to register in a state institution of higher education by paying the tuition fees and other fees or charges required for Texas residents under Section 54.051 of this code, without regard to the length of time the assistant has resided in Texas, if the assistant is employed at least one-half time in a teaching or research assistant position

which relates to the assistant's degree program under rules and regulations established by the employer institution.

Graduate assistants employed at least half time by any public institution of higher education in a degree program-related position, with an effective date of employment on or before the official census date, of the relevant term(s), may pay the same tuition while attending the employing institution as a resident of Texas for themselves, their spouses, and their dependent children, regardless of the length of residence in the state. The institution which employs the students shall determine whether or not the students' jobs relate to their degree programs. This provision applies to eligible graduate assistants and their dependents no matter which Texas public institution of higher education they may attend. It is the intent of this rule that employment be for the duration of the period of enrollment for which a waiver is awarded.

Graduate assistantships are awarded only to graduate students and must be approved by the appropriate academic school. The work involved must be relevant to the recipient's degree program and of value to the university. Assistantships are ordinarily provided by the academic schools but may also be provided by other administrative units, so long as the assistantship meets the above criteria and is approved in writing by the dean of the appropriate school.

Graduation Information

Graduation Under a Particular Catalog

A student normally is entitled to graduate under the degree provisions of the catalog in effect at the time of the student's first completed semester of enrollment. These exceptions apply:

1. A catalog more than 10 years old shall not be used.
2. The program of the student who interrupts enrollment (for reasons other than involuntary military service) for more than one calendar year shall be governed by the catalog in effect at the time of the student's re-entrance to the university. The student who interrupts enrollment for involuntary military service must re-enroll within one year from the date of separation from service and no more than five years from the beginning of military service in order for this provision to apply. For these purposes, enrollment shall be defined as registration for and successful completion of at least one course during an academic term. A student forced to withdraw for adequate cause before completion of a course may petition for a waiver of this provision at the time of withdrawal.
3. The program of the student who changes a plan from one school to another within the university shall be governed by the degree requirements in effect at the time the change of plan becomes effective.
4. At the discretion of the dean, with the advice and consent of the Provost and Vice President for Academic Affairs, the student will be required to comply with all changes in the curriculum made subsequent to the year in which the student is enrolled. Deletions and additions of courses will be of approximately equal credit so that no student will have an overall appreciable increase of total credits required for graduation.
5. Any student transferring directly to UH-Victoria from a junior college can qualify to graduate under the UH-Victoria catalog in effect when the student entered the junior college if the core curriculum provisions of the Coordinating Board are followed, subject to the following limitation: if the student interrupts studies for more than two consecutive semesters (not including summer sessions) at the junior college or before transfer to UH-Victoria, the student must qualify for graduation under the catalog in effect upon returning to the junior college or upon matriculating at UH-Victoria.
6. The program of a student who completes upper level requirements for graduation under a particular catalog will continue to be governed by that same catalog for one year only, even if the student completes lower level requirements more than one year after completing upper level requirements.

Application For Graduation

UHV does not automatically award a degree when you complete your scholastic requirements. To be considered as a candidate for a degree, you must submit an application for graduation through the Student Self-Service system . You can file an application either during the term prior to, or during the semester in which you plan to graduate. However, participation in the commencement ceremony is limited to the term in which degree requirements will be completed. If you applied for graduation in any past term but were disapproved, you must re-file an application for graduation.

The deadlines to apply for graduation during the 2014-2015 academic year are as follows:

	Graduation Application Available	Deadline to Apply
Fall 2014 graduates:	Saturday, June 14, 2014	Friday, September 19, 2014
Spring 2015 graduates:	Saturday, September 20, 2014	Friday, February 13, 2015
Summer 2015 graduates:	Saturday, February 14, 2015	Friday, June 12, 2015

There are typically two commencement ceremonies per year, one for Spring typically held in Victoria, and one for Fall typically held in Katy. At the present time, Summer term graduates participate during the Fall ceremony. You should contact The Victoria College Bookstore to obtain information on caps, gowns, rings, and invitations.

You must be on track to complete all requirements toward your degree in the term for which you plan to participate in commencement. If all requirements for graduation cannot be met during the current term, you may be denied participation in the commencement ceremony. For information concerning eligibility to participate in one of the ceremonies, please contact the Office of the Registrar and Student Records, 361-570-4368 or 1-877-970-4848, ext. 4368.

Graduation with Honors (Undergraduate Students only)

Subject to the approval of the appropriate dean and the Provost and Vice President for Academic Affairs, undergraduate students who complete their degree requirements with exceptionally high scholastic averages will be eligible for baccalaureate degrees with honors. To be graduated with honors, students must have completed at least 30 semester hours at UH-Victoria and achieved a grade point average in accordance with the following scale:

3.50 - 3.67 Cum laude	3.68 - 3.84 Magna cum laude	3.85 -4.0 Summa cum laude

For Preliminary Determination of Graduation with Honors (commencement program only):

Honors candidates are identified by a preliminary grade point average through the second to last semester of coursework.

For students with 30 semester hours or more at UH-Victoria, the grade point average for preliminary honors determination will be calculated only on courses taken at UH-Victoria.

For students with less than 30 semester hours at UH-Victoria, the grade point average for preliminary honors determination will be calculated on the last 45 (*) semester hours, including courses taken at UH-Victoria and any lower- or upper-division transfer courses, provided that the grade point average for UH-Victoria is at least a 3.50. All college courses attempted are included in the grade point average, **including repeated courses.**

(*) May be more than 45 semester hours as all coursework taken during a semester used to reach the 45 hours are included in the calculation. Also, if a student has coursework from more than one institution for a semester used to reach the 45 hours, the hours from all institutions for that semester will be included in the calculation.

For Final determination of Graduation with Honors:

A final grade point average for determining graduation with honors will be calculated at the end of the graduation term.

For students with 45 semester hours or more at UH-Victoria, the grade point average for honors is calculated only on courses taken at UH-Victoria. All courses attempted at UHV are used in calculating the grade point average for honors, including repeated courses and courses that may not have been used to

fulfill degree requirements.

For students with less than 45 semester hours at UH-Victoria, the grade point average for honors is calculated on the basis of the last 45 (*) semester hours , including courses taken at UH-Victoria and any lower- or upper-division transfer courses, provided that the student has at least 30 semester hours at UH-Victoria and the grade point average for UH-Victoria is at least a 3.50. All college courses attempted are included in the grade point average for honors, including repeated courses and courses that may not have been used to fulfill degree requirements.

(*) May be more than 45 semester hours as all coursework taken during a semester used to reach the 45 hours are included in the calculation. Also, if a student has coursework from more than one institution for a semester used to reach the 45 hours, the hours from all institutions for that semester will be included in the calculation.

Post-baccalaureate students earning a second baccalaureate degree may graduate with honors in accordance with the same criteria used for students earning their first baccalaureate degree.

Posthumous Degrees

In accordance with established procedures, which are available from the Registrar, the University of Houston-Victoria may award posthumous degrees on request.

Independent Studies

Independent studies are intended to supplement or extend regular coursework. Only demonstrably capable students with a significant base of regular coursework in a field should seek to undertake an independent study. Independent studies:

1. Must have the approval of the sponsoring faculty member and school dean.
2. Should not duplicate scheduled courses or serve as a substitute for regular courses. School deans may approve exceptions if students are otherwise unable to make reasonable progress toward a degree.
3. Should be completed in one semester or summer.
4. Must require at least the same total commitment of time and effort as a regular course.
5. Must require at least three scheduled conferences between the student and sponsoring faculty member.
6. Must require, as appropriate, a written plan of study prepared by the student or faculty member, including topic, purpose, proposed method of inquiry, tentative description of scope and focus, and method of evaluating the learning achieved.
7. Must require at least one graded report, paper, examination, or some combination of these.

President's List

(Undergraduate Students Only)

The President's List is compiled each fall and spring term. To qualify for this recognition, the student must earn a 4.0 grade point average on all work completed during the term. A minimum of nine semester hours, excluding courses in which grades of S were earned, is required for consideration. Any student who earns a grade of I, D, F or U during the semester is excluded from consideration for the list. Once compiled, UHV's Marketing Department provides the president's list to local newspapers, based on the student's current mailing address. It is the decision of the newspaper as to whether the list is published or not.

Student Career and Classification

The undergraduate student career is based on the total number of semester hours earned at UH-Victoria and accepted in transfer from other colleges and universities, regardless of whether or not the courses involved are applicable to the student’s program or plan.

Students are expected to complete all lower-division course requirements prior to reaching senior status.

Freshman	Sophomore	Junior	Senior
0-29 semester hours	30-59 semester hours	60-89 semester hours	90 or more semester hours

The post-baccalaureate classification in the undergraduate career describes a student who has a degree but who is not enrolled in a formal graduate degree program. This classification accommodates students who are: 1) awaiting admission to a graduate program; 2) seeking an additional baccalaureate degree; and 3) taking courses with no degree objective. A post-baccalaureate student may not receive graduate degree credit for courses completed while in this classification but may petition for graduate degree credit after admission to a graduate program as described in the ADMISSIONS section of this catalog.

The temporary graduate student has a bachelor's degree from an accredited institution but is not enrolled in a graduate program. The temporary classification in the graduate career allows a student who intends to enroll in a graduate program to attempt up to 12 credit hours of graduate work before being formally admitted to the graduate program.

The graduate career denotes the student who is formally admitted to a graduate program.

Timely Degree Completion

Undergraduate 6-Drop Limit:

In 2007, the Texas Legislature passed a law (S.B. 1231) which prohibits students enrolling for the first time as a freshman during or after Fall 2007 from dropping more than a total of six (6) courses in their entire undergraduate career. This total includes any course a transfer student has dropped at another 2-year or 4-year Texas public college or university.

Courses that Count Towards the 6-Drop Limit:

- The 6-drop limit applies only to students enrolling for the first time as a freshman during the fall 2007 academic term or any term thereafter at a public college or university in Texas, including UHV.
- Drops that count towards the limit are those for which a student receives a grade of W on his/her UHV transcript as well as any equivalent drops reported on that student's transcript(s) from other Texas public colleges and universities.
- If a student started college fall 2007 or thereafter, and then transferred to UHV from an affected Texas public college or university with six drops that are equivalent of W, the student may not drop any additional courses at UHV after the census date for the term.
- If the student transfers with fewer than six drops, the student may drop the remainder of the allowed drops at UHV.

Courses that Do Not Count Towards the 6-Drop Limit:

- Courses dropped prior to the census date (see "Academic Calendar").
- Courses for which the student receives an administrative withdrawal.
- Courses dropped in which the student withdraws from the entire term.
- Courses dropped by a student while the student is enrolled in high school (e.g., dual credit, Early College High School Grants, etc.) and not yet graduated.

Awarding of Grades if the 6-Drop Limit has been Reached:

Once UHV determines that a student has accrued a total of 6 drops on courses attempted at any Texas public college or university, including UHV, it will not allow that student to drop any additional course at UHV. Once enrolled in a course, these students with 6 drops can only be awarded an A,B,C,D,I or F grade by their instructor.

Exemptions to the 6-Drop Limit:

Certain exceptions may be made to the limit if the student can show good cause for dropping more than that number, including but not limited to a showing of:

- A severe illness or other debilitating condition that affects the student's ability to satisfactorily complete the course;
- The student's responsibility for the care of a sick, injured or needy person if the provision of that care affects the student's ability to satisfactorily complete the course;
- The death of a person who is considered a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's death is considered to be a showing of good cause;
- The active duty service as a member of the Texas National Guard or the armed forces of the United States of either the student or a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's active military service is considered to be a showing of good cause;
- The change of the student's work schedule that is beyond the control of the student and that affects the student's ability to satisfactorily complete the course; and
- Other reasons of good cause as determined by the institution.

Exemption Requests:

Students requesting one or more of the above exemptions should submit an appeal form, along with required supporting documentation of evidence of extenuating circumstances, to the Office of the Registrar and Student Records. Appeal forms are available online at http://www.uhv.edu/oar/pdf/Appeal_Form.pdf.

Office of the Registrar and Student Records
University of Houston-Victoria
3007 N. Ben Wilson
Victoria, TX 77901
Fax: (361) 580-5500

Denied Exemptions – Appeal Process

Any student who wants to appeal the initial decision to deny an exemption to the 6-Drop limit for dropping a course may appeal to UHV for further review. Such appeals must be submitted in writing ***before the final grades for the course(s) are posted by the instructor.*** Appeal forms are available online at http://www.uhv.edu/oar/pdf/Appeal_Form.pdf.

Students appealing the initial decision can only do so for one of the following reasons:

- To determine whether the process leading to the original decision was fair; and
- To determine whether the decision reached regarding the request was based on substantive evidence.

The decision of the review committee will be final.

Undergraduate Enrollment Cap

The Texas State Education Code (54.068) applies only to undergraduate students who are Texas residents paying resident tuition and who ***enrolled for the first time in a Texas college or university in the Fall 1999 term or after.***

This code authorizes a limit on the number of hours those student may ***attempt*** while paying in-state tuition.

- Students who initially enrolled ***in or after Fall 199*** and ***before Fall 2006*** are allowed to attempt only the number of hours necessary to complete a degree in their approved major ***plus 45 hours.***
- Students who initially enrolled ***in or after Fall 2006*** are allowed to attempt only the number of hours necessary to complete a degree in their approved major ***plus 30 hours.***

Attempted hours are calculated for courses in which a student is enrolled on the Official Reporting Day (ORD) [typically 12th class day for fall or spring; 4th class day for summer], not by the courses in which a student receives a grade (passing, failing, or W).

When students to whom this law applies enroll (register) for courses that exceed this limit, state law authorizes the university to charge additional fees up to a maximum of the out-of-state tuition rates.

If you stop attending a class with the intent to drop, be sure you drop on or before the Official Reporting Date (ORD) date or these hours will count toward your in-state tuition limit.

Please note that UHV does not currently charge additional fees for exceeding the undergraduate enrollment cap.

Undergraduate Enrollment Course Cap (i.e., "Three-Peat" Rule)

The Texas Higher Education Coordinating Board Rules (Chapter 13, Subchapter F, 13.108) authorizes institutions to charge additional fees to undergraduate students who enroll in a course [undergraduate or graduate] for the third or more time.

Attempted courses are those in which a student is enrolled through the Official Reporting Day (ORD) [typically 12th class day for fall or spring; 4th class day in summer]. Semester credit hours or contact hours attempted by students for the following types of coursework are exempt from the provisions of this section:

- Thesis and dissertation courses.
- Courses that may be repeated for credit because they involve different or more advanced content each time they are taken, including but not limited to individual music lessons, selected topics (when the topic changes), theater practicum, music performance, ensembles, certain physical education and kinesiology courses, and studio art.
- Independent study courses.
- Special topics and seminar courses.

If you stop attending a class with the intent to drop, be sure you drop on or before the Official Reporting Day (ORD) or these courses will count towards your two attempts.

Please note that UHV does not currently charge additional fees for exceeding this enrollment cap.

45 Hours to Undergraduate Major Policy/Reverse Articulation Requirement (House Bill 3025) – Applies only to undergraduate students who enter the university in Fall 2012 and thereafter.

Under House Bill 3025, each student enrolled in an a bachelor's degree program at UHV shall file a degree plan no later than the end of the second regular semester immediately following the semester in which the student earned a cumulative total of 45 or more semester credit hours for coursework successfully completed by the student, including transfer courses, international baccalaureate courses, dual credit courses, and any other course for which the institution the student attends has awarded the student college course credit, including course credit awarded by examination.

A student transferring to UHV who begins the student's first semester with 45 or more semester credit hours of course credit for courses shall file a degree plan no later than the end of the student's second regular semester (fall or spring term). A student whose first term is summer will have through the end of his/her fall term to file the degree plan.

At each registration for a semester, a student who is required to have filed a degree plan before that semester shall verify that:

(1) the student has filed a degree plan; and

(2) the courses for which the student is registering are consistent with that degree plan.

If a student does not timely file a degree plan as required, will be notified that the degree plan is required by law under House Bill 3025 and require the student to consult with an academic advisor for that purpose during the semester in which the student receives the notice. The student may not obtain an official transcript from UHV until the student has filed a degree plan.

Reverse Articulation Requirement. Legislation passed as part of House Bill 3025 also establishes a reverse articulation program for the awarding of an Associate's degree. Students who transferred from, or previously attended, a lower-division institution of higher education, earned at least 30 semester credit hours for coursework at the lower-division institution, and have completed 66 semester credit hours while enrolled at a general academic institution, will be contacted by their general academic institution to provide permission to send the lower-division institution the student's transcript. The lower-division institution will evaluate the transcript to see if the student is eligible to receive an Associate's degree.

University Degree Requirements

General Requirements for a Bachelor's Degree

All candidates for a bachelor's degree at UH-Victoria must meet the following outline of minimal requirements. Additional requirements may be imposed by the individual academic school.*

I. Complete a minimum of 120 semester hours of work, unless enrolled in a plan that requires additional hours.* With exception to the RN to BSN program, at least 54 of the 120 semester hours are to be advanced, according to the requirements of the respective degree plans, and at least 18 of these 54 advanced semester hours must be in the student's plan. The RN to BSN program requires at least 30 of the minimum 120 semester hours to be advanced. Any change or substitution must have the approval of the appropriate dean or with the advice and consent of the Provost/Vice President for Academic Affairs.

II. **Core Curriculum**: State law requires that all University of Houston-Victoria students complete a general education Core Curriculum of 42 semester credit hours that serves as a broad foundation for the undergraduate degree. UH-Victoria's 42-hour core curriculum is based on a series of basic intellectual competencies--reading, writing, speaking, listening, critical thinking, and computer literacy—that are essential to the learning process in any discipline. The University's Core Curriculum requirements are described in the sections that follow. These requirements must be met by every student pursuing a baccalaureate degree program at UH-Victoria, regardless of his or her major.

General Core Curriculum guidelines:

1) A course taken for core credit cannot be counted in the hours applied to the major (no "double dipping"). If a course in a student's major field is also approved for core credit, the student must elect to take the course *either* for core credit or for credit toward the major, *provided the department of the student's major approves.*
2) No upper-division course shall be approved to fulfill a foundational component area requirement in the core curriculum, unless the course is on the institution's list of core curriculum courses approved by the Texas Higher Education Coordinating Board.
3) A core class cannot be taken for more than one core area. This includes courses that are cross-listed in two or more departments and are approved for two or more areas of the core.
4) A minimum of 42 hours are required for the core.
5) In accordance with the Texas Education Code, Chapter 61, Subchapter S, the UHV Core Curriculum consists of 42 semester credit hours of coursework. If a student successfully completes the entire core curriculum at another public institution of higher education in Texas, that block of courses may be transferred to any other public institution of higher education in Texas and must be substituted for the receiving institution's core curriculum. Students will receive academic credit for each of the courses transferred and may not be required to take additional core curriculum courses at the receiving institution unless the Texas Higher Education Coordinating Board has approved a larger core curriculum at that institution.

   Students who have completed a portion of the Core Curriculum at another Texas public institution of higher education may use that coursework to satisfy UHV Core Curriculum requirements if:

   - the course is designated as meeting a Core Curriculum requirement at the institution, and
   - the course fits within the UHV Core Curriculum.

   For transfer purposes, the designated Texas Common Course Numbering (TCCN) System courses will be accepted in transfer in lieu of these courses. Students should consult with an academic advisor to determine the sequence of courses in the Core Curriculum and the major.

6) If a student does not complete all of the Core Curriculum at another Texas public institution of higher education before matriculating at UHV, the student will receive credit for the portion completed and then may be required to complete additional courses from the UHV Core Curriculum. Note: Some degree programs require completion of core courses (e.g., speech and computer literacy/proficiency) even if the student is certified as core complete by way of transfer

from a Texas public institution of higher education. See individual degree program descriptions in this catalog for more information.

7) Except as described in #5, substitutions for core courses are not permitted.
8) If a class counts as a core at another Texas public institution, UHV must accept that class for the area of the core for which it was taken.
9) Courses from private or out-of-state institutions must be evaluated for core credit based on their teaching and testing of the approved core educational objectives. Requests for evaluation of potential core courses should be sent to (TBD).
10) Any student concurrently enrolled at more than one institution of higher education must follow the core curriculum of the institution in which they are classified as a degree-seeking student. Accordingly, all undergraduate degree-seeking students at UHV must meet the core curriculum requirements set for by UHV to be considered core complete.

Core Curriculum - Students First Entering College ***before Fall 1999***:

The following core requirements continue to apply to students who first entered college before fall 1999 and who have been continuously enrolled. Students must complete a minimum of 42 semester hours in the core curriculum, 28 of which are prescribed and the balance of which are electives to be taken from designated areas.* These 42 semester hours must be divided as follows:

A. University Core Requirements:
   9 semester hours in English at the lower division level (a minimum of 3 semester hours in composition and 3 semester hours in literature).
   6 semester hours in political science at the lower division level (federal and state government or equivalent).
   6 semester hours in United States history at the lower division level (3 semester hours of Texas history may be applied toward this requirement).
   3 semester hours of college algebra or the equivalent, as determined by the plan program.
   4 semester hours of an upper level course in advanced writing and research.

B. Core Distribution Electives: Each degree program must include at least 12 semester hours of electives selected from the following disciplines:

Anthropology	Languages
Art	Mathematics
Biology	Music
Chemistry	Philosophy
Computer Science	Physics
Drama	Political Science
Economics	Psychology
English	Sociology
Geography	Speech
Geology	Statistics
History	

*Each student should always refer to the appropriate school section of this catalog for complete requirements and total number of hours prescribed for a specific degree and plan.

Core Curriculum for Students First Entering College in *Fall 1999 – Summer 2014.*

Components	Semester Credit Hours:
010 – Communication	6
020 - Mathematics	3
030 - Natural Sciences	6
040- Humanities	3
050-Visual/Performing Arts	3
060-History	6
070-Political Science	6
080-Social/Behavioral Science	3
090-Institutionally Designated Option	6

Fall 1999 – Summer 2014 Core courses presently offered:

Course Number	Name	Credits
10 Communications (2 courses)		
ENGL 1301	English Comp I	3
ENGL 1302	English Comp II	3
20 Mathematics (1 course)		
MATH 1314	College Algebra	3
MATH 1324	Finite Mathematics	3
MATH 1325	Business Calculus	3
MATH 2312	Pre-Calculus	3
MATH 2413	Calculus I	3
MATH 2414	Calculus II	3
MATH 2415	Calculus III	3
30 Natural Sciences (2 courses) **Note: Some degree plans require lab course.**		
BIOL 1306/1406	General Biology I	3 (without lab) OR 4 (with lab)
BIOL 1307/1407	General Biology II	3 (without lab) OR 4 (with lab)
BIOL 1309/1409	Life on Earth	3(without lab) OR 4 (with lab)
BIOL1322	Nutrition	3
BIOL 2306/2406	The Living Planet	3 (without lab) OR 4 (with lab)
40 Literature, Philosophy, modern or classical language/literature and cultural studies (1 course)		
ENGL 2332	World Literature I	3
PHIL 1301	Intro to Western Philosophy	3
PHIL 1303	Reasoning and Critical Thinking	3
50 Visual and Performing Arts (1 course)		
DRAM 2366	Intro to Cinema	3
COMM 1335	Intro to Radio & TV	3

60 United States History (2 courses)		
HIST 1301	US History I	3
HIST 1302	US History II	3
70 Political Science (2 courses)		
PSCI 2305	United States Government	3
PSCI 2306	Texas State and Local Government	3
80 Social/Behavioral Science (1 course)		
PSYC 2301	Introduction to Psychology	3
CRIJ 1301	Introduction to Criminal Justice	3
90 Additional hours/University Designated Core (2 courses)		
SPCH 1315	Introduction to Public Speaking	3
COSC 1301	Technology and Problem Solving	3

Core Curriculum for Students First Entering College in *Fall 2014 or after.*

Courses:	**Semester Credit Hours:**
010 – Communication	6
020 – Mathematics	3
030 – Life and Physical Sciences	6
040 – Language, Philosophy and Culture	3
050 – Creative Arts	3
060 – American History	6
070 – Government/Political Sciences	6
080 – Social and Behavioral Sciences	3
090-Institutionally Designated Option	6

Fall 2014 or later Core courses presently offered:

Course Number	Name	Credits
10 Communications (2 courses)		
ENGL 1301	English Comp I	3
ENGL 1302	English Comp II	3
20 Mathematics (1 course)		
MATH 1314	College Algebra	3
MATH 1324	Finite Mathematics	3
MATH 1325	Business Calculus	3
MATH 2312	Pre-Calculus	3
MATH 2413	Calculus I	3
MATH 2414	Calculus II	3
MATH 2415	Calculus III	3
30 Life and Physical Sciences (2 courses) **Note: Some degree plans require lab course.**		
BIOL 1306	Biology I for SCI Majors	3
BIOL 1307	Biology II for SCI Majors	3
BIOL 1309	Biology II for Non-SCI Majors	3
BIOL1322	Human Nutrition	3
BIOL 2306	The Living Planet	3
BIOL 2406	The Living Planet	4
40 Language, Philosophy and Culture ((1 course)		
ENGL 2332	World Literature I	3
PHIL 1301	Intro to Western Philosophy	3
PHIL 1303	Reasoning and Critical Thinking	3

50 Creative Arts (1 course)		
COMM 1335	Introduction to Cinema	3
DRAM 2366	Intro to Radio & Television	3
60 American History (2 courses)		
HIST 1301	U.S. History I	3
HIST 1302	U.S. History II	3
70 Government/Political Science (2 courses)		
PSCI 2305	U.S. Government	3
PSCI 2306	Texas State and Local Government	3
80 Social and Behavioral Sciences (1 course)		
CRIJ 1301	Introduction to Criminal Justice	3
PSYC 2301	Introduction to Psychology	3
90 Component Area Option (2 courses)		
COSC 1301	Technology and Problem Solving	3
SPCH 1315	Fundamentals of Public Speaking	3

IV. Other Requirements

A. A 2.0 grade point average is the minimum permitted for graduation, as applied to credit hours attempted at this institution. Students are therefore expected to maintain a cumulative grade point average of 2.0. Averages below that number may result in probation and suspension, as specified in the section entitled 'Academic Probation or Suspension'. For graduation requirements and academic probation and suspension, only the last completion grade recorded for repeated courses is used in computing the grade point average for courses at UHV. However, all courses attempted are included in the grade point average, including repeated courses, for undergraduate graduation with honors. Any grade of I not made up by the date of graduation will be treated as an F for determination of graduation requirements.

B. A cumulative grade point average of 2.0 (A=4.0) is required for all hours attempted in the plan at this institution. Grades for repeated courses are computed as in IIIA above. Students in the School of Business Administration cannot accumulate more than two D's in the business plan. Any grade of I not made up by the date of graduation will be treated as an F for determination of graduation requirements.

C. 30 of the last 36 advanced semester hours must be completed with UH-Victoria. These residence hours are not to include correspondence work. The following regulations are in effect:
   - Maximum correspondence credit applicable to the degree is 18 semester hours, with no more than six applicable toward the plan.
   - Complete a minimum of six semester hours of advanced work in the plan field in residence at this university.

D. In addition to these general requirements, the candidate for graduation must meet all special degree requirements outlined by the appropriate academic program of the student's plan.

E. Students must be clear from academic probation at the time of graduation.

F. In addition to other graduation requirements, students in teacher education programs must meet all requirements for admission to and retention in the teacher education program.

G. All students entering with less than 30 semester hours are required to take *UNIV 1200 First Year Seminar.*

Undergraduate Double Majors

Students may earn and receive credit for more than one plan (major). This provision is often referred to as a "double major", consisting of a first plan and an additional plan or, in rare instances, more than one additional plan. The following conditions apply:

- The plans must lead to the same baccalaureate degree (e.g., both must lead to a B.A. or B.S.), rather than one leading to a B.A. and one to a B.S.). Otherwise, the conditions for an additional bachelor's degree apply.
- Both plans (majors) must be on UH-Victoria's Inventory of Approved Degree Programs with the Texas Higher Education Coordinating Board.
- Non-disciplinary majors such as Applied Arts and Sciences and Interdisciplinary Studies shall not be allowed in multi-major degree programs. Additionally, Computer Science and Information Systems majors are not eligible to double major.
- Only one plan will be used for institutional data reports, whichever one the student indicates as the primary plan.
- Both plans (majors) will be noted on the transcript and diploma of students who are certified with double majors.
- The major requirement hours completed for each additional major must be unique to each major, and completed with University of Houston-Victoria.
- Students must earn a 2.00 minimum grade point average in all courses attempted in each major at the university.
- A student may elect to stop pursuing the double major at any time before certification for graduation by submitting a Change of Plan (Major) form. The student would continue with just the one primary major.
- Only one degree is awarded for a double major.
- Students pursuing a double major typically complete both majors before being graduated. However, students pursuing a double major who complete all degree requirements for one major but not the other may graduate with a single major and, as long as a student is continuously enrolled with UHV, excluding summers, a student can complete the remaining requirements for the second major without being subject to an additional 30 hour requirement. This applies only to undergraduate double majors. Students pursuing an additional or dual degree must complete the additional 30 hour requirement.

  In the case where a student completes all degree requirements for just one major, the transcript and diploma will reflect only one major. When the second major is completed, the student should notify their academic advisor to confirm completion of the second major. Once the academic advisor confirms completion with the Registrar's Office, the second major will be posted to the student's transcript with the completion term/date noted. The student must forfeit the issued diploma to the Registrar's Office in order to receive a diploma reflecting both majors.

Additional Bachelor's Degree

The fact that a student has a bachelor's degree from UH-Victoria or from another recognized institution does not preclude receiving an additional bachelor's degree from UH-Victoria. A student pursuing a dual degree will, upon completion of all requirements, receive two separate degrees. E.g., two B.A.s, two B.S.s, or a combination of either B.A, B.S., B.B.A., etc. Students may not pursue more than two degree programs concurrently.

A student pursuing a second/dual degree must complete all university, college, and department/curricular requirements for the second degree not covered in the first. The following conditions apply:

- The courses taken to satisfy core curriculum, general education, and all other common lower-division requirements can be counted to meet the completion requirements of both degree programs.

- Both degrees/majors must be on UH-Victoria's Inventory of Approved Degree Programs with the Texas Higher Education Coordinating Board.
- For each subsequent bachelor's degree, the student must complete a minimum of 30 unique semester hours in addition to those earned toward previous degrees, and must be completed with University of Houston-Victoria.
- Dual bachelor's degrees: If two bachelor's degrees are conferred simultaneously, the student must complete a minimum of 30 hours beyond the requirements of the single degree. Graduation will occur when the student has completed requirements for both degrees.
- Students completing dual bachelor's degrees receive two diplomas.

General Requirements for a Master's Degree

Planning the Graduate Program

In general the graduate student is expected to be enrolled each semester until completion of the degree program and award of the degree. The graduate student who is not enrolled should not expect the facilities of the university to be available. Such facilities include (but are not limited to) office and classroom space, laboratories, faculty resources and administration of oral or written examination. Exceptions to this requirement may be granted upon petition.

The graduate student should consult the program's graduate advisor before each registration. The student is required to fulfill the special requirements of that particular degree program in addition to the general requirements stipulated for graduate studies. Additional requirements are listed with the appropriate degree programs in this catalog.

Applicable Graduate Credit

Graduate credit is not granted for courses taken prior to a student's admission to any regionally accredited graduate school. The 'Time Limitation' section specifies additional restrictions.

Second Master's Degree

With the advisor's approval, a maximum of 50% of credit required for a master's degree earned at this institution may be applied to a second master's degree. Regulations concerning time limitations apply to transfer credit as well as to credit earned at UH-Victoria.

Level of Credit

Effective Fall 2013, undergraduate courses cannot be applied to graduate degree plans.

The graduate student who does not wish to earn graduate credit in a course must first file a Course Credit Petition with the student's academic school for processing to the Office of the Registrar and Student Records.

A UH-Victoria senior in good academic standing may take a limited number of courses for graduate credit if lacking no more than 12 semester hours for a degree. The student may receive permission to enroll for graduate credit through a Course Credit Petition, which must first be filed with the student's academic school for processing to the Office of the Registrar and Student Records. Graduate credits earned in this manner may not exceed 12 semester hours and may not be applied to the undergraduate degree.

The Course Credit Petition may be obtained from either the Admissions or Student Records forms list on the website (www.uhv.edu/oar/forms.aspx).

Continuing Graduate Study Beyond the Master's Level

The student who completes a master's degree program at this institution will have the degree status changed to that of a non-degree seeking graduate student. If the student wishes to change plans and/or pursue another master's degree, a Course Credit Petition must be completed. This petition is available on the Admissions web page (www.uhv.edu/oar/forms.aspx) or in the Office of the Registrar and Student Records.

Time Limitation

For graduate programs requiring 36 or fewer credit hours to fulfill the degree requirements, the student must complete the requirements within 5 years after formal admission to the program.

For graduate programs requiring more than 36 credit hours to fulfill the degree requirements, the student must complete the program within 7 years after formal admission.

Course credit, either transfer or from UHV, may not apply to any graduate degree if at graduation the course credit is more than 10 years old.

With the exception of programs for which another termination date has been specified, no degree shall be granted for a graduate program not completed within five years of its deletion from this catalog.

Termination of Enrollment

A satisfactory rate of progress toward the degree is required throughout the student's enrollment. The dean of the school may terminate a student's enrollment at any time if the rate of progress is not satisfactory. A student whose enrollment is terminated should be so notified with an explanation in writing by the dean of the student's plan. A copy of this notice and explanation will be made part of the student's permanent file.

Graduate Program Semester Hour Requirements

The semester hour requirements for graduate programs may vary. At the discretion of the Dean of the academic program, the student may receive up to 25% credit for graduate work taken at another institution that has recognition in some form from the U.S. Department of Education or the Texas Higher Education Coordinating Board. If transferring from a UH System institution, the student may receive up to 50% credit at the discretion of the Dean of the academic program.

Application for Candidacy

Students should refer to respective schools for requirements and procedures for candidacy.

Students failing to fulfill school requirements by the appropriate deadline will have their application for graduation disapproved.

Candidacy applications for graduate students are available in the school offices.

Academic Standards for Graduate Students

1. Graduate students must maintain a minimum cumulative grade point average of 3.0 (B) over all graduate courses attempted at UH-Victoria, regardless of whether the courses are counted toward degree requirements.
2. No more than two courses with earned C's may be applied toward graduate degree plan requirements.
3. Failure to maintain a cumulative grade point average of 3.0 (B) may result in warning, probation or suspension.
4. Graduate students must maintain a minimum grade point average of 3.0 (B) on all courses that appear on the student's degree plan, including transferred courses.
5. No credit toward a graduate degree is allowed for courses in which grades of D or F are earned, although the grades are included in the grade point average.
6. The thesis grade is not included in the grade point average.
7. Certain graduate courses, as specified annually by the academic school, may be graded as S (satisfactory), U (unsatisfactory) and I (incomplete). Such grades will not be considered in computing a grade point average.

Academic Honesty

To best function and accomplish its objectives, the university expects and encourages all students, faculty, and staff to contribute to an atmosphere of high ethical standards in every way possible and especially by observing all accepted principles of academic honesty. Academic dishonesty may take a variety of forms, ranging from breach of ethics to a criminal offense. The faculty and administration of UH-Victoria view academic dishonesty as a significant breach of ethical conduct which incurs various disciplinary actions. Policies and procedures are outlined in the Academic Honesty policy in the UHV Student Handbook. These policies and procedures are designed to handle these cases in fairness to all concerned: the accused student, the faculty, and the university.

Thesis

Approval of Thesis Proposal

The student may not begin the research prior to the approval of the thesis proposal by the student's thesis committee (consult particular programs for committee composition). The thesis must present evidence of a mastery of the literature, a significant contribution to knowledge or professional skills and the ability to do independent research.

The final draft of the thesis must be completed and submitted to the committee no later than the following deadlines:

Fall graduation—November 1
Spring graduation—April 1
Summer graduation—July 1

The paragraph regarding "Binding and Distribution of Thesis'' on the following pages specifies deadlines for submission of the approved thesis.

Continuous Registration and Credit for Thesis

The student who is working on a thesis is required to be continuously enrolled in the appropriate thesis course for a minimum of 6 semester hours per year (12 months). Advice or assistance from a member of the faculty in the preparation of a thesis may not be expected unless the student is officially enrolled. Failure to enroll in thesis may delay the student's graduation. Enrollment is required in the semester in which the thesis is completed.

A person who lives in excess of 100 miles from the campus may register in absentia for thesis courses if arrangements are made through the Office of the Registrar and Student Records at least two weeks before the registration period. Registration for all other students must be completed in the prescribed manner during the announced registration period. The thesis course is considered a part of the student's current course load.

For acquisition of three thesis credits (6308) a grade of S will be recorded. For completion of the other three credits (6309) a regular grade (A, B, etc.) will be recorded. A grade of I may be assigned in either case to indicate work still in progress. Students are to enroll in 6308 until a grade of S is achieved before registering for 6309. In rare cases where the thesis is likely to be completed in one semester, permission for dual registration may be granted by the dean of the school.

A final grade of B or better is required in the completed thesis. A grade of C indicates that the thesis is not acceptable. Students who are not progressing satisfactorily may be asked to withdraw.

An optional graduate grading system of S (satisfactory), U (unsatisfactory) or I (incomplete) may be elected by any school for a given period, generally the academic year. Grades in the thesis courses whether under the optional or regular grading system, are not considered in computing a student's grade point average.

For the master's thesis, six semester hours may be earned. Although more than this number may be required of the student, six is the maximum number of hours which may be applied toward the master's degree.

An oral examination over the research study will be held upon completion of the thesis.

Suggested Form for Thesis

As a general rule, the format and style of presentation should conform to the most acceptable standards of scientific and scholarly writing in the discipline. For example, psychology students should refer to the publication, Manual of the American Psychological Association (available in the Victoria College Bookstore and the Academic Center). The title page must bear the month and year of commencement and the signatures of the thesis committee members.

Before preparing the thesis, the student should obtain a copy of the guide for the preparation and submission of thesis from the advisor.

Binding and Distribution of Thesis

The original and three copies of the approved thesis should be submitted for binding to the Senior Director of the Libraries as early as possible, but no later than 4:00 p.m. on the last day of final exams for the semester or term in which the candidate expects to graduate.

Fall graduation—Last day of final exams for the fall semester (December)
Spring graduation—Last day of final exams for the spring semester (May)
Summer graduation—Last day of final exams for the summer terms (August)

Cost of Binding

The Library will charge the candidate the current binding charge, which may be based on the size of the thesis.

Distribution of Thesis

1. Original—Library Archives (All signatures on this copy must be originals)
2. One copy—Library circulating copy
3. One copy—School office of candidate's plan (Arts & Sciences, Business Administration or Education)
4. One copy—Chair of candidate's committee

At the candidate's option, other copies may be bound for his/her own use.

Choice of Paper

The original copy of the thesis must be printed on acid-free paper.

Copyright

Copyright of your thesis is secured automatically when the thesis is created, and it is "created" when it is fixed in a copy for the first time. However, if you want to register your copyright with the U.S. Copyright Office, you have two options: (1) you may handle this entirely on your own, or (2) you may submit the appropriate paper work, along with one copy of your thesis (which may be unbound), and the registration fee of $20 to UH-Victoria by the deadline date shown above. The university will send all of this to the U.S. Copyright Office for you. (The Library has a packet of materials that explain copyright registration in more detail.)

Academic Units

School of Arts and Sciences

University West, Suite 208
3007 N Ben Wilson, Victoria, Texas 77901
Phone: 361.570.4201 Fax: 361.570.4207
Email: artssciences@uhv.edu

Mission

The School of Arts and Sciences seeks to provide high quality academic programs that serve the educational needs and offer lifelong learning opportunities primarily for those in the regions served by UH-Victoria and its off-campus sites. Research and service are also important parts of this school's commitment to providing quality and excellence in education.

The School of Arts and Sciences offers a variety of bachelor's and master's degree programs designed to serve different student needs. These degree programs provide the knowledge and skills students need to enter the workforce, make career transitions, advance in their chosen fields, or continue on to graduate school. In addition, students who want simply to improve basic skills, explore new interests, or enrich their understanding of the background and values of their culture can select from numerous courses in the school to enhance their education.

The School of Arts and Sciences strives to meet these commitments and continuously improve its offerings by:

- Hiring and retaining highly qualified faculty who stay abreast in their field through research and professional development.
- Providing students with access to advisors who help them design programs of study to meet their individual needs and goals.
- Emphasizing the ethical values, conceptual knowledge, global and multicultural understanding, analytical skills, technical skills, and communication skills needed in the specific fields of study.
- Assessing and revising programs and course offerings to ensure quality and to keep current with and anticipate changes in workforce, educational, and social needs.
- Offering students hands-on learning opportunities such as internships, practica, laboratories, and class project collaborations with local organizations.
- Ensuring that educational opportunities in the community are available and accessible through a variety of efforts including distance learning, off-campus sites, and weekend course offerings.
- Participating in service and outreach activities that contribute to the educational enhancement of the students, school, university, system, the professions, and community served by UH-Victoria.

Undergraduate Plans and Degrees Offered

The programs of the School of Arts and Sciences consist of the following plans and academic concentrations within each plan as depicted in the following table.

School of Arts and Sciences, Plans and Degrees Offered:

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Applied Arts and Sciences	B.A.A.S.	Biology, Biotechnology, Communication, Computer Information Systems, Digital Gaming and Simulation, General Business, General Studies, Leadership and Enterprise Studies, Legal Assistance and Administration, Marketing, Network and Security, Psychology, Web and Media
Biology**	B.S.	
Communication	B.A. / B. S.	
Communication Design	B.A.	
Computer Science – Information Systems**	B.S.	
Computer Science**	B.S.	Computer Science Digital Gaming and Simulation
Criminal Justice Studies	B.S.	
Humanities – English	B.A.	
Humanities – History	B.A.	
Humanities**	B.A.	Creative Writing
Mathematical Sciences**	B.A. / B.S.	Mathematics
Psychology	B.A. / B.S.	
Political Science (Pending Approval)	B.S.	
Spanish**	B.A.	

**** Secondary Teacher Certificate:**

Students seeking secondary teacher certification in biology, computer science, English, history, mathematics, or Spanish should refer to the certification requirements listed in the School of Education and Human Development section of this catalog.

Graduate Plans and Degrees Offered

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Biomedical Sciences	M.S.	Biomedical, Forensic Science, Biological Science
Computer Science	M.S.	
Computer Information Systems	M.S.	
Creative Writing	M.F.A.	
Interdisciplinary Studies	M.A.I.S.	Bioinformatics, Biomedical Science, Business, Communication, Computer Science, Criminal Justice, Digital Gaming & Simulation, English, Forensic Science, History, Homeland and International Security, Mathematics, Psychology, Publishing
Psychology	M.A.	Counseling Psychology School Psychology
Forensic Psychology	M.A.	
Publishing	M.S.	

Degree in Three (Dn3)

The UHV Degree in Three (Dn3) program allows you to earn a complete bachelor's degree in just three years through a structured program that requires summer classes only during the first year. Dn3 is offered in the following degrees: communication, criminal justice, English, history, or psychology. The program also offers international travel as part of the standard curriculum.

Academic Minors

Policy: Several areas in the School of Arts and Sciences offer minors. Students may earn a minor by satisfying the following requirements:

- Students must complete a minimum of 15 semester hours of work in the minor field. Some minors may include additional coursework, not to exceed 21 semester hours.
- Students must complete any prerequisites required by the program offering the minor.
- At least 12 semester hours must be upper division courses, although individual minors may require more hours at the upper level.
- At least nine of the 12 upper division hours must be taken with UHV.
- Students must earn a 2.00 minimum cumulative grade point average on courses attempted in the minor. The minor field must be different from the plan.
- No credit hours may be used to satisfy both plan and minor requirements.
- Computer science majors may not minor in computer science, digital gaming, computer information systems, or math due to an overlap in major and minor coursework.
- Math majors choosing to minor in computer science, computer information systems, or digital gaming may not use minor coursework within major.
- Students must complete all coursework required for a minor in addition to all courses for the degree prior to graduation.

Minors are not available for students in the Bachelor of Applied Arts and Sciences degree or in any undergraduate program leading to secondary school certification. Students should inform their academic advisors or the degree plan counselor when they begin their degree plan that they plan to complete a minor so that appropriate coursework can be completed.

Academic Minor Requirements:

BIOLOGY – 17 hrs.

- Students must complete a minimum of 17 semester credit hours in biology in addition to biology courses taken to satisfy core curricular requirements.
- At least 14 of these hours must be taken at UHV.
- BIOL 4337 Cell & Molecular Biology, or BIOL 3320 Human Genetics, or BIOL 4313 Genetics is required – 3 hours.
- At least two, 1-hour upper-level biology laboratory courses are required – 2 hours.

COMMUNICATION—15 hrs.

Students must complete a minimum of 15 semester credit hours in communication in addition to any communication courses taken to satisfy plan requirements.

At least 12 of these hours must be taken at UHV.

COMPUTER INFORMATION SYSTEMS—21 hrs.

Lower Division: 3 hours of C/C++ and 3 hours selected from Advanced C/C++, Pascal, Ada, Java, or Visual Basic (Advanced C/C++ or Visual Basic highly recommended)—**6 hours ***

COSC 3317, 3331, 3333, and 3315 are required. —**12 hours**

3 hours in an upper-level COSC course excluding 4305—**3 hours**

COMPUTER SCIENCE—21 hrs.

Lower Division: 3 hours of C/C++ and 3 hours selected from Advanced C/C++, Pascal, Ada, Java, or FORTRAN (Advanced C/C++ highly recommended)—**6 hours ***

COSC 3317, 3331, 3333, and 3332 are required. —**12 hours**

3 hours in an upper-level COSC course excluding 3325 and 4305—**3 hours**

DIGITAL GAMING – 21 hrs.

- **Required Lower Division:** 3 hours of COSC 1436 Programming Fundamentals or equivalent knowledge in an object-oriented programming language such as Java, C++ or C#.
- **Required Upper Division**: 9 hours
  GAME 4312 Game Engines
  GAME 4314 Gaming Networks Architecture
  GAME 4322 Game Al and Behavioral Modeling
- **Elective Upper Division GAME courses:** 6 hours
- **Elective Lower/Upper Division GAME courses:** 3 hours

CRIMINAL JUSTICE—15 hrs.

Students must complete a minimum of 15 semester credit hours in criminal justice in order to receive a minor in criminal justice.

At least 12 of these hours must be taken at UHV.

ENGLISH—15 hrs.

Students must complete a minimum of 15 semester credit hours in English in addition to any English courses taken to satisfy plan requirements.

At least 12 of these hours must be taken at UHV.

HISTORY—15 hrs.

Students must complete a minimum of 15 semester credit hours in history in addition to any history courses taken to satisfy plan requirements.

At least 12 of these hours must be taken at UHV.

MATHEMATICS—21 hrs.

Lower Division: Calculus I, Calculus II are required—**6 hours**
MATH 3391, 3361, 4310, and 4311 are required—**12 hours**
3 hours of upper-level course work in math are required; no independent study allowed—**3 hours**

POLITICAL SCIENCE—15 hrs.

- PSCI 3340 World Politics
- PSCI 3320 Introduction to Public Policy
- 9 hours of electives – offered under PSCI 4300

PSYCHOLOGY—15 hrs.

Students must complete a minimum of 15 semester credit hours of psychology in addition to any psychology courses taken to satisfy plan requirements.
At least 12 of these hours must be taken at UHV.

SPANISH – 18 hrs.

Students must complete 18 hours from any of the following:

- SPAN 3313 Oral and Written Communication I
- SPAN 3323 Oral and Written Communication II
- SPAN 3301 Spanish Grammar and Composition
- SPAN 4300 Special Topics in Spanish
- SPAN 4313 Advanced Oral and Written Communication I
- SPAN 4320 Professional Applications of Spanish
- SPAN 4366 History of the Spanish Language
- SPAN 4314 Spanish Phonetics
- SPAN 4315 Latin America Literature
- SPAN 4316 Mexican American Literature

Degree Requirements for the Bachelor of Applied Arts and Sciences (B.A.A.S.)

1. **Satisfy Core Curriculum Requirements** for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree." Note: Students who transfer from a Texas public community college or public university and are certified as core complete will have satisfied the core requirements of UHV.

2. **General Requirements:**
   - **Lower Division** - 24-44 vocational/technical courses; 3 semester hours of speech and satisfy computer literacy/proficien**c**y requirement. (See ^ below). Transfer note: Only vocational/technical courses taken at a college or university that has recognition in some form from the U.S. Department of Education or the Texas Higher Education Coordinating Board. will be accepted.
   - **Upper Division** - 13 semester hours; ENG 3430 Professional Writing; COMM 3325 Advanced Professional Speaking; COMM 4314 Intercultural Communication; HUMA 4322 Ethics

   [^] May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

3. **Concentration/Specialization** – 15-21 semester hours chosen from one of the following alternatives:
   a. **Biology**: 17 semester hours of upper division biology courses by advisement, with at least 2 semester hours of laboratory coursework (two 1-hour labs). Biology concentrators should take General Biology, and Anatomy and Physiology or General Chemistry as their lower division natural science courses in the core curriculum.
   b. **Biotechnology:** 17 semester hours of upper division biology. Six of these hours are to include at least two upper level biology core courses. BIOL 4300 Biotechnology & Bioinformatics; BIOL 4337 Cell & Molecular Biology, BIOL 3320 Human Genetics, or BIOL 4313 Genetics; BIOL 4325 Introduction to Forensics; BIOL 3326 Plant Biology or BIOL 4335 Ecology; BIOL 3330 Histology or BIOL 4333 Comparative Animal Physiology; BIOL 4100 Cell & Molecular Lab or BIOL 4100 Biochemistry Lab, BIOL 4100 Plant Biology Lab or BIOL 4100 Histology Lab.
   c. **Communication**: 18 semester hours of upper division communication courses by advisement.
   d. **Computer Information Systems.** See separate listing below.
   e. **Digital Gaming and Simulation.** See separate listing of requirements below.
   f. **General Business**: 15 semester hours of business courses from at least 2 of the following areas: International Business (IBUS), Management (MGMT), Marketing (MKTG). No more than 9 hours may be taken in any one area. All 15 semester hours must be designated as upper division courses. At least 9 hours must be taken from the University of Houston-Victoria.
   g. **General Studies:** 15 semester hours from one or more disciplines.
   h. **Leadership and Enterprise Studies**: 15 semester hours of upper division leadership and enterprise studies courses by advisement.
   i. **Legal Assistance and Administration**: 18 semester hours including CRIJ 3316 Ethics of Social Control, or MGMT 3312 Legal Environment of Business, and 15 semester hours from one of the following groups of courses. Students must take at least 3 semester hours from each group.
      - Group 1- Management Courses - MGMT 4311 Human Resources Management; MGMT 4312 Staffing; MGMT 4313 Compensation; MGMT 4315 Contemporary Issues in Management; MGMT 4300 Selected Topics in Management (by advisement).
      - Group 2 - Criminal Justice - CRIJ 3321 American Court Systems; CRIJ 4312 Alternatives to Incarceration; CRIJ 4313 Juvenile Justice System; CRIJ 4318 Victimology; CRIJ 4321 Policing in a Democratic Society.

j. **Marketing**: 15 semester hours including MKTG 3311 Principles of Marketing, and 12 semester hours of upper division marketing courses by advisement. At least 9 hours must be taken from the University of Houston-Victoria.
k. **Network and Security**. See separate listing of requirements below.
l. **Psychology**: 18 semester hours including PSYC 4311 Abnormal Psychology; PSYC 4320 Principles of Learning; PSYC 4314 History and Systems; and 9 semester hours of upper division courses by advisement.
m. **Web and Media.** See separate listing of requirements below.

4. **Additional electives** to complete minimum degree requirements of 120 semester hours and 40 upper division semester hours.

Note: The total of lower and upper division coursework in accounting, economics, finance, international business, management, marketing, quantitative management science or any other business discipline (e.g., business law) credited on the degree plan may not exceed 24 semester hours (i.e., 20% of the minimum BAAS degree requirements of 120 semester hours). In addition, a student may not take more than 15 upper division hours in all business disciplines. Students with more than 9 hours of lower division business or business technology courses may not choose General Business or Marketing as their concentration.

These requirements are summarized in the following table:

Applied Arts and Sciences Plan
(Except for Computer Information Systems, Digital Gaming and Simulation, Network and Security, and Web and Media concentrations.)

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
ENGL 3430 Professional Writing			4	4
COMM 3325 Advanced Professional Speaking			3	3
COMM 4314 Intercultural Communication			3	3
HUMA 4322 Ethics			3	3
Speech ^	3 ^			
Computer Literacy ^	3 ^			
B. AAS LD Specialization/Concentration				
Specialization (Vocational-Technical)	24-44			24-44
Concentration			15-21	15-21
III. ELECTIVES		0-6		0-6
*TOTAL				120

*Total must be minimum of 120 semester hours with minimum of 40 s.h. at upper division levels.
^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

BAAS - Digital Gaming and Simulation Concentration

1. CORE CURRICULUM REQUIREMENT 42 S.H.

- (010) - English Composition: 6 s.h.
- (020) - Mathematics: 3 s.h.
- (030) - Natural Science: 6 s.h.
- (040) - Humanities: 3 s.h.
- (050) - Visual/Performing Arts: 3 s.h.
- (060) - U.S. History: 6 s.h.
- (070) - Political Science: 6 s.h.
- (080) - Social Behavioral Science: 3 s.h.
- (090) - Speech: 3 s.h.
- (090) - Computer Lit/Prof.: 3 s.h.

2. MAJOR PROGRAM REQUIREMENTS

General

- ENGL 3430 Professional Writing
- ENGL 4327 Interactive Narrative (May be used as Humanities requirement)
- COMM 4326 Digital Games as Communication (May be used as Speech requirement)
- Speech (see ^ note above)
- Computer Literacy (see ^ note above)

AAS LD Requirements for GMNG Concentration Only – 15 S.H.

- Design and Creation of Games
- 3D Modeling
- 3D Animation I
- 3D Animation II
- Computer Ethics OR HUMA 4322 Ethics

AAS LD Specialization

- Vocational or Technical Credits 24 – 44

AAS UD Requirements for GMNG Concentration Only – 15 S.H.

- GMNG 4312 Game Engines
- MATH 3321 Gaming Math for Non-Programmer
- GMNG 4317 Art for Gaming
- GMNG 4316 Advanced Level Design
- GMNG 4321 Game Development Project Management

AAS UD Specialization – 18 S.H.

- GMNG 4318 Advanced Animation for Gaming
- GMNG 3310 Advanced 3D Modeling for Gaming
- GMNG 4310 Advanced Game Modeling and DirectX
- GMNG 4322 Game AI and Behavioral Modeling
- GMNG 4314 Gaming Network Architecture
- GMNG 4340 Senior Project

3. FREE ELECTIVES 0-6 S.H.

- BAAS UD and/or LD Free Electives

Must meet minimum requirements, 120 s.h. overall
43 – 49 s.h. upper division, of which 30 s.h. must be completed at UHV.

These requirements are summarized in the following table:

Applied Arts and Sciences Plan
Digital Gaming and Simulation Concentration

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
ENGL 3430 Professional Writing			4	4
ENGL 4327 Interactive Narrative			3	3
COMM 4326 Digital Games as Communication			3	3
Speech ^	3			
Computer Literacy ^	3			
B. AAS LD Requirements for GMNG Concentration				
Programming Fundamentals	3			3
3D Modeling	3			3
3D Animation 1	3			3
3D Animation II	3			3
Computer Ethics or HUMA 4322 Ethics		3		3
C. AAS LD Specialization				
Specialization (Vocational-Technical)	24-44			24-44
D. AAS UD Requirements for GMNG Concentration				
MATH 3321 Gaming Math for Non-Programmers			3	
GMNG 4317 Art for Gaming			3	
GMNG 4312 Game Engines			3	
GMNG 4316 Advanced Level Design			3	
GMNG 4321 Game Development Project Mgmt.			3	
E. AAS UD Specialization				
GMNG 4318 Advanced Animation for Gaming			3	
GMNG 3310 Advanced 3D Modeling for Gaming			3	
GMNG 4310 Advanced Game Modeling & DirectX			3	
GMNG 4314 Gaming Networks Architecture			3	
GMNG 4322 Game AI and Behavioral Modeling			3	

GMNG 4340 Senior Project			3	
F. ELECTIVES		0-6		0-6

*TOTAL 120

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

BAAS - Computer Information Systems Concentration:

1. CORE CURRICULUM REQUIREMENT 42 S.H.

- (010) - English Composition: 6 s.h.
- (020) - Mathematics: 3 s.h.
- (030) - Natural Science: 6 s.h.
- (040) - Humanities: 3 s.h.
- (050) - Visual/Performing Arts: 3 s.h.
- (060) - U.S. History: 6 s.h.
- (070) - Political Science: 6 s.h.
- (080) - Social Behavioral Science: 3 s.h.
- (090) - Speech: 3 s.h.-
- (090) - Computer Lit/Prof.: 3 s.h.

2. MAJOR PROGRAM REQUIREMENTS

- **General**
  - ENGL 3430 Professional Writing
  - ENGL 4327 Interactive Narrative (May be used as Humanities requirement)
  - COMM 4326 Digital Games as Communication (May be used as Speech requirement)
  - Speech ^ (see ^ note above)
  - Computer Literacy ^ (see ^ note above)

- **AAS Requirements for CIS Concentration Only – 15 S.H. Programming Fundamentals**
  - 12 hours in hardware, networking, programming.
  - HUMA 4322 or computer ethics, database, security administration or programming.

- **AAS LD Specialization**
  - Vocational or Technical Credits 24 – 44

- **AAS UD Requirements for CIS Concentration Only – 18 S.H.**
  - COSC 3325 Information Systems in Organizations (May be used as Computer Lit requirement)
  - COSC 4321 IT Project Management
  - COSC 4339 Telecommunications and Networking
  - COSC 4350 Information Security, Privacy and Ethics
  - Select 6 UD hours from the following: COSC 3315, 3317, 4305, 4320, 4336, 4341, 4355.

- **AAS UD Specialization –15 S.H.**
  - 15 UD hours in COSC with advisor approval.

3. FREE ELECTIVES 0-6 S.H.

- BAAS UD and/or LD Free Electives

Must meet minimum requirements, 120 s.h. overall
43 s.h. upper division, of which 30 s.h. must be completed at UHV.

These requirements are summarized in the following table:

Applied Arts and Sciences Plan
Computer Information Systems Concentration

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
ENGL 3430 Professional Writing			4	4
ENGL 4327 Interactive Narrative			3	3
COMM 4326 Digital Games as Communication			3	3
Speech ^	3 ^			
Computer Literacy ^	3 ^			
B. AAS Requirements for CIS Concentration				
12 hours in hardware, networking, programming.	12			12
HUMA 4322 or computer ethics, database, security administration or programming.		3		3
C. AAS LD Specialization				
Specialization (Vocational-Technical)	24-44			24-44
D. AAS UD Requirements for CIS Concentration				
COSC 3325 Information Systems in Organizations			3	
COSC 4321 IT Project Management			3	
COSC 4339 Telecommunications and Networking			3	
COSC 4350 Information Security, Privacy & Ethics			3	
Select 6 UD hours from the following: COSC 3315, 3317, 4305, 4320, 4336, 4341 or 4355			6	
E. AAS UD Specialization				
15 UD hours in COSC with advisor approval.			15	
F. ELECTIVES		0-7		0-7
*TOTAL				120

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

BAAS – General Studies:

1. CORE CURRICULUM REQUIREMENT 42 S.H.

- (010) - English Composition: 6 s.h.
- (020) - Mathematics: 3 s.h.
- (030) - Natural Science: 6 s.h.
- (040) - Humanities: 3 s.h.
- (050) - Visual/Performing Arts: 3 s.h.
- (060) - U.S. History: 6 s.h.
- (070) - Political Science: 6 s.h.
- (080) - Social Behavioral Science: 3 s.h.
- (090) - Speech: 3 s.h.
  (090) - Computer Lit/Prof.: 3 s.h.

2. MAJOR PROGRAM REQUIREMENTS

- **General**
  - ENGL 3430 Professional Writing
  - Speech ^ (see ^ note below)
  - Computer Literacy ^ (see ^ note below)

- **AAS General Requirements**
  - COMM 3325
  - COMM 4314
  - HUMA 4322
  - COSC 3325.

- **AAS LD Specialization**
  - Vocational or Technical Credits 24 – 44

- **AAS UD Specialization –15 S.H. from one or more disciplines**

3. FREE ELECTIVES 4-24 S.H.

- 4-24 s.h. from any UD courses

Must meet minimum requirements, 120 s.h. overall
43 s.h. upper division, of which 30 s.h. must be completed at UHV.

These requirements are summarized in the following table:

Applied Arts and Sciences Plan
General Studies Concentration

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3

II. **MAJOR PROGRAM REQUIREMENTS**	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
ENGL 3430 Professional Writing			4	4
Speech ^	3 ^			
Computer Literacy ^	3 ^			
B. **AAS General Requirements**				
COMM 3325			3	3
COMM 4314			3	3
HUMA 4322			3	3
COSC 3325			3	3
C. Concentration / Specialization				
Specialization (Vocational-Technical)	24-44			24-44
D. AAS UD Specialization				
15 upper division hours from one or more disciplines.			15	15
F. ELECTIVES		4-24		4-24
*TOTAL				120

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

BAAS – Network and Security Concentration:

1. CORE CURRICULUM REQUIREMENT 42 S.H.

- (010) - English Composition: 6 s.h.
- (020) - Mathematics: 3 s.h.
- (030) - Natural Science: 6 s.h.
- (040) - Humanities: 3 s.h.
- (050) - Visual/Performing Arts: 3 s.h.
- (060) - U.S. History: 6 s.h.
- (070) - Political Science: 6 s.h.
- (080) - Social Behavioral Science: 3 s.h.
- (090) - Speech: 3 s.h.
- (090) - Computer Lit/Prof.: 3 s.h.

2. MAJOR PROGRAM REQUIREMENTS

- **General**
  - ENGL 3430 Professional Writing
  - ENGL 4327 Interactive Narrative (May be used as Humanities requirement)
  - COMM 4326 Digital Games as Communication (May be used as Speech requirement)
  - Speech ^ (see ^ note below)
  - Computer Literacy ^ (see ^ note below)

- **AAS LD Requirements for Networking Concentration Only – 15 S.H. Programming Fundamentals**
  - 12 hours in hardware, networking or operating systems.
  - HUMA 4322 or computer ethics, database, security administration or programming.

- **AAS LD Specialization**
  - Vocational or Technical Credits 24 – 44

- **AAS UD Requirements for Networking Concentration Only – 18 S.H.**
  - COSC 3325 Information Systems in Organizations (May be used as Computer Lit requirement)
  - COSC 4321 IT Project Management
  - COSC 4339 Telecommunications and Networking
  - COSC 4350 Information Security, Privacy and Ethics
  - Select 6 U.D. hours from the following: COSC 3315, 3317, 4305, 4320, 4336, 4341, 4355
- **AAS UD Specialization – 15 S.H.**
  - 15 UD hours in COSC courses in networking, hardware, system administration, and security, with advisor approval.

3. FREE ELECTIVES 0-6 S.H.
  - BAAS UD and/or LD Free Electives

Must meet minimum requirements, 120 s.h. overall
43 s.h. upper division, of which 30 s.h. must be completed at UHV.

These requirements are summarized in the following table:

Applied Arts and Sciences Plan
Network and Security Concentration

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
ENGL 3430 Professional Writing			4	4
ENGL 4327 Interactive Narrative			3	3
COMM 4326 Digital Games as Communication			3	3
Speech ^	3 ^			
Computer Literacy ^	3 ^			
B. AAS LD Requirements for Networking Concentration				
12 hours in hardware, networking, or operating systems.			12	12
HUMA 4322 or computer ethics, database, security, administration or programming		3		3
C. AAS LD Specialization				
Specialization (Vocational-Technical)	24-44			24-44

D. AAS UD Requirements for Networking Concentration				
COSC 3325 Information Systems in Organizations			3	
COSC 4321 IT Project Management			3	
COSC 4339 Telecommunications and Networking			3	
COSC 4350 Information Security, Privacy & Ethics			3	
Select 6 U.D. hours from the following: COSC 3315, 3317, 4305, 4320, 4336, 4341, 4355			6	
E. AAS UD Specialization				
15 UD hours in COSC courses in networking, in networking, hardware, system administration, and security with advisor approval.			15	15
F. ELECTIVES		0-7		0-7
*TOTAL				120

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

BAAS – Web and Media Concentration:

1. CORE CURRICULUM REQUIREMENT 42 S.H.

- (010) - English Composition: 6 s.h.
- (020) - Mathematics: 3 s.h.
- (030) - Natural Science: 6 s.h.
- (040) - Humanities: 3 s.h.
- (050) - Visual/Performing Arts: 3 s.h.
- (060) - U.S. History: 6 s.h.
- (070) - Political Science: 6 s.h.
- (080) - Social Behavioral Science: 3 s.h.
- (090) - Speech: 3 s.h. -
  (090) - Computer Lit/Prof.: 3 s.h.

2. MAJOR PROGRAM REQUIREMENTS

- **General**
  - ENGL 3430 Professional Writing
  - ENGL 4327 Interactive Narrative (May be used as Humanities requirement)
  - COMM 4326 Digital Games as Communication (May be used as Speech requirement)
  - Speech ^ (see ^ note below)
  - Computer Literacy (see ^ note below)

- **AAS LD Requirements for Web & Media Concentration Only – 15 S.H. Programming Fundamentals**
  - 12 hours in 2D Animation, 3D Modeling, programming.
  - HUMA 4322 or computer ethics, database, security administration or programming.

- **AAS LD Specialization**
  - Vocational or Technical Credits 24 – 44

- **AAS UD Requirements for Web & Media Concentration Only – 18 S.H.**
  - COSC 3325 Information Systems in Organizations (May be used as Computer Lit requirement)
  - COSC 4321 IT Project Management (May be used as Computer Lit requirement)

- COSC 4339 Telecommunications and Networking
- COSC 4350 Information Security, Privacy and Ethics
- Select 6 UD hours from the following: COSC 3315, 3317, 4305, 4320, 4336, 4341, 4355.

- **AAS UD Specialization –15 S.H.**
  - 15 UD hours in COSC courses in multimedia, animation, graphics and gaming with advisor approval.

3. FREE ELECTIVES 0-6 S.H.
- BAAS UD and/or LD Free Electives

Must meet minimum requirements, 120 s.h. overall
43 s.h. upper division, of which 30 s.h. must be completed at UHV.

These requirements are summarized in the following table:

Applied Arts and Sciences Plan
Web and Media Concentration

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. **MAJOR PROGRAM REQUIREMENTS**	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
ENGL 3430 Professional Writing			4	4
ENGL 4327 Interactive Narrative			3	3
COMM 4326 Digital Games as Communication			3	3
Speech ^	3 ^			
Computer Literacy ^	3 ^			
B. AAS LD Requirements for Web & Design Concentration				
12 hours in 2D Animation, 3D Modeling, and programming	12			12
HUMA 4322 or computer ethics, database, security administration or programming.		3		3
C. Concentration / Specialization				
Specialization (Vocational-Technical)	24-44			24-44
D. AAS UD Requirements for Web & Design Concentration				
COSC 3325 Information Systems & Organizations			3	
COSC 4321 IT Project Management			3	
COSC 4339 Telecommunications and Networking			3	

COSC 4350 Information Security, Privacy & Ethics			3	
Select 6 U. D. hours from the following: COSC 3315, 3317, 4305, 4320, 4336, 4341, 4355.			6	
E. AAS UD Specialization				
15 upper division hours COSC courses in multimedia animation, graphics and gaming with advisor approval.			15	15
F. ELECTIVES		0-7		0-7
*TOTAL				120

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Degree Requirements for the Bachelor of Arts (B.A.) and Bachelor of Science (B.S.)

The following requirements apply to all candidates for the Bachelor of Arts or the Bachelor of Science. The Bachelor of Arts option is available to those who choose plans in Communication, Humanities, Mathematical Sciences, or Psychology. The Bachelor of Science option is available to those who choose plans in Biology, Communication, Computer Science, Criminal Justice, Mathematical Sciences or Psychology.

1. Satisfy all university requirements for a bachelor's degree as found in the "UNIVERSITY DEGREE REQUIREMENTS" section of this catalog.
2. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. Note: Students who transfer from a Texas public community college or public university and are certified as core complete shall have satisfied the core requirements of UHV.
3. Satisfy the requirements for either the Bachelor of Arts or the Bachelor of Science, as follows:
    a. Bachelor of Arts
        (1) Lower or Upper Division: 3 semester hours of speech and satisfy computer literacy/proficiency requirement (See [**] below); Foreign Language/ Linguistics: 6 semester hours at the sophomore level in one foreign language. Students submitting an acceptable score on a standard foreign language proficiency test approved by the School of Arts and Sciences may substitute 6 semester hours of electives.
    b. Bachelor of Science
        (1) Lower Division: 3 semester hours of speech and satisfy computer literacy/proficiency requirement (See [**] below); Natural Sciences: 11 semester hours in natural sciences, at least 2 semester hours of which must be in laboratory courses. Natural sciences include biology, biophysical sciences, chemistry, geology, and physics.

    [**] May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.
4. Satisfy course requirements for the plan: At least 24 semester hours in one plan of which at least 18 semester hours must be advanced.

Requirements for Specific Plans

Biology (B.S.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Science.
   - Natural sciences with lab (for a total of 11 semester hours of natural sciences)
3. General requirements:
   - Lower Division - BIOL 1406 and BIOL 1407 General Biology for Science Majors; BIOL 2420 Elementary Microbiology; CHEM 1411 and CHEM 1412 General Inorganic Chemistry; CHEM 2323 Organic Chemistry I and CHEM 2325 organic Chemistry II; PHYS 1401 General Physics; and MATH 2312 Precalculus, Speech ^, Computer Literacy ^
   - Upper Division - ENGL 3430 Professional Writing; MATH 3391 Probability and Statistics.
   - Concentration -
   - Upper Division - BIOL 4310 Biochemistry II, BIOL 4313 Genetics, BIOL 3330 Histology, BIOL 4333 Comparative Animal Physiology, BIOL 3326 Plant Biology, BIOL 4337 Cell & Molecular Biology or BIOL 4335 Ecology, BIOL 3340 Animal Behavior, or BIOL 3342 Social Biology; BIOL 4103 Biology Seminar or BIOL 4102 Independent Research in Biology. Students must take a minimum of 4 semester hours of upper division laboratory, BIOL 4100. Concurrent enrollment in the lecture class is required.
4. Students must take a minimum of 4 semester hours of upper division laboratory.
5. Students seeking secondary certification should see the section on "Secondary Teacher Certification Programs".
6. Free electives - Enough electives to fulfill the 120 semester hour requirement and the 54 semester hours of upper division courses.

These requirements are summarized in the following table:

Biology, B.S. Plan
(for students entering Spring 2011 or after)

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. MAJOR PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
ENGL 3430 Professional Writing			4	4
BIOL 1406 Biology for Science Majors	4			4
BIOL 1407 Biology for Science Majors	4			4
BIOL 2420 Elementary Microbiology	4			4
CHEM 1411 General Inorganic Chemistry	4			4
CHEM 1412 General Inorganic Chemistry	4			4
PHYS 1401 General Physics	4			4
MATH 2312 Precalculus	3			3

MATH 3391 Probability and Statistics			3	3
CHEM 2323 Organic Chemistry I	3			3
CHEM 2325 Organic Chemistry II	3			3
Speech ^	3 ^			
Computer Literacy ^	3 ^			
B. Concentration				
BIOL 4310 Biochemistry II			3	3
BIOL 4313 Genetics			3	3
BIOL 3330 Histology			3	3
BIOL 4333 Comparative Animal Physiology			3	3
BIOL 3326 Plant Biology			3	3
BIOL 4337 Cell & Molecular Biology Or BIOL 4335 Ecology			3	3
BIOL 3340 Animal Behavior Or BIOL 3342 Social Biology			3	3
BIOL 4103 Biology Seminar Or BIOL 4102 Independent Research in Biology			1	1
BIOL 4100 Lab (Concurrent enrollment in lecture class is required.)			4	4
III. FREE ELECTIVES – Additional upper division hours to satisfy the 120 minimum requirement of hours on the degree plan and the 54 hour minimum of upper division hours.				
Elective courses for Premedical and Predental / Biotechnology/Environment Concentrations:				
BIOL 3323 Comparative Anatomy			3	3
BIOL 3343 Immunology			3	3
BIOL 4320 Embryology			3	3
BIOL 3320 Human Genetics Or BIOL 3322 Human Physiology			3	3
BIOL 4335 Ecology with BIOL 4100 Ecology Lab Or BIOL 4337 Cell & Molecular Biology with BIOL 4100 Lab			4	4
BIOL 4300 Cancer Biology Or BIOL 4390 Phytochemical and Health			3	3
BIOL 4300 Biotechnology & Bioinformatics			3	3
BIOL 4325 Introduction to Forensic Science			3	3
BIOL 4345 Toxicology Or BIOL 4300 Marine Ecology Or BIOL 4300 Bioterrorism			3	3
** TOTAL				120

* Students must complete a minimum of 4 semester hours of upper division laboratory.

** Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Premedical and Predental Program

The Bachelor of Science degree in Biology and courses taught at the University of Houston-Victoria fulfill the admissions requirements for most medical and dental schools in the United States and its protectorates.

Premedical and predental students are advised that most medical schools require the following courses; however, students are responsible for determining the specific requirements of those medical schools selected for application. A majority of this course work needs to be completed at the lower division.

General Chemistry	One year with laboratory
Organic Chemistry	One year with laboratory
General Physics	One year with laboratory
Calculus	One-half year
Biology	Two years, one with laboratory

Furthermore, students need to take the Medical College Admissions Test (MCAT) or the Dental School Admissions Test (DAT) to fulfill admission requirements of most medical and dental schools. These tests are usually taken at the end of the junior year of college. To prepare for these exams, students will also need to take upper division biology courses such as Genetics, Biochemistry, Cell Biology, Human Physiology and Anatomy. These courses, although not always specified by professional schools, are recommended by the Pre-Professional (Pre-medical, Pre-dental) Advisor at UHV.

Most professional colleges require the completion of a bachelor's degree and a high GPA to obtain admission. Some schools will admit exceptionally well-qualified students with high grades and MCAT/DAT scores before they complete a bachelor's degree.

UHV has an established Pre-medical/Pre-dental advisory board to support and provide advice to applicants. Letters of recommendation from the Pre-Professional (Pre-medical, Pre-dental) Advisor/board can be provided only for students who have fulfilled the above requirements and completed at least 3 upper division courses at UHV including the core courses for a BS in Biology. The recommendations will require above average grades and close interaction with the Pre-Professional (Pre-medical, Pre-dental) Advisor, and board.

Communication (B.A. or B.S.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Arts or the Bachelor of Science degree.
   Bachelor of Arts option – 6 semester hours of sophomore foreign language
   Bachelor of Science option - natural sciences with lab (for a total of 11 semester hours of natural sciences)
3. General requirements:
   - Lower Division - Speech ^, Computer Literacy ^
   - Upper Division – ENGL 3430 Professional Writing; PSYC 4318 Research Methods for the Social Sciences or MKTG 4311 Buyer Behavior; PSYC 3315 Statistics for the Social Sciences; ENGL 3312 Grammar and Rhetoric; 9 semester hours of HUMA, HIST, or ENGL courses; ENGL 3310 Introduction to the Study of Language (B.S. option only).
4. Concentration/Specialization: 24 semester hours consisting of: 12 semester hours of COMM 3310 Introduction to Communication Theory, COMM 3311 Organizational Communication, COMM 4314 Intercultural Communication, and COMM 4330 New Media Theory; and 12 hours of upper division COMM electives.
5. Free electives - Enough electives to fulfill the 120 semester hour requirement and the 54 semester hours of upper division courses.

These requirements are summarized in the following table:

Communication Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
(B.S. Option Only) ENGL 3310 Intro. to the Study of Language			3	3
ENGL 3312 Grammar and Rhetoric			3	3
PSYC 4318 Research Methods for the Social Sciences Or MKTG 4311 Buyer Behavior			3	3
PSYC 3315 Statistics for Social Sciences			3	3
(for B.S. option) Additional Natural Science with Labs	5			5
(for B.A. option) Foreign Language (6 s.h. in sophomore level foreign language.)		6		6
Nine s.h. UD HUMA/HIST/ENGL			9	9

B. Concentration / Specialization (24 s.h.)				
COMM 3310 Introduction to Communication Theory			3	3
COMM 3311 Organizational Communication			3	3
COMM 4314 Intercultural Communication			3	3
COMM 4330 New Media Theory			3	3
COMM electives (UD)			12	12
III. FREE ELECTIVES – Additional hours to satisfy the minimum of 120 credit hours on the degree plan and any other minimums such as 54 upper division hours.)				

*TOTAL *120

*Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Communication Design (B.A)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Arts.
   6 semester hours of sophomore foreign language
3. General requirements:
   - Lower Division – Speech ^, Computer Literacy ^
   - Upper Division – ENGL 3430 Professional Writing; DSGN 3320 Advanced Typography; DSGN 3321 Theories of Design, DSGN 3322 Advanced Design; DSGN 4300 Selected Topics in Design; DSGN 4310 History of Design; DSGN 4312 Digital Design; DSGN 4316 Visual Communication; DSGN 4318 Senior Seminar; DSGN 4320 Design Internship; DSGN 4322 Senior Portfolio
4. Concentration/Specialization: 12 semester hours. Students must take four of the following courses: COMM 4330 Theories of Web Design; COMM 4318 Mass Media Communication; GMNG 3310 3D Modeling; GMNG 4316 Advanced Leveling; GMNG 4318 Advanced Animation for Gaming; HUMA 4312 Classical Greece and Rome; HUMA 4313 Medieval and Renaissance Civilization; HUMA 4314 The Age of Enlightenment; HUMA 4315 The Age of Revolution; HUMA 4317 The Modern Era; MKTG 3303 Principles of Marketing
5. Free electives - Enough electives to fulfill the 120 semester hour requirement and the 54 semester hours of upper division courses.

These requirements are summarized in the following table:

Communication Design Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
Foreign Language (6 s.h. in sophomore level foreign language)	6			6
DSGN 3320 Advanced Typography				3
DSGN 3321 Theories of Design				3
DSGN 3322 Advanced Design				3
DSGN 4300 Selected Topics in Design				3
DSGN 4310 History of Design				3
DSGN 4312 Digital Design				3
DSGN 4316 Visual Communication				3
DSGN 4318 Senior Seminar				3
DSGN 4320 Design Internship				3
DSGN 4322 Senior Portfolio				3

B. Concentration / Specialization (12 s.h.)				
Four of the following courses: COMM 4330, COMM 4318				3
GMNG 3310; GMNG 4316; GMNG 4318; HUMA 4312				3
HUMA 4313; HUMA 4314; HUMA 4315;				3
HUMA 4317; MKTG 3303				3
III. FREE ELECTIVES – Additional hours to satisfy the minimum of 120 credit hours on the degree plan and any other minimums such as 54 upper division hours.)				
*TOTAL				*120

*Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Computer Science (B.S.)

The Computer Science program offers a choice of three concentrations:
(a) Computer Science, (b) Digital Gaming & Simulation.

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Science.
   - natural sciences with lab (for a total of 11 semester hours of natural sciences).
3. General Requirements:
   - Lower Division – Speech ^, Computer Literacy ^
   - Upper Division – ENGL 3430 Professional Writing; COSC 3317 Object Oriented Programming and Design; COSC 3331 Data Structures and Algorithms I; COSC 3333 Data Structures and Algorithms II; COSC 4339 Telecommunication and Networks; MATH 3362 Discrete Structures
4. Concentration
   a. Computer Science
      - General requirements: Lower Division -- 6 semester hours of calculus I and II; COSC 1436 and COSC 1437.
      - Concentration requirements: Upper Division— COSC 4320 Software Engineering; COSC 4336 Database Systems; COSC 4337 Operating Systems; COSC 4350 Information Security, Privacy and Ethics; COSC 3332 Computer Organization and Architecture; COSC 4331 Structure of Programming Languages; MATH 3391 Probability and Statistics; 9 semester hours computer science or mathematics courses by advisement (excluding COSC 3325, and 4305).

Digital Gaming & Simulation

- In the University core curriculum requirements, the following courses are recommended:
  - Science – 11 credits: PHYS 1401 and 1402 General College Physics recommended for 8 semester hours of this core requirement.
- General Requirements:
  - Lower Division – MATH 1324 Finite Math
  - Lower or Upper Division – Programming Proficiency in C++ and OOP; be able to pass the UHV programming proficiency exam in object oriented programming in Java or C++; or take COSC 3317.
- Concentration requirements:
  - Upper Division – 30 credits: MATH 3361 Linear Algebra; GMNG 4310 Advanced Modeling and DirectX; GMNG 4312 Game Engines; GMNG 4314 Gaming Networks Architecture; GMNG 4316 Advanced Level Design; GMNG 4318 Multimedia Animation; GMNG 4322 Game AI and Behavioral Modeling; GMNG 4340 Senior Project; 6 s.h. from the following list: GMNG 4305 Game Internship, GMNG 3310 3D Modeling, , COSC 4337 Operating Systems, COSC 3347 Computer Graphics and Applications, COSC 4341 Internet Computing, COSC 4320 Software Engineering, COMM 4325 Virtual Worlds, COMM 4316 Visual Communication, COSC 4321 IT Project Management or GAMNG 4321 Game Development Project Management.

5. Students seeking secondary certification should see the section on "Secondary Teacher Certification Programs".
6. Free electives - Enough electives to fulfill the 120 semester hour requirement and the 54 semester hours of upper division courses.
7. Students must earn a grade of C or better in any computer science or math course to fill prerequisite requirements.
8. Students may not transfer any course in computer science or math with a grade of D or F.

These requirements are summarized in the following table:

Computer Science Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	LD	LD/UD	UD	TOTAL
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
Additional Natural Science with Labs	5			5
COSC 3317 Object Oriented Programming and Design			3	3
COSC 3331 Data Structures and Algorithms I			3	3
COSC 3333 Data Structures and Algorithms II			3	3
COSC 4339 Telecommunication and Networks			3	3
MATH 3362 Discrete Structures			3	3
B. Concentration				
1. Computer Science Concentration				
a. Lower Division				
Calculus: MATH 2313, MATH 2314	6			6
Programming: COSC 1436, COSC 1437	8			8
b. Upper Division				
COSC 3332 Computer Organization and Architecture			3	3
COSC 4320 Software Engineering			3	3
COSC 4336 Database Systems			3	3
COSC 4337 Operating Systems			3	3
COSC 4331 Structure of Programming Languages			3	3
COSC 4350 Information Security, Privacy and Ethics			3	3
MATH 3391 Probability and Statistics			3	3
Electives (UD COSC or MATH excluding COSC 3325 and 4305)			9	9
2. Digital Gaming & Simulation Concentration				
a. Lower Division				
MATH 1324 Finite Math	3			3
b. Upper Division				
MATH 3361 Linear Algebra			3	3
GMNG 4310 Advanced Game Modeling and DirectX			3	3
GMNG 4312 Game Engines			3	3
GMNG 4314 Gaming Networks Architecture			3	3
GMNG 4316 Advanced Leveling			3	3
GMNG 4318 Advanced Animation			3	3
GMNG 4322 Game AI and Behavioral Modeling			3	3
GMNG 4340 Senior Project			3	3

Electives (UD from a designated list of GMNG/COSC/COMM courses; see above)			6	6
III. FREE ELECTIVES (to fulfill hours' requirement)				

***TOTAL** 120**

* Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

** Students seeking secondary certification may be required to take additional hours.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Computer Science-Information Systems (B.S.)

The Computer Science program offers a choice of three concentrations:
(a) Computer Science, (b) Digital Gaming & Simulation.

5. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
6. Satisfy the requirements for the Bachelor of Science.
   - natural sciences with lab (for a total of 11 semester hours of natural sciences).
7. General Requirements:
   - Lower Division – Speech ^, Computer Literacy ^
   - Upper Division – ENGL 3430 Professional Writing; COSC 3317 Object Oriented Programming and Design; COSC 3331 Data Structures and Algorithms I; COSC 3333 Data Structures and Algorithms II; COSC 4339 Telecommunication and Networks; MATH 3362 Discrete Structures

   b. Information Systems
      - General Requirements: Lower Division—MATH 1324 Finite Math; MATH 1325 Business Calculus; COSC 1436, COSC 1437
      - Concentration requirements:
        Lower Division – ACCT 2301 or 2401 Accounting Theory I; or ACCT 2302 or 2402 Accounting Theory II.
        Upper Division – COSC 3315 Application Design Using GUI and Database; COSC 3325 Information Systems in Organizations; COSC 4321 IT Project Management; COSC 4320 Software Engineering; COSC 4336 Database Systems; COSC 4337 Operating Systems; COSC 4350 Information Security, Privacy and Ethics; MGMT 3303 Principles of Management; MKTG 3303 Principles of Marketing; MATH 3391 Probability and Statistics; 6 upper division semester hours by advisement in computer science/information systems (excluding COSC 4305).
9. Students seeking secondary certification should see the section on "Secondary Teacher Certification Programs".
10. Free electives - Enough electives to fulfill the 120 semester hour requirement and the 54 semester hours of upper division courses.
11. Students must earn a grade of C or better in any computer science or math course to fill prerequisite requirements.
12. Students may not transfer any course in computer science or math with a grade of D or F.

These requirements are summarized in the following table:

Computer Science Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
Additional Natural Science with Labs	5			5

COSC 3317 Object Oriented Programming and Design			3	3
COSC 3331 Data Structures and Algorithms I			3	3
COSC 3333 Data Structures and Algorithms II			3	3
COSC 4339 Telecommunication and Networks			3	3
MATH 3362 Discrete Structures			3	3
a. Lower Division				
MATH 1324 Finite Math	3			3
MATH 1325 Business Calculus	3			3
Programming: COSC 1436, COSC 1437	8			8
Accounting: ACCT 2301, ACCT 2302	6			6
b. Upper Division				
COSC 3315 Application Design Using GUI and Database			3	3
COSC 3325 Information Systems in Organizations			3	3
COSC 4320 Software Engineering			3	3
COSC 4321 IT Project Management			3	3
COSC 4336 Database Systems			3	3
COSC 4337 Operating Systems			3	3
COSC 4350 Information Security, Privacy and Ethics			3	3
MGMT 3303 Principles of Management			3	3
MKTG 3303 Principles of Marketing			3	3
MATH 3391 Probability and Statistics			3	3
Electives (UD COSC excluding COSC 4305)			6	6
III. FREE ELECTIVES (to fulfill hours' requirement)				

***TOTAL** 120**

* Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

** Students seeking secondary certification may be required to take additional hours.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Criminal Justice Studies (B.S.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Science.
   Natural sciences with lab (for a total of 11 semester hours of natural sciences).
3. Plan Requirements (26 upper division semester hours)
   CRIJ 1301 (required for students with less than 60 hours)

ENGL 3430 Professional Writing	CRIJ 3310 Foundations of Criminal Justice
CRIJ 3314 Criminal Justice Administration	CRIJ 3316 Ethics of Social Control
CRIJ 3318 Criminology	CRIJ 3324 Research Methods in Criminal Justice I
CRIJ 4320 Senior Seminar	CRIJ 4424 Research Methods in Criminal Justice II
Speech ^	Computer Literacy ^

   Notes:
   a. No more than one grade below "C" in these 26 s.h. will be accepted toward graduation.
   b. CRIJ 3310 and CRIJ 3318 are gateway courses and must be taken within the first two semesters of upper level coursework.
   c. All requirements for CRIJ 4320 Senior Seminar, including the CJ Senior Exam, must be passed with a letter grade of "C" or better for a student to be certified for graduation. CRIJ 4320 must be taken at the University of Houston-Victoria.
4. Plan Electives (15 upper division semester hours)
   a. Students transferring under the 2+2 agreement with articulated lower division coursework take 15 s.h. of upper division courses in Criminal Justice.
   b. Students without 18-21 s.h. of lower division Criminal Justice courses take CRIJ 3321, CRIJ 4313, CRIJ 4321, and 6 s.h. of upper division Criminal Justice courses.
5. Support Courses (6 upper division semester hours)
   a. 3 s.h. from PSYC 4311, PSYC 4312
   b. 3 s.h. from ANTH 3311, COMM 4314, HUMA 4323, HUMA 4324
6. Free Electives. To satisfy 120 s.h. degree requirement and 54 s.h. upper division requirement.

These requirements are summarized in the following table:

Criminal Justice Studies Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy	3 ^			
ENGL 3430 Professional Writing			4	4
Additional Natural Science with Labs	5			5
CRIJ 1301 Introduction to Criminal Justice**	3			3
CRIJ 3310 Foundations of Criminal Justice			3	3
CRIJ 3314 Criminal Justice Administration			3	3
CRIJ 3316 Ethics of Social Control			3	3

CRIJ 3318 Criminology			3	3
CRIJ 3324 Research Methods in Criminal Justice I			3	3
CRIJ 4320 Senior Seminar			3	3
CRIJ 4424 Research Methods in Criminal Justice II			4	4
B. Plan Electives (15 s.h. of Upper Division CRIJ courses)			15	15
C. Support Courses (6 upper division semester hours)			6	6
III. FREE ELECTIVES (to fulfill hours requirements)				

***TOTAL** 120

*Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

**CRIJ required for students with less than 60 hours.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Humanities (B.A.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Arts.
    a. 6 semester hours of sophomore foreign language
3. General Requirements:
    a. Lower Division – Speech ^, Computer Literacy ^
    b. Upper Division – ENGL 3430 Professional Writing; 9 semester hours in HUMA period courses (HUMA 4312, 4313, 4314, 4315 and 4317); 3 semester hours in any HUMA, HIST, or ENGL course; 3 semester hours in HUMA 4324 Gender Studies or HUMA 4323 Asian Culture.
    c. **Creative Writing:** 18 semester hours selected with advisor approval. ENGL 2313 Intro to Creative Writing, 6 semester hours in ENGL Writing courses (3315, 3318, 3319, 3328); 6 semester hours in ENGL Advanced Writing courses (4315, 4318, 4319, 4328), ENGL 3312 Grammar & Rhetoric.
4. Students seeking secondary certification should see the section on "Secondary Teacher Certification Programs".
5. Free electives - Enough electives to fulfill the 120 semester hour requirements and the 54 semester hours of upper division courses.

These requirements are summarized in the following table:

Humanities Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
Foreign Language--(6 s.h. in sophomore level foreign language)		6		6
HUMA 4323 Asian Culture, or 4324 Gender Studies			3	3
HUMA period courses (9 s.h. from the following courses: HUMA 4312, HUMA 4313, HUMA 4314, HUMA 4315, HUMA 4317)			9	9
Any HUMA, HIST, or ENGL Course			3	3
Creative Writing			18	18
III. FREE ELECTIVES (to fulfill hours requirements)				

*TOTAL **120

* Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

** Students seeking secondary certification may be required to take additional hours.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Humanities-English (B.A.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Arts.
    a. 6 semester hours of sophomore foreign language
3. General Requirements:
    a. Lower Division – Speech ^, Computer Literacy ^
    b. Upper Division – ENGL 3430 Professional Writing; 9 semester hours in HUMA period courses (HUMA 4312, 4313, 4314, 4315 and 4317); 3 semester hours in any HUMA, HIST, or ENGL course; 3 semester hours in HUMA 4324 Gender Studies or HUMA 4323 Asian Culture.
    c. **English:** 18 Semester hours of junior and senior level courses in English (Excluding ENGL 3430)
4. Students seeking secondary certification should see the section on "Secondary Teacher Certification Programs".
5. Free electives - Enough electives to fulfill the 120 semester hour requirements and the 54 semester hours of upper division courses.

These requirements are summarized in the following table:

Humanities Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
Foreign Language--6 s.h. in sophomore level foreign language)		6		6
HUMA 4323 Asian Culture, or 4324 Gender Studies			3	3
HUMA period courses (9 s.h. from the following courses: HUMA 4312, HUMA 4313, HUMA 4314, HUMA 4315, HUMA 4317)			9	9
Any HUMA, HIST, or ENGL Course			3	3
English			18	18
III. FREE ELECTIVES (to fulfill hours requirements)				

*TOTAL **120

* Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

** Students seeking secondary certification may be required to take additional hours.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Humanities-History (B.A.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Arts.
   6 semester hours of sophomore foreign language
3. General Requirements:
   - Lower Division – Speech ^, Computer Literacy ^
   - Upper Division – ENGL 3430 Professional Writing; 9 semester hours in HUMA period courses (HUMA 4312, 4313, 4314, 4315 and 4317); 3 semester hours in any HUMA, HIST, or ENGL course; 3 semester hours in HUMA 4324 Gender Studies or HUMA 4323 Asian Culture.

   a. **History:** 18 semester hours selected with advisor approval.
5. Students seeking secondary certification should see the section on "Secondary Teacher Certification Programs".
6. Free electives - Enough electives to fulfill the 120 semester hour requirements and the 54 semester hours of upper division courses.

These requirements are summarized in the following table:

Humanities Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
Foreign Language--(6 s.h. in sophomore level foreign language)		6		6
HUMA 4323 Asian Culture, or 4324 Gender Studies			3	3
HUMA period courses (9 s.h. from the following courses: HUMA 4312, HUMA 4313, HUMA 4314, HUMA 4315, HUMA 4317)			9	9
Any HUMA, HIST, or ENGL Course			3	3
History			18	18
III. FREE ELECTIVES (to fulfill hours requirements)				

*TOTAL **120

* Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

** Students seeking secondary certification may be required to take additional hours.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Mathematical Sciences (B.A. or B.S.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Arts or the Bachelor of Science.
   Bachelor of Arts option – 6 semester hours of sophomore foreign language
   Bachelor of Science option - natural sciences with lab (for a total of 11 semester hours of natural sciences)
3. General Requirements:
   - Lower Division - COSC 1436 and COSC 1437;MATH 2413 Calculus I; MATH 2414 Calculus II; MATH 2415 Calculus III or MATH 2320 Differential Equations; Speech ^; Computer Literacy^
   - Upper Division – ENGL 3430 Professional Writing; MATH 3347 Operations Research; MATH 3361 Linear Algebra; MATH 3391 Probability and Statistics; MATH 4310 Fundamental Concepts of Analysis; MATH 4378 Numerical Analysis; MATH 4391 Probability and Statistics II, MATH 4311 Modern Algebra.
4. Concentration/Specialization:
   Mathematics
   Lower Division or Upper Division - 3 semester hours electives (LD electives must have minimal prerequisite of 6 semester hours of calculus.)
   Upper Division - 18 semester hours, including MATH 3362 Discrete Structures; MATH 3357 Introduction to Higher Geometry; 9 semester hours of mathematics or computer science courses by advisement.
5. Students seeking teaching certification should see the section on "Secondary Teacher Certification Programs".
6. Free electives - Enough electives to fulfill the 120 semester hour requirement and the 54 semester hours of upper division courses.
7. Students must earn a grade of C or better in any computer science or math course to fill prerequisite requirements.
8. Students may not transfer any course in computer science or math with a grade of D or F.

These requirements are summarized in the following table:

Mathematical Sciences Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS:	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
(B.A. option) Foreign Language—(6 s.h. in sophomore level foreign language)	6			6
(B.S. option) Additional Natural Science with Labs	5			5
MATH 2413 and MATH 2414 Calculus I & II for MATH plans	8			8

MATH 2415 Calculus III or MATH 2320 Differential Equations	3			3
COSC 1436 Programming Fundamentals I	4			4
COSC 1437 Programming Fundamentals II	4			4
MATH 3347 Operations Research			3	3
MATH 3361 Linear Algebra			3	3
MATH 3391 Probability & Statistics			3	3
MATH 4310 Fundamental Concepts of Analysis			3	3
MATH 4378 Numerical Analysis			3	3
MATH 4391 Probability and Statistics II			3	3
MATH 4311 Modern Algebra			3	3
B. Concentration / Specialization				
Mathematics				
3 s.h. LD/UD electives (w/ prerequisite of 6 s.h. calculus)		3		3
MATH 3362 Discrete Structures			3	3
MATH 3357 Introduction to Higher Geometry			3	3
9 s.h. UD mathematics or computer science courses by advisement			9	9
III. FREE ELECTIVES (to fulfill hours requirement)				

*TOTAL **120

* Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

** Students seeking secondary certification may be required to take additional hours.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Political Science (B.S.) (Pending Approval)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the requirements for the Bachelor of Science.
   Natural sciences with lab (for a total of 11 semester hours of natural sciences).
3. Plan Requirements:
   ENGL 3430 Professional Writing
   PSCI 3320 Introduction to Public Policy
   PSCI 3340 World Politics
   PSCI 4350 Senior Capstone Seminar in Political Science
4. Concentration/Specialization - semester hours chosen from one of the following concentrations:
   b. **Political Science:** PSCI 3350 Research Methods for Political Scientists and 18 semester hours chosen from PSCI 3310, 3311, 3312, 3313, 4310, 4311, 4102, 4202, 4302, 4300, 4305
   c. **Prew-Law:** 3 semester hours in HUMA 4322 Ethics or ENGL 3312 Grammar and Rhetoric; COMM 3325 Advanced Public Speaking; LDRS 4312 Consensus and Conflict and 13 semester hours chosen from PSCI 3310, 3311, 3312, 3313, 4310, 4311, 4102, 4202, 4302, 4300, 4305
5. Free electives - Enough electives to fulfill the 120 semester hour requirements and the 54 semester hours of upper division courses.

These requirements are summarized in the following table:

Political Science Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
ENGL 3430 Professional Writing			4	4
Speech		CORE		
Computer Literacy		CORE		
Additional Natural Science with Labs		5		5
PSCI 3320 Introduction to Public Policy			3	3
PSCI 3340 World Politics			3	3
PSCI 4350 Senior Capstone Seminar in Political Science			3	3
B. Concentration / Specialization (One of the following)				
1. Political Science				
PSCI 3350 Research Methods for Political Scientists			3	3
Electives (Chose from PSCI 3310, 3311, 3312, 3313, 4310, 4311, 4102, 4202, 4302, 4300, 4305)			18	18
2. Pre-Law				
3 semester hours in HUMA 4322 Ethics or ENGL 3312 Grammar and Rhetoric			3	3
COMM 3325 Advanced Public Speaking			3	3

LDRS 4312 Consensus and Conflict			3	3
13 semester hours chosen from PSCI 3310, 3311, 3312, 3313, 4310, 4311, 4102, 4202, 4302, 4300, 4305			13	13
III. FREE ELECTIVES (to fulfill hours requirements)				
*TOTAL				**120

* Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

** Students seeking secondary certification may be required to take additional hours.

Psychology (B.A. or B.S.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the core requirements for the Bachelor of Arts or the Bachelor of Science degree.
   Bachelor of Arts option – 6 semester hours of sophomore foreign language
   Bachelor of Science option - natural sciences with lab (for a total of 11 sem. Hrs. of natural sciences)
   General requirements – 13-17 semester hours including ENGL 3430 Professional Writing, HUMA 4322 Ethics, and six semester hours of any upper division HUMA, HIST or ENGL courses, Speech ^, Computer Literacy^
3. Specialization - 27 advanced semester hours, including PSYC 3315 Statistics for the Social Sciences; PSYC 3316 Child and Adolescent Development or PSYC 3317 Adult Development and Gerontology; PSYC 3314 Physiological Psychology; PSYC 4310 Tests and Measurements; PSYC 4311 Abnormal Psychology; PSYC 4312 Social Psychology; PSYC 4314 History and Systems; PSYC 4320 Principles of Learning; PSYC 4318 Research Methods for the Social Sciences.
4. Free electives—Additional hours to satisfy the minimum of 120 credit hours on the degree plan and any other minimums, such as 54 upper division credit hours.

These requirements are summarized in the following table:

Psychology Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
ENGL 3430 Professional Writing			4	4
(B.A. option) Foreign Language -- (6 s.h. in sophomore level foreign language	6			6
(B.S. option) Additional Natural Science with Labs	5			5
HUMA 4322 Ethics			3	3
6 s.h. UD HUMA/HIST/ENGL			6	6
B. Specialization (27 s.h.)				
PSYC 3315 Statistics for the Social Sciences			3	3
PSYC 3316 Child and Adolescent Development or PSYC 3317 Adult Development and Gerontology			3	3
PSYC 3314 Physiological Psychology			3	3
PSYC 4310 Tests and Measurements			3	3
PSYC 4311 Abnormal Psychology			3	3
PSYC 4312 Social Psychology			3	3
PSYC 4314 History and Systems			3	3
PSYC 4318 Research Methods for the Social Sciences			3	3
PSYC 4320 Principles of Learning			3	3

C. FREE ELECTIVES (Additional hours to satisfy the minimum of 120 credit hours on the degree plan and any other minimums such as 54 upper division hours.)	
*TOTAL	120

*Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Spanish (B.A.)

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."
2. Satisfy the core requirements for the Bachelor of Arts degree.
   6 semester hours of sophomore foreign language.
3. General requirements:
   - Lower Division – SPAN 1301 Elementary Spanish I, SPAN 1302 Elementary Spanish II, SPAN 2301 Intermediate Spanish I, SPAN 2302 Intermediate Spanish II, SPAN 2312 Practical Conversation, Speech ^, Computer Literacy ^
   - Upper Division – ENGL 3430 Professional Writing, SPAN 3301 Spanish Grammar & Composition, SPAN 3313 Oral & Written Communication I, SPAN 4314 Spanish Phonetics, SPAN 4366 History of the Spanish Language, SPAN 4313 Advanced Oral & Written Communication.
4. Specialization – Choose 12 semester hours from the following: SPAN 4300 Special Topics in Spanish, SPAN 4320 Professional Applications of Spanish, SPAN 4315 Latin American Literature, SPAN 4316 Mexican American Literature, HUMA 4325 Hispanic Heritage, Culture & Civilization to 1848, HUMA 4326 Hispanic Heritage, Culture & Civilization from 1848.
5. Free electives—Additional hours to satisfy the minimum of 120 credit hours on the degree plan and any other minimums, such as 54 upper division credit hours.

These requirements are summarized in the following table:

Spanish Plan

I. CORE CURRICULUM REQUIREMENTS (42 total core hours required).	**LD**	**LD/UD**	**UD**	**TOTAL**
English Composition	6			6
College Math or higher	3			3
Natural Sciences	6			6
Humanities	3			3
Visual/Performing Arts	3			3
U.S. History	6			6
Political Science	6			6
Social/Behavioral Science	3			3
Speech	3			3
Computer Literacy	3			3
II. PLAN PROGRAM REQUIREMENTS	**LD**	**LD/UD**	**UD**	**TOTAL**
A. General				
Speech ^	3 ^			
Computer Literacy ^	3 ^			
SPAN 1301 Elementary Spanish I	3			3
SPAN 1302 Elementary Spanish II	3			3
SPAN 2301 Intermediate Spanish I	3			3
SPAN 2302 Intermediate Spanish II	3			3
SPAN 2312 Practical Conversation	3			3
ENGL 3430 Professional Writing			4	4
SPAN 3301 Spanish Grammar & Composition			3	3
SPAN 3313 Oral & Written Communication I			3	3
SPAN 4314 Spanish Phonetics			3	3
SPAN 4366 History of the Spanish Language			3	3
SPAN 4313 Advanced Oral & Written Communication			3	3
B. Specialization (12 s.h.)				
12 s.h. from the following courses: SPAN 4300, SPAN 4320, SPAN 4315, SPAN 4316, HUMA 4325, HUMA 4326			12	12

C. FREE ELECTIVES (Additional hours to satisfy the minimum of 120 credit hours on the degree plan and any other minimums such as 54 upper division hours.)	
*TOTAL	120

*Total must be minimum of 120 s.h. with minimum of 54 s.h. at upper division level.

^ May be satisfied within core curriculum. However, 3 semester hours of both speech and computer literacy/proficiency are still required even if the student is certified as core complete by way of transfer from a Texas public community college or public university.

Degree Requirements for Graduate Plans

Biomedical Sciences – Professional Science (M.S.)

The Masters of Science degree with a major in Biomedical Sciences – Professional Science is a program primarily designed to fill the needs of technology-based companies, governmental agencies, private industries, including non-profit organizations. It provides an interdisciplinary curriculum with internships with local businesses and hands-on experience.

1. **General Admission Requirements.** Admission to Graduate Studies (see graduate admission requirements).

2. **Program Admission.** In addition to meeting university admissions requirements for a graduate degree students must submit their official GRE scores. Admission to the M.S. program is based on an evaluation by the program's admission committee of the following information:
   a) A one-page essay that states the student's reasons for applying to the program and his or her career goals and research and scholarly interests, if any.
   b) Submit official GRE scores and have an Admissions index of 1,400 or higher (if taken prior to August 1, 2011) or 980 (if taken on or after August 1, 2011), obtained by either of the following:

      1) If taken prior to August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** GRE score (Verbal + Quantitative)

      2) If taken on or after August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** 15 times (Verbal + Quantitative – 260)

Degree Requirements:

Students must complete a 36 credit hour program with a final minimum of a 'B' in each course, consisting of:

A. Eighteen credit hours of core courses, which include biomedical sciences, forensic science and biological sciences.
B. Twelve credit hours of elective courses.
C. Six credit hours of internship.

All students enrolled in the program are required to complete the 18 hours of core courses listed below.

CORE Courses:

Prefix and Number	Required Courses	SCH
BIMS 6322	Biochemical and Molecular Genetics	3
BIMS 6332	Studies in Intermediary Metabolism	3
BIOL 6320	Introduction to Bioinformatics	3
BIMS 6300	Selected Topics (Principles of Biomedical Science and Biotechnology)	3
BIOL 6300	Selected Topics (Research Methods in Science)	3
FORS 6320	Analytical Chemistry and Toxicology	3

Students then have the option to select one of three tracks to complete this Masters of Science degree:

1. **Biomedical Sciences**: Core courses plus 18 (including internship) additional hours.
2. **Forensic Sciences**: Core courses plus 18 (including internship) additional hours.
3. **Biological Sciences (general):** Core courses plus 18 (including internship) additional hours.

1. **Biomedical Science Track: 18 core credit hours plus 18 concentration credit hours (including 6 hours of internship) for a total of 36 credit hours for the degree.**

General Required Courses		**Biomedical Science Track**	
BIMS 6322 Biochemical and Molecular Genetics	3	BIMS 6341 Molecular Biology of Cancer	3
BIMS 6332 Studies in Intermediary Metabolism	3	BIOL 6333 Advanced Cell Biology and Proteomics	3
BIOL 6320 Introduction to Bioinformatics	3	BIOL 6330 Comparative Genomics	3
BIMS 6300 Selected Topics (Principles of Biomedical Science and Biotechnology)	3	BIOL 6335 Applications for Bioinformatics	3
BIOL 63000 Selected Topics (Research Methods in Science)	3	Internship	6
FORS 6320 Analytical Chemistry and Toxicology	3		

2. **Forensic Science Track: 18 core credit hours plus 18 concentration credit hours (including 6 hours of internship) for a total of 36 credit hours for the degree.**

General Required Courses		**Forensic Science Track**	
BIMS 6322 Biochemical and Molecular Genetics	3	FORS 6330 Forensic Biology and Criminalistics	3
BIMS 6332 Studies in Intermediary Metabolism	3	FORS 6300 Selected Topics (Forensic Anthropology & Anatomy)	3
BIOL 6320 Introduction to Bioinformatics	3	FORS 6300 Selected Topics (Forensic Science and the Law)	3
BIMS 6300 Selected Topics (Principles of Biomedical Science and Biotechnology)	3	FORS 6300 Selected Topics (Advanced Forensic Science Survey)	3
BIOL 6300 Selected Topics (Research Methods in Science)	3	Internship	6
FORS 6320 Analytical Chemistry and Toxicology	3		

3. **Biological Sciences (general) Track: 18 core credit hours plus 18 concentration credit hours (including 6 hours of internship) for a total of 36 credit hours for the degree.**

General Required Courses (CORE)		**Biological Science Track (general) Example general courses**	
BIMS 6322 Biochemical and Molecular Genetics	3	BIOL 6333 Advanced Cell Biology and Proteomics	3
BIMS 6332 Studies in Intermediary Metabolism	3	BIOL 6330 Comparative Genomics	3
BIOL 6320 Introduction to Bioinformatics	3	BIMS 6324 Phytochemicals, Cancer and Disease	3
BIMS 6300 Selected Topics (Principles of Biomedical Science and Biotechnology)	3	BIOL 6337 Computer Science for Bioinformatics	3
BIOL 6300 Selected Topics (Research Methods in Science	3	Internship	6
FORS 6320 Analytical Chemistry and Toxicology	3		

This third track is general to give the opportunity for pre-health professionals (pre-med/dental/vet) taking admissions tests for medical/dental colleges to choose courses that would better prepare them for a tailor made degree plan they would need to build with their advisors to reach their goals in health care professions.

Computer Information Systems (M.S.)

1. **General Admission Requirements.** Admission to Graduate Studies (see graduate admission requirements).

2. **Program Admission.** In addition to meeting university admissions requirements for a graduate degree, admission to the M.S. in Computer Information Systems (MS-CIS) program is based on an evaluation by the program's admission committee of the following information:

   a) A resume reflecting work experience and educational background.
   b) A one-page essay that states the student's reasons for applying to the program and his or her career goals and research and scholarly interests, if any.
   c) Submit official GRE or GMAT scores and have an Admissions index of 1,400 or higher (if taken prior to August 1, 2011) or 980 (if taken on or after August 1, 2011), obtained by either of the following:

      3) If taken prior to August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** GRE score (Verbal + Quantitative).

         If taken on or after August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** 15 times (Verbal + Quantitative – 260)

      or

      4) GPA on at least the last 60 semester credit hours times 200 **Plus** GMAT score times 2

   d) Evidence of having completed undergraduate or graduate coursework in the following areas:
      - 3 s.h. of Calculus, Discrete Structures (MATH 3362), Discrete Mathematics, or Operations Research (MATH 3347)
      - 3 s.h. of Statistics (MATH 3391)
      - 3 s.h. of Information Systems in Organizations (COSC 3325)
      - 3 s.h. of Principles of Management (MGMT 3303, or MGMT 6351)
      - 3 s.h. of upper division Accounting, or 6 s.h. of
      - lower division Principles of Accounting I and II, or ACCT 6351
      - 6 s.h. of programming and data structures using an object-oriented programming language. Students who do not have this preparation can take the following leveling courses to replace the programming requirement.
        - COSC 3317 Object Oriented Programming and Design
        - COSC 3315 Application Design using GUI and Database

   1. Documentation of prior learning which satisfies program prerequisite knowledge in part or full. The student may submit to the CIS Graduate Program Advisor a portfolio of work for evaluation for exempting one or more prerequisite/leveling courses. Such work may include non-credit or non-academic course work, certifications held and other demonstrated experience or knowledge in the subject area. Such exemption will be solely at the discretion of the CIS Graduate Program Advisor, and may involve interviews, tests, or contact of references. No such waiver for non-academic experience will be done for any part of the 36 semester hours beyond the prerequisite/leveling courses.

3. Program Admission under the "Three-Year Bachelor Bridge Program" option. Graduates of three-year Bachelor's degree programs who otherwise satisfy all the international admission requirements for the MS program in Computer Information Systems (MS-CIS,) and have the equivalent of a minimum 90 undergraduate semester credit hours, will be admitted as graduate students with the additional requirement that they must complete the Bridge program that would bring their total credit hours to the 120 hours required for a UHV bachelor's degree. Completion of the Bridge program is necessary before the student can enroll in more than 18 graduate hours as required in the MS-CIS, not counting prerequisite and leveling courses.

Each student must satisfy the requirements of Sections 1 and 2 in the following, either by transfer credit or by UHV course work. Students admitted into the Bridge program must complete courses chosen under advisement from Section 3 to meet the total requirement of 120 semester hours.

The quality of a student's work must be kept at a 3.0 grade point average or better throughout the Bridge program. Courses in which the quality of work is lower than "C" must be repeated and no more than two C's may be applied toward the Bridge program. Courses may be repeated to achieve higher grades; in cases where courses have been repeated, both course grades remain on the transcript, but only the latest grade counts toward the grade point average for the degree. If a student's GPA falls below 3.0 during the Bridge program, the student will be placed on academic probation. Students on academic probation will be informed by the Dean of the School of Arts and Science of any conditions for removing the probationary status.

Section 1. Required, 7 semester hours

- Professional Writing (ENGL 3430)
- Advanced Public Speaking (COMM 3325)

Section 2. Other Program Requirements, 21 semester hours

- 3 s.h. of Calculus, Discrete Structures, Discrete Mathematics, Operations Research, or Management Science
- 3 s.h. of Statistics
- 3 s.h. of Information Systems in Organizations
- 3 s.h. of Principles of Management
- 3 s.h. of upper division or graduate Accounting, or 6 s.h. of lower division Principles of Accounting I and II
- 6 s.h. of programming and data structures using an object-oriented programming language.

Section 3. Selected Courses by Advisement

- Any additional courses needed to total a minimum of 120, taken from upper division COSC or MATH courses.

4. **Degree Requirements**. The Computer Information Systems degree plan has a 36 semester hour requirement. Students can chose a thesis or non-thesis option. Students in the non-thesis track complete 15 semester hours of core courses, 18 semester hours of specialization courses and 3 semester hours of integration course. Under the thesis option, students complete 15 semester hours of core courses, 12 semester hours of specialization courses and 6 thesis semester hours. An additional 21 semester hours of prerequisite and leveling courses may be required in either option and are not included in the 36 semester hour program requirements.

5. **Prerequisite/Leveling Courses (21 semester hours).** A large percentage of the entering students in the program are anticipated to have undergraduate degrees in areas not directly related to computing. The foundation preparation courses required in three areas listed below are required of such students.

I. Computer Science/Information Systems (9 semester hours)

- Six (6) semester hours of courses in programming and data structures using an object-oriented programming language. Students who do not have this preparation can take the following leveling courses to replace the programming requirement.
  - i. COSC 3317 Object Oriented Programming and Design
  - ii. COSC 3315 Application Design using GUI and Database
- Three (3) semester hours in basic knowledge of computer information systems, including some proficiency in the use of common PC software environments, or COSC 3325.

II. Mathematics (6 semester hours)

- Three (3) semester hours of Calculus, Discrete Structures (MATH 3362), Discrete Mathematics, Operations Research, or Management Science.
- Three (3) semester hours of Statistics (MATH 3391).

III. Business (6 semester hours)

- Three (3) semester hours of Management, or MGMT 3303 or MGMT 6351.
- Three (3) semester hours of upper division Accounting, or ACCT 6351. This requirement may also be satisfied by the lower division sequence: Principles of Accounting I and II.

6. **Core Courses (15 semester hours)**
   COSC 6336 Database Systems Development
   COSC 6342 Software Engineering/Project Management
   COSC 6350 Systems Analysis and Design
   COSC 6339 Network Design and Management
   COSC 6325 Policy, Strategy, and Ethical Issues in Information Systems

7. **Specialization (18 semester hours; 12 semester hours under the thesis option)**
   These courses are selected from the following list:

   COSC 6329 Data Warehousing and Data Mining
   COSC 6337 Web Mining and Information Retrieval
   COSC 6340 Software and System Architecture
   COSC 6343 Intelligent Agents and Applications
   COSC 6347 System Administration
   COSC 6351 Decision Support Systems
   COSC 6353 Information Systems Security
   COSC 6357 Web Engineering
   COSC 6359 Cloud Computing
   COSC 6300 Special Topics in Computer Science/Information Systems
   COSC 6344 Advanced IT Project Management
   GMNG 6311 Fundamentals of 3D Modeling
   GMNG 6314 Fundamentals of Game Networks
   GMNG 6316 Advanced Level Design
   GMNG 6322 Intelligent Agents for Games
   GMNG 6343 Artificial Intelligence for Games

8. **Integration Course (3 semester hours):** COSC 6390 Integrating the Enterprise, IS Function and IS Technologies

9. **Thesis Option: S**tudents have the option of writing a research-oriented thesis. This option is available for academically strong students wishing to advance their knowledge and, hopefully make a contribution, in a particular area of computer information systems. Approval for the thesis option by a faculty member, under whom the student has taken at least one course and a minimum overall "B" average in the program, is required. Students approved for a thesis will register for the following courses, typically during two consecutive semesters in their second year of studies: COSC 6308-6309 – Computer Systems Thesis Research.

Computer Science (M.S.)

1. **General Admission Requirements**. Admission to Graduate Studies (see graduate admission requirements).

2. **Program Admission.** In addition to meeting university admissions requirements for a graduate degree, admission to the M.S. in Computer Science (MS-CS) program is based on an evaluation by the program's admission committee of the following information:
   a. A resume reflecting work experience and educational background.
   b. A one-page essay that states the student's reasons for applying to the program and his or her career goals and research and scholarly interests, if any.
   c. Official GRE or GMAT scores with an Admissions index of 1,400 or higher (if taken prior to 08/01/2011) or 980 (if taken on or after 08/01/2011)
   d. Evidence of having completed undergraduate or graduate coursework in the following areas:
      I. 3 s.h. of Calculus, Discrete Structures or Discrete Mathematics
      II. 3 s.h. of Statistics
      III. 6 s.h. of programming or data structures

3. **Degree Requirements**. The Master of Science in Computer Science degree plan has a 36 semester hour requirement. Students can choose a thesis or non-thesis option. Students in both tracks must complete 12 semester hours of core requirements.
   - **Non-thesis option:** Students in non-thesis track must complete their remaining 24 semester hours of graduate coursework by successfully completing any graduate level COSC or GMNG specialization courses.
   - **Thesis option:** Under the thesis option, students must complete 6 thesis semester hours (COSC 6308 and COSC 6309) and the remaining 18 semester hours of COSC or GMNG specialization courses.

4. **Core Courses (12 semester hours)**
   - COSC 6338 Computer Architecture and Parallel Processing
   - COSC 6339 Network Design and Management
   - COSC 6345 Design and Analysis of Algorithms
   - COSC 6346 Automata and Formal Languages

5. **Specialization (18 semester hours; 12 semester hours under the thesis option)**
   These courses are selected from the following list (or any COSC or GMNG courses from the currently approved graduate course catalog):
   - COSC 6300 Special Topics in Computer Science/Information Systems
   - COSC 6302 Independent Study
   - COSC 6305 Computer Science Internship
   - COSC 6310 Multimedia Development and Programming
   - COSC 6329 Data Warehousing and Data Mining
   - COSC 6334 Computer Graphics and Game User Interfaces
   - COSC 6335 Computational Science
   - COSC 6336 Database Systems Development
   - COSC 6340 Software and System Architecture
   - COSC 6341 Internet Programming
   - COSC 6342 Software Engineering Project Management
   - COSC 6343 Intelligent Agents and Applications
   - COSC 6351 Decision Support Systems
   - COSC 6357 Web Engineering
   - COSC 6358 Advanced Operating System Concepts
   - COSC 6359 Advanced Computer Communication
   - GMNG 6311 Fundamentals of 3D Modeling
   - GMNG 6314 Fundamentals of Game Networks

- GMNG 6316 Advanced Level Design
- GMNG 6322 Intelligent Agents for Games
- GMNG 6343 Artificial Intelligence for Games

6. **Thesis Option:** Students have the option of writing a research-oriented thesis towards the completion of their master of science in computer science degree. This option is available for academically strong students wishing to advance their knowledge and making a contribution in a particular area of computer science or mathematics. Approval for the thesis option by a faculty member and a minimum overall "B" average in the program is required. Students approved for a thesis will register for the following courses, typically during two consecutive semesters in their second year of studies: COSC 6308-6309 – Computer Science Master's Thesis.

Creative Writing (M.F.A.)

The Master of Fine Arts in Creative Writing is a low residency degree program which focuses on the creation, critique, revision, and publication of creative literary works in fiction, creative nonfiction, and poetry.

Admissions

1. **General Admission Requirements**. Admission to Graduate Studies (see Graduate Admission requirements).
2. **Program Admission**. In addition to meeting university admissions requirements for a graduate degree, prospective creative writing students must submit the following application materials:

    a. A one to two-page letter that states the applicant's reasons for applying to the program and their personal and/or professional objectives
    b. Two letters of recommendation.
    c. A twenty to thirty-page creative writing sample.
    d. Submit official GRE scores and have an Admissions index of 1,400 or higher (if taken prior to August 1, 2011) or 980 (if taken on or after August 1, 2011), obtained by either of the following:

    1) If taken prior to August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** GRE score (Verbal + Quantitative)

    2) If taken on or after August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** 15 times (Verbal + Quantitative – 260)

Degree Requirements

Students must complete a 36 credit hour program with a final minimum of a 'B' in each course, consisting of:

A. Twelve (12) credit hours of Creative Writing core courses.
B. Eighteen (18) credit hours of elective courses.
C. Six (6) credit hours of MFA Thesis.

Creative Writing Core Courses

Four three-hour courses in English (ENGL) are required for all students in the MFA program.

- ENGL 6360 Graduate Writing Workshop: 12 degree hours (4 sections)
  A studio course in which the primary texts are student manuscripts. The workshops examine principles and techniques of creating, evaluating, and revising writing in the fiction, poetry, and creative nonfiction categories. The course requires class members to review writing produced by other workshop members.

Elective Courses

Students select a minimum of six elective courses which may include the following Publishing or English courses:

- PUBL 6310 Introduction to Publishing
- PUBL 6312 Publication Design
- PUBL 6314 Legal Environment of Publishing and Contracts
- PUBL 6316 Style and Editing
- PUBL 6318 Digital Publishing
- PUBL 6320 The Business of Books
- ENGL 6300 Selected topics in English
- ENGL 6330 British Literary History
- ENGL 6332 American Literary History
- ENGL 6340 Literary Theory
- ENGL 6350 Genre Studies
- ENGL 6362 Studies in Latino Literature

MFA Thesis

This three credit hour course must be taken for two semesters for a total of six credit hours.

ENGL 6308 MFA Thesis

The MFA thesis is a book length work of literary merit. While individual theses will vary in length, the program has established guidelines of 50 pages for poetry, 100-125 pages for short fiction, and 150 pages and up for a novel. Students must complete at least 24 hours of coursework before requesting a thesis director.

Forensic Psychology (M.A.)

The University of Houston-Victoria offers a 60-semester hour degree in forensic psychology that is designed to meet the educational requirements for the Texas Licensed Professional Counselor (LPC) credential and/or the Licensed Psychological Associate (LPA) credential.

1. **General Admission Requirements**. Admission to Graduate Studies is restricted to the Fall semester only (see graduate admission requirements). The M.A. Psychology programs do not allow students to have Temporary Graduate Student status. It is the responsibility of the applicant to furnish all necessary documentation for Fall admission to the Admissions office by February 15 for priority consideration or June 15 for consideration of remaining seats.
2. **Program Admission**. In addition to meeting university admissions requirements for a graduate degree, prospective psychology students must submit their official GRE scores. GMAT scores will not be accepted. Admission to the counseling psychology, forensic psychology, or school psychology program is based on an evaluation by the program's admission committee of the following information.
   a. A 1-2 page essay that states the applicant's reasons for applying to the program and the applicant's career goals.
   b. One letter of recommendation from a non-UHV, non-family source.
   c. Evidence of having completed undergraduate or graduate courses in statistics, research methods, and abnormal psychology. A particular course will be waived as a requirement if the student passes a comprehensive final exam or its equivalent for the designated course with a grade of "C" or better. The exam may be taken no more than once for a particular course.
   d. Submit official GRE scores and have an Admissions index of 1,400 or higher (if taken prior to August 1, 2011) or 980 (if taken on or after August 1, 2011), obtained by either of the following:

      If taken prior to August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** GRE score (Verbal + Quantitative)

      If taken on or after August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** 15 times (Verbal + Quantitative – 260)

   e. An interview with UHV graduate faculty in psychology.

3. **Degree Requirements**.

   A. Common Core (21 semester hours). The following courses are required for all three degrees:
   PSYC 6321 Advanced Abnormal Psychology
   PSYC 6326 Advanced Research Methods
   PSYC 6330 Life-Span Developmental Psychology
   PSYC 6331 Multicultural Psychotherapy
   PSYC 6332 Advanced Social Psychology
   PSYC 6334 Theories and Issues in Psychotherapy
   PSYC 6336 Introduction to Assessment

   B. Concentration Requirements
   PSYC 6319 Vocational Psychology and Career Counseling
   PSYC 6327 Assessment for Forensic Psychology
   PSYC 6333 Ethics and Practice of Psychology
   PSYC 6335 Techniques of Psychotherapy
   PSYC 6337 Advanced Assessment
   PSYC 6338 Group Psychotherapy
   PSYC 6339 Theory and Techniques of Family Therapy
   PSYC 6343 Advanced Forensic Psychology
   PSYC 6399 Selected Topics in Forensic Psychology
   CRIJ 6330 Advanced Criminology

   C. Practicum/Internship Requirements
   9 semester hours of PSYC 6304 Forensic Counseling Practicum

D. Comprehensive Exams

Students must pass a comprehensive exam to graduate. The forensic psychology comprehensive exam is a 3-hour 220-item multiple choice exam that consists of 20 items each from PSYC 6333, PSYC 6337, PSYC 6343, and each of the core courses.

Review of Student Progress.

Student progress will be reviewed on a regular basis with the intention of identifying students who may need remediation to continue in the program. Continuation in the counseling psychology, forensic psychology, or school psychology program requires satisfactory academic performance, appropriate personal attributes, and ethical behavior. In addition, students must demonstrate the acquisition of appropriate clinical and professional skills. All students are evaluated annually and as needed for academic progress and professional behavior and development. A student who fails to meet minimal criteria will be asked to sign a probation agreement that specifies the remediation terms for continuation in the program. Dismissal from the program will result if the student fails to follow the terms of the agreement. More detailed information about the minimal criteria for continuation in the program may be obtained from the student's academic advisor or the program coordinator.

Interdisciplinary Studies (M.A.I.S.)

1. **General Admission Requirements**. Admission to Graduate Studies (see graduate admission requirements).
2. **Program Admission.** In addition to meeting university admissions requirements for a graduate degree students must submit their official GRE scores. Admission to the M.A.I.S program is based on an evaluation by the program's admission committee of the following information:
   a. A one-page essay that states (a) the student's reasons for applying to the program, (b) his or her career goals, and (c) his or her research and scholarly interests, if any.
   b. Submit official GRE scores and have an Admissions index of 1,400 or higher (if taken prior to August 1, 2011) or 980 (if taken on or after August 1, 2011), obtained by either of the following:
      If taken prior to August 1, 2011: GPA on at least the last 60 semester credit hours times 200
      Plus GRE score (Verbal + Quantitative)
      If taken on or after August 1, 2011: GPA on at least the last 60 semester credit hours times 200
      Plus 15 times (Verbal + Quantitative – 260)
3. **Degree Requirements.**
   a. a minimum of 36 graduate semester hours (s.h.) with a final grade of at least a B in each course
   b. 15 s.h. maximum in any one concentration except INDS
   c. INDS 6312 (Introduction to INDS) can only be taken twice.
   d. COSC 6360 and COSC 6361 will NOT count toward the 36 semester hour requirements.

4. **Core Courses and Concentrations.**
   a. MAIS core requirements (9 s.h.)
      i. All MAIS students (3 s.h.) must take INDS 6312 Introduction to Interdisciplinary Studies: Students (a) must have Graduate Admission to the MAIS program and (b) taken within the first 15 semester hours. Note: It is recommended that INDS 6312 be taken during the student's first semester in the program.
      ii. The other 6 s.h. of core requirements can be taken from:
      INDS 6324 Ethics, or
      INDS 6326 Social Philosophy, or
      INDS 6305 Interdisciplinary Research Project (To be taken in last 15 s.h. of the program; requires prior approval of supervising advisors.)
   b. First Concentration (12-15 s.h.)
      Options: Bioinformatics, Biomedical Sciences, Communication, Computer Science, Criminal Justice, Digital Gaming & Simulation, English, Forensic Science, History, Homeland and International Security, Mathematics, Psychology, Publishing.
   c. Second Concentration (9-12 s.h.)
      Options: Bioinformatics, Biomedical Sciences, Business, Communication, Computer Science, Criminal Justice, Digital Gaming & Simulation, Education, English, Forensic Science, History, Homeland and International Security, Mathematics, Psychology, Publishing.
   d. Special Options:
      i. Upon the advisement and recommendation of the MAIS program director and their first concentration advisor, students may write a 6-hour interdisciplinary thesis. These students will not be required to take INDS 6305 Interdisciplinary Research Project.
      Ii. Students may replace the second concentration in one discipline with 9-12 s.h. of courses from any graduate offerings designed around a theme or topic. The student must submit a written rationale for this grouping of courses to the M.A.I.S. program director and the first concentration advisor before the completion of 15 s.h. in the program. The proposal is subject to the approval of both the program director and the first concentration advisor.

Psychology (M.A.)

The University of Houston-Victoria offers two concentrations in the psychology master's degrees, a 48-semester hour degree in counseling psychology and a 69-semester hour degree in school psychology. The counseling psychology degrees is designed to meet the educational requirements for the Texas Licensed Professional Counselor (LPC) credential and/or the Licensed Psychological Associate (LPA) credential. The school psychology degree is designed to meet the academic requirements for the Texas Licensed Specialist in School Psychology (LSSP) credential and the Nationally Certified School Psychologist (NCSP) credential.

3. **General Admission Requirements**. Admission to Graduate Studies is restricted to the Fall semester only (see graduate admission requirements). The M.A. Psychology programs do not allow students to have Temporary Graduate Student status. It is the responsibility of the applicant to furnish all necessary documentation for Fall admission to the Admissions office by February 15 for priority consideration or June 15 for consideration of remaining seats.
4. **Program Admission**. In addition to meeting university admissions requirements for a graduate degree, prospective psychology students must submit their official GRE scores. GMAT scores will not be accepted. Admission to the counseling psychology, forensic psychology, or school psychology program is based on an evaluation by the program's admission committee of the following information.
    a. A 1-2 page essay that states the applicant's reasons for applying to the program and the applicant's career goals.
    b. One letter of recommendation from a non-UHV, non-family source.
    c. Evidence of having completed undergraduate or graduate courses in statistics, research methods, and abnormal psychology. A particular course will be waived as a requirement if the student passes a comprehensive final exam or its equivalent for the designated course with a grade of "C" or better. The exam may be taken no more than once for a particular course.
    d. Submit official GRE scores and have an Admissions index of 1,400 or higher (if taken prior to August 1, 2011) or 980 (if taken on or after August 1, 2011), obtained by either of the following:
        - If taken prior to August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** GRE score (Verbal + Quantitative)
        - If taken on or after August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** 15 times (Verbal + Quantitative – 260)
    e. A phone interview with UHV graduate faculty in psychology.

3. **Degree Requirements**.
    The counseling psychology and the school psychology degree plans have a common core of 21 semester hours. The counseling psychology degree plan has a concentration requirement of an additional 15 semester hours, and the school psychology degree plan has a concentration requirement of an additional 36 semester hours. Nine semester hours of practicum are required for the counseling psychology degree and 6 semester hours of practicum are required for the school psychology degree. A full-time, year-long internship is also required for the school psychology degree and is 6 semester hours.

A. Common Core (21 semester hours). The following courses are required for all three degrees:
PSYC 6321 Advanced Abnormal Psychology
PSYC 6326 Advanced Research Methods
PSYC 6330 Life-Span Developmental Psychology
PSYC 6331 Multicultural Psychotherapy
PSYC 6332 Advanced Social Psychology
PSYC 6334 Theories and Issues in Psychotherapy
PSYC 6336 Introduction to Assessment

B. Concentration Requirements

Counseling Psychology (18 semester hours)

PSYC 6319 Vocational Psychology and Career Counseling
PSYC 6333 Ethics and Practice of Psychology
PSYC 6335 Techniques of Psychotherapy
PSYC 6337 Advanced Assessment
PSYC 6338 Group Psychotherapy
PSYC 6339 Theory and Techniques of Family Therapy

School Psychology (36 semester hours)

PSYC 6315 Advanced Learning
PSYC 6328 Biological Psychology
PSYC 6344 The Ethics & Profession of School Psychology
PSYC 6324 Techniques of Child & Adolescent Psychotherapy
PSYC 6340 School Consultation
PSYC 6341 Behavior Management
PSYC 6345 Integrated School Based Assessment I
PSYC 6346 Integrated School Based Assessment II
PSYC 6347 Seminar in Professional Behavior in School Psychology
CUIN 6321 Principles of Curriculum Development,
or CUIN 6322 Principles of Curricular Organization
PSYC 6342 Early Childhood Assessment
ELAS 6331 Educational Law

C. Practicum/Internship Requirements

Counseling Psychology (9 semester hours)

9 semester hours of PSYC 6303 Psychology Practicum

School Psychology (6 s.h. of practicum and 6 s.h. of internship)

3 hours of PSYC 6349 School Psychology Practicum - Assessment
3 hours of PSYC 6348 School Psychology Practicum – Consultation & Interventions
6 hours of PSYC 6305 (across 2 semesters) of School Psychology Internship

D. Comprehensive Exams

Students must pass a comprehensive exam to graduate. The comprehensive exam is tailored to the student's program (i.e., counseling or school psychology). The counseling psychology comprehensive exam is a 3-hour 200-item multiple choice exam that consists of 20 items from PSYC 6333, PSYC 6337, and each of the core courses. The school psychology comprehensive exam consists of a written multiple-choice exam similar to the Praxis-II School Psychology Specialty Area Exam.

Review of Student Progress.

Student progress will be reviewed on a regular basis with the intention of identifying students who may need remediation to continue in the program. Continuation in the counseling psychology, forensic psychology, or school psychology program requires satisfactory academic performance, appropriate personal attributes, and ethical behavior. In addition, students must demonstrate the acquisition of appropriate clinical and professional skills. All students are evaluated annually and as needed for academic progress and professional behavior and development. A student who fails to meet minimal

criteria will be asked to sign a probation agreement that specifies the remediation terms for continuation in the program. Dismissal from the program will result if the student fails to follow the terms of the agreement. More detailed information about the minimal criteria for continuation in the program may be obtained from the student's academic advisor or the program coordinator.

Publishing (M.S.)

The Master of Science in Publishing is an academic degree program which focuses on the history, development, and current practice of publishing.

Admissions

1. **General Admission Requirements**. Admission to Graduate Studies (see Graduate Admission requirements).
2. **Program Admission.** In addition to meeting university admissions requirements for a graduate degree, prospective publishing students must submit the following application materials:
   a. A one- to two-page letter that states the applicant's reasons for applying to the program and their personal and/or professional objectives.
   b. Two letters of recommendation.
   c. A 5- to 10-page writing sample (critical or creative) or graphic arts portfolio containing three to six representative works.
   d. Submit official GRE scores and have an Admissions index of 1,400 or higher (if taken prior to August 1, 2011) or 980 (if taken on or after August 1, 2011), obtained by either of the following:

      If taken prior to August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** GRE score (Verbal + Quantitative)

If taken on or after August 1, 2011: GPA on at least the last 60 semester credit hours times 200 **Plus** 15 times (Verbal + Quantitative – 260)

Degree Requirements.

1. **Degree Requirements**

Students must complete a 36 credit hour program with a final minimum of a 'B' in each course, consisting of:

a. Twenty-one credit hours of Publishing core courses.
b. Nine credit hours in concentration courses.
c. Six credit hours in Internship.

A. **Publishing Core Courses**

Five three-credit hour courses in Publishing (PUBL) constitute the core of the MS in Publishing program, for a total of fifteen credit hours. These courses are

PUBL 6310 Introduction to Publishing
PUBL 6312 Publication Design
PUBL 6314 Legal Environment of Publishing/Contracts
PUBL 6316 Style & Editing
PUBL 6318 Digital Publishing

Two of the following three credit hour course offerings are also required for a total of six credit hours. These courses are:

MGMT 6351 Management and Organizational Behavior
MKTG 6352 Strategic Marketing Management
PUBL 6320 The Business of Books

B. **Electives (Concentration)**

Students choose a concentration from among the following areas: Communication (COMM), English (ENGL) or History (HIST) and complete any three 3-hour courses with the same prefix for a total of 9 credit hours. Alternately, students may also develop their own interdisciplinary concentration by selecting any combination of courses in Humanities. See catalog for course specifications.

C. **Publishing Internship**

This three credit hour internship must be taken for two semesters for a total of six credit hours.

PUBL 6305 Publishing Internship

American Book Review

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American Book Review was founded in October 1977 in Brooklyn, New York by the *avant-garde* novelist Ronald Sukenick and relocated to the University of Houston-Victoria in July 2006 after extended residencies at the University of Colorado-Boulder and Illinois State University in Normal.

The history of the *American Book Review* consists of nearly thirty years of continuous engagement with some of the most challenging, innovative and beautiful wordcraft in our literary tradition. Its editors and contributors form both a Who's Who of the literary scene and an index of the powerful undercurrents in American publishing. The review has thrived because of the collective spirit that has dominated its editorial vision and publishing practice. At its core are writers writing about writers: people who live with words, who allow words to dominate their being. Part of the uniqueness and power of this publication is the critical window these contributors provide for our readers. *ABR* reviewers share a commitment to and passion for contemporary writing, which makes *ABR* a special venue to gain a perspective on the contemporary American literary horizon. The emphasis away from mainstream American publishing only makes *ABR* more attractive and valuable to its readers. Over the past decade alone, *ABR* has reviewed books published by over 200 independent presses, including literary presses and non-profit "small" presses. *ABR* is distributed in every section of the country, and its subscription list is both national and international. Readers and authors served by *ABR* represent a diverse mixture of genders, races, age groups, and ethnic and national backgrounds located all over the world.

UHV/*ABR* Reading Series

The UHV/*ABR* Reading Series features nationally recognized writers on a day-long visit to the Victoria campus that include a public reading of their recent work; audience Q&A and book signing; roundtable discussion with UHV faculty and students; master class consulting for graduate, upper-division, and high-school students; and receptions for university advancement.

Each author's agenda is tailored to best meet the needs of UHV students and faculty as well as raise UHV's profile by providing face-to-face interaction with the widely recognized writers, critics and experts who write and edit the *American Book Review*. UHV/*ABR* Reading Series on-campus presentations and off-campus reading/receptions provide the community with unprecedented access to artists in an intimate, personal environment. In addition, area public and private high-school English students and teachers are invited to participate.

Friends of *ABR* Endowment

This three-year project's goal is to raise $1 million from local and regional individuals, foundations and corporations. Revenue generated by these endowment funds will insure *American Book Review*'s on-going viability and permanent residence at UHV. Funds will also facilitate the development of undergraduate and graduate curriculum in the publishing arts.

CentroVictoria

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CentroVictoria, our Center for Mexican American Literature and Culture, was created to elevate that which unites the finest tradition of the United States with the best of a historic Mexican diaspora in its boundaries. Specifically, we believe that it is through the promotion of the full spectrum of a literary arts education that our Mexican American community—which is at least two-thirds of the Latino demographic in this country—can itself be taught to better understand its own history, and from the outside, mainstream world, to be better understood. CentroVictoria believes that it is through the Arts that mutual respect is most easily achieved.

CentroVictoria emphasizes the American part of Mexican American: We praise the openness of opportunity here, the ideal of fairness, the freshness of ideas particularly through the appreciation of literature and reading. The achievements of Mexican American culture are highlighted and share with our youth and show pride in our community's hardworking spirit. We want to encourage respect for what has been best for both the United States and its relationship with is people whose descent is Mexican.

There is too little that has been done in public, institutional way to celebrate and honor what has become the unique contribution of Mexican Americans to this country. CentroVictoria believes in the nobility of higher learning, and, in the service of promoting literature, all the arts, and rich culture, of the Mexican American people. It is intended to be a resource for the understanding of what has already been established in this land for the last 200 years, while reaching forward to help shape what will become not just Texas and the Southwest, where the majority of the population will be Mexican American very soon, but the entire nation as the Mexican diaspora expands and settles into every American state and City.

Made in Texas

Made in Texas, a teacher's guide, is CentroVictoria's first major project. The goal is to mainstream literature by Mexican American writers and poets to students in Texas. Our intention is to offer teachers—primarily of high school English but also middle school English as well as History and Social Studies—six weeks of lesson planning and material, an entire thirty-day unit's worth, that will make their job easier and their students more connected to one of the most important classes in their education.

Huizache

CentroVictoria of the University of Houston-Victoria publishes a new literary magazine, *Huizache*, featuring poetry, fiction, and nonfiction. *Huizache* publishes works that challenge ethnic, gender, or social stereotypes, and though the magazine's focus is Latino, it is not limited to it.

The Huizache, a tree that seems invisible but is everywhere, is the inspiration for the title of this magazine which will publish works that have traditionally been ignored. The voices in this magazine are motivated, not silenced, by harsh, unwelcoming conditions.

Society for Critical Exchange

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The SCE is North America's oldest scholarly organization devoted to theory. Its various interdisciplinary projects, conferences and symposia serve to advance the role of theory in academic and intellectual arenas. Its projects encompass a broad spectrum of disciplines, most prominently literary studies, legal studies and practices, economics, composition and pedagogy.

The SCE was founded in 1975 "to encourage cooperative inquiry and research in criticism and theory." Among its founding members, Leroy Searle, James Sosnoski, and Patricia Harkin were especially important in giving the society direction during its early years, first at the University of Washington, Seattle (1976-81) and later at Miami University of Ohio (1982-90). The oldest and for many years the only scholarly society devoted specifically to theory, it was instrumental in the institutionalization of theory in North American literary studies, and has gone on to innovate across traditional boundaries of the humanities and social sciences.

The SCE is organized around collaborative, often interdisciplinary research "projects" initiated and operated by its (approximately 800) members. It has consistently been in the vanguard of such study, organizing programs in such areas as: the teaching of both theory and cultural studies; the role of men in feminism; disciplinary and professionalization, especially of literary studies the relation of authorship and the institutions of intellectual property; and, the relations of literature, culture, and economics. The most active current standing projects include: intellectual property and the construction of authorship; new economic criticism; cultures of writing; and woman, nation, narrative. New projects on the institutions of aesthetics, and globalization and the image are in their formative stages.

An extended history of the society is available as part of the Modern Language Association's (MLA) audit of Allied and Affiliate Organizations.

As the host institution for the SCE, UHV aims to both continue the traditional practices of the organization as well as to expand the organizations operations in several ways. While the MLA and its sub-organizations are important venues for theoretical critical exchange, the SCE@UHV will additionally work to organize panels at the annual conferences of the following organizations: a) one annual meeting of the American Philosophical Association (which has three divisions, Eastern, Midwestern, Western); b) one annual meeting of a major comparative literature association (which has three major divisions, Southern Comparative Literature, American Comparative Literature Association, International Comparative Literature Association); and c) one annual meeting of a major communication association (which has two major divisions, the National Communication Association and the International Communication

Association). These three disciplinary organizations would serve not only to expand the range of SCE critical engagement, but also would work to bring critical discourse that circles in these differing organizations into exchange with each other.

Also, as host for the SCE, UHV plans to develop a *virtual* SCE community. Nodes for critical discussion of particular topics will be created that will not only allow for the posting of articles, works in progress, etc., but also for posting various multimedia critical engagements. The SCE virtual community will allow for extended discussion of topics and the development of broader-based critical projects. It will also provide a forum for participation across the globe. Ideally, SCE nodes would be set up in a number of different parts of the world such as South America (Sao Paolo), Africa (Capetown), Europe (Paris), and Asia (Hong Kong).

Both the development of an SCE virtual community and the expansion of conference venues for critical exchange will would allow for more extensive participation from sister disciplines such as philosophy, comparative literature and communications. Such multi-disciplinary engagement would strengthen the SCE by bringing complementary voices into the organization.

Finally, the SCE@UHV will set up a winter theory institute at UHV. The institute would invite prominent speakers to a one week seminar during the second week of January. Students and faculty from around the country would be invited to participate. The themes of the winter institute could be connected to the projects developed through the SCE virtual community.

symploke

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symploke is an interdisciplinary critical theory journal. Its aim is to provide an arena for critical exchange between established and emerging voices in the field. It supports new and developing notions of comparative literature and theory, and is committed to interdisciplinary studies, intellectual pluralism, and open discussion. It is particularly interested in scholarship on the interrelations among philosophy, literature, culture criticism and intellectual history, though will consider articles on any aspect of the intermingling of discourses and disciplines.

symploke (www.symploke.org) has been continuously published for twenty years. It is published in print by the University of Nebraska Press, and online by the Johns Hopkins University Press. Its contributors and advisory board include many of the most prominent figures in the field. It is internationally distributed and can be found in libraries across the world

The journal takes its name from the Greek word *symploke*, which has among its various meanings interweaving, interlacing, connection and struggle. The journal's editors believe that continuing change in the humanities is contingent upon the interweaving, connection, and struggle between traditionally independent domains of discourse. One of *symploke*'s broader goals is to contribute to the opening of alternative academic frontiers by providing a forum for scholars of varying disciplines to engage in the intermingling of ideas in innovative ways.

School of Business Administration

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Introduction

Mission

The mission of the School of Business Administration is to provide high-quality academic programs at all levels for both traditional and non-traditional students. Our mission is supported by hiring and retaining qualified faculty who ensure that our graduates possess the knowledge and skills necessary for successful careers in the domestic and international marketplace.

We dedicate ourselves to continuous improvement in the following areas:

> **Curriculum**: Providing adaptive programs and competitive concentrations, at both the graduate and undergraduate levels, that prepare our graduates for successful business careers in a rapidly changing, global and technological environment.
>
> **Outreach**: Offering educational opportunities to underserved constituencies through a variety of delivery modes (e.g., off-campus sites and Internet) and collaborative arrangements; and offering internships and economic development through sponsored centers and community engagement..
>
> **Intellectual Contributions**: Fostering intellectual contributions that emphasize the application of knowledge to improve management practices, with a lesser emphasis placed on the discovery of new knowledge and the enhancement of knowledge related to instructional development.
>
> **Service**: Providing a balanced array of services to the institution, profession and community, within the constraints of our primary focus on teaching and research.

Vision

The UHV School of Business Administration aspires to be recognized for our competitive programs through collaborative partnerships to provide quality, innovative, adaptive and technology-driven coursework that prepare students from diverse backgrounds for careers in the local and global marketplace.

Accreditation

The School of Business Administration is accredited by AACSB International. AACSB International (The Association to Advance Collegiate Schools of Business), founded in 1916, is an association of almost 1,200 educational institutions, businesses and other organizations in 78 countries. AACSB's mission is to advance quality management education worldwide through accreditation, thought leadership, and value-added services. AACSB's Accreditation is the benchmark of quality worldwide and most widely sought after by business schools—less than 5% worldwide have earned the achievement. As the premier accreditation body for institutions offering bachelors, masters, and doctorate degrees in business and accounting, the association also conducts a wide array of conferences and seminar programs at locations throughout the world.

Accreditation is a voluntary, non-governmental process that includes an external review of a school's ability to provide quality programs. Institutional accreditation is an overall review of the entire university. Specialized accreditation communicates to other schools, potential employers, and the general public that degree programs in a particular field have passed a rigorous review and that students are learning all they

need to know about that area of study. AACSB International grants specializes accreditation for undergraduate and graduate business administration and accounting programs.

Plans and Degrees Offered

The programs of the School of Business Administration consist of the plans listed below. Students pursuing an undergraduate plan can emphasize specific areas of business administration through elective courses.

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Business Administration-General	BBA	General Business Supply Chain Management Healthcare Administration
Business Administration-Management	BBA	
Business Administration-Accounting	BBA	
Business Administration-Finance	BBA	
Business Administration-Marketing	BBA	
Business Administration	M.B.A.	Strategic M.B.A Accounting Economic Development Entrepreneurship Finance General Business International Business Management
		Global M.B.A. Accounting Economic Development Entrepreneurship Finance General Business Management
Economic Development & Entrepreneurship	M.S.	

Secondary Teacher Certification:
Students seeking secondary teacher certification in business basic or business composite should refer to the certification requirements listed in the School of Education and Human Development section of this catalog.

Degree Requirements for the Bachelor of Business Administration (B.B.A.)

The BBA program prepares graduates for professional positions in business. Such an education produces graduates who:

- Comprehend the business environment and functions.
- Demonstrate effective communication skills.
- Demonstrate computer usage skills.
- Employ ethical principles in business situations.
- Demonstrate the ability to work effectively on teams in organizational situations.

The following requirements apply to all candidates for the Bachelor of Business Administration degrees with concentrations in accounting, finance, general business, healthcare administration, management, marketing, and supply chain management.

1. Students must satisfy all university requirements for a bachelor's degree as found in the section UNIVERSITY DEGREE REQUIREMENTS of this catalog.

2. Fifty percent of upper-level course work in all business concentrations must be taken from UHV. Students can accumulate no more than two D's in the business major, which includes both the major core and the concentration. Undergraduate credit within the business major must be less than 10 years old at the time of graduation unless an exception is granted by the Dean's Office via appeal. It is the prerogative of the Dean's Office to determine (1) whether the courses meet current standards of the discipline, and (2) whether students demonstrate sufficient retention of the content to apply it.

3. Lower Division:
   a. A combined total of 6 semester hours in natural sciences
   b. 3 semester hours of mathematics in addition to university core requirement. Must complete MATH 1324 Finite Math, and MATH 1325 Elements of Calculus for Business.
   c. 6 semester hours of economics (micro and macro).
   d. 6 semester hours of principles of accounting.
   e. 3 semester hours of business/professional speech or public speaking.

4. Lower or Upper Division:
   a. 3 semester hours of principles of computing.
   b. Free electives to complete 120 s.h. minimum degree requirement. Credit in this category will not exceed 5 hours.

5. Upper Division: 37 semester hours of a common business core (Professional Writing, Business Statistics, Information Systems in Organizations, Principles of Management, Principles of Marketing, Legal Environment of Business, Business Finance, Operations & Supply Chain Management, Financial Statement Analysis, Managerial Economics, Strategy & the Business Environment, and Leadership).

6. Capstone Course: All BBA students must complete MGMT 4309 – Strategic Management toward the end of their program. The course is only offered in the fall and spring; credit for the course may not be transferred from another institution. Students may not register for the course until they meet prerequisites as described in their catalog.

7. Comprehensive Exam: Exam covering the content of the BBA core classes. The exam is offered to students enrolled in MGMT 4309. Students may choose to take the exam at one of the arranged testing sites, or will need to make suitable proctoring arrangements.

8. BBA Conference: All BBA students must participate in the BBA Conference during the semester in which they enroll in MGMT 4309. The conference is held each fall and spring and requires face-to-face attendance. BBA students should check the schedule (available online at http://www.uhv.edu/bus/MBAconference/default.aspx) prior to registration to avoid conflicts.

9. BBA students are expected to
   a. Be familiar with the mission and values of the program and to comply with the expectations of them outlined in this catalog, their new student orientation, and their course syllabi.
   b. Maintain high standards of academic honesty and ethical behavior as outlined on course syllabi each semester.
   c. Track their progress on their degree programs and contact their advisors promptly to resolve questions about their enrollment.
   d. Verify that they have the appropriate prerequisites for their courses each semester.
   e. Apply for graduation by the published deadline for the semester in which they will complete degree requirements.
   f. Ensure that the School of Business Administration has current contact information for them at all times, and visit the school's web page (http://www.uhv.edu/bus) regularly for important updates as well as to obtain information on course textbooks and syllabi prior to each semester.

^ No course may be counted within both the core and concentration. Students must meet prerequisites for any course selected.

The previous degree information is summarized in the following table:

Business Administration Plan Concentrations in
Accounting, Management, Marketing, General Business, Healthcare Administration, Finance, Supply Chain Management

I. UNIVERSITY CORE REQUIREMENTS	LD	UD	TOTAL
English Composition	6		6
Humanities	3		3
Political Science	6		6
U.S. History	6		6
Natural Sciences	6-8		6-8
Finite Math or higher	3		3
Social/Behavioral Science	3		3
Visual/Performing Arts (Art, Drama, or Music)	3		3
SPCH 1321 or SPCH 1315	3		3
COSC 1301 or BCIS 1305	3		3
II. PLAN REQUIREMENTS			
A. Business Core			
Elements of Calculus for Business	3		3
Accounting (Principles)	6-8		6-8
Economics (Macro/Micro)	6		6
MGMT 3303 Principles of Management		3	3
MKTG 3303 Principles of Marketing		3	3
BUSI 3303 Business Statistics		3	3
ENGL 3430 Professional Writing		4	4
COSC 3325 Information Systems in Organizations		3	3
ECON 3305 Managerial Economics		3	3
FINC 3304 Business Finance		3	3
MGMT 3304 Legal Environment of Business		3	3
MGMT 3306 Operations & Supply Chain Management		3	3
ACCT 3303 Financial Statement Analysis		3	3
MGMT 4305 Leadership		3	3
MGMT 4308 Strategy & the Business Environment		3	3
MGMT 4309 Strategic Management		3	3
B. Academic Concentration (Choose One)			
Accounting *		21	21
Finance*		21	21
General Business*		21	21
Healthcare Administration*		18	18
Management *		21	21
Marketing *		21	21
Supply Chain Management *		18	18
III. ELECTIVES			
Free electives outside the School of Business as needed to satisfy the 120 semester hour minimum (may be LD or UD)	0-5		0-5
TOTALS	54-61	8-61	**120

*** Footnote Descriptions:**

Accounting 3311, 3312, 3313, 4311, 4320, 4321, and 4331.
Management 4311, 4325, 4316, 4320, six hours of management electives, and a three hour business broadening course.
Marketing 4311, 4313, 4340, 9 hours of marketing electives, and a three hour business broadening course.
Finance 3321, 4320, 4352, 4369, six hours of finance electives, and a three hour business broadening course.
Healthcare Administration 4353, 4355, 4351, 4352, 4354, and 4356.
General Business MGMT 4320, MKTG 4311, MGMT 4303, and MGMT 4316 or MKTG 4325, and 9 semester hours business electives chosen from ACCT, FINC, HCAD, IBUS, MGMT, MKTG. (No more than 6 hours in one area.)
Supply Chain Management MGMT 4337, MGMT 4336, MGMT 4335, MGMT 4316, MKTG 4315 or MKTG 4340, and a three hour business broadening course.

**** Minimum of 120 s.h.**

General Business

Requirements: 21 semester hours composed of 12 semester hours of required business courses and 9 semester hours of upper-level business electives selected from at least two discipline areas.

The four required courses are:

MGMT 4320-Organizational Behavior
MKTG 4311-Buyer Behavior
MGMT 4303-Entrepreneurship
MGMT 4316-International Management
or MKTG 4325-International Marketing

9 additional upper-level semester hours selected from accounting, finance, healthcare administration, management or marketing elective offerings. No more than 6 of the 9 hours may be taken in any one area. COMM 3326 may also be used to satisfy this requirement.^

Accounting
Requirements: 21 semester hours composed of 3 semester hours of cost accounting, 6 semester hours of intermediate accounting, 3 semester hours of tax accounting, 3 semester hours of auditing, 3 semester hours of accounting information systems, and 3 semester hours of advanced financial accounting.

The seven required courses are

ACCT 3311-Costs and Budgets
ACCT 3312-Intermediate Accounting I
ACCT 3313-Intermediate Accounting II
ACCT 4311-Principles of Federal Income Taxation
ACCT 4321-Auditing
ACCT 4320-Accounting Information Systems
ACCT 4331-Advanced Accounting

Healthcare Administration
Requirements: 18 semester hours composed of 3 semester hours of human resource management, 3 semester hours of organizational change, 3 semester hours of quality assessment for patient care improvement or healthcare delivery systems and organization, 3 semester hours of healthcare information systems management or healthcare informatics, 3 semester hours of economics of healthcare or healthcare finance, and 3 semester hours strategic healthcare management and planning.

The six required courses are:

HCAD 4353-Human Resource Management
HCAD 4355-Organizational Change
HCAD 4351-Quality Assessment for Patient Care Improvement
HCAD 4352-Healthcare Information Systems Management
HCAD 4354-Economics of Healthcare
HCAD 4356-Strategic Healthcare Management & Planning

Management
Requirements: 21 semester hours composed of 12 semester hours of required management courses, 6 semester hours of management electives, and a 3-semester hour upper-level business broadening course.

The four required courses are

MGMT 4320-Organizational Behavior
MGMT 4311-Human Resources Management
MGMT 4316-International Management
MGMT 4325-Organizational Change

Electives: 6 semester hours selected from the following courses.

MGMT 4300-Selected Topics
MGMT 4303-Entrepreneurship
MGMT 4304-Entrepreneurship Field Studies
MGMT 4312-Staffing
MGMT 4313-Compensation
MGMT 4315-Contemporary Issues in Management
MGMT 4318-Organizational Theory and Development
MGMT 4335-Project Management
MGMT 4336-Global Logistics Management
MGMT 4337-Global Supply Chain Management

The 3-semester hour upper-level business broadening course may be selected from the management elective list above, or selected from the accounting, finance, healthcare administration, or marketing elective offerings. PSYC 3310 or HUMA 4322 may also be used to satisfy this requirement. COMM 3326 may also be used to satisfy this requirement.^

Supply Chain Management
Requirements: 18 semester hours composed of 3 semester hours of global supply chain management, 3 semester hours of global logistics management, 3 semester hours of project management, 3 semester hours of international management, 3 semester hours of business-to-business marking or marketing management, and 3 semester hours of an upper-division business broadening course.

The six required courses are

MGMT 4337-Global Supply Chain Management
MGMT 4336-Global Logistics Management
MGMT 4335-Project Management
MGMT 4316-International Management
MKTG 4315-Business to Business Marketing
Or MKTG 4340-Marketing Management

The 3-semester hour upper-level business broadening course may be selected from the marketing elective list above, or selected from the accounting, finance, healthcare administration, or management elective offerings. COMM 3326 may also be used to satisfy this requirement.^

Marketing
Requirements: 21 semester hours composed of 9 semester hours of required marketing courses, 9 semester hours of marketing electives, and a 3-semester hour upper-level business broadening course.

The three required courses are:

MKTG 4311-Buyer Behavior
MKTG 4313-Marketing Research
MKTG 4340-Marketing Management

Electives: 9 semester hours selected from the following courses:

MKTG 3321-Selling and Sales Management
MKTG 4312-Promotion Management
MKTG 4315-Business-to-Business Marketing
MKTG 4316-Electronic Marketing
MKTG 4317-Services Marketing
MKTG 4321-Retailing Management
MKTG 4325-International Marketing

The 3-semester hour upper-level business broadening course may be selected from the marketing elective list above, or selected from the accounting, finance, healthcare administration, or management elective offerings. COMM 3326 may also be used to satisfy this requirement.^

Finance
Requirements: 21 semester hours composed of 12 semester hours of required finance courses, 6 semester hours of finance electives, and a 3-semester hour upper-level business broadening course.

The four required courses are:

FINC 3321-Capital Markets
FINC 4320-Investment Principles
FINC 4352-Intermediate Financial Management
FINC 4369-Cases in Finance

Electives: 6 semester hours selected from the following courses:

FINC 4353-Portfolio Management and Security Analysis
FINC 4325-International Finance
FINC 4354-Risk Management
FINC 4355-Real Estate Finance
FINC 4358-Fixed Income Analysis

The 3-semester hour upper-level business broadening course may be selected from the finance elective list above, or selected from the accounting, healthcare administration, management, or marketing elective offerings. COMM 3326 may also be used to satisfy this requirement.^

MINOR IN COMPUTER INFORMATION SYSTEMS – 21 SEMESTER HOURS

Please refer to the CIS Minor Requirements within the School of Arts & Sciences section of this catalog.

Degree Requirements for the Master of Business Administration

UHV offers four degree plans for those seeking a Master of Business Administration

Strategic M.B.A
Fourth-Year Bridge Strategic M.B.A.
Global M.B.A.
Fourth-Year Bridge Global M.B.A.

General Requirements for M.B.A

1. Computer literacy, basic competence in algebra and calculus and basic writing skills are prerequisite to all courses. Students are encouraged to complete a new student orientation online before registering for their first semester of coursework.
2. Students whose admission index falls below the minimum and within the dean's discretionary range, or whose TOEFL score is between 500 and 549, or whose GMAT verbal or quantitative score falls below the 10th percentile, may be accepted by administrative decision of the Dean's Office. Applicants admitted under this category will be required to successfully complete specific MBA courses (such as MGMT 6351 or QMSC 6351) within a prescribed period of time, and will be prevented from registering for additional semesters until this condition is satisfied.
3. Students may, with the approval of their UH-Victoria academic advisor, transfer in not more than six semester hours of graduate business course work attained at an accredited institution after acceptance into the program and within the time frame specified below.
4. Students who, in compliance with 3. above, continue their graduate course work at another accredited institution (not to exceed six semester hours) must be in good standing at UH-Victoria and maintain proficiency standards in effect upon entry into the program in order to be awarded the M.B.A. degree from UH-Victoria.
5. A minimum of 42 semester hours must be completed at UH-Victoria with a grade average of at least 3.0.
6. All Strategic MBA students must participate in the MBA Conference during the semester in which they enroll in MGMT 6359. The conference is held each fall and spring in the Houston area. Strategic MBA students should check the schedule (available online at http://www.uhv.edu/bus/MBAconference/default.aspx) prior to registration to avoid conflicts.
7. All requirements for the M.B.A. degree must be completed within a seven-year period preceding graduation. Students on the Global M.B.A. program who qualify for 18 or more hours of waiver credit must complete all requirements within a five-year period preceding graduation.
8. Students may complete multiple concentrations on a single degree; however, courses applied to one graduate degree concentration may not be used to satisfy another concentration for that degree.
9. MBA students are expected to
    a. Be familiar with the mission and values of the program and to comply with the expectations of them outlined in this catalog, their new student orientation, and their course syllabi.
    b. Maintain high standards of academic honesty and ethical behavior as outlined on course syllabi each semester.
    c. Track their progress on their degree programs and contact their advisors promptly to resolve questions about their enrollment.
    d. Verify that they have the appropriate prerequisites for their courses each semester.
    e. Maintain a GPA of 3.0 throughout the program, and receive no more than two Cs in MBA courses.
    f. Complete all degree requirements within seven years.
    g. Apply for graduation by the published deadline for the semester in which they will complete degree requirements.
    h. Ensure that the School of Business Administration has current contact information for them at all times, and visit the school's web page (www.uhv.edu/bus) regularly for important updates as well as to obtain information on course textbooks and syllabi prior to each semester.

Strategic Master of Business Administration

Preamble: The Strategic MBA is a 48-hour MBA program (36 hour core and 12 hours concentrations) integrated using the strategic planning process.

Mission: The mission of the Strategic MBA program is to provide graduates with the knowledge and skills needed to successfully manage organizations in a dynamic environment by offering an integrated curriculum that blends theoretical concepts with practical applications.

Strategic MBA graduates will be able to:

- Analyze business operations and processes;
- Analyze changes in the business environment to develop strategies that respond to emerging opportunities and threats;
- Apply leadership skills to work effectively with individuals and teams in organizational situations; and
- Apply cross-functional approaches to organizational issues.

The following courses are required for attaining the Master of Business Administration degree. Courses are listed in the recommended completion order.

REQUIRED SPECIFIC BUSINESS COURSES (36 HOURS)

Requirement (Prerequisite*)

ECON 6351 Economics for Managers
MGMT 6351 Management and Organizational Behavior
QMSC 6351 Statistics and Research Methods (business calculus)
BUSI 6351 Business and Society
ACCT 6351 Financial Reporting and Analysis
MGMT 6352 Management Information Systems (basic computer literacy)
ACCT 6352 Strategic Cost Management (ACCT 6351)
MGMT 6355 Operations Management: Creating Competitive Advantages (QMSC 6351)
FINC 6352 Financial Management (ACCT 6351, ECON 6351, and QMSC 6351)
MKTG 6352 Strategic Marketing Management
MGMT 6354 Leadership and Organizational Change (BUSI 6351 and MGMT 6351)
MGMT 6359 Seminar in Strategic Management (Completion of all MBA Core Courses; MGMT 6354 may be taken concurrently)

*Students should refer to individual course descriptions for additional information on course prerequisites.

REQUIRED ACADEMIC CONCENTRATION (12 HOURS)

Choose one of the following:

General Business: Strategic M.B.A. students may choose to complete 12 hours of graduate business electives without designating a concentration. Study abroad courses completed in Management, Marketing, Finance, Economics, or Accounting may be included.

Accounting: Strategic M.B.A. students may choose to complete one of two options to achieve a concentration in Accounting:

- ACCT 6371, plus three accounting electives, or
- ACCT 6371, plus two accounting electives and one finance, economics, or study abroad elective (study abroad course may be completed in Management, Marketing, Finance, or Economics).

*For students coming from non-accounting undergraduate programs, additional undergraduate prerequisites may be required for enrollment in the concentration courses.

Finance: Strategic M.B.A. students may choose to complete one of two options to achieve a concentration in Finance:

- Four finance electives or
- Three finance electives plus one accounting, economics, or study abroad elective (study abroad course may be completed in Management, Marketing, Economics, or Accounting).

Management: Strategic M.B.A. students may choose 4 courses from the graduate Management course offerings not already required for their degree program. One study abroad completed in Accounting, Economics, Finance or Marketing may be substituted for a Management course.

Marketing: Strategic M.B.A. students may choose 4 courses from the graduate Marketing course offerings not already required for their degree program. One study abroad completed in Management, Finance, Economics, or Accounting may be substituted for a Marketing course.

International Business: Strategic M.B.A. students may choose 4 of the electives listed to complete a concentration in International Business:

- ACCT 6377 International Accounting
- ECON 6367 Global Economics
- FINC 6367 International Finance
- MGMT 6367 International Operations Management
- MGMT 6377 International Management
- MKTG 6377 International Marketing
- MGMT 6300 Selected Topics in Management (Must be designated as an international elective)
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting.)

Entrepreneurship: Strategic M.B.A. students may choose 4 of the 7 electives listed to complete a concentration in Entrepreneurship:

- EDEN 6350 Introduction to Economic Development and Entrepreneurship
- EDEN 6351 Fundamentals of Entrepreneurship and Innovation
- EDEN 6352 Developing the Business Plan
- EDEN 6353 Nurturing and Growing the Fledgling Venture
- EDEN 6354 Growing the Successful Venture
- EDEN 6355 Economic Development and Entrepreneurial Finance
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting – limited to one.)

Economic Development: Strategic M.B.A. students may choose 4 of the 6 electives listed to complete a concentration in Economic Development:

- EDEN 6350 Introduction to Economic Development and Entrepreneurship
- EDEN 6355 Economic Development and Entrepreneurial Finance
- EDEN 6356 Methods in Economic Development
- EDEN 6358 Theory and Practice of Regional Economic Development
- EDEN 6357 The Practice of Local Economic Development
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting– limited to one.)

TOTAL PROGRAM REQUIREMENTS

REQUIRED SPECIFIC BUSINESS COURSES	36 hours
ACADEMIC CONCENTRATION	12 hours
TOTAL	48 hours

Fourth-Year Bridge Strategic MBA Program

The Fourth-Year Bridge Strategic MBA Program is an academic program designed to meet the needs of international students whose baccalaureate degrees were completed in three years (the equivalent of fewer than 120 semester credit hours) rather than four years. Students in the Fourth-Year Bridge Strategic MBA Program are required to meet all university admission requirements as well as the School of Business Administration MBA general requirements. Bridge students will not be allowed to enroll in MBA core and elective courses until they have satisfactorily completed the Fourth-Year Bridge. The only exception to this rule will be that a student with a UHV GPA of 3.0 or higher may file a Course Credit Petition to complete the final hours for the Bridge and begin the regular MBA courses simultaneously. The petition form is available in the Office of the Registrar and Student Records, or on the web at www.uhv.edu/oar/ under Forms.

The following courses are required for completing the Fourth-Year Bridge Strategic MBA Program (students should refer to individual course descriptions for information on course prerequisites):

FOURTH-YEAR BRIDGE REQUIREMENTS (30 HOURS)

ENGL 3430 Professional Writing
HUMA 4322 Ethics
MGMT 3304 Legal Environment of Business
9 upper-division hours selected by advisement
12 hours selected by advisement

REQUIRED SPECIFIC BUSINESS COURSES (36 HOURS)

Requirement (Prerequisite*)
ECON 6351 Economics for Managers
MGMT 6351 Management and Organizational Behavior
QMSC 6351 Statistics and Research Methods (business calculus)
BUSI 6351 Business and Society
ACCT 6351 Financial Reporting and Analysis
MGMT 6352 Management Information Systems (basic computer literacy)
ACCT 6352 Strategic Cost Management (ACCT 6351)
MGMT 6355 Operations Management: Creating Competitive Advantages (QMSC 6351)
FINC 6352 Financial Management (ACCT 6351, ECON 6351, and QMSC 6351)
MKTG 6352 Strategic Marketing Management
MGMT 6354 Leadership and Organizational Change (BUSI 6351 and MGMT 6351)
MGMT 6359 Seminar in Strategic Management (Completion of all MBA Core Courses; MGMT 6354 may be taken concurrently)
*Students should refer to individual course descriptions for additional information on course prerequisites.

REQUIRED ACADEMIC CONCENTRATION (12 HOURS)

Choose one of the following:

General Business: Bridge Strategic M.B.A. students may choose to complete 12 hours of graduate business electives without designating a concentration. Study abroad courses completed in Management, Marketing, Finance, Economics, or Accounting may be included.

Accounting: Bridge Strategic M.B.A. students may choose to complete one of two options to achieve a concentration in Accounting:

- ACCT 6371, plus three accounting electives, or
- ACCT 6371, plus two accounting electives and one finance, economics, or study abroad elective (study abroad course may be completed in Management, Marketing, Finance, or Economics).

*For students coming from non-accounting undergraduate programs, additional undergraduate prerequisites may be required for enrollment in the concentration courses.

Finance: Bridge Strategic M.B.A. students may choose to complete one of two options to achieve a concentration in Finance:

- Four finance electives or
- Three finance electives plus one accounting, economics, or study abroad elective (study abroad course may be completed in Management, Marketing, Finance, or Economics.)

Management: Bridge Strategic M.B.A. students may choose 4 courses from the graduate Management course offerings not already required for their degree program. One study abroad completed in Marketing, Finance, Economics, or Accounting may be substituted for a Management course.

Marketing: Bridge Strategic M.B.A. students may choose 4 courses from the graduate Marketing course offerings not already required for their degree program. One study abroad completed in Management, Finance, Economics, or Accounting may be substituted for a Marketing course.

International Business: Bridge Strategic M.B.A. students may choose 4 of the electives listed to complete a concentration in International Business:

- ACCT 6377 International Accounting
- ECON 6367 Global Economics
- FINC 6367 International Finance
- MGMT 6367 International Operations Management
- MGMT 6377 International Management
- MKTG 6377 International Marketing
- MGMT 6300 Selected Topics in Management (Must be designated as an international elective)
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting.)

Entrepreneurship: Bridge Strategic M.B.A. students may choose 4 of the 7 electives listed to complete a concentration in Entrepreneurship:

- EDEN 6350 Introduction to Economic Development and Entrepreneurship
- EDEN 6351 Fundamentals of Entrepreneurship and Innovation
- EDEN 6352 Developing the Business Plan
- EDEN 6353 Nurturing and Growing the Fledgling Venture
- EDEN 6354 Growing the Successful Venture
- EDEN 6355 Economic Development and Entrepreneurial Finance
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting – limited to one.)

Economic Development: Bridge Strategic M.B.A. students may choose 4 of the 6 electives listed to complete a concentration in Economic Development:

- EDEN 6350 Introduction to Economic Development and Entrepreneurship
- EDEN 6355 Economic Development and Entrepreneurial Finance
- EDEN 6356 Methods in Economic Development
- EDEN 6358 Theory and Practice of Regional Economic Development
- EDEN 6357 The Practice of Local Economic Development
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting – limited to one.)

TOTAL FOURTH-YEAR BRIDGE PROGRAM REQUIREMENTS

FOURTH-YEAR BRIDGE REQUIREMENTS	31 hours
CORE REQUIREMENTS	36 hours
ACADEMIC CONCENTRATION	12 hours
TOTAL	79 hours

Global Master of Business Administration

The mission of the Global MBA is to provide students with the knowledge and skills needed to function as managers in the global marketplace. Specifically, the Global MBA program seeks to develop in each graduate the capacity to:

- Analyze the changing global environment;
- Analyze cultural differences to address organizational issues from a global perspective;
- Apply theories, models, or tools to solve global business issues; and
- Apply functional knowledge and skills to address cross-disciplinary issues in the global marketplace.

The following courses are required for attaining the Global Master of Business Administration degree. Courses are listed in the recommended completion order.

REQUIRED SPECIFIC BUSINESS FOUNDATION COURSES (24 HOURS)

Requirement (Prerequisite)
MGMT 6351 Management & Organizational Behavior
QMSC 6351 Statistics and Research Methods (business calculus)
ACCT 6351 Financial Reporting and Analysis
BUSI 6351 Business & Society
ECON 6351 Economics for Managers
MKTG 6352 Strategic Marketing Management
FINC 6352 Financial Management (ACCT 6351, ECON 6351 and QMSC 6351)
MGMT 6352 Management Information Systems (basic computer literacy)

REQUIRED GLOBAL MBA CORE COURSES (18 HOURS)

Requirement (Prerequisite)
MKTG 6377 International Marketing (MKTG 6352)
FINC 6367 International Finance (FINC 6352 or concurrent enrollment)
ECON 6367 Global Economics (ECON 6351)
MGMT 6367 International Operations Management (QMSC 6351 and MGMT 6352)
MGMT 6377 International Management (MGMT 6351)
MGMT 6369 International Business Strategy (ECON 6367, FINC 6367, MGMT 6367, MGMT 6377 and MKTG 6377)

REQUIRED ACADEMIC CONCENTRATION (12 HOURS)

Choose one of the following:

Finance: Global MBA students may choose to complete one of two options to achieve a concentration in Finance:

- Four finance electives not already required for the Global MBA degree or
- Three finance electives plus one accounting, economics, or study abroad elective (completed in Management, Marketing, Economics, or Accounting) not already required for the Global MBA degree.

Management: Global MBA students may choose 4 courses from the graduate Management course offerings not already required for their degree program. One study abroad completed in Marketing, Finance, Economics, or Accounting may be substituted for a Management course.

General Business: Global M.B.A. students may choose to complete 12 hours of graduate business electives without designating a concentration. Study abroad courses completed in Management, Marketing, Finance, Economics, or Accounting may be included.

Accounting: Global M.B.A. students may choose to complete one of two options to achieve a concentration in Accounting:

- ACCT 6371, plus three accounting electives, or
- ACCT 6371, plus two accounting electives and one finance, economics, or study abroad elective (study abroad course may be completed in Management, Marketing, Finance, or Economics).

*For students coming from non-accounting undergraduate programs, additional undergraduate prerequisites may be required for enrollment in the concentration courses.

Marketing: Global M.B.A. students may choose 4 courses from the graduate Marketing course offerings not already required for their degree program. One study abroad completed in Management, Finance, Economics, or Accounting may be substituted for a Marketing course.

Entrepreneurship: Global M.B.A. students may choose 4 of 6 electives listed to complete a concentration in Entrepreneurship:

- EDEN 6350 Introduction to Economic Development and Entrepreneurship
- EDEN 6351 Fundamentals of Entrepreneurship and Innovation
- EDEN 6352 Developing the Business Plan
- EDEN 6353 Nurturing and Growing the Fledgling Venture
- EDEN 6354 Growing the Successful Venture
- EDEN 6355 Economic Development and Entrepreneurial Finance
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting – limited to one.)

Economic Development: Global M.B.A. students may choose 4 of 6 electives listed to complete a concentration in Economic Development:

- EDEN 6350 Introduction to Economic Development and Entrepreneurship
- EDEN 6355 Economic Development and Entrepreneurial Finance
- EDEN 6356 Methods in Economic Development
- EDEN 6357 The Practice of Local Economic Development
- EDEN 6358 Theory and Practice of Regional Economic Development
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting – limited to one.)

TOTAL PROGRAM REQUIREMENTS

REQUIRED SPECIFIC BUSINESS FOUNDATION COURSES*	0-24 hours
REQUIRED GLOBAL MBA CORE COURSES	18 hours
CONCENTRATION COURSES	12 hours
TOTAL	30-54 hours

*Courses may be waived if applicable credit has been earned within the previous 5 years with a grade of B or better. The full waiver policy can be found online at http://www.uhv.edu/bus/MBA/globalmba/transfer.aspx.

Fourth-Year Bridge Global MBA Program

The Fourth-Year Bridge Global MBA Program is an academic program designed to meet the needs of international students whose baccalaureate degrees were completed in three years (the equivalent of fewer than 120 semester credit hours) rather than four years. Students in the Fourth-Year Bridge Global MBA Program are required to meet all university admission requirements as well as the School of Business Administration MBA general requirements. Bridge students will not be allowed to enroll in MBA core and elective courses until they have satisfactorily completed the Fourth-Year Bridge. The only exception to this rule will be that a student with a UHV GPA of 3.0 or higher may file a Course Credit Petition to complete the final hours for the Bridge and begin the regular MBA courses simultaneously. The petition form is available in the Office of the Registrar and Student Records, or on the web at www.uhv.edu/oar under Forms.

The following courses are required for completing the Fourth-Year Bridge Global MBA Program (students should refer to individual course descriptions for information on course prerequisites):

FOURTH-YEAR BRIDGE REQUIREMENTS (34 HOURS)

Requirement (Prerequisite*)
ENGL 3430 Professional Writing
HUMA 4322 Ethics
MGMT 3304 Legal Environment of Business
ECON 6351 Economics for Managers
MGMT 6351 Management and Organizational Behavior
QMSC 6351 Statistics and Research Methods (business calculus)
BUSI 6351 Business and Society
ACCT 6351 Financial Reporting and Analysis
MGMT 6352 Management Information Systems (basic computer literacy)
MKTG 6352 Strategic Marketing Management
FINC 6352 Financial Management (ACCT 6351, ECON 6351, and QMSC 6351)

REQUIRED SPECIFIC BUSINESS COURSES (18 HOURS)

Requirement (Prerequisite*)
MKTG 6377 International Marketing (MKTG 6352)
FINC 6367 International Finance (FINC 6352 or concurrent enrollment in FINC 6352)
ECON 6367 Global Economics (ECON 6351)
MGMT 6367 International Operations Management (QMSC 6351 and MGMT 6352)
MGMT 6377 International Management (MGMT 6351)
MGMT 6369 International Business Strategy (ECON 6367, FINC 6367, MGMT 6367, MGMT 6377, MKTG 6377)

*Students should refer to individual course descriptions for additional information on course prerequisites.

Finance: Global Bridge MBA students may choose to complete one of two options to achieve a concentration in Finance:

- Four finance electives not already required for the Global MBA degree or
- Three finance electives plus one accounting, economics, or study abroad elective (study abroad course may be completed in Management, Marketing, Economics, or Accounting) not already required for the Global MBA degree.

Management: Bridge Global MBA students may choose 4 courses from the graduate Management course offerings not already required for their degree program. One study abroad completed in Marketing, Finance, Economics, or Accounting may be substituted for a Management course.

General Business: Bridge Global M.B.A. students may choose to complete 12 hours of graduate business electives without designating a concentration. Study abroad courses completed in Management, Marketing, Finance, Economics, or Accounting may be included.

Accounting: Bridge Global M.B.A. students may choose to complete one of two options to achieve a concentration in Accounting:

- ACCT 6371, plus three accounting electives, or
- ACCT 6371, plus two accounting electives and one finance, economics, or study abroad elective (study abroad course may be completed in Management, Marketing, Finance, or Economics).

*For students coming from non-accounting undergraduate programs, additional undergraduate prerequisites may be required for enrollment in the concentration courses.

Marketing: Bridge Global M.B.A. students may choose 4 courses from the graduate Marketing course offerings not already required for their degree program. One study abroad completed in Management, Finance, Economics, or Accounting – may be substituted for a Marketing course.

Entrepreneurship: Global M.B.A. students may choose 4 of 7 electives listed to complete a concentration in Entrepreneurship:

- EDEN 6350 Introduction to Economic Development and Entrepreneurship
- EDEN 6351 Fundamentals of Entrepreneurship and Innovation
- EDEN 6352 Developing the Business Plan
- EDEN 6353 Nurturing and Growing the Fledgling Venture
- EDEN 6354 Growing the Successful Venture
- EDEN 6355 Economic Development and Entrepreneurial Finance
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting – limited to one.)

Economic Development: Global M.B.A. students may choose 4 of 6 electives listed to complete a concentration in Economic Development:

- EDEN 6350 Introduction to Economic Development and Entrepreneurship
- EDEN 6355 Economic Development and Entrepreneurial Finance
- EDEN 6356 Methods in Economic Development
- EDEN 6357 The Practice of Local Economic Development
- EDEN 6358 Theory and Practice of Regional Economic Development
- Study Abroad (May be completed in Management, Marketing, Finance, Economics, or Accounting – limited to one.)

TOTAL FOURTH-YEAR BRIDGE PROGRAM REQUIREMENTS

FOURTH-YEAR BRIDGE REQUIREMENTS	34 hours
CORE REQUIREMENTS	18 hours
ACADEMIC CONCENTRATION	12 hours
TOTAL	64 hours

Degree Requirements for the Master of Science in Economic Development and Entrepreneurship

Preamble: The Master of Science in Economic Development and Entrepreneurship (MSEDE) degree program is a 36-hour MBA program (30 hour core and 3 hours each in entrepreneurship and economic development related electives). This integrated degree program uses the "three-legged" stool model that economic development is the result of starting, growing and retaining, and attracting new firms to high-quality of life and business supportive communities, regions, states, or nations.

The mission of the MSEDE program is to provide graduates with the knowledge and skills needed to successfully create new business ventures and help communities, regions, states, or nations determine their economic destiny in a dynamic global environment. The program offers the graduate an integrated curriculum that blends theoretical concepts with practical applications.

MSEDE graduates will be able to:

apply the entrepreneurial process to develop a business idea into a business plan;
analyze the business viability of a mature firm;
prepare an economic development strategy for a community or region;
analyze the economic impact of a development project.

The following courses are required for attaining the Master of Science in Economic Development and Entrepreneurship degree. Courses are listed in the recommended completion order.

REQUIRED CORE COURSES (30 HOURS)

EDEN 6350 Introduction to Economic Development and Entrepreneurship
EDEN 6351 Fundamentals of Entrepreneurship and Innovation
EDEN 6352 Developing the Business Plan (EDEN 6351)
EDEN 6353 Nurturing and Growing the Fledgling Venture
EDEN 6354 Growing the Successful Venture (EDEN 6353)
EDEN 6355 Economic Development and Entrepreneurial Finance
EDEN 6356 Methods in Economic Development
EDEN 6357 The Practice of Local Economic Development (EDEN 6350, EDEN 6355, EDEN 6356)
EDEN 6358 Theory and Practice of Regional Economic Development (EDEN 6350, EDEN 6356)
EDEN 6359 Economic Development and Entrepreneurship Project (must be within 9 hours of graduation)

REQUIRED ELECTIVE COURSES (6 HOURS)

Each student will be required to take one entrepreneurship-related course and one economic development-related course. Entrepreneurship courses may come from the MBA graduate course offerings and economic development courses may come from the MBA graduate course offerings or from graduate course offerings of other schools within the university with the approval of the program director.

TOTAL PROGRAM REQUIREMENTS

REQUIRED CORE COURSES	30 hours
REQUIRED ELECTIVE COURSES	6 hours
TOTAL	36 hours

SPECIAL PROGRAM REQUIREMENTS

EDEN 6359 will require the student to apply the knowledge gained in the program by completing a special project related to economic development and/or entrepreneurship. Prior to registration for the course, the student must have the project approved by the course instructor.

GENERAL REQUIREMENTS

1. Computer literacy and basic writing skills are prerequisite to all courses.
2. Students whose admission index falls below the minimum and within the dean's discretionary range, or whose TOEFL score is between 500 and 549, or whose GMAT verbal or quantitative score falls

below the 10th percentile, may be accepted by administrative decision of the Dean's Office. Applicants admitted under this category will be required to successfully complete specific MESED courses (such as EDEN 6352 and EDEN 6356) within a prescribed period of time, and will be prevented from registering for additional semesters until this condition is satisfied.

3. Students may, with the approval of their UH-Victoria academic advisor, transfer in not more than six semester hours of graduate business course work attained at an accredited institution after acceptance into the program and within the time frame specified below.
4. Students who, in compliance with 3. above, continue their graduate course work at another accredited institution (not to exceed six semester hours) must be in good standing at UH-Victoria and maintain proficiency standards in effect upon entry into the program in order to be awarded the M.S. degree from UH-Victoria.
5. A minimum of 30 semester hours must be completed at UH-Victoria with a grade average of at least 3.0.
6. All requirements for the M.S. Economic Development and Entrepreneurship degree must be completed within a five-year period preceding graduation.
7. MS-EDE students are expected to
    a. Be familiar with the mission and values of the program and to comply with the expectations of them outlined in this catalog, their new student orientation, and their course syllabi.
    b. Maintain high standards of academic honesty and ethical behavior as outlined on course syllabi each semester.
    c. Track their progress on their degree programs and contact their advisors promptly to resolve questions about their enrollment.
    d. Verify that they have the appropriate prerequisites for their courses each semester.
    e. Maintain a GPA of 3.0 throughout the program, and receive no more than two Cs in graduate business courses.
    f. Complete all degree requirements within five years.
    g. Apply for graduation by the published deadline for the semester in which they will complete degree requirements.
    h. Ensure that the School of Business Administration has current contact information for them at all times, and visit the school's web page (www.uhv.edu/bus) regularly for important updates as well as to obtain information on course textbooks and syllabi prior to each semester.

Requirements for Admission to the Graduate Business Programs

Applicants to the graduate business programs must meet all requirements for graduate admission as described in the Admissions section of this catalog. In order to be considered for admission a student must send the following credentials to the Office of Admissions:

1. A completed application for graduate admission.
2. Official transcripts reflecting AT LEAST the last 60 hours of coursework completed AND the baccalaureate (or higher) degree conferred, sent directly from each institution to UH-Victoria.
3. Appropriate GMAT exam score sent directly from the testing service to UH-Victoria.

Your admission to the MBA program depends on

A grade point average (GPA) of 2.5 or higher on at least the last 60 semester credit hours you have attempted at the college level and a minimum score of 450 Graduate Management Admission Test (GMAT), or

An admissions index of at least 1400.

UHV computes your admissions index by combining your GPA on at least your last 60 semester credit hours of college work with your GMAT test score. To obtain your admissions index, use the following formula: (GPA x 200) + (GMAT x 2).

If you do not meet 1) the minimum GPA and test score or 2) the 1400 admissions index, you do not meet the minimum admission requirements. If you have an index of 1300 or higher, the Dean's Office in the School of Business Administration may recommend that you be admitted on a conditional basis subject to your minimum scholastic performance during your first semester of enrollment as a conditionally admitted graduate student.

Students who submit applications and transcripts for graduate admission but wish to postpone GMAT completion until after enrollment may be eligible for temporary admission to the program.

A student transferring from another graduate school must have at least a 3.0 (A=4.0) grade point average on all graduate work attempted.

International students must also submit a valid, official TOEFL (Test of English as a Foreign Language) exam score of 213 on the computer-based test, or 27 iBT, unless they qualify for an exception as outlined in the Admissions section of this catalog. International students must also meet all other requirements for international admission as outlined in this catalog.

Test Scores

The Graduate Management Admission Test (GMAT) is required of all applicants to the Graduate Business programs unless they already hold a master's degree or higher from an accredited institution. Only the verbal and quantitative scores are considered in the admissions decision. For students taking courses in temporary graduate status, GMAT scores should be submitted during this time period. No more than 9 semester hours completed prior to admission to the graduate business program will be counted toward the program requirements.

Test scores must be sent directly from the testing agency to the Office of Admissions of UH-Victoria. Scores must be no more than five years old at the time of application for admission. Information concerning the GMAT test may be obtained from the Office of Admissions or from the testing companies. Call (609) 771-7330, visit their website at www.gmac.org, or write Graduate Management Admission Test, Educational Testing Service, P.O. Box 6103, Princeton, NJ 08541-6103.
The institutional code numbers for UHV are:

Code	Plan
30K-2W-88	MBA, Strategic (including Bridge)
30K-2W-02	MBA, Global (including Bridge)
30K-2W-37	MS, Economic Development & Entrepreneurship

GMAT Waiver Information

Under certain circumstances, graduate business applicants may request a waiver for the GMAT when applying for initial admission to a graduate business program, or when attempting to progress from temporary graduate admission to conditional or full admission to a graduate business program. The School of Business Administration will consider, on a case-by-case basis, GMAT waiver requests from applicants who fall into one of the following categories:

- The applicant has completed a graduate or professional degree (i.e., a degree beyond a four-year baccalaureate degree) from an accredited college or university; **OR**
- For GRE taken before August 1, 2011: The applicant has a current GRE score (less than 5 years old) of 900 or higher (verbal and quantitative sections combined); **OR**
- For GRE taken after August 1, 2011: The applicant has a current GRE score (less than 5 years old) of 292 or higher (verbal and quantitative scores combined); **OR**
- The applicant (i) has an undergraduate GPA of 3.0 or higher **AND** (ii) has at least two years of relevant professional and/or management/supervisory experience **AND** (iii) writes a letter of application outlining career goals and objectives. If a GMAT waiver is granted under this category, the student will be required to satisfy the applicable program condition below. Students may not apply for a GMAT waiver before satisfying these conditions.
    - Strategic MBA: B or better in MGMT 6351 and QMSC 6351.
    - Global MBA: B or better in MGMT 6351 (or MKTG 6377 if MGMT 6351 is waived) and QMSC 6351 (or MGMT 6367 if QMSC 6351 is waived).
    - Economic Development & Entrepreneurship MS: B or better in EDEN 6352 and EDEN 6356.

A GMAT waiver is not automatic for any applicant. To request a GMAT waiver, the applicant must submit the following materials to the Dean's Office in the School of Business Administration:

- A brief written request outlining the reasons why the School of Business Administration should grant a GMAT waiver (including career goals and objectives) and indicating which of the above waiver categories applies.
- Copies of all academic transcripts for work completed at any college or university attended, if not already submitted to the UH-Victoria Office of Admissions. The applicant may submit unofficial transcripts for consideration, but any unofficial copies must be followed by official transcripts submitted with the formal application.
- A current professional résumé, including detailed position duties and dates of employment.
- Any other information the applicant wishes to submit to the School of Business Administration in support of the request (e.g., letter from supervisor explaining the applicant's job duties, performance, and potential, or letters of recommendation).

International Student Admission

Deadline for Application: A student who is not a citizen of the United States and has entered this country by F-1 visa or other non-immigrant visa status is considered to be an international student. International students who hold an F-1 student visa must submit applications for admission and all supporting admission documentation, regardless of degree objective, by the following dates to ensure time for processing:

Fall – June 1 Spring – October 1 Summer – March 1

All other requirements and deadlines as described in the Admissions section of this catalog must be satisfied.

School of Education and Human Development

University West, Suite 228
3007 N Ben Wilson, Victoria Texas 77901
Phone: 361.570.4371 Fax: 361.580.5580
Email: education@uhv.edu
Website: uhv.edu/edu

Introduction

Mission

The mission of the School of Education and Human Development is to contribute to the total educational experience of candidates enrolled at the University of Houston-Victoria. In teaching, research, and service the school's faculty is committed to preparing qualified professionals for varied educational roles, teaching, counseling, and administration. The School of Education and Human Development promotes an educational system responsive to the challenges of a modern society.

Goals

In order to achieve the mission of the School of Education and Human Development, the faculty is committed to the following goals:

- Encouragement of ethical practice
- Meaningful faculty-student interactions
- Promotion of learning as a life-long process
- Achievement of student and faculty academic excellence
- Appreciation of student diversity and a multicultural society
- Support of a practical foundation through extensive field experiences
- Creation of an educational environment that supports critical thinking
- Innovative instruction and an understanding of the use of technology in learning

Initial undergraduate preparation of prospective elementary teachers is provided through the Bachelor of Science in Interdisciplinary Studies. Graduate preparation of teachers, professional certification programs and preparation for specialized service in education are provided through the Master of Education degree programs. Initial preparation for prospective secondary teachers is available through courses supplementing Bachelor of Arts and Bachelor of Science degrees from the School of Arts and Sciences and the Bachelor of Business Administration in the School of Business Administration. Appropriate certification sequences are also available for persons who have earned degrees in academic fields offered in the public school curriculum. Although there is a growing emphasis on laboratory and clinical approaches and on directed field experiences, an appropriate balance between professional and academic emphasis is sought in all programs.

One of the prime objectives of the school is to acquaint its students with various cultural subgroups that characterize the school's area of influence. The prospective student should consequently anticipate the opportunity to work with learners in a wide variety of educational settings.

The University of Houston-Victoria educator preparation program is accredited by the Texas Education Agency. Information about program participants and finishers is reported annually to the Texas Education Agency and can be viewed on-line at http://www.tea.state.tx.us/ .

Plans and Degrees Offered - Undergraduate

The following undergraduate plans and degrees are offered in the School of Education and Human Development.

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Health Studies	B.S.	
Interdisciplinary Studies	B.S.I.S.	Elementary Education (EC-6)* (4-8 Generalist)*
Post-Baccalaureate VOICE Program (online)	Teacher Certification	Business Education (6-12) Computer Science (8-12) English Language Arts and Reading (7-12) Generalist (4-8) Generalist (EC-6) Mathematics (7-12) Science (7-12) Speech (7-12)

*With options leading to added endorsements for English as a Second Language, and Special Education.

Plans and Degrees Offered - Graduate

The following graduate plans and degrees are offered in the School of Education and Human Development.

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Administration and Supervision	M.Ed.	Education Leadership (Principal) General Leadership
Adult & Higher Education	M.Ed.	Adult Education Higher Education Instruction
Counseling	M.Ed.	Clinical Mental Health Counseling (formerly Community Counseling) Professional School Counselor Student Affairs & College Counseling
Curriculum and Instruction	M.Ed.	Educational Technology (online) Elementary Education Elementary Education–Mathematics & Science Literacy Studies Secondary Education
Special Education	M.Ed.	Applied Behavior Analysis (ABA) Autism Spectrum Disorders (ASD) Special Education Educational Diagnostician

Certificate(s) Offered – Graduate

Professional Coaching Certificate (see Adult & Higher Education section)

Certification and Supplements

The following certifications and supplements are offered through the School of Education and Human Development with the degrees being awarded through the Schools of Arts & Science or School of Business Administration. Consult the Teacher Education Records Office or refer to Requirements for Specific Certifications later in this section of the catalog for complete information.

Post-Baccalaureate candidates seeking Initial Certification or Supplemental Certifications must have a deficiency plan or certification plan on file in the Educator Preparation Office (EPO).

CERTIFICATIONS	**CERTIFICATION AREAS***		
	UG – Undergraduate; PB – Post-baccalaureate; G – Graduate		
School Counselor			G
Educational Diagnostician			G
Principal			G
Superintendent			G
Reading Specialist			G
Master Mathematics Teacher			G
Master Reading Teacher			G
EC - Grade 6 Generalist	UG	PB	
Grade 4 – 8 Generalist	UG	PB	
Secondary			
Business Education (6-12)	UG	PB	
Computer Science (7-12)	UG	PB	
English, Language Arts, & Reading (7-12)	UG	PB	
History (7-12)	UG	PB	
Mathematics (7-12)	UG	PB	
Science (7-12)	UG	PB	
Speech (7-12)	UG	PB	
EC-12			
LOTE-Spanish (EC-12)	UG	PB	
SUPPLEMENTAL			
English as a Second Language	UG	PB	
Special Education	UG	PB	
Licensure			
Licensed Professional Counselor (LPC)			G

Important Notice on Certification: All eligible students seek teacher certification from the Texas Education Agency. Eligibility to seek certification is approved through the School of Education and Human Development Educator Preparation Office.

Candidates seeking teacher certification from the Texas Education Agency will be subject to additional and/or new requirements as set forth by legislative mandates or action taken by the Texas Education Agency.

Admission to a teacher certification program is admission to a professional program and is separate and apart from admission to the university.

Educator Preparation Office (EPO)

Mission: The mission of the Educator Preparation Office is to ensure positive communication to graduate, undergraduate, and post-baccalaureate candidates seeking degrees and certification in an ever changing field.

The Educator Preparation Office in the School of Education and Human Development is a service area for all candidates seeking an education degree and/or teacher/educator certification. The Certification Analysts provide preliminary advising on degree plans as well as teacher/educator certification plans for Graduate, Undergraduate and Post-baccalaureate candidates.

Teacher Certification

Individuals planning to teach in accredited Texas schools must obtain a Texas teaching certificate. UH-Victoria and the School of Education and Human Development offer bachelor's degree programs which meet the Texas Education Agency certification requirements. Upon completion of the requirements for certain degrees in teacher education, the individual may be eligible to apply for certification. Candidates that hold a degree in a specific content area may be eligible to complete a teacher certification program as a post-baccalaureate.

Since May 1, 1986, in order to be approved for teacher certification or any graduate level certification, applicants, including those holding valid out-of-state certificates, have been required to achieve a satisfactory level of performance on examination prescribed by the State Board of Education. The current test is the Texas Examination of Educator Standards (TExES).

Teacher Certification Application

This certification process applies to ALL education candidates seeking initial and supplemental certifications from the Texas Education Agency.

Application for graduation and application for certification are different processes. They must be applied for separately and have different requirements.

1. Once all requirements are met, the candidate will apply directly to the Texas Education Agency at www.tea.state.tx.us, Click on *State Board for Educator Certification* for the instructions and the application. Candidates are responsible for updating and maintaining current information on the SBEC/TEA website (www.tea.state.tx.us).

2. A fee, payable to the Texas Education Agency, is required for each application.

3. After the candidate applies and pays the fee, the university will then recommend the student to the state for the appropriate certification.

If an out-of-state or out-of-country teaching certificate is held, the candidate should call the Texas Education Agency support center for information at 512-936-8400.

TExES Academy
Students seeking EC – 6, 4 – 8, and Secondary Certifications must participate in the TExES Academy

Purpose:

The TExES Academy was established to provide University of Houston-Victoria School of Education and Human Development students seeking Texas educator certifications with

- Eligibility requirements required for registering for official exams
- information concerning the state examinations (TExES)
- practice tests
- study recommendations prior to taking the examinations

Goal:

The goal of the TExES Academy is to provide students with the tools to pass the TExES on their first attempt.

Students admitted into the Teacher Education Program will automatically be enrolled in the TExES Academy Learn 9 classroom. In the TExES Academy Learn 9 classroom students will find information about when to take their certification exams and how to prepare for their certification exams.

There are requirements and restrictions for students who are no longer actively enrolled at UHV. Please see these at TExES Academy on http://www.uhv.edu/edu/

VOICE students please see TExES Academy on http://www.uhv.edu/edu/

Health Studies (B.S.)

The Bachelors of Science in Health Studies program will provide students with knowledge to become successful leaders in the field of health promotion. The degree leads to multiple options in the health professions, particularly in the area of public health. The curriculum will focus on the sociology and economics, as well as introduce students to health informatics, community-based prevention models, global health issues, and policy as it pertains to public health. The capstone project will embed students within a public health entity as interns, giving them workforce experience. The program will assist health educators or students wishing to enter other undergraduate or graduate programs, including the Second Degree Bachelor of Science in Nursing, a Master's in Occupational or Physical Therapy, a doctorate in Pharmacy, or a Master's degree in Social Work, Public Health or Athletic Training. The 120-hour program could be completed in three years.

Graduates will be eligible to sit for the Health Educator exam. Twenty-five (25) semester credit hours of Health Studies can be accepted for student to be eligible to sit for the Certification Exam and become a Certified Health Education Specialist (CHES).

The BS in Health Studies course titles, descriptions and course objectives in the 30 semester credit hours were written to address the seven criteria for NCHEC:

Area I: Assess Needs, Assets and Capacity for Health Education
Area II: Plan Health Education
Area III: Implement Health Education
Area IV: Conduct Evaluation and Research Related to Health Education
Area V: Administer and Manage Health Education
Area VI: Serve as a health Education Resource Person
Area VII: Communicate and Advocate for Health and Health Education

The following requirements apply to all candidates for the BS in Health Studies.

1. Satisfy Core Curriculum Requirements for students entering college in Fall 1999 or after. See "General Requirements for a Bachelor's Degree."

2. Major Requirements

BIOL 1322	Nutrition
BIOL 2420	Elementary Microbiology
BIOL 3320	Human Genetics
PSYC 3315	Statistics
PSYC 3316	Child and Adolescent Development
PSYC 3317	Adult Development and Gerontology
PSYC 4312	Social Psychology
HCAD 4351	Assessment for Patient Care Improvement
HCAD 4354	Economics of Healthcare
HCAD 4362	Healthcare Informatics
HCAD 4364	Healthcare Finance
HLST 3311	Medical Terminology
HLST 3313	Foundations of Health Promotion & Prevention
HLST 3411	Health Promotion Programming
HLST 3314	Community Based Prevention Models
HLST 3312	Public Health
HLST 4311	Global and Environmental health
HLST 4412	Research & Evaluation in Health Promotion and Wellness
HLST 4312	Healthcare Ethics and Policy
HLST 4411	Internship Project with Public Health Entity

3. Free Electives: To satisfy 120 s.h. degree requirement and 54 s.h. upper-division requirement.
Suggested Electives: UNIV 1200 Freshman Seminar
PSYC 4311 Abnormal Psychology
CHEM 1311/1111 General Inorganic Chemistry I (and Lab)

These requirements are summarized in the following table:

Core Curriculum Requirements (42 total core hours required)	**Semester Hours**
ENGL 1301/ENGL 1302 English Composition	6
HIST 1301/HIST 1302 U. S. History	6
PSCI 2305/PSCI 2306 – U.S. Government/Texas State & Local Government	6
BIOL 1306 (1106)	3 (4 w/lab)
BIOL 1307/1107	4
MATH 1314 College Algebra	3
PSYC 2301 Introduction to Psychology	3
Visual/Performing Arts (may select from Art, Drama, or Music)	3
Literature (may take Humanities, Philosophy)	3
Speech (SPCH 1311, 1315, 1318, or 1325)	3
Computer Literacy (COSC 1301)	3
	43
Major Requirements	
BIOL 1322 Nutrition	3
BIOL 2420 Elementary Microbiology	4
BIOL 3320 Human Genetics	3
PSYC 3315 Statistics	3
PSYC 3316 Child and Adolescent Development	3
PSYC 3317 Adult Development and Gerontology	3
PSYC 4312 Social Psychology	3
HCAD 4351 Assessment for Patient Care Improvement	3
HCAD 4354 Economics of Healthcare	3
HCAD 4362 Healthcare Informatics	3
HCAD 4364 Healthcare Finance	3
HLST 3311 Medical Terminology	3
HLST 3312 Public Health	3
HLST 3313 Foundations of Health Promotion & Prevention	3
HLST 3314 Community Based Prevention Models	3
HLST 3411 Health Promotion Programming	4
HLST 4311 Global and Environmental health	3
HLST 4312 Healthcare Ethics and Policy	3
HLST 4411 Internship Project with Public Health Entity	4
HLST 4412 Research & Evaluation in Health Promotion & Wellness	4
Free Electives	13
^ Minimum semester credit hours to complete degree	**120**

Bachelor of Science Interdisciplinary Studies (B.S.I.S.)

The mission of the B.S.I.S. undergraduate program is to prepare exemplary educators who possess and demonstrate the content, pedagogical, and professional knowledge, skills, strategies, and dispositions necessary to develop learners in our culturally diverse society.

Degree Requirements

The following requirements apply to all candidates for the Bachelor of Science in Interdisciplinary Studies degree for Elementary Education:

1. Satisfy all university requirements for a bachelor's degree as found in the section, UNIVERSITY DEGREE REQUIREMENTS FOR ELEMENTARY EDUCATION, in this catalog.

2. Lower Division:
    1. A combined total of 7 semester hours in natural sciences (biology, chemistry, geology and/or physics; a combination is preferred), one of which must have a lab.
    2. 3 semester hours of mathematics as required by the university core requirements, selected from college algebra, finite, trigonometry, analytic geometry, or calculus
    3. 3 semester hours in fundamentals of speech.
    4. 15 semester hours in the academic concentrations and specializations including 12 hours of TECA (Texas Early Childhood Articulation) EDUC/CUIN courses.

3. Lower or Upper Division:
    3 semester hours of a computer proficiency course. Must be within the last 5 years.

4. Upper Division:
    a. CUIN 4320 Teaching English as a Second Language or ENGL 3430 Professional Writing
    b. 12 semester hours in the humanities and social sciences area.
    c. 27 semester hours in the academic concentrations and specializations.
    d. 24 hours of professional education including 9 semester hours of student teaching.

The following requirements apply to all candidates for the Bachelor of Science in Interdisciplinary Studies degree for Middle School Education:

1. Satisfy all university requirements for a bachelor's degree as found in the section, UNIVERSITY DEGREE REQUIREMENTS FOR MIDDLE SCHOOL EDUCATION, in this catalog.

2. Lower Division:
    a. A combined total of 7 semester hours in natural sciences (biology, chemistry, geology and/or physics; a combination is preferred), one of which must have a lab.
    b. 6 semester hours of mathematics are required in addition to university core requirements. MATH 1350 and MATH 1351 should be taken.
    c. 3 semester hours in fundamentals of speech.
    d. 15 semester hours in the academic concentrations and specializations including 6 semester hours in TECA 1354 and EDUC 1301 or CUIN 1310.

3. Lower or Upper Division:
    a. 3 semester hours of a computer proficiency course. Must be within the last 5 years.

4. Upper Division:
    a. CUIN 4320 Teaching English as a Second Language or ENGL 3430, Professional Writing
    b. 12 semester hours in the humanities and social sciences area.
    c. 27 hours in the academic concentrations and specializations.
    d. 24 hours of professional education including 9 semester hours of student teaching.

These requirements are summarized in the following tables.

Interdisciplinary Studies Plan
Early Childhood – Grade 6 Generalist Certification
For Students Entering UHV as Freshmen

		LD	LD/UD	UD	TOTAL
I.	**UNIVERSITY CORE REQUIREMENTS**				
A.	**General**				
	English: ENGL 1301 and ENGL 1302 and ENGL 2332	9			9
	Political Science: PSCI 2301 or 2306 and PSCI 2302 or 2305	6			6
	U.S. History: HIST 1301 and HIST 1302	6			6
	College Algebra: MATH 1314	3			3
	Natural Sciences: BIOL 1322 and BIOL 1409 or BIOL 1406 or BIOL 2406	7			7
	Visual/Performing Arts: DRAM 2366 or COMM 1335	3			3
	Social/Behavioral Science: PSYC 2301	3			3
	Speech: SPCH 1315	3			3
	Technology: COSC 1301	3			3
B.	**Introduction to Teaching**				
	CUIN 1319 Geography for 21st Century Classroom	3			3
	HIST 2310 Texas History	3			3
	CUIN 1318 The Well Child	3			3
	CUIN 1310 The Art of Teaching	3			3
	CUIN 2310 Introduction to Special Populations	3			3
C.	**Elementary Education Content**				
	ANTH 3311 Anthropology of Diverse Populations			3	3
	CUIN 3324 Effective Classroom Mgmt and Student Assessment for Learning			3	3
	FEDU 4310 Human Learning and its Application to Education			3	3
	CUIN 4320 Teaching English as a Second Language or ENGL 3430 Professional Writing			4	4
	INDS 3323 Child Develop. and Appl. To Learning			3	3
	MATH 3318 Concepts in Math I			3	3
	MATH 3320 Concepts in Math II			3	3
	LITY 3320 Foundation of Reading Theories & Assess.			3	3
	LITY 3352 Literacy Devpt for 21st Century Elementary Students			3	3
	LITY 4362 Workshop Approach to Reading Instr.			3	3
	LITY 4365 Components of Effective Literacy Instruction			3	3
	SCIE 3320 Physical Science or SCIE 3310 Earth Science			3	3
	SPED 3321 Exceptional Children: An Introduction			3	3
D.	**Professional Development**				
	CUIN 3323 Instructional Design			3	3
	CUIN 4316 Effective Social Studies Instruction			3	3
	ESED 4312 Social/Emotional Development Fine Arts			3	3
	CUIN 4322 Elementary Science Methods			3	3
	CUIN 4324 Teaching Mathematics Methods			3	3
	ESED 4303 Early School Education Student Teaching			3	3
	ESED 4304 Early School Education Student Teaching			3	3
	ESED 4307 Early School Education Professional Seminar			3	3
	Totals	58		64	122

Interdisciplinary Studies Plan
Early Childhood – Grade 6 Generalist Certification
(Associates of Arts in Teaching Track)

		LD	LD/UD	UD	TOTAL
I.	**UNIVERSITY CORE REQUIREMENTS**				
A.	**General**				
	English (6 s.h. composition, 3 s.h. American Lit.	9			9
	Political Science	6			6
	U.S. and Texas History: HIST 1301 or 2301 or 1302	6			6
	College Algebra	3			3
	CUIN 4320 Teaching English as a Second Language or English 3430 Professional Writing			4	4
B.	**Core Distribution Electives**				
	Natural Science (with labs)	12			12
	Speech: SPCH 1315 or 1321	3			3
	Computer Proficiency less than 5 years old		3		3
	Humanities / Social Sciences:				
	ANTH 3311 Anthropology of Diverse Populations			3	3
	Social Sciences: GEOG 1303	3			3
	INDS 3323 Child Development and Its Application to Learning			3	3
	FEDU 4310 Human Learning and Its Application to Education			3	3
II.	**PLAN REQUIREMENTS**				
A.	**Plan Concentrations**				
1.	**Humanities:**				
	Visual or Performing Arts	3			3
2.	**Math:**				
	MATH 3318 Concepts in Math I			3	3
	MATH 3320 Concepts in Math II			3	3
3.	**Literacy Studies:**				
	LITY 3352 Literacy Devpt for 21st Century Elementary Students			3	3
	LITY 4365 Components of Eff. Literacy Inst.			3	3
	LITY 4362 Workshop Approach to Reading/Writing Inst.			3	3
	LITY 3320 Found. of Reading Theories & Assessment			3	3
4.	**Science:**				
	SCIE 3320 Physical Science or SCIE 3310 Earth Science			3	3
5.	**Early Childhood:**				
	CUIN 4316 Effective Social Studies Instruction			3	3
	CUIN 4322 Elementary Science Methods			3	3
	CUIN 4324 Teaching Mathematics Methods			3	3
	ESED 4312 Social/Emotional Dev. and Fine Arts			3	3
	MATH 1350 Fundamentals of Math I	3			3
	MATH 1351 Fundamentals of Math II	3			3
	EDUC 1301 Intro to Teaching Profession EDUC 2301 Intro to Special Populations	3 3			3 3
6.	**Special Education:**				
	SPED 3321 Exceptional Children: An Introduction			3	3
7.	**Professional Education:**				
	CUIN 3323 Instructional Design			3	3
	CUIN 3324 Effective Classroom Mgmt and Student Assessment for Learning			3	3
	ESED 4303 and 4304 Student Teaching			6	6
	ESED 4307 Early School Education Prof. Seminar			3	3
	TOTALS:	**57**	**3**	**64**	**124**

Interdisciplinary Studies Plan
Early Childhood – Grade 6 Generalist Certification
(Non-Associates of Arts in Teaching Track)

		LD	LD/UD	UD	TOTAL
I.	**UNIVERSITY CORE REQUIREMENTS**				
A.	**General**				
	English (6 s.h. composition, 3 s.h. American Lit.	9			9
	Political Science	6			6
	U.S. History	6			6
	College Algebra	3			3
	CUIN 4320 Teaching English as a 2nd Language or English 3430 Professional Writing			4	4
B.	**Core Distribution Electives**				
	Natural Science (one with lab)	7			7
	Speech: SPCH 1311, 1315, or 1321	3			3
	Computer Proficiency less than 5 years old	3			3
	Humanities / Social Sciences:				
	ANTH 3311 Anthropology of Diverse Populations			3	3
	GEOG 1303	3			3
	INDS 3323 Child Dev. and Its App. to Learning			3	3
	FEDU 4310 Human Learning & Its Apps. to Educ.			3	3
II.	**PLAN REQUIREMENTS**				
A.	**Plan Concentrations**				
1.	**Humanities:**				
	Art, Drama or Music	3			3
	HIST Texas History	3			3
2.	**Math:**				
	MATH 3318 Math Concepts I			3	3
	MATH 3320 Math Concepts II			3	3
3.	**Literacy Studies:**				
	LITY 3352 Literacy Devpt for 21st Century Elem Students			3	3
	LITY 4365 Components of Eff. Literacy Inst.			3	3
	LITY 4362 Workshop Approach to Reading/Writing Instr			3	3
	LITY 3320 Found. of Reading Theories & Assessment			3	3
4.	**Science:**				
	SCIE 3320 Physical Science or SCIE 3310 Earth Science			3	3
5.	**Early Childhood:**				
	CUIN 4316 Effective Social Studies Instruction			3	3
	CUIN 4322 Elementary Science Methods CUIN 4324 Teaching Mathematics Methods			3	3
	ESED 4312 Social/Emotional Dev. and Fine Arts			3	3
	TECA 1303 Family, School, & Community/EDUC 2301 Introduction to Special Populations/CUIN 2310 Introduction to Special Populations	3			3
	TECA 1311 Educating Young Children/EDUC 1301 Intro to the Teaching Profession/CUIN 1310 Art of Teaching	3			3
	TECA 1318 Wellness of the Young Child/ CUIN 1318 The Well Child	3			3
	TECA 1354 Child Growth and Development//PSYC 2314 Lifespan Growth & Development	3			3
6.	**Special Education:**				
	SPED 3321 Exceptional Children: An Introduction			3	3
7.	**Professional Education:**				
	CUIN 3323 Instructional Design			3	3
	CUIN 3324 Classroom Mgmt and Ass. For Learning			3	3
	ESED 4303 and 4304 Student Teaching			6	6
	ESED 4307 Early School Education Prof. Seminar			3	3
	TOTALS:	**58**		**64**	**122**

EC-Grade 6 Generalist Certificate Block Schedule (Degree Seeking Students Only)

Must be admitted to the Teacher Education Program. Check Requirements in the UHV Catalog

*** All UHV courses must be passed with C or better"**

Block I – Must take these 3 classes concurrently before moving on to the next block of classes:		
CUIN	3323	Instructional Design
INDS	3323	Child Development & Its Application to Learning
LITY	3352	Literacy Development in the Elementary School

Students should take and pass PPR upon completion of Block I Courses

Prerequisites – CUIN 3323, INDS 3323 and LITY 3352 AND Admission to Teacher Education Program		
MATH	3318	*Concepts in Math I
MATH	3320	Concepts in Math II – prerequisite – MATH 3318
LITY	3320	Foundations of Literacy Theories & Assessment
LITY	4362	Workshop Approach to Reading and writing Instruction
LITY	4365	Components of Effective Literacy Instruction
ESED	4312	Social/Emotional Development and the Fine Arts
CUIN	4322	Elementary Science Methods
CUIN	4324	Teaching Mathematics Methods
CUIN	3324	Effective Classroom Mgt. & Student Assessment for Learning
CUIN	4316	Effective Social Studies Instruction
FEDU	4310	Human Learning and its Application to Education

* May be taken concurrently with Block I course

The following University Based Courses may be taken without admission to the Teacher Education Program; scheduling may be difficult if all are taken prior to acceptance to the Teacher Education Program.

University Based Courses		
ANTH	3311	Anthropology of Diverse Populations
CUIN	4320	Teaching English as a Second Language (Preferred) or ENGL 3430 Professional Writing
SCIE	3320	Physical Science or SCIE 3310 Earth Science
SPED	3321	Exceptional Children: An Introduction

Candidates must take and pass the state Generalist EC-6 TExES #191 exam and PPR EC-12 TExES #160 before student teaching.

Student Teaching and Professional Seminar		
(Prerequisites – Admission by Application to the Director of Field Experiences – application deadline for fall is March 1st, spring deadline is September 15th)		
ESED	4303	Early School Education Student Teaching
ESED	4304	Early School Education Student Teaching
ESED	4307	Early School Education Professional Seminar

4-8 Generalist Certification
For Students Entering UHV as Freshmen

		LD	LD/UD	UD	TOTAL
I.	**UNIVERSITY CORE REQUIREMENTS**				
A.	**General**				
	English: ENGL 1301 and ENGL 1302 and ENGL 2332	9			9
	Political Science: PSCI 2306 and PSCI 2305	6			6
	U.S. History: HIST 1301 and HIST 1302	6			6
	College Algebra: MATH 1314	3			3
	Natural Sciences: BIOL 1306 or 1406 and BIOL 1409 or BIOL 1409 and BIOL 2306 or BIOL 2406	7			7
	Visual/Performing Arts: DRAM 2366 or COMM 1335	3			3
	Social/Behavioral Science: PSYC 2301	3			3
	Speech: SPCH 1315	3			3
	Technology: COSC 1301	3			3
B.	**Introduction to Teaching**				
	CUIN 1319 Geography for 21st Century Classroom	3			3
	CUIN 4320 Teaching English as a Second Language or ENGL 3430 Professional Writing			4	4
	HIST 2310 Texas History	3			3
	CUIN 1310 The Art of Teaching	3			3
	MATH 1350 Fundamentals of Math I	3			3
	MATH 1351 Fundamentals of Math II	3			3
	CUIN 3324 Effective Classroom Mgmt and Student Assessment for Learning			3	3
C.	**Middle School Education Content**				
	ANTH 3311 Anthropology of Diverse Populations			3	3
	CUIN 2310 Introduction to Special Populations	3			3
	ENGL 3310 Introduction to Study of Language			3	3
	ENGL 3312 Grammar and Rhetoric			3	3
	FEDU 4310 Human Learning and its Application to Education			3	3
	INDS 3323 Child Develop. and Appl. To Learning			3	3
	MATH 3312 Math Concepts I for Middle School Teachers			3	3
	LITY 3320 Foundation of Reading Theories & Assess.			3	3
	LITY 3340 Using Literature with Adolescents			3	3
	LITY 4362 Workshop Approach to Reading and Writing Instruction			3	3
	SCIE 3320 Physical Science or SCIE 3310 Earth Science			3	3
D.	**Professional Development**				
	CUIN 3323 Instructional Design			3	3
	CUIN 4316 Effective Social Studies Instruction			3	3
	MATH 4345 Math Concepts II for Middle School Teachers			3	3
	CUIN 4358 or CUIN 4357 Science for Middle School			3	3
	SPE 3321 Exceptional Children: An Introduction			3	3
	MSED 4303 Middle School Educ. Student Teaching			3	3
	MSED 4304 Middle School Educ. Student Teaching			3	3
	MSED 4307 Middle School Educ. Prof. Seminar			3	3
	Totals	**61**		**61**	**122**

Interdisciplinary Studies Plan
Grades 4 – 8 Generalist Certification
(Non-Associates of Arts in Teaching-Track)

		LD	LD/UD	UD	TOTAL
I.	**UNIVERSITY CORE REQUIREMENTS**				
A.	**General**				
	English (6 s.h. composition, 3 s.h. American Lit.)	9			9
	Political Science	6			6
	U.S. History	6			6
	College Algebra	3			3
	CUIN 4320 Teaching English as a Second Language or English 3430 Professional Writing			4	4
B.	**Core Distribution Electives**				
	Natural Science (one with lab)	7			7
	Speech: SPCH 1311, 1315, or 1321	3			3
	Computer Proficiency less than 5 years old		3		3
	Humanities / Social Sciences:				
	ANTH 3311 Anthropology of Diverse Populations			3	3
	GEOG World Geography	3			3
	INDS 3323 Child Dev. and Its App. to Learning			3	3
	MATH 1350 Fundamentals of Math I	3			3
	MATH 1351 Fundamentals of Math II	3			3
	SPED 4325 The Inclusive Classroom			3	3
	FEDU 4310 Human Learning & Its Apps. to Educ.			3	3
II.	**PLAN REQUIREMENTS**				
A.	**Plan Concentrations**				
1.	**Humanities:**				
	ART, MUSIC, OR DRAMA	3			3
	HIST Texas History	3			3
	ENGL 3310 Introduction to the Study of Language			3	3
	ENGL 3312 Grammar and Rhetoric			3	3
2.	**Math:**				
	MATH 3312 Adv Mth Concpts I for Middle School Tchrs			3	3
3.	**Literacy Studies:**				
	LITY 3340 Using Literature with Adolescents			3	3
	LITY 3320 Found. of Reading Theories/Assessment.			3	3
	LITY 4362 Workshop Approach to Reading and Writing Instruction			3	3
4.	**Science:**				
	SCIE 3320 Physical Science or SCIE 3310 Earth Science			3	3
5.	**Middle School:**				
	CUIN 4357 or CUIN 4358 Science for Middle School			3	3
	MATH 4345 Math Concepts II for Middle School Teachers			3	3
	CUIN 4316 Effective Social Studies Instruction			3	3
	TECA 1354 Child Growth and Development or PSYC 2314 Lifespan Growth & Development	3			3
	EDUC 1301 Intro to Teaching Profession or CUIN 1310 Art of Teaching	3			3
6.	**Special Education:**				
	SPED 3321 Exceptional Children: An Introduction			3	3
7.	**Professional Education:**				
	CUIN 3323 Instructional Design			3	3
	CUIN 3324 Classroom Mgmt and Assmnt for Learning			3	3
	MSED 4303 and 4304 Student Teaching			6	6
	MSED 4307 Middle School Education Prof. Seminar			3	3
	TOTALS:	**55**	**3**	**67**	**125**

Middle School Education Grade 4 – Grade 8 Generalist Certification Degree Seeking Students Only)

Must be admitted to the Teacher Education Program. Check Requirements in the UHV Catalog

*** All UHV courses must be passed with C or better"**

Block I – Must take these 2 classes concurrently before moving on to the next block of classes:		
CUIN	3323	Instructional Design
INDS	3323	Child Development & Its Application to Learning

Students should take and pass PPR upon completion of Block I Courses

Prerequisites –Admission to Teacher Education Program AND CUIN 3323 AND INDS 3323		
MATH	3312	*Math Concepts I for Middle School Teachers
LITY	3320	Foundations of Literacy Theories & Assessment
LITY	3340	Using Literature with Adolescence
CUIN	4358	Science for Middle School
LITY	4362	Workshop Approach to Reading and Writing Instruction
MATH	4345	Math Concepts II for Middle School Teachers
CUIN	3324	Effective Classroom Mgt. & Student Assessment for Learning
CUIN	4316	Effective Social Studies Instruction
FEDU	4310	Human Learning and its Application to Education

* May be taken concurrently with Block I course

The following University Based Courses may be taken without admission to the Teacher Education Program; scheduling may be difficult if all are taken prior to acceptance to the Teacher Education Program.

University Based Courses		
ANTH	3311	Anthropology of Diverse Populations
ENGL	3310	Introduction to the Study of Language
ENGL	3312	Grammar & Rhetoric
CUIN	4320	Teaching English as a Second Language (Preferred) or ENGL 3430 Professional Writing
SCIE	3320	Physical Science or SCIE 3310 Earth Science
SPED	3321	Exceptional Children: An Introduction
SPED	4325	The Inclusive Classroom

Candidates must take and pass the state Generalist 4-8 TExES #111 exam and PPR EC-12 TExES #160 before student teaching.

Student Teaching and Professional Seminar **(Prerequisites – Admission by Application to the Director of Field Experiences – application deadline for fall is March 1st, spring deadline is September 15th)**		
MSED	4303	Middle School Education Student Teaching
MSED	4304	Middle School Education Student Teaching
MSED	4307	Middle School Education Professional Seminar

Secondary Education
Teacher Certification Programs

Programs leading to the certification of teachers for grades 7-12 are offered in cooperation among the Schools of Arts and Sciences, Business Administration and Education. Candidates earn their academic degrees through the Schools of Arts and Sciences and Business Administration to obtain teacher certification through the School of Education and Human Development.

The following are requirements for degrees that incorporate the provision of teacher certification:

1. Satisfy the requirements for the Bachelor of Arts, Bachelor of Science or Bachelor of Business Management.
    a. For the Bachelor of Arts option, candidates can indicate a choice of plan as Humanities with either English or History, or students may indicate a choice of plan as Mathematical Science with Math and students may indicate a choice of plan as Spanish.
    b. For the Bachelor of Science option, candidates indicate a choice of plan as either computer science or mathematics or Biology (Science certification).
    c. The Bachelor of Business Management applies to those electing to choose a plan in management and obtain a business education certificate, grades 6-12.
    d. All teacher certification candidates must have 9 semester hours of English, 6 of which must be in composition.
    e. Advising for content related courses is provided by School of Business or School of Arts and Sciences.
2. Complete courses in fundamentals of speech and computer proficiency (not more than 5 years old), and complete a minimum of six hours of laboratory natural science courses for the B.B.A. or eight hours of laboratory natural science courses for the B.A. or B.S. degrees.
3. Secure admission to teacher education through the School of Education and Human Development.
4. Complete **24 hours of Professional of Development/Education** courses:
    - CUIN 3323 Instructional Design
    - INDS 3323 Child Development and Its Application to Learning;
    - LITY 4364 Content Area Literacy and Study Skills;
    - CUIN 4313 Secondary Teaching Strategies;
    - FEDU 3321 Educational Foundations for Teaching;

    and, **AFTER ADMISSION TO STUDENT TEACHING**,
    - SEDU 4303, 4304 Secondary Student Teaching
    - SEDU 4308 Secondary School Education Professional Seminar.
5. Satisfy requirements in one of the teaching fields, consistent with the courses meeting new state standards.
6. Grade of C or better is required in courses pertaining to the Content Area and Teacher Education Program.
7. Candidates must take and pass the state content TExES exam and EC-12 PPR TExES #160 before student teaching.

Student Teaching and Professional Seminar (Prerequisites – Admission by Application to the Director of Field Experiences – application deadline for fall is March 1st, spring deadline is September 15th)		
SEDU	4303	Secondary School Education Student Teaching
SEDU	4304	Secondary School Education Student Teaching
SEDU	4307	Secondary School Education Professional Seminar

SECONDARY EDUCATION PROGRAM

C or better in courses pertaining to your Content Area and Teacher Education Program

TSI complete/exempt, GPA of 2.75 overall and 2.50 English, lower division core courses complete, background check results and admission to the Teacher Education Program REQUIRED BEFORE taking block courses

BLOCK COURSES
Prerequisite(s): Admission to Teacher Education

CUIN	3323	Instructional Design
INDS	3323	Child Development & Its Application to Learning

Classes have field based requirements and must be taken concurrently *and* must be taken before moving on to the rest of the Education classes.

Students should take and pas PPR upon completion of Block I courses.

ADDITIONAL EDUCATION COURSES

FEDU	3321	Educational Foundations for Teaching - **Summer semester only**
LITY	4364	Content Area Reading and Study Skills - **Fall semester only**
CUIN	4313	Secondary Teaching Strategies – **Spring semester only**

(Must be taken before student teaching)

Candidates must take and pass the state content exam and PPR EC – 12 TExES # 160 before student teaching.

STUDENT TEACHING
Prerequisite(s): Admission by application to Director of Field Experiences
(Applications deadline for fall is March 1st, spring deadline is September 15th)

SEDU	4303	Student Teaching
SEDU	4304	Student Teaching
SEDU	4308	Student Teaching Professional Seminar

Business Education – 85 semester hours

Lower Division: 6 semester hours of accounting
3 semester hours of finite math
3 semester hours of calculus
3 semester hours of business/professional speech
6 semester hours of economics
3 semester hours of computer science

Upper Division: ENGL 3430 Professional Writing
ACCT 3303 Financial Statement Analysis
FINC 3304 Business Finance
COSC 3325 Information Systems in Organizations
MGMT 3303 Principles of Management
MGMT 3304 Legal Environment of Business
MGMT 4305 Leadership
MGMT 4308 Strategy and the Environment of Business
MGMT 4309 Strategic Management
MKTG 3303 Principles of Marketing
BUSI 3303 Statistics for Business and Economics
MGMT 3306 Quantitative Decision Making
ECON 3305 Managerial Economics

Management Concentration Requirements:
MGMT 4320 Organizational Behavior
MGMT 4311 Human Resource Management
MGMT 4316 International Management
MGMT 4325 Organizational Change
6 semester hours MGMT electives
3 semester hours from the MGMT electives, or selected from accounting, finance, healthcare administration, or marketing elective offerings. PSCY 3310, COMM 3326, or HUMA 4322 may also be used to satisfy this requirement.^

Computer Science – 57 semester hours

Lower Division: 6 semester hours of calculus
3 semester hours of C/C++ programming
3 semester hours from Fortran, Ada, Pascal, Java, or Advanced C/C++ (Advanced C/C++ recommended)

Upper Division: COSC 3317 Object Oriented Programming and Design
COSC 3331 Data Structures and Algorithms I
COSC 3332 Computer Organization and Architecture
COSC 3333 Data Structures and Algorithms II
COSC 4331 Structure of Programming Languages
COSC 4336 Database Systems
COSC 4337 Operating Systems
COSC 4339 Telecommunication and Networks
COSC 4320 Software Engineering
COSC 4350 Information Security, Privacy & Ethics
9 s.h. of UD Computer Science, Math courses by advisement (excluding COSC 3325 and COSC 4305).

English, Language Arts, and Reading – 27 semester hours

Lower Division: 3 semester hours of British Literature

Upper Division: 6 semester hours taken from ENGL 3311Shakespeare
ENGL 3313 Poetry and Poetics
ENGL 3316 Narrative Fiction, and ENGL 3312 Grammar and Rhetoric
ENGL 3310 Introduction to the Study of Language
ENGL 3320 19th Century Literature, or ENGL 3321 20th Century American Literature
LITY 3320 Foundations of Reading Theories and Assessment
LITY 3340 Using Literature with Adolescents
LITY 4361Reading and Writing Workshop
or LITY 4362 Workshop Approach to Reading and Writing Instruction
COMM 3325 Advanced Professional Speaking
COMM 4318 Mass Media Communication

History – 27 semester hours

Lower Division: 6 semester hours of United States History
3 semester hours of World Civilization
3 semester hours of Texas History
3 semester hours of World Geography

Upper Division: HIST 4313 Social History of the United States to 1865
HIST 4314 Social History of the United States Since 1865
HIST 4320 History of England to the 18th Century
HUMA 4314 Age of Enlightenment or HUMA 4315 Age of Revolution.

Mathematics – 24 semester hours

Lower Division: 6 semester hours of calculus

Upper Division: MATH 3343 History of Mathematics
MATH 3357 Introduction to Higher Geometry
MATH 3361 Linear Algebra
MATH 3362 Discrete Structures
MATH 3391 Probability and Statistics
MATH 4310 Fundamental Concepts of Analysis

Science – 57 to 61 semester hours

Lower Division: 6 semester hours of earth science
6 semester hours of chemistry
6 semester hours of physics or physical science
CHEM 2323 Organic Chemistry
BIOL 1406 and 1407 General Biology for Science Plans
BIOL 2420 Elementary Microbiology

Lower or Upper Division:
CHEM 2325 Organic Chemistry,
or BIOL 4310 Biochemistry *

Upper Division: BIOL 4313 Genetics or BIOL 4333 Comparative Animal Physiology
BIOL 3330 Histology
BIOL 3326 Plant Biology
BIOL 4337 Cell and Molecular Biology or BIOL 4335 Ecology
BIOL 3340 Animal Behavior or BIOL 3342 Social Biology

Spanish – 39 semester hours

Lower Division: SPAN 1301 Elementary Spanish I
SPAN 1302 Elementary Spanish II
SPAN 2301 Intermediate Spanish I
SPAN 2302 Intermediate Spanish II
SPAN 2312 Practical Conversation

Upper Division: SPAN 3301 Spanish Grammar & Composition
SPAN 4314 Spanish Phonetics
SPAN 4366 History of the Spanish Language
SPAN 4313 Advanced Oral & Written Communication
SPAN 3313 Oral & Written Communication I
SPAN 3323 Oral & Written Communication II
SPAN 4315 Latin American Literature
SPAN 4320 Professional Applications of Spanish

Speech – 24 Semester hours

Lower Division: SPCH 1315 Introduction to Public Speaking (should be taken with COMM 3325)

Upper Division: COMM 3315 Leadership Communication
COMM 3318 Communication and Public Culture
COMM 3322 Writing for the Print Media OR COMM 3323 Writing for the Broadcast Media
COMM 3325 Advanced Professional Speaking (should be taken along with SPCH 1315)
COMM 4314 Intercultural Communication
COMM 4318 Mass Media Communication
COMM 4300 Special Topics: Debate

Teacher Certification

Admission to the School of Education and Human Development teacher certification program is admission to a professional program and must be applied for apart from admission to the university. Admission to teacher education applies to all teacher education students: elementary, middle, and secondary. Prospective candidates are encouraged to contact the Educator Preparation Office in the School of Education and Human Development before making plans to enter any program that leads to teacher certification. Application for admission to teacher education is made through the Educator Preparation Office during the semester prior to enrollment in the first professional education course.

Specific Requirements for Admission and Retention To a Teacher Certification Program

The following are the specific requirements for admission to the Teacher Certification Program:

1. Completion of 54 semester hours prior to enrollment in Professional Education Courses.
2. Passage of THEA/TASP, TSI complete or exempt.
3. GPA of 2.5 in 9 semester hours of lower division English; 6 semester hours must be in composition.
4. Overall GPA of 2.75 in all lower division courses that apply to teacher certification.
5. Provide criminal background check results to Educator Preparation Office.
6. Lower division courses must be completed before admission to Teacher Education.

(Post-Baccalaureate students see "POST-BACCALAUREATES" section for certification admission requirements.)

NOTE: All potential certificate applicants with criminal felony or misdemeanor convictions should contact the Educator Preparation Office for information.

STUDENT SUCCESS, RETENTION AND PROFESSIONAL SUPPORT (Growth Plan)

The Teacher Education Program faculty participates in ongoing examination of student progress. Students are required to meet Professional Disposition Standards. If a student has difficulty meeting the Professional Disposition Standards faculty shall provide support and prepare a Professional Growth Plan to meet individual student needs. Further information is available from the faculty advisor or visit: http://www.uhv.edu/edu/TeacherCertification.aspx.

Professional Dispositions

I. Professionalism
II. Student Centeredness
III. Personal Development

The following are the specific requirements for retention in the Teacher Certification Program:

1. GPA of 2.75 in all courses on degree. All UHV courses must be a grade of "C" or better.
2. Evidence of the characteristics, behaviors and attitudes appropriate to the teaching profession.

Student Teaching Standards and Procedures for Admission

Prerequisites for Student Teaching

1. Student Teaching General Requirements

- Admission to the teacher education program.
  The completion of a minimum of 45 clock hours of scheduled and assigned observation/practicum in an accredited school. Undergraduate candidates who will be student teaching MUST complete a minimum of 45 hours of field observations in order to student teach. These observation hours are to be documented on an observation log that can be obtained from Block I instructors or Educator Preparation Office. All candidates seeking certification are required to successfully complete all TExES Academy program requirements.
- After admission to teacher education and before applying for student teaching, a degree plan must be on file.
- TExES exams (EC-6 Generalist, 4-8 Generalist, Secondary Content Exam, and TExES PPR E-12 exam) must be taken and passes before student teaching.
- Candidates desiring to register for student teaching are required to check with the School District in which they will perform their student teaching to determine if that School District requires a check for the disease of tuberculosis. If the School District requires such a check, the candidate will follow that School District's process for completing and then reporting the results of the test to the appropriate school district representative.
- Grades in all teacher education courses must be "C" or better.
- Completion of the required 9 semester hours of English with an average grade of 2.5.

2. Student Teaching Requirements for Specific areas

a. Elementary Education

1. A minimum of 12 semester hours of credit in teacher education courses earned at UH-Victoria. Exceptions must be approved by the Dean or the Dean's designee.
2. An overall GPA of at least 2.75 and an average of 2.75 in all UHV courses.
3. A candidate enrolled in ESED 4303, ESED 4304 and ESED 4307 (student teaching and the professional seminar) should be in the last full semester before graduation.
4. A student enrolled in student teaching may take no more than 3 semester hours in conjunction with the student teaching courses. The course must be taken in the evening after the student teaching day or taken online and cannot be a methods course (CUIN 4316, CUIN 4322, CUIN 4324, CUIN 4358, LITY 3320, LITY 4362, LITY 4365). Any exceptions must be approved by the Faculty Advisor and Director of Field Experiences.

b. Middle School Education

1. A minimum of 12 semester hours of credit in teacher education courses earned at UH-Victoria in teacher education courses. Exceptions must be approved by the Dean or the Dean's designee.
2. An overall GPA of at least 2.75 and an average of 2.75 in all UHV courses.
3. A candidate enrolled in MSED 4303, MSED 4304, and MSED 4307 (student teaching and the professional seminar) should be in the last full semester before graduation.
4. A student enrolled in student teaching may take no more than 3 semester hours in conjunction with the student teaching courses. The course must be taken in the evening after the student teaching day or taken online and cannot be a methods course (CUIN 4316, CUIN 4322, CUIN 4358, LITY 3340). The Director of Field Experiences must approve any exceptions.

c. Secondary Education

1. A minimum of 12 semester hours of credit in teacher education courses earned at UH-Victoria.
2. Satisfactory completion of designated teacher education courses except student teaching.
3. An overall GPA of at least 2.75 and an average of 2.75 in all UHV courses.
4. A candidate enrolled in SEDU 4303, 4304 and SEDU 4308 (student teaching and the professional seminar) should be in the last full semester before graduation.
5. A student enrolled in student teaching may take no more than 3 semester hours in conjunction with the student teaching courses. The course must be taken in the evening after the student teaching day or taken online and cannot be a methods course (FEDU 3321, LITY 4364, CUIN 4313). Any exceptions must be approved by the Director of Field Experiences.

Admission to Student Teaching (In addition to current student teaching admission requirements). Students must make every effort to complete the following prior to Student Teaching.

1. Pass PPR Test (all certification areas), includes practice PPR and state PPR.
2. Secondary Certification Students (7- 12) pass Content Area Test, includes practice test and state test.
3. EC – 6 and 4 – 8 students must have completed the Practice Generalist Test, T-Cert Tutorial and state Generalist Test

Student Teaching Application

Student teaching requires daily participation in the activities of an assigned accredited school. Elementary Education student teaching (ESED 4303, 4304, 4307- Professional Seminar) or Middle School Education student teaching (MSED 4303, 4304, 4307-Professional Seminar) requires an assignment of 60 school days.

Secondary student teaching (SEDU 4303, 4304, SEDU 4308 Secondary Education Professional Seminar) requires an assignment of 60 school days.

Candidates may request the district in which they choose to complete their student teaching. Although every effort will be made to honor requests, candidates should be aware that the University cannot guarantee placements. Candidates may not request specific schools or cooperating teachers.

Announcements of application periods are normally made in prerequisite education courses and posted on campus bulletin boards.

The online student teaching application found at http://www2.uhv.edu/OST/CI/Student_Teaching_Application.pdf#view=FitV must be completed and submitted by March 1 for placement during the subsequent fall semester, and by September 15 for placement during the spring semester. Applications will be accepted for one (1) month after due date if accompanied by the $100 Late Fee. After April 1 or October 15, absolutely no applications will be accepted. These application dates apply to guest student teachers and VOICE student teachers.

After the online application is verified, the candidate is placed into the appropriate online student teaching course. Candidates should monitor their home page for access to this course to complete additional student teaching placement processes.

Specific Certification Requirements

Specific requirements and/or procedures are as follows:

ELEMENTARY EDUCATION (EC-6 Generalist) and MIDDLE SCHOOL EDUCATION (Grades 4-8 Generalist)

1. Complete all requirements for the Bachelor of Science in Interdisciplinary Studies Plan.
2. Pass appropriate TExES exams.
3. Apply for teaching certificate only after course work has been completed.
4. Candidates already holding a bachelor's degree should request a **certification plan or enter the VOICE program.**
5. Meet all TExES Academy Program requirements.

SPECIAL EDUCATION (EC-12)

A candidate interested in having a specialization in Special Education has two options:

1. Complete the EC-6 Generalist plan, -or- Complete the 4-8 Generalist plan,
2. And take:
   SPED 3322 Exceptional Children Assessment and Programming
   SPED 4323 Exceptional Children: Modification, Methods and Materials
   SPED 4324 Exceptional Children: Behavior Management
   SPED 4305 Practicum in Special Education
3. Meet all TExES Academy Program requirements.
4. Pass the TExES test #161.

Note: * SPED 4304 (Student Teaching :Exceptional Children) will replace ESED 4304 Early School OR MSED 4304 Middle School Student Teaching

(Candidates already holding a bachelor's degree should request a certification plan. See "POST-BACCALAUREATE" information to follow.)

ENGLISH AS A SECOND LANGUAGE

1. Complete the EC-6 Generalist plan, -or- Complete the 4-8 Generalist plan.
2. Complete the following courses:
   ANTH 3311 Anthropology of Diverse Populations
   ENGL 3310 Introduction to the Study of Language (EC-6 Generalist Students)
   LANG 4310 Language and Reading (EC-6 and 4-8 Generalist Students)
   CUIN 4320 Teaching English as a Second Language
   Student teaching is required in English as a Second Language
   CUIN 4303
3. Pass the TExES test #154.

SECONDARY EDUCATION

The candidate must to be certified under standards mandated by the State Texas Education Agency as follows:

1. Completion of the courses which fulfill the standards in one of the following teaching fields: Business; Computer Science; English, Language Arts, Reading; History; Mathematics; Science; Spanish; Speech.
2. Completion of all degree requirements for an academic degree incorporating one of the areas above.
3. Completion of professional development courses as follows:
   CUIN 3323 Instructional Design
   CUIN 4313 Secondary Teaching Strategies
   LITY 4364 Content Area Reading and Study Skills
   INDS 3323 Child Development and Its Application To Learning
   SEDU 4303/4304 Secondary School Student Teaching
   SEDU 4308 Secondary School Education Professional Seminar
   FEDU 3321 Educational Foundations for Teaching
4. Pass TExES in Professional Development and appropriate secondary field TExES.
5. Apply for teaching certificate when all course work has been completed.
6. Students already holding a bachelor's degree should request a certification plan.
7. Meet all TExES Academic Program requirements.

POST-BACCALAUREATES

(Students already holding a bachelor's degree)

Post-baccalaureate candidates must request a **certification plan.**

The application forms for a plan and the application for admittance into teacher education and a check-list can be located on the UHV School of Education and Human Development website at www.uhv.edu/edu .

Post-Baccalaureate Certification Plans

Post-baccalaureate candidates requiring this service must secure certification plans from the Educator Preparation Office in the School of Education and Human Development. A service charge of $25.00 is required for a candidate requested certification plan. The candidate is required to complete a clinical teaching experience. However, an **internship** is made available to candidates who secure a teaching position, in the area and at the level that they are seeking certification, in an accredited school.

Deficiency Plans and Internships

The School of Education and Human Development also offers teacher certification programs for those teachers-in-service who are teaching in accredited schools. The school district where they are employed must request an official **deficiency plan** in writing. The candidate must serve an **internship** in lieu of clinical teaching. (To serve an internship, you must contact the Educator Preparation Office, complete all necessary paper work, and enroll in the appropriate courses.)

The basic requirements for securing a certificate in this manner are similar to those listed for undergraduate students. The candidates are permitted to substitute equivalent semester hours of a one-year Internship in a school accredited by the Texas Education Agency for the required six semester hours of clinical teaching.

The teaching areas available for post-baccalaureate candidates are identical to the specialization fields accessible to undergraduate candidates. A minimum of twelve semester hours must be completed at UH-Victoria as part of any certification or endorsement program. Course work that is ten years old or older must be approved by the Certification Officer. The candidate must be admitted to the Teacher Education Program. See the University of Houston-Victoria website at www.uhv.edu/edu for the application to the teacher education program along with a checklist and application for a certification program.

Teacher certification candidates must pass all UHV courses required for teacher certification with a "C" or better. All teacher certification transactions and /or inquiries for UH-Victoria are made through the Educator Preparation Office in the School of Education and Human Development.

All candidates seeking certification are required to successfully complete all TExES Academy Program requirements.

VOICE – Victoria Online Initial Certification for Educators

The VOICE program is an accelerated university based route to teacher certification for all grades designed to meet the requirements of "No Child Left Behind." Coursework is offered on-line and candidates participate in a school-based field experience with university supervision. To be accepted into this program, applicants must meet the following requirements:

- Bachelor's Degree completion
- Official transcripts from all previous universities on file in the Admissions Office
- Pass the Pre-Admission Content Test (PACT) in your certification area prior to being admitted to the program
- Pass the THEA, TSI complete or take the GRE to meet the minimum Graduate Admission Index
- Provide criminal background check results.
- Maintained a 2.75 GPA in last 60 hours of university coursework
- Maintain a 2.75 GPA in the VOICE program with no more than two "C's" to be retained in the program. Any grade lower than a "C" must be taken over.
- Provide a letter of standing if you were previously in an Initial Teacher Certification Program
- There is a non-refundable $60 service charge to apply for this program. Due dates for applications: Fall – July 15th; Spring – November 15th; Summer – April 15th
  Late application due dates: Fall – August 15th; Spring – December 15th; Summer – May 15th. Applications received after the due date are charged an extra $100 late fee.
- All Teacher Certification candidates must pass all UHV courses required for teacher certification with a "C" or better after June 1, 2008.
- According to Texas Administrative Code 228.35 – candidate must complete 30 clock hours of field-based observation to be completed prior to clinical teaching or internship. Appropriate activities include substitute teaching, hours spent as a classroom aide or classroom observations in an accredited school. See Educator Preparation Office for documentation requirements.
- According to Texas Administrative Code 228.35 – candidate must complete 80 clock hours of training prior to clinical teaching or internship. Completion of 2 VOICE courses will fulfill this requirement.
- All candidates seeking certification are required to successfully complete all TExES Academy Program requirements.

With faculty advisor approval, VOICE candidates may use up to 12 hours of VOICE courses (CUIN 6312, 6314, 6320 or FEDU 6323) toward a Master's Degree in Curriculum and Instruction: Elementary Education, Literacy Studies, Elementary Mathematics, Elementary Science Education. For information about these degrees, consult with a certification analyst. In addition, upon approval from a faculty advisor, VOICE courses may be substituted for CUIN common core courses for those students seeking Master of Education in Curriculum & Instruction with Reading Specialist Certification, Master Reading Teacher Certification, or Master Mathematics Teacher Certification.

See TExES Academy http://www.uhv.edu/edu/

INTERNSHIP

Post-baccalaureate education candidates on a certification plan who secure a teaching position at an accredited school in the area and at the level that they are seeking certification may do an internship instead of student teaching. The candidate must qualify for the teacher education program before entering into an internship.

- According to Texas Administrative Code 228.35 – candidate must complete 30 clock hours of field-based observation to be completed prior to clinical teaching or internship. Appropriate activities include substitute teaching, hours spent as a classroom aide or classroom observations in an accredited school. See Educator Preparation Office for documentation requirements.
- All candidates seeking certification are required to successfully complete all TExES Academy Program requirements.

According to Texas Administrative Code 228.35 – candidate must complete 80 clock hours of training prior to clinical teaching or internship. Completion of 2 VOICE courses will fulfill this requirement.

All Teacher Certification candidates must pass all teacher education courses required for teacher certification with a "C" or better.

To serve an internship, the candidate must meet probationary certification requirements as outlined by the Texas Education Agency and must apply through the Educator Preparation Office (EPO), complete all necessary paper work, contact the Director of Field Experience, and enroll in the appropriate courses.

Students are responsible for applying for a probationary certificate with TEA (www.tea.state.tx.us).

GRADUATE PROGRAMS
Master of Education (M.Ed.)

Graduate programs in The School of Education and Human Development address the need for advanced academic and professional preparation of school personnel. In addition, degrees and specializations are offered that address concerns about children, families, and society and assist people of all ages in pursuing life-long learning and personal growth.

Graduate Degree Requirements

I. Prerequisites

The student entering a program, which leads to a graduate level professional certification, will be expected to have at least 18 semester hours of professional education courses and appropriate teaching or related experience. Students seeking the M.Ed. degree without certification need not show the 18 semester hours of professional education courses, but are expected to meet the general requirements for entrance to graduate studies as found in the section on admissions.

II. Additional Admission Requirements:

A. Curriculum & Instruction, Special Education, and Adult & Higher Education

1. The student must submit two letters of reference from practicing educators, such as supervisors or other professional school personnel.
2. The student must provide a letter explaining their purposes for pursuing the degree and their expectations of the degree.

B. Counseling

1. The student must submit three letters of recommendation that speak to their capabilities for pursuing education in counseling from current or former supervisors, professors, professionals in the field, or others who can speak to student's compatibility with the field of counseling.
2. The student must provide an essay expressing their purpose for pursuing a degree and their expectations for contributing to the field of counseling.
3. The student must participate in an interview and orientation with Counseling faculty .

For additional information on counselors admission requirements, see Counseling section.

C. Educational Leadership, General Leadership

For **Educational Leadership and General Leadership** admission requirements, see Educational Leadership section

III. Candidacy and Comprehensive Examinations

The exam will be offered on October 18, 2014, March 7, 2015, and June 27, 2015.
The student must apply for the comprehensive exam and candidacy for the master's degree by registering by the following deadline dates:

Deadline Date	Late Application Accepted With $50 Fee	Test Date
September 8, 2014	September 22, 2014	October 18, 2014
January 16, 2015	January 30, 2015	March 7, 2015
May 10, 2015	May 24, 2015	June 27, 2015

Applications for Candidacy and Master's Comprehensive Exams will be assessed a late fee if submitted after the deadline date. Deadlines will be strictly enforced.

Applications are available on the UHV website at www.uhv.edu/edu/forms.aspx. A satisfactory performance on the school's comprehensive examination is required of all graduate students.

Comprehensive examinations are required for a second master's degree.

IV. All degrees must have at least 18 semester hours of **graduate** Education coursework and all courses through the School of Education and Human Development must be at graduate level.

V. Other University Requirements

The student must satisfy all university requirements for a master's degree as found in the section, UNIVERSITY DEGREE REQUIREMENTS, of this catalog.

The university does not award academic course credit for experiential learning or life experience. As specified by the state, certain kinds of experience may be credited toward fulfilling certification requirements in Education.

Master of Education
EDUCATION LEADERSHIP, ADMINISTRATION & SUPERVISION

Mission: The mission of University of Houston – Victoria Educational Administration program is to develop leaders who advance School-Community, Instructional and Administrative Leadership.

Students must pass a comprehensive examination on the content of three courses in their plan area. All questions will come from the faculty of the ELAS teaching core. Students are eligible to take the comprehensive exam upon completion of 24 graduate credit hours. Students who fail one part of the exam may re-take the exam within the same semester in which it was first attempted. Students who fail more than one part of the comprehensive examination must wait until the next semester before they may re-take the examination. A subsequent failure will result in required remedial work and may delay graduation. After three failures, students will be withdrawn from the program and, therefore, be deemed ineligible for graduation.

Principal Certification & Master's Plan

ELAS 6304 Internship in Educational Leadership
ELAS 6310 Theoretical Foundations and Functions of Educational Administration
ELAS 6335 School Evaluation
ELAS 6313 Ethics in Educational Administration
ELAS 6315 Principles of Instructional Supervision
ELAS 6316 Instructional Leadership
ELAS 6331 Education Law
ELAS 6332 Special Education Law
ELAS 6336 School Business Management
ELAS 6300 Selected Topics in Administration and Supervision

Note: Certification as a school principal is included in the plan. A "certification only" plan is available for those individuals wishing to pursue Principal Certification who have already completed a graduate degree. See the section titled "Graduate Certifications" for details.

Additional Requirements for the Principal Certificate

1. Hold a valid Texas teacher certificate.
2. Master's degree.
3. A minimum of two years of teaching experience in an accredited school.
4. Admission to graduate study within the School of Education and Human Development must precede the completion of applicable course work.
5. Completion of an approved administrative practicum experience.
6. Completion of required course work designed to develop administrative competencies and comply with SBEC Learner Centered Proficiencies for the Principalship.
7. Pass the TExES # 068

Master of Education
Administration and Supervision (General Leadership)

Core: 12 semester hours (will vary according to the specific needs of the individual program)

Plan:

ELAS 6310 Theoretical Foundations and Functions of Educational Administration
ELAS 6315 Principles of Instructional Supervision
ELAS 6316 Instructional Leadership
ELAS 6313 Ethics in Educational Administration
ELAS 6331 Education Law

Additional Requirements:
9 semester hours selected by advisement from any discipline to complete and support the plan area.

ADDITIONAL CERTIFICATION

Individuals who have completed a graduate degree and who hold a valid Principal Certificate may pursue additional courses leading to a Superintendent Certificate.

Requirements for the Superintendent Certificate

1. Hold a valid Principal Certificate.
2. Complete course work to include 12 semester hours
   ELAS 6341 Personnel Management
   ELAS 6342 Educational Policy and Finance;
   ELAS 6343 Public Affairs and Community Relations;
   ELAS 6345 Educational Facilities and Environment
3. Complete the 6 semester hours of approved Superintendent's practicum
   ELAS 6308 Practicum for the School Superintendency
   ELAS 6309 Practicum for the School Superintendency
4. Pass the TExES # 195

Master of Education Program
ADULT & HIGHER EDUCATION

Mission: The mission of the M.Ed. in Adult and Higher Education is to provide comprehensive continuing professional development and pre-professional preparation in adult and higher education encompassing local to global perspectives.

The Program

The changing nature of higher education and the influx of adult learners into formal, informal, community, workplace, and institutional education programs have sparked the need for skills, insights and knowledge of the field of adult and higher education.

The School of Education and Human Development at the University of Houston-Victoria is responding to this need by offering a Master's degree that prepares students to work in formal and non-formal education environments outside of the K-12 structure.

UHV's program in Adult and Higher Education is unique among Texas institutions in that it combines coursework in both adult education and higher education administration. This program is designed to have broad appeal to students employed in a variety of fields. Students complete a core curriculum and choose from one of three tracks: Adult Education, Higher Education, or Discipline.

Who enrolls in this program?

This program has been designed to help individuals interested in the education of adults pursue their professional and educational goals. The Higher Education track is ideal for faculty, staff, advisors, student affairs professionals and administrators currently working in community colleges and other institutions of higher education who are seeking advancement or hoping to build their capacity for leadership that comes with having a master's degree. Individuals pursuing the Adult Education track are generally educators who teach in community settings, health education, corporate training and development environments, or religious organizations. This program develops a valuable set of skills needed to accommodate the needs of and help overcome the barriers faced by adult learners. The Discipline track has been structured to help individuals who wish to teach at the undergraduate level gain both the content knowledge and the credentials they will likely need.

Degree Requirements:

In addition to completing the required core courses (15 credit hours), and the required research course (3 credit hours), students choose one of three areas of specialization: Higher Education (15 credit hours), Adult Education (15 credit hours), or a "Discipline" track (18 credit hours). Students are required to complete an Internship in AHED (3 credit hours) or an additional elective within the AHED course curriculum (AHED 6337 College Teaching is suggested as an elective for those in the Discipline track). Completion of the program requires successfully passing a comprehensive exam that includes three questions: two core course questions and one specialty area course question. Insufficient written responses may require a follow-up (oral or written) defense or further clarification

The breakdown is as follows:

Core:	15 Credit Hours
Research Core:	3 Credit Hours
Specialty Area:	15 Credit Hours for Adult Education or Higher Education, 18 for Discipline Track
Internship or Elective	3 Credit Hours
Comprehensive Exam	Pass/Fail
Total:	36 or 39 Credit Hours

Adult & Higher Education Degree Plan

ONLINE

All students must take the 18 hours of core courses.
Students then choose one of three available concentrations:
Adult Education (36 total credit hours)
Higher Education (36 total credit hours)
Discipline (39 total credit hours)

Core	**Hours**	**Adult Education**	**Hours**
AHED 6353 Educational Leadership in Organizations	3	AHED 6335 Diversity in Adult Education	3
AHED 6334 Foundations of Adult Education	3	AHED 6339 Self-Directed Learning	3
AHED 6346 Student Services in Higher Education	3	AHED 6332 Adult Development	3
AHED 6331 Program Planning and Development in AHED	3	AHED 6333 The Adult Learner	3
AHED 6356 IT Trends and Issues in AHED	3	AHED 6336 Continuing Professional Education	3
AHED 6338 Research in Adult and Higher Education	3	AHED 6305 Internship in AHED	3
Total	18	Total	18
Higher Education	**Hours**	**Discipline/Instruction**	
AHED 6355 Higher Education History	3	Students must complete 18 hours in a single discipline plus 3 additional hours in AHED (Suggested: AHED 6337 College Teaching). UHV offers 18 graduate credits in the following disciplines: Biology, Business, Communication, Computer Science, Criminal Justice, Economics, History, Math, and Psychology. Note: The AHED program does not plan, advise, or coordinate courses offered outside the program. Students would accumulate these hours of their own advisement.	
AHED 6354 Higher Education Finance	3		
AHED 6342 The American Community College	3		
AHED 6337 College Teaching	3		
AHED 6344 The College Student	3		
AHED 6305 Internship in AHED	3		
Total	**18**	**Total**	**21**

Note: The "Internship in AHED" may be substituted with another specialty area course by students who currently work in the field of adult and higher education by submitting a letter from their employer and a resume. Approval of the waiver is granted by the AHED Program Coordinator.

Note: The Discipline track requires that students complete 18 graduate-level hours in a single discipline (e.g., biology, economics, psychology, etc.), which has traditionally been the "minimum requirement" of many colleges when considering the credentials for undergraduate instructors. Individuals wishing to pursue this track should check the requirements of the institution where they wish to teach. In addition, UHV limits the total number of credits that can be earned at another institution and applied to a UHV degree. Pursuing the Discipline track will require careful planning and consultation with the AHED Program Coordinator.

Professional Coaching Certificate

The Professional Coaching series of three graduate online courses is intended for individuals seeking professional coaching distinction. The three courses are designed for adults in education and other professions who want to use a human development model for self-improvement and to develop the necessary coaching skills to improve interpersonal communication in a broad range of settings (for instance, educators, business leaders, and health professionals). Note: Professional coaching is distinct from athletic coaching.

Students successfully completing this sequence of three graduate courses will be presented a University of Houston-Victoria *Professional Coaching Certificate of Completion:*

- AHED 6360 Professional Coaching I: Theory and Practice
- AHED 6361 Professional Coaching II: The Coaching Relationship and Positive Change
- AHED 6362 Professional Coaching III: Strategies and Skills

Following successful completion of the Professional Coaching I, II, and III students have the option to complete AHED 6110 Professional Coach: Best Practices. Completion of this course provides an opportunity for the student to independently pursue certification as a professional coach through the Emotional Intelligence Learning Systems, Inc. (EILS). EILS is aligned with the International Coach Federation (ICF).

This series of three courses with the optional fourth course is not included as a programmatic requirement of the Adult & Higher Education Master of Education Program.

Master of Education Program
COUNSELING

Mission: The mission of the Counselor Education program at the University of Houston-Victoria is to educate, train and mentor students from diverse backgrounds to earn a master's degree in School Counseling, Clinical Mental Health Counseling, or Student Affairs & College Counseling. UHV students are primarily drawn from urban and rural areas close to Victoria, Texas or the Greater Houston region. The UHV Counselor Education faculty members expect our students to engage in academic and experiential learning, and to develop a strong professional identity and multicultural sensitivity. The faculty members are committed to promoting the development of student competence in the provision of counseling, professional advocacy, and community outreach. The Professional School Counseling and Student Affairs & College Counseling programs require 48 semester hours of course work which satisfy the educational requirement for the Texas LPC, Licensed Professional Counselor. Effective Fall 2014, the Master of Education program in Community Counseling became the Clinical Mental Health Counseling. The Clinical Mental Health Counseling program requires 60 semester hours of course work which satisfy the educational requirements for the Texas LPC 2017.

The Master of Education programs in Professional School Counseling and Clinical Mental Health Counseling (formerly Community Counseling) at the University of Houston-Victoria were accredited in July 2010 by the Council for the Accreditation of Counseling and Related Educational Programs (CACREP).

What is CACREP Accreditation?

The Council on Higher Education Accreditation (CHEA) recognizes specialized accrediting bodies that examine professional preparation programs with institutions of higher learning. CACREP (Council for Accreditation of Counseling and Related Educational Programs) is a specialized accrediting body that grants accredited status to graduate-level programs in the professional counseling field.

CACREP was formed in 1981 in cooperation with the American Counseling Association (ACA) to promote the advancement of quality in counselor education programs. For a program to receive accreditation, it hosts a CACREP survey team of counselor educators who review the program to see that it meets national standards in eight core areas of counseling: human growth and development, social/cultural foundations, the helping relationship, group dynamics/counseling, career development, appraisal, research, and professional orientation/issues. In addition to the core areas, the team reviews additional standards of instruction and supervised clinical experiences for the counseling specialty training offered by that program.

For more information about CACREP and CACREP standards, please see the Council for Accreditation of Counseling and Related Educational Programs website.

Why is CACREP Accreditation important for students?

Students have many options when it comes to choosing where to pursue an advanced degree. Selecting to enroll in a CACREP accredited program ensures students will receive quality instruction and clinical experiences in various contexts from a distinct professional identity as a counselor.

In addition, students graduating from a CACREP accredited program qualify to take the National Certified Counselor Exam, used by most states for LPC licensure. For students pursuing a doctoral degree, graduation from a CACREP accredited program will meet application preferences in doctoral programs in counseling and counselor education.

Comprehensive Examinations for Counselors
Students in the School, Clinical Mental Health, and Student Affairs & College Counseling programs must pass a comprehensive examination on the content of their courses. All comprehensive exams are pass/fail. These programs have developed a 70 item multiple choice exam which reflect the eight content areas which form the foundation of the counseling courses. administered through Blackboard.

Students are eligible to take the comprehensive exam either the semester before or during the semester they intend to graduate.

Students who fail more than one part of the comprehensive examination must wait until the next semester before they may retake the examination. A subsequent failure will result in required remedial work and may delay graduation. After three failures, students will be withdrawn from the program and, therefore, be deemed ineligible for graduation.

Admission Requirements
Applicants for admission to the Counseling Program must first satisfy requirements for admission to University of Houston – Victoria graduate studies as described in the Admissions section of the catalog. Send the following to the Office of Admissions:

1. Completed application for graduate admission
2. Official transcripts of all coursework completed and baccalaureate or higher degrees conferred, sent directly from each institution to UHV.
3. Graduate Record Exam (GRE) or Miller's Analogies Test (MAT) directly from the testing center to UHV.

Admission to the Counseling Program is provisional until the following procedures are completed.

1. Students show evidence of achieving an index score as defined by the Admissions Office.
2. Students submit three letters of professional and/or academic references. These references should speak to a student's academic achievement and aptitude, their ability to complete graduate level course work, and their professional characteristics.
3. Students submit a writing sample that describes why they want to pursue professional counseling as a career. In addition, the statement should include what the student thinks his or her strengths are for counseling, and any other qualities which speak to the student's potential for success in the counseling program. Limit the statement to no more than two pages double-spaced.
4. Students must complete an admissions interview and orientation. Counselor Education faculty facilitate the admissions interview and orientation. The purpose of this requirement is to further explore the applicant's personal qualities that are useful for graduate and professional work as a counselor, to clarify any questions held by either the faculty or applicant, to determine if the applicant's professional goals are in alignment with the objective of the program, and to share more information about the program and course work with the applicant.

Return the complete application file in one envelope to:
School of Education and Human Development
Counseling Program
3007 N. Ben Wilson
Victoria, Texas 77901

Applicants will be notified in writing of the committee's decision. Admissions decisions occur in the spring and fall semesters.

The faculty members of the Counselor Education Program at UHV share a commitment to diversity and to pluralistic education and training, and therefore do not discriminate.

UHV-Counseling Evaluation, Remediation, and Retention Policy

The Counselor Education faculty members participate in an ongoing review of student progress in order to make decisions about student retention in the program. This review process helps to ensure that students, a) are completing program requirements successfully and making reasonable progress toward graduation, and b) have achieved an adequate level of professional and personal development in keeping with their future role as professional counselors. Faculty recourse to student's failure to meet the

academic or professional expectations may be either remediation or removal from the program. More detailed information is available from the faculty advisor or in the Student Counseling Handbook

Program Options:

The Professional **School Counseling** option prepares students to work with children and adolescents in school settings, Pre-Kinder to 12th grade, for the TExES exam and the Texas School Counselor certificate.

The **Clinical Mental Health Counseling** option prepares students for clinical mental health counseling positions in various community agencies such as community agency, clinical mental health settings and in a variety of other mental health settings such as agencies, private practice, hospitals, VA centers, and integrated health centers. (Formerly called "Community Counseling".)

The **Student Affairs & College Counseling** option prepares students to work in colleges, universities and community colleges. Graduates work in diverse student affair's settings such as clinical mental health counselors, residence life, student activities, academic advising, career services, multicultural services, admissions and orientation.

All three options, Professional School Counseling, Community Counseling and Student Affairs & College Counseling, meet the academic specifications for **Texas licensure as a Professional Counselor** (LPC).

Degree Requirements:

SCHOOL COUNSELING (48 hours)

COUN 6310 Counseling in the Schools
COUN 6336 Counseling Children and Adolescents
COUN 6311 Multicultural Counseling
COUN 6318 Assessment in Counseling
COUN 6321 Professional Orientation & Ethics in Counseling
COUN 6322 Abnormal Human Behavior
COUN 6325 Career Education: The Counselor's Role
COUN 6327 Theories of Counseling
COUN 6329 Group Counseling: Theory and Techniques
COUN 6332 Counseling Across the Life Span
COUN 6333 Counseling Techniques
COUN 6345 Research & Program Evaluation

COUN Elective
COUN 6303 Practicum in Counseling

COUN 6348 Internship I
COUN 6348 Internship II

Practicum
All School Counseling students enrolling in COUN 6303 Practicum must have successfully completed 24 hours in the counseling program to include COUN 6310 Counseling in the Schools, COUN 6311 Multicultural Counseling, COUN 6321 Professional Orientation & Ethics in Counseling, COUN 6327 Theories of Counseling, COUN 6329 Group Counseling, and COUN 6333 Counseling Techniques.

Internship I & II
All School Counseling students enrolled in COUN 6348 Internship I and II must have satisfactorily completed COUN 6303 Practicum. Students must complete two sections of COUN 6348 Internship I and II over two semesters.

Additional Requirements for the School Counselor certificate:

1. Admission to graduate study within the School of Education and Human Development and to the Counseling program must precede the completion of coursework.
2. Master's degree in Counseling or closely related field (e.g., Education)
3. Pass the TExES #152
4. Proof of a minimum of two years of teaching experience in an accredited school.

CLINICAL MENTAL HEALTH COUNSELING (60 Hours)

COUN 6350 Clinical Mental Health Counseling
COUN 6311 Multicultural Counseling
COUN 6321 Professional Orientation & Ethics in Counseling
COUN 6327 Theories of Counseling
COUN 6329 Group Counseling: Theories and Techniques
COUN 6333 Counseling Techniques
COUN 6316 Addition Counseling: Theory & Techniques
COUN 6317 Couples and Family Counseling
COUN 6318 Assessment in Counseling
COUN 6322 Abnormal Human Behavior
COUN 6325 Career Education: The Counselor's Role
COUN 6332 Counseling Across the Life Span
COUN 6337 Crisis & Trauma Response
COUN 6343 Advanced Psychopathology & Psychopharmacology
COUN 6345 Research & Program Evaluation
COUN Elective (*Ethics & Law)*
COUN Elective
COUN 6303 Practicum in Counseling
COUN 6348 Internship I
COUN 6348 Internship II

Practicum
All Clinical Mental Health Counseling student enrolling in COUN 6303 Practicum must have successfully completed 24 hours in the counseling program to include COUN 6350 Community Counseling, COUN 6311 Multicultural Counseling, COUN 6321 Professional Orientation & Ethics in Counseling, COUN 6327 Theories of Counseling, COUN 6329 Group Counseling, and COUN 6333 Counseling Techniques.

Internship I & II
All Clinical Mental Health Counseling students enrolled in COUN 6348 Internship I and II must have satisfactorily completed COUN 6303 Practicum. Students must complete two sections of COUN 6348 Internship I and II over two semesters.

STUDENT AFFAIRS & COLLEGE COUNSELING (48 Hours)

COUN 6344 The College Student
COUN 6346 Introduction to Student Services in Higher Education
COUN 6316 Addiction Counseling
COUN 6311 Multicultural Counseling
COUN 6318 Assessment in Counseling
COUN 6321 Professional Orientation & Ethics in Counseling
COUN 6322 Abnormal Human Behavior
COUN 6325 Career Education: The Counselor's Role
COUN 6327 Theories of Counseling
COUN 6329 Group Counseling: Theory & Techniques
COUN 6332 Counseling Across the Life Span
COUN 6333 Counseling Techniques
COUN 6345 Research and Program Evaluation
COUN 6303 Practicum in Counseling
COUN 6348 Internship I
COUN 6348 Internship II

Practicum
All SA&CC students enrolling in COUN 6303 Practicum must have successfully completed 24 hours in the counseling program to include COUN 6346 Introduction to Student Services in Higher Education, COUN 6311 Multicultural Counseling, COUN 6321 Professional Orientation & Ethics in Counseling, COUN 6327 Theories of Counseling, COUN 6329 Group Counseling, and COUN 6333 Counseling Techniques.

Internship I & II
All SA&CC students enrolled in COUN 6348 Internship I and II must have satisfactorily completed COUN 6303 Practicum. Students must complete two sections of COUN 6348 Internship I and II over two semesters.

Master of Education Program
CURRICULUM AND INSTRUCTION

Mission: The Curriculum and Instruction programs provide the master classroom teachers with knowledge of the latest research and skills to continue seeking new information. Due to their pursuit of knowledge, graduates of these programs shall be recognized as experts in their chosen field of study as well as outstanding classroom teachers.

Candidates must pass a comprehensive examination on the content of one course from their plan advisor, another from the core and one from a supporting area. Candidates are eligible to take the comprehensive exam either the semester before or during the semester they intend to graduate. Candidates who fail one part of the exam may re-take the exam within the same semester in which it was first attempted. Candidates who fail more than one part of the comprehensive examination must wait until the next semester before they may re-take the examination. A subsequent failure will result in required remedial work and may delay graduation. After three failures, candidates will be withdrawn from the program and, therefore, be deemed ineligible for graduation.

These programs have a common core as follows:

CUIN 6321 Principles of Curriculum Development,
or CUIN 6322 Principles of Curriculum Organization
CUIN 6332 Education in a Multicultural Society
FEDU 6321 Foundations of Educational Research,
or FEDU 6322 Foundations of Educational Measurement
FEDU 6331 Human Growth and Development,
or FEDU 6333 Principles of Human Learning

Curriculum and Instruction (Educational Technology)

Core:	12 semester hours: CUIN 6321 Principles of Curriculum Development CUIN 6332 Education in a Multicultural Society FEDU 6321 Foundations of Educational Research FEDU 6331 Human Growth and Development
Plan:	15 semester hours: EDUC 6310 Integration of Curriculum and Technology in Education EDUC 6311 Social Networks and Media Infused Learning EDUC 6312 Digital Learning Environments EDUC 6313 Creating Advanced Technology Learning Environments EDUC 6350 Internship in the Integration of Curriculum & Technology in Education
Additional Requirements:	CUIN 6305 Professional Research

Curriculum and Instruction (Elementary Education- Early Childhood-8)

Core:	12 semester hours
Plan:	15 semester hours selected from the following, but with no more than six hours from any one concentration.
Literacy Studies:	LITY 6300 Selected Topics LITY 6331 Instruction for Students with Literacy Difficulties LITY 6333 Theory and Application of Writing for Globalized Learning LITY 6360 Theoretical Foundations of New and Traditional Literacies LITY 6362 Assessment of Multi-Literacies Learning LITY 6363 New and Traditional Literacies Across the Content Areas
Social Studies:	CUIN 6300 Selected Topics CUIN 6350 Teaching the Social Studies
Science:	CUIN 6300 Selected Topics CUIN 6336 Applications of Science Methods for Teachers
Math:	CUIN 6300 Selected Topics CUIN 6341 Teaching Problem Solving CUIN 6342 Assessment in Mathematics CUIN 6343 The Math Teacher as Leader CUIN 6347 Teaching Number Concepts CUIN 6348 Teaching Algebra & Geometry CUIN 6349 Teaching Probability & Statistics
Early Childhood:	ECED 6355 Early Childhood Education ECED 6357 Curriculum Development in Early Childhood ECED 6358 Seminar in Early Childhood Education ECED 6359 Tests & Measurement in Early Childhood
Special Education:	SPED 6321 Introduction to Special Education SPED 6327 Appraisal and Collaboration for Students with Disabilities SPED 6334 Diagnostic Teaching and Instructional Strategies
Additional Requirements:	CUIN 6305 Professional Research 6 semester hours by advisement (non-thesis option) OR CUIN 6308 & 6309 (thesis option)

Curriculum and Instruction (Elementary Mathematics Education)

Core:	12 semester hours
Plan:	CUIN 6341 Teaching Problem Solving CUIN 6342 Assessment in Mathematics CUIN 6343 The Math Teacher as Leader CUIN 6347 Teaching Number Concepts CUIN 6348 Teaching Algebra and Geometry CUIN 6349 Teaching Probability and Statistics
Additional Requirements:	FEDU 6322 Foundations of Educational Measurement CUIN 6305 Professional Research

Curriculum and Instruction (Elementary Science Education)

Core:	12 semester hours:
	CUIN 6321 Principles of Curriculum Development CUIN 6332 Education in a Multicultural Society FEDU 6321 Foundations of Educational Research FEDU 6331 Human Growth and Development
Plan:	SCIE 6325 Mechanics and Properties of Matter OR CUIN 6315 Applications of Physics for Teachers SCIE 6324 Heat, Sound, Light, and Electricity OR CUIN 6331 Applications of Life Science for Teachers SCIE 6322 Earth Science OR CUIN 6337 Applications of Earth Science for Teachers SCIE 6323 Environmental Science OR CUIN 6335 Applications of Environmental Science for Teachers SCIE 6321 Conceptual Chemistry OR CUIN 6338 Applications of Chemistry for Teachers CUIN 6336 Applications of Science Methods for Teachers
Additional Requirements:	FEDI 6322 Foundations of Educational Measurement Elective by advisement

Curriculum and Instruction
(Literacy Studies - Reading Specialist Certification) and (Master Reading Teacher Certification)

Core:	12 semester hours
Plan:	LITY 6360 Theoretical Foundations of Literacies Learning LITY 6362 Assessment of Multiple Literacies Learning LANG 6310 Linguistics and Reading LITY 6304 Practicum in Literacy LITY 6333 Theory and Application of Writing for Globalized Learning
Additional Requirements:	LITY 6340 Professional Literacy Research LITY 6363 New and Traditional Literacies Across the Content Areas LITY 6331 Instruction for Students with Literacy Difficulties
Additional Master Reading Teacher Requirement:	*LITY 6332 Literacy Leadership and Critical Policy Action

(*MRT Required Courses)

Additional Requirements for the Reading Specialist Certification

1. Hold a valid Texas teacher certificate.
2. Master's degree.
3. A minimum of two years of teaching experience in an accredited school
4. Admission to graduate study within the School of Education and Human Development must precede the completion of applicable course work
5. The program for the certificate includes:
   a. Twelve semester hours of graduate work in reading including the following suggested areas: foundations of reading; diagnosis and correction of reading disabilities; and clinical or laboratory practicum in reading.
   b. A resource area of at least six semester hours, including multicultural concepts and linguistics.
6. Pass the TExES #151.

(For requirements for the Master Reading Teacher (MRT) See "Graduate Certificates" in this section of the catalog)

Curriculum and Instruction (Literacy Studies)

Core: 12 semester hours

Plan:
LITY 6360 Theoretical Foundations of New & Traditional Literacies
LITY 6362 Assessment of Multi-Literacies Learning
LITY 6363 New and Traditional Literacies Across the Content Areas
LITY 6333 Theory and Application of Writing for Globalized Learning
LITY 6331 Instruction for Students with Literacy Difficulties
LITY 6333 Theory and Application of Writing for Globalized Learning

Additional Requirements:
LITY 6340 Professional Literacy Research
6 semester hours by advisement (non-thesis option)
OR CUIN 6308 & 6309 (thesis option)

Curriculum and Instruction (Higher Education & Secondary Education)

This degree is available for those seeking the following:

- Increased competence in teaching at the secondary school level and college level,
- Accreditation for teaching dual credit courses in high school programs, or
- Credentials for teaching at the community college level.
- Mathematics, Science, English, History and Business

Core: 12 semester hours:

CUIN 6321 Principles of Curriculum Development,
OR CUIN 6322 Principles of Curriculum Organization
CUIN 6332 Education in a Multicultural Society,
FEDU 6321 Foundations of Educational Research
OR FEDU 6322 Foundations of Education Measurement
FEDU 6331 Human Growth and Development,
OR FEDU 6333 Principles of Human Learning

Plan: (15-18 semester credit hours) 18 semester hours selected by advisement from the teaching discipline of the student. These will be courses outside the School of Education and Human Development. (Courses valid for dual credit teaching and community college instruction must be at the graduate level, 6300 or above.)

Additional Requirements:
(6-9 semester credit hours)
3-6 semester credit hours selected by advisement from courses in the School of Education and Human Development, AND CUIN 6305 Professional Research

Master of Education Program
SPECIAL EDUCATION

Mission: The mission of the Special Education Department of the School of Education and Human Development is to provide knowledge of the legal, social and cultural aspects of disability. Professionals are prepared to assess, teach, reinforce and evaluate children and adults with disabilities so they may reach their learning and behavioral potential.

Students must pass a comprehensive examination on the content of one education core course and the content of two courses in their plan area One question must come from the faculty advisor and one question must come from faculty outside of the SPED teaching core. Students are eligible to take the comprehensive exam either the semester before or during the semester they intend to graduate. Students who fail one part of the exam may re-take the exam within the same semester in which it was first attempted. Students who fail more than one part of the comprehensive examination must wait until the next semester before they may re-take the examination. A subsequent failure will result in required remedial work and may delay graduation. After three failures, students will be withdrawn from the program and, therefore, be deemed ineligible for graduation.

Special Education (30 Hours)

I. Core: (9 hours)

CUIN 6321 Principles of Curriculum Development
OR CUIN 6322 Principles of Curriculum Organization
FEDU 6321 Foundation of Educational Research
FEDU 6331 Human Growth and Development

i. Major Concentration (21 Hours)

SPED 6321 Introduction to Special Education
SPED 6325 Applied Behavior Analysis
SPED 6326 Programming & Collaboration
SPED 6327 Appraisal and Collaboration
SPED 6343 Transitions for Students With Disabilities
SPED 6331 Behavioral Adjustment of Exceptional Children and Youth
SPED 6334 Diagnostic Teaching and Instructional Strategies

Concentration in Applied Behavior Analysis (ABA)

**** IMPORTANT**** The Behavior Analyst Certification Board is requiring all programs to create course work based on the new Fourth Edition Task list. This constitutes a change in course work hours required by the BACB from 225 to 270. UHV has been approved to offer the Fourth Edition Course sequence. This will constitute some minor changes to current courses and the addition of a new course. Students under the Fourth Edition must take six courses to meet the BACB coursework requirements.

Educators and professionals working with people with disabilities in schools, community service agencies as well as residential settings wishing to obtain knowledge and expertise in the area of Applied Behavior Analysis can now get their master's in Special Education with a concentration in Applied Behavior Analysis at UHV.

The course sequence for ABA includes the following courses:

SPED 6332 Principles of Behavior for the Educator
SPED 6338 Behavior Intervention Procedures for Educators
SPED 6331 Behavior Assessment and Adjustment of Exceptional Children and Youth
SPED 6336 Behavior Applications Focus on Autism and Developmental Disabilities
SPED 6325 Applied Behavior Analysis (Students pursuing the ABA concentration should take SPED 6332, SPED 6338 and SPED 6331 (3) prior to enrolling in SPED 6325)

SPED 6335 Ethical and Professional Conduct for the Applied Behavior Analyst (New for Fourth Edition Course Sequence)

Special Education M.Ed.: ABA Concentration (42 hours)

I. Core Requirements (9 hours)
- CUIN 6321 Principles of Curriculum Development
  - OR CUIN 6322 Principles of Curriculum Organization
- FEDU 6321 Foundations of Educational Research
- FEDU 6331 Human Growth & Development

II. Major Concentration (15 hours)
- SPED 6321 Intro. to Special Education
- SPED 6334 Diagnostic Teaching and Instructional Strategies
- SPED 6326 Programming and Collaboration
- SPED 6327 Appraisal and Collaboration
- SPED 6343 Transition for Students with Disabilities

III. ABA Concentration (18hours)
- SPED 6332 Principles of Behavior for the Educator
- SPED 6338 Behavior Intervention Procedures for Educators
- SPED 6336: Behavior Applications Focus on Autism and Developmental Disabilities
- SPED 6331 Behavior Assessment and Adjustment of Exceptional Children and Youth
- SPED 6325 Applied Behavior Analysis
- SPED 6335 Ethical and Professional Conduct for the Applied Behavior Analyst (New for Fourth Edition Course Sequence)

Those students who already have a Master's Degree can enroll at UHV as non-degree seeking students to take the ABA course sequence.

Concentration in Autism Spectrum Disorders (ASD)

The ASD course sequence includes the following courses:
- SPED 6331 Behavior Assessment and Adjustment of Exceptional Children and Youth
- SPED 6336 Behavior Applications: Focus on Autism and Developmental Disabilities
- SPED 6325 Applied Behavior Analysis
- SPED 6337 Teaching Strategies for Students with ASD
- SPED 6339 Communication Strategies for Students with ASD

Concentration: Autism Spectrum Disorders (ASD) [39 hours)

I. Core Requirements (9 hours)
- CUIN 6321 Principles of Curriculum Development
  - OR CUIN 6322 Curriculum Development/Organization
- FEDU 6321 Foundations of Educational Research
- FEDU 6331 Human Growth & Development

II. Major Concentration (15 hours)
- SPED 6321 Intro to Special Education
- SPED 6334 Diagnostic Teaching and Instructional Strategies
- SPED 6326 Programming & Collaboration
- SPED 6327 Appraisal & Collaboration
- SPED 6343 Transition for Students with Disabilities

III. ASD Concentration Requirements (15 hours)
- SPED 6325 Applied Behavior Analysis
- SPED 6331 Behavioral Assessment and Adjustment of Exceptional Children and Youth
- SPED 6336 Behavior Applications; Focus on Autism and Developmental Disorders
- SPED 6337 Teaching Strategies for Students with Autism Spectrum Disorders (ASD)

SPED 6339 Communication Strategies for Students with Autism Spectrum Disorders (ASD)

Those students who already have a Master's Degree can enroll at UHV as non-degree seeking students to take the ASD course sequence.

Concentration: Educational Diagnostician Certification (39 Hours)

I. Core Requirements (9 hours)
- CUIN 6321 Principles of Curriculum Development
  - OR CUIN 6322 Principles of Curriculum Organization
- FEDU 6321 Foundations of Educational Research
- FEDU 6331Human Growth and Development

II. Major Concentration (21 Hours)
- SPED 6321 Introduction to Special Education
- SPED 6325 Applied Behavior Analysis
- SPED 6326 Programming & Collaboration
- SPED 6327 Appraisal and Collaboration
- SPED 6343 Transitions For Students with Disabilities
- SPED 6331 Behavioral Adjustment of Exceptional Children and Youth
- SPED 6334 Diagnostic Teaching and Instructional Strategies

III. Diagnostician Concentration (9 hours)
- SPED 6345 Intellectual Assessment
- SPED 6344 Educational Assessment of Students with Disabilities (students must have completed SPED 6345 prior to enrolling in this course)
- SPED 6305 Educational Diagnostician Practicum (students must have completed SPED 6345 prior to enrolling in this course)

Additional Requirements for the Educational Diagnostician Certification:

1. Hold a valid Texas teacher certificate.
2. Master's degree.
3. A minimum of two years teaching experience in an accredited school.
4. Admission to graduate study within the School of Education and Human Development must precede the completion of applicable course work.
5. Completion of at least 45 semester hours of approved courses related to the program for educational diagnostician.
6. Pass the TExES #153.

Graduate Certifications

UH-Victoria offers programs leading to the following graduate certificates. Specific requirements for each certificate are available from the Educator Preparation Office. The State Board of Educator Certification requires passing scores on the appropriate TExES (Texas Examination of Educator Standards) or TexMaT (Texas Examinations for Master Teachers) for certificates.

NOTE: When students begin work toward certification, a personal profile is recorded at the State Board of Educator Certification (SBEC). Students are responsible for maintaining current information online at this agency's website (www.tea.state.tx.us).

Educational Diagnostician

1. Hold a valid Texas teacher certificate.
2. Master' degree. (see Master of Education – Special Education)
3. A minimum of two years teaching experience in an accredited school.
4. Admission to graduate study within the School of Education and Human Development must precede the completion of applicable course work.
5. Completion of at least 39 semester hours of approved courses related to the program for educational diagnostician.
6. Pass the TExES #153.

Reading Specialist

1. Hold a valid Texas teacher certificate.
2. Master's degree. (see Master of Education – Reading Specialist)
3. A minimum of two years of teaching experience in an accredited school.
4. Admission to graduate study within the School of Education and Human Development must precede the completion of applicable course work.
5. The program for the certificate includes:
    a. Twelve semester hours of graduate work in reading including the following suggested areas: foundations of reading; diagnosis and correction of reading disabilities; and clinical or laboratory practicum in reading.
    b. A resource area of at least six semester hours, including multicultural concepts and linguistics.
    c. A professional education area of at least six semester hours. (Individuals holding provisional certification at the elementary level are required to have at least six semester hours in the study of the junior high and/or high school age pupil and in the study of working with pupils at the secondary level; individuals holding certification at the junior and/or high school level are required to have at least six semester hours in the study of the elementary school pupil and in the study of working with pupils at this level.)
6. Pass the TExES #151.

Master Reading Teacher (MRT)

1. Hold a valid Texas teacher certificate.
2. Bachelor's degree.
3. A minimum of three years of teaching experience in an accredited school.
4. Admission to graduate study within the School of Education and Human Development must precede the completion of applicable course work.
5. Complete the 15 semester hours of specified graduate-level courses beyond the bachelor's degree in an approved graduate teacher education program. Students must have a signed plan on file.
    LITY 6360 Theoretical Foundations of New and Traditional Literacies
    LITY 6362 Assessment of Multi-Literacies Learning
    LITY 6304 Practicum in Literacy
    LANG 6310 Linguistics and Reading
    LITY 6332 Literacy Leadership and Critical Policy Action
6. Pass the TExMaT #85 for Master Reading Teacher, unless you hold a Reading Specialist certificate.

Master Mathematics Teacher (MMT)

1. Hold a valid Texas teacher certificate.
2. Bachelor's degree.

3. A minimum of three years of teaching experience in an accredited school.
4. Complete the 18 semester hours of specified graduate-level courses beyond the bachelor's degree in an approved graduate teacher education program. Students must have a signed plan on file.
   CUIN 6341 Teaching Problem Solving
   CUIN 6342 Assessment in Mathematics
   CUIN 6343 The Math Teacher as Leader
   CUIN 6347 Teaching Number Concepts
   CUIN 6348 Teaching Algebra & Geometry
   CUIN 6349 Teaching Probability & Statistics
5. Pass the TExMaT –MMT EC-4 #87 OR 4-8 #88.

School Administrator – Principal

1. Hold a valid Texas teacher certificate.
2. Master's degree. (See Master of Education – Administration and Supervision – Principal)
3. A minimum of two years of teaching experience in an accredited school.
4. Admission to graduate study within the School of Education and Human Development must precede the completion of applicable course work.
5. Completion of an approved administrative internship experience.
6. Completion of required course work designed to develop administrative competencies and comply with SBEC Learner Centered Proficiencies for the Principalship.
7. Pass the TExES # 068

Superintendent

1. Hold a valid Principal Certificate.
2. Complete 12 semester hours of course work to include
   ELAS 6342 Educational Policy and Finance;
   ELAS 6341 Personnel Management
   ELAS 6343 Public Affairs and Community Relations;
   ELAS 6345 Educational Facilities and Environment.
3. Complete the 6 semester hours of approved Superintendent's practicum:
   ELAS 6308 Practicum for the School Superintendency
   ELAS 6309 Practicum for the School Superintendency
4. Pass the TExES # 195

School Counselor

1. Master's degree in counseling or a related educational field. (See Master of Education – Counseling)
2. A minimum of two years of teaching experience in an accredited school.
3. Admission to graduate study within the School of Education and Human Development as post graduate applicant.
4. Completions of counseling courses as assigned by Counseling Faculty and approval of School Counseling Program Coordinator. Courses may include:
   COUN 6310 Counseling in the Schools
   COUN 6311 Multicultural Counseling
   COUN 6318 Assessment in Counseling
   COUN 6321 Professional Orientation & Ethics in Counseling
   COUN 6325 Career Education
   COUN 6327 Theories of Counseling
   COUN 6329 Group Counseling
   COUN 6332 Counseling Across the Lifespan
   COUN 6333 Counseling Techniques
   COUN 6336 Counseling Child & Adolescents
5. Completion of 9 semester hours of practicum & internship experience.
   COUN 6303 Practicum
   COUN 6348 Internship I
   COUN 6348 Internship II
6. Pass the TExES #152.

Adult and Higher Education

1. Admission to the UHV graduate program prior to taking the last course.
2. Complete the 15 semester credit hours of course work that includes the Internship.
3. Courses for the certificate include:

AHED 6353 Educational Leadership in Organizations
AHED 6334 Foundations of Adult Education
AHED 6346 Student Services in Higher Education
AHED 6331 Program Planning and Development in AHED
AHED 6305 Internship in AHED

Adult and Higher Education—Professional Coaching

This certificate is related to the practice of professional coaching (e.g., executive coaching, leadership coaching, etc.); it is not a course of study related to athletic coaching.

1. Bachelor's degree
2. Admission to the UHV as either "temporary graduate status" or fully admitted.
3. Complete the 9 semester credit hours of course work.
4. Courses for the certificate include:
   AHED 6360 Professional Coaching I: Theory and Practice
   AHED 6361 Professional Coaching II: The Coaching Relationship and Positive Change
   AHED 6362 Professional Coaching III: Strategies and Skills

NOTE: Students pursuing the M.Ed. in Adult and Higher Education should not expect that the Professional Coaching courses will substitute for M.Ed. degree plan requirements.

School of Nursing

University Center, Suite 122
3007 N Ben Wilson, Victoria, Texas 77901
Phone: 361.570-4370 Fax: 361.580.5596
Email: *nursing@uhv.edu*

Introduction

The School of Nursing will be transitioning to the University of Houston in fall 2015 pending THECB and SACS approval. The transition will allow for future growth and expansion. The current faculty, programs, clinical rotations and all teaching locations will remain the same during the transition to UH.

Mission

The mission of the University of Houston-Victoria (UHV) School of Nursing (SoN) is to provide innovative and flexible programs for entering or advancing a career in nursing that produce respected graduates and leaders. The SoN is committed to serving the educational needs and advancing quality of life while enhancing the economic, cultural life and health of communities served. The SoN expands knowledge through scholarship, leadership, and life-long learning and through service that benefits multiple communities while promoting the image and growth of the profession.

Vision

Innovative Nursing Excellence…
Meeting Dreams in Your Community

School of Nursing Goals

1. Provide accessible student-centered educational programs that blend innovative technology and face-to-face support.
2. Prepare valued nurse leaders for the communities served.
3. Maintain excellence in baccalaureate and graduate nursing curricula.
4. Develop strong clinical and service liaisons and partnerships with community groups, health care agencies, alumni, and other interested individuals.
5. Advance the nursing profession through faculty scholarship and professional involvement

Accreditation

The School of Nursing has full approval from the Texas Board of Nursing. The RN-BSN program, Second Degree BSN program, and MSN program in Nurse Administration, Nurse Education, and Family Nurse Practitioner have approval from the Texas Higher Education Coordinating Board. The baccalaureate degree in nursing and master's degree in nursing program at the University of Houston-Victoria are accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle, NW, Suite 530, Washington, DC. 20036, Telephone 202-887-6791, www.aacn.nche.edu/ccne-accreditation.

Plans and Degrees Offered

The programs of the School of Nursing consist of the plans listed below. Students pursuing a graduate plan can emphasize a specialization in Nursing through specific courses.

AREA OF STUDY	DEGREE	ADVISING PLAN OPTIONS
Nursing	B.S.N.	RN to BSN Second Degree BSN
Nurse Education*	M.S.N.	
Nurse Administration*	M.S.N.	
Family Nurse Practitioner	M.S.N.	

*Post-Master's certificate available

Curricular Practical Training (CPT) is not available to F-1 international students for any School of Nursing degree programs.
(All applicants to the School of Nursing apply through NursingCAS)
RN-BSN Program – FALL – UH Sugar Land
April 15 – Priority deadline
July 31 – Hard deadline

RN-BSN Program – SPRING – UH Sugar Land, UH System Cinco Ranch, and Lone Star College University Center at Montgomery campus in The Woodlands
October 1 – Priority deadline
December 1 – Hard deadline

RN-BSN Program – SUMMER – UH Victoria and Lone Star College University Center at Montgomery campus in The Woodlands
March 15 – Priority deadline
May 1 – Hard deadline

Second Degree BSN – SPRING
August 15 – Hard deadline

MSN Program – FALL
April 15 – Priority deadline
July 31 – Hard deadline

MSN Program – SPRING
October 1 – Priority deadline
December 1 – Hard deadline

UHV SON Clinical Requirements for all Undergraduate and Graduate Nursing Students

A. Background Check
1. All students will be required to undergo a criminal background check.
2. The results will be shared with the Dean and the Program Associate Dean and Managers of the SON.
3. Any student convicted of or who receives adjudication for any criminal offense prior to program admission or while in the program, will be required to obtain a Declaratory Order from the Texas Board of Nursing that states the student is eligible for initial licensure or licensure renewal prior to program entry or progression.

B. CPR
1. All students must submit a non-expired copy of CPR certification prior to the program application deadline. Students must be certified in one of the following classifications of CPR approved by the SON. Online certification will not be accepted.

- CPR for Health Care Provider (BLS), American Heart Association
- CPR for the Professional Rescuer, American Red Cross

2. Students will be responsible for maintaining bi-yearly compliance with the CPR requirements throughout their program. In the event that a student does not meet the requirements at any time during the program, a course registration hold will be implemented until the requirement is met.

C. Health Insurance
1. All students enrolled in the SON must carry health insurance and provide a copy of the policy or insurance card prior to program admission.

2. Students will be responsible for maintaining compliance with the health insurance requirements throughout their program. In the event that a student does not meet the requirements at any time during the program, a course registration hold will be implemented until the requirement is met.

D. Malpractice Insurance
All students are provided with malpractice insurance through the UHV SON.

E. Drug Screen
All students will be required to provide a random negative urine drug screen via an assigned outside testing agency, prior to admission. At the discretion of the faculty, all students may be required to comply with periodic random drug screening during enrollment in nursing programs.

F. **Annual Clinical Passport**
All students will be required to demonstrate basic clinical safety knowledge, including HIPAA training, annually via the Annual Clinical Passport Training Module. Evidence of satisfactory compliance will be submitted to the outside tracking entity as described above.

G. Immunizations Required Prior to Admission to UHV SON

Immunizations	**Requirements**
Varicella (Chickenpox)	There must be documentation of one of the following: • Positive antibody titer (lab report required or physician verification of results).
Measles, Mumps & Rubella (MMR)	There must be documentation of one of the following: • 2 vaccinations PLUS a Rubella Titer • Positive antibody titers for all 3 components (lab reports required or physician verification of results).
Hepatitis B	There must be documentation of the following: • 3 vaccinations (the first dose must be received prior to program admission). • Positive antibody titer (lab report required or physician verification of results).
TB Skin Test (PPD)	One of the following is required: • Every 12 months evidence of a negative PPD skin test • If positive results, provide a clear chest X-ray (lab report required). Evidence of BCG does not meet this requirement.
Tetanus, Diptheria & Pertussis (Tdap)	There must be documentation of a Tdap booster within the past 10 years. Td does not meet this requirement.

Degree Requirements for the Bachelor of Science in Nursing (B.S.N.)

Undergraduate Program Goals:

At the end of the undergraduate educational programs, the graduate will have had the opportunity to:

1. Synthesize knowledge from the biological sciences, social sciences, behavioral sciences, humanities and nursing to provide appropriate culturally sensitive care to individuals, families and communities.
2. Demonstrate effective interpersonal communication, collaboration with other professionals, and leadership and management skills.
3. Critically analyze and apply research finds to nursing practice related to disease prevention, health promotion, illness care and restoration of health.
4. Utilize critical thinking skills to evaluate the outcomes of nursing care.
5. Serve as client advocates by providing health education and in monitoring and promoting access to cost-effective care.
6. Encourage lifelong learning and create a foundation for graduate study.
7. Integrate professional values and ethical, moral and legal aspects of nursing into practice in a variety of structured and unstructured settings.

RN to Bachelor of Science in Nursing (B.S.N.) Program

The primary educational objective of the RN to BSN completion program is to increase the career and educational opportunities available to registered nurses in the university's service region. Graduates of the program will have a broader understanding of the nursing profession and will bring that understanding to the practice of nursing in their places of employment. Graduates will be prepared to assume some leadership and management roles.

The following requirements apply to all candidates for the RN-BSN degree.

1. Students must satisfy all university requirements for a bachelor's degree as found in the section UNIVERSITY DEGREE REQUIREMENTS of this catalog in addition to the program requirements below:
2. Lower Division:
    a. 3 semester hours of statistics (may take psychology statistics if Math core satisfied)
    b. 8 semester hours of human anatomy and physiology.
    c. 4 semester hours of Microbiology
    d. 6 semester hours of Psychology (PSYC 2301 Introduction to Psychology, and PSYC 2314 Human Growth and Development).
    e. 3 semester hours of Chemistry or Physical Science course.
    f. RN-BSN students will be given 36 semester hours of advanced placement credit for successful completion of nursing courses and subsequent unencumbered RN licensure.

3. Upper Division: Thirty (30) semester hours of Nursing core (Professional Role Development and Practice Issues, Health Assessment Across the Lifespan, Leadership and Management in Professional Nursing Practice, Concept Integration in Patient Care Management, Community Health Nursing, Policy, Politics and Ethics in Professional Nursing Practice, Pathophysiology, Nursing Research, and Informatics in Health Care.
4. Students in the RN-BSN program may repeat only one failed course (grade of "D" or "F"). A subsequent failure in any course will cause the student to be ineligible to progress in the program.

These requirements are summarized in the following table:

Lower-Level Prerequisite Courses	**Semester Hours**
ENGL 1301/ENGL 1302 English Composition	6
HIST 1301/HIST 1302 U. S. History	6
GOVT 2301/2306 and GOVT 2302/2305 Political Science (Federal and State)	6
Literature (any sophomore level Literature course)	3
Speech (may take any Speech course including Interpersonal Comm.)	3
COSC 1301 or equivalent Computer Literacy course	3
PSYC 2301 Introduction to Psychology	3
PSYC 2314 Human Growth and Development	3
Visual/Performing Arts (may select from Art, Drama, or Music)	3
MATH 1342 - Statistics	3
BIOL 2401 and BIOL 2402 Human Anatomy and Physiology	8
BIOL 2420 Microbiology	4
Chemistry or Physical Science	3
Total Prerequisite Courses	**54**

Advanced Placement - Students will be given 36 semester hours of credit for successful completion of nursing courses and subsequent unencumbered current Texas RN licensure.

Upper-Level Degree Requirements	
NURS 3310 Professional Role Development and Practice Issues	3

NURS 3311 Health Assessment Across the Life Span	3
NURS 3315 Pathophysiology	3
NURS 4312 Leadership and Management in Professional Nursing Practice	3
NURS 4314 Nursing Research	3
NURS 4521 Community Health Nursing	5
NURS 4520 Concept Integration in Patient Care Management	5
NURS 4322 Policy, Politics and Ethics in Professional Nursing Practice	3
NURS 4212 Informatics in Health Care	2
Total Upper-Level Degree Requirements	**30**
Total Degree Requirements:	**120**

RN-BSN students are expected to:

1. Be familiar with the mission of this program and to comply with the expectations outlined in this catalog, new student orientation, and student handbook.
2. Maintain high standards of academic honesty and ethical behavior as outlined in course syllabi and student handbook.
3. Ensure that degree plan requirements are understood and contact advisor promptly to resolve any questions regarding enrollment.
4. Comply with registration deadlines, financial aid deadlines, and tuition and fees deadlines.
5. Ensure contact information such as address and e-mail address is kept current in student myUHV self- service account.
6. Apply for graduation by the published deadline for the semester in which student will complete degree requirements.
7. Visit the school's web page (www.uhv.edu/nursing) regularly for important updates and to obtain information on course textbooks.
8. Students in the RN-BSN program may repeat only one failed course (grade of "D" or "F"). A subsequent failure in any course will cause the student to be ineligible to progress in the program.

Requirements for Undergraduate Admission (RN-BSN)

Applicants to the RN-BSN program must meet all requirements for undergraduate admission as outlined in the ADMISSIONS section of this catalog. International students must have a minimum score of 89 on the TOEFL. In order to be considered for admission a student must send the following credentials to the Office of Admissions:

1. Applicants must complete the NursingCAS online application for undergraduate admission at the following website: https://portal.nursingcas.org/. NursingCAS is the first national centralized application service for students applying to registered nursing programs. For additional information regarding NursingCAS go to http://nursingcas.org/. Request all official transcripts be sent directly to NursingCAS.
2. An official transcript from EACH college or university attended, sent directly from each institution to NursingCAS at:
   NursingCAS
   P.O. Box 9201
   Watertown, MA 02471
3. Applicants to the BSN program must have graduated from an accredited associate degree or diploma program. Applicants who have completed an international nursing diploma program that is not affiliated to a university may not satisfy the Associate Degree requirement for admission to the University of Houston-Victoria RN-BSN program due to the non-academic nature of this type of coursework. Please contact an International Student Advisor in the University of Houston-Victoria's Office of Admissions.
4. Applicants to the BSN program must provide evidence of an unencumbered, current RN Texas license.
5. Applicants to the BSN program must have a cumulative GPA of at least 2.5 and a GPA of 2.5 in natural and behavioral sciences is required.

6. Applicants to the BSN program must have completed all prerequisite course work prior to enrolling in the program.
7. Applicants to the BSN program must satisfy School of Nursing **Clinical Readiness Requirements** as defined below:
    a. Screening of immunization is required by the Texas Department of Health Texas Administration Code Title 25 Part 1 Chapter 97 Subchapter B Rules 97.61-.97.72. http://www.dshs.state.tx.us/immunize/forms/6-103.pdf. Failure to adhere to the guideline is a violation to the Texas Administrative Code Title 25 Part 1 Chapter 97 Subchapter B Rules 97.61-.97.72.
    b. If additional vaccines during vaccine-preventable disease outbreaks such as the flu vaccine are instituted by the individual practicum sites or by the State of Texas, students will be required to comply.
    c. All School of Nursing (SON) applicants will be required to **submit evidence of compliance with each of the UHV SON Clinical Requirements** prior to the admission. The SON will not receive original documents.
    d. In addition, all students will be responsible for original documents and maintaining compliance with the UHV SON Clinical Requirements throughout the program. In the event that a student does not meet the requirements at any time during the program, a course registration hold will be implemented until the requirement is met.
    e. Students will receive directions regarding accessing the secure data collection agency process via the SON website as well as via written communications related to program inquiries, advisement, and admissions.

Second Degree Bachelor of Science in Nursing (B.S.N.) Program

The objective of the Second Degree BSN program is to produce graduates for professional nursing practice who can draw upon knowledge from the biological sciences, social sciences, humanities and nursing to critically analyze human responses to actual and potential health problems and provide appropriate nursing interventions. The Second Degree bachelors program is a twelve-month intensive full-time program for people holding bachelors or master's degrees in other fields who want to become registered nurses (RNs). This program is designed to facilitate a career change for the more mature and experienced student .

The following requirements apply to all candidates for the Second Degree Bachelor of Science in Nursing degree.

1. Students must satisfy all university requirements for a bachelor's degree as found in the section UNIVERSITY DEGREE REQUIREMENTS of this catalog in addition to the program requirements below:
2. Lower Division:
    a. 3 semester hours of statistics.
    b. 3 semester hours of nutrition.
    c. 8 semester hours of human anatomy and physiology.
    d. 4 semester hours of Chemistry (may take introductory chemistry or general chemistry).
    e. 4 semester hours of Microbiology
    f. 6 semester hours of Psychology (PSYC 2301 Introduction to Psychology, and PSYC 2314 Human Growth and Development).
    g. 3 semester hours of Sociology (SOCI 1301 Introduction to Sociology).
3. Upper Division: 60 semester hours of Nursing core; (Nursing Professional Role I, Nursing Professional Role II, Nursing Professional Role III, Pharmacology for Collaborative Nursing Practice, Reading and Interpreting Scientific Literature, Introduction to Evidence-Based Nursing Practice, Nursing Process for Symptom Management, Nursing Process for Collaborative Practice I, Nursing Process for Collaborative Practice II, Clinical Nursing Practice I, Clinical Nursing Practice II, Clinical Nursing Practice III, Nursing Research, and Nursing elective).

These requirements are summarized in the following table:

Lower-Level Prerequisite Courses	**Semester Hours**
ENGL 1301/ENGL 1302 English Composition	6
HIST 1301/HIST 1302 U. S. History	6
GOVT 2301/2306 and GOVT 2302/2305 Political Science (Federal and State)	6
Literature (any sophomore level Literature course)	3
Speech (may take any Speech course including Interpersonal Comm.)	3
COSC 1301 or equivalent Computer Literacy course	3
PSYC 2301 Introduction to Psychology	3
PSYC 2314 Human Growth and Development	3
SOCI 1301 Introduction to Sociology	3
Visual/Performing Arts (may select from Art, Drama, or Music)	3
MATH 1342 - Statistics	3
BIOL 1322 Nutrition	3
Chemistry (May take Introductory Chem. or General Chemistry)	4
BIOL 2401 and BIOL 2402 Human Anatomy and Physiology	8
BIOL 2420 Microbiology	4
Total Prerequisite Courses	**61**

Upper-Level Degree Requirements	**Semester Hours**
NURS 3230 Nursing Professional Role I	2
NURS 3331 Nursing Professional Role II	3

NURS 3332 Nursing Professional Role III	3
NURS 3247 Pharmacology for Collaborative Nursing Practice	2
NURS 3337 Reading and Interpreting Scientific Literature	3
NURS 3440 Introduction to Evidence-Based Nursing Practice	4
NURS 3631 Nursing Process for Symptom Management	6
NURS 3636 Nursing Process for Collaborative Practice I	6
NURS 3737 Nursing Process for Collaborative Practice II	7
NURS 3633 Clinical Nursing Practice I	6
NURS 3634 Clinical Nursing Practice II	6
NURS 3735 Clinical Nursing Practice III	7
NURS 4314 Nursing Research	3
NURS 4200/4210/4214 Nursing elective	2
Total Upper-Level Degree Requirements	**60**
Total Degree Requirements:	**121**

Second Degree BSN students are expected to:

1. Be familiar with the mission of this program and to comply with the expectations outlined in this catalog, new student orientation, and student handbook.
2. Maintain high standards of academic honesty and ethical behavior as outlined in course syllabi and student handbook.
3. Ensure that degree plan requirements are understood and contact advisor promptly to resolve any questions regarding enrollment.
4. Ensure contact information such as address and e-mail address is kept current in student myUHV student self-service account.
5. Comply with registration deadlines, financial aid deadlines, and tuition and fees deadlines.
6. Apply for graduation by the published deadline for the semester in which student will complete degree requirements.
7. Visit the school's web page (www.uhv.edu/nursing) regularly for important updates and to obtain information on course textbooks.

Requirements for Undergraduate Admission (Second Degree BSN)
Application Process:

- It is the responsibility of the applicant to furnish all necessary documentation to NursingCAS. The NursingCAS application, completion of all program prerequisites, submission of all official transcripts, copy of TEAS V scores must be received and the NursingCAS application verified by the August 15th deadline.
- The social security number form is due to the UHV School of Nursing office prior to the August 15th deadline.
- Applicants to the Second Degree BSN program must meet all requirements for undergraduate admission as outlined in the ADMISSIONS section of this catalog. International students must have a minimum score of 89 on the TOEFL. Applicants to the Second Degree BSN program must have graduated from an accredited baccalaureate degree program.
- Applicants must complete the NursingCAS online application for nursing undergraduate admission at the following website https://portal.nursingcas.org/. NursingCAS is the first national centralized application service for students applying to registered nursing programs. For additional information regarding NursingCAS go to http://nursingcas.org/.Request all official transcripts be sent directly to NursingCAS at:

  NursingCAS
  P.O. Box 9201
  Watertown, MA 02471

- Submit the completed social security number form to UHV School of Nursing at nursing@uhv.edu or fax to 361-580-5596. The form is available on the School of Nursing website at http://www.uhv.edu/nursing/Resources/Release_of_Social_Security_Number_Form.pdf
- Applicants must submit official transcript(s) from EACH college or university attended, sent directly from each institution to Nursing CAS. (For timely and accurate processing, students should ensure that all official documents have been submitted prior to the deadline date. It can take up to one month for NursingCAS to process applications to verified status.)
- Applicants to the second degree BSN program must have a cumulative GPA of at least 3.0 and a GPA of 3.0 in natural and behavioral sciences is expected. (Science courses taken more than five years ago will be evaluated on an individual basis and may have to be repeated.)
- Applicants to the second degree BSN program must have completed all prerequisite course work prior to the deadline date of August 15th. No in progress course work will be considered.
- Applicants to the second degree BSN program must pass the school approved pre-admission test. The UHV School of Nursing is accepting Test of Essential Academic Skills (TEAS V) as the school approved pre-admission test.

Acceptance Into Program:

All qualified applicants who are invited for acceptance into the Second Degree BSN program must satisfy School of Nursing **Clinical Readiness Requirements** as defined below:

1. Screening of immunization is required by the Texas Department of Health Texas Administration Code Title 25 Part 1 Chapter 97 Subchapter B Rules 97.61-.97.72. http://www.dshs.state.tx.us/immunize/forms/6-103.pdf. Failure to adhere to the guideline is a violation to the Texas Administrative Code Title 25 Part 1 Chapter 97 Subchapter B Rules 97.61-.97.72.
2. If additional vaccines during vaccine-preventable disease outbreaks such as the flu vaccine are instituted by the individual practicum sites or by the State of Texas, students will be required to comply.
3. All School of Nursing (SON) applicants will be required to **submit evidence of compliance with each of the UHV SON Clinical Requirements** prior to the admission. The SON will not receive original documents.
4. In addition, all students will be responsible for original documents and maintaining compliance with the UHV SON Clinical Requirements throughout the program. In the event that a student does not meet the requirements at any time during the program, a course registration hold will be implemented until the requirement is met.
5. Students will receive directions regarding accessing the secure data collection agency process via the SON website as well as via written communications related to program inquiries, advisement, and admissions.
6. All qualified applicants who have accepted the invitation for admission to the Second Degree BSN program must attend the mandatory orientation session in January.

The requirements of the second degree BSN program are divided into two broad areas: direct-care nursing skills, and basic leadership/management. Upon successful completion of the program the graduate is to apply to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN). Satisfactory achievement on the examination will qualify the graduate for licensure as a Registered Nurse.

Transfer of Undergraduate Credit

The college from which credit is to be transferred must have recognition in some form from the U.S. Department of Education or the Texas Higher Education Coordinating Board. The dean of the school of the student's plan, with the advice and consent of the academic advisor of the student's plan, will make the decision concerning the application of transfer credit to the degree program.

Degree Requirements for the Master of Science in Nursing (M.S.N.)

Graduate Degrees Offered

MSN with a track in nursing education, nursing administration, and family nurse practitioner (FNP).
The Master of Science in Nursing program prepares professional nurses for leadership roles in nursing education and nursing administration. Graduate study in nursing requires the acquisition and systematic application of knowledge and skills in nursing practice, evidence based practice, and nursing role. Advanced critical thinking skills in nursing are enhanced through the study of theory and research. Innovative educational delivery and part-time study is available for the Nurse Administration, Nurse Education, and Family Nurse Practitioner tracks.

Graduate Program Goals:

1. Assume advanced leadership roles in a variety of health care settings.
2. Exemplify ethical, legal, and professional standards for advanced nursing practice.
3. Integrate advanced knowledge of nursing and related disciplines in the roles of educator, administrator, or clinician.
4. Participate in research and other scholarly activities to expand nursing knowledge.
5. Work effectively in interdisciplinary relationships or partnerships to promote, maintain and restore the health of clients; improve health care delivery systems; shape health policy; or influence professional education.

The following courses are required for attaining the Master of Science in Nursing Degree.

REQUIRED CORE NURSING COURSES for Nurse Administration and Nurse Education Tracks (18 HOURS)
Requirement (Prerequisite*)
NURS 6301 Advanced Nursing Research & Integrated Evidence Based Practice
NURS 6306 Policy, Role, and Economics
NURS 6320 Healthcare Informatics
NURS 6332 Biostatistics
NURS 6333 Population Health
NURS 6351 Evidence-Based Practice Project

*Students should refer to individual course descriptions for additional information on course prerequisites.

ACADEMIC CONCENTRATION
Choose one of the following:

Nurse Administration: MSN students interested in **Nurse Administration** will take the Nursing core courses, in addition to the courses listed below:

- NURS 6309 Advanced Leadership and Management
- NURS 6316 Healthcare Organizational Behavior
- NURS 6317 Human Resource Management in Healthcare
- NURS 6318 Healthcare Delivery Systems and Organization
- NURS 6319 Healthcare Finance
- NURS 6321 Leadership Practicum

TOTAL PROGRAM REQUIREMENTS

REQUIRED CORE NURSING COURSES	18 hours
ACADEMIC CONCENTRATION	18 hours
TOTAL	36 hours

Nurse Education: MSN students interested in **Nurse Education** will take the Nursing core courses, in addition to the courses listed below:

- NURS 6312 Measurement and Evaluation in Nursing Education
- NURS 6313 Theories and Methods of Teaching and Learning in Nursing
- NURS 6314 Development of Nursing Curriculum
- NURS 6330 Advanced Diagnostic Physical Examination
- NURS 6331 Advanced Pharmacology
- NURS 6335 Management of Health Disorders in Adults
- NURS 6336 Management of Health Disorders in Adults Clinical
- NURS 6338 Advanced Pathophysiology

TOTAL PROGRAM REQUIREMENTS

REQUIRED CORE NURSING COURSES	18 hours
ACADEMIC CONCENTRATION	24 hours
TOTAL	42 hours

REQUIRED CORE NURSING COURSES for Family Nurse Practitioner (FNP) Track (15 HOURS)
Requirement (Prerequisite*)

- NURS 6301 Advanced Nursing Research & Integrated Evidence Based Practice
- NURS 6306 Policy, Role, and Economics
- NURS 6320 Healthcare Informatics
- NURS 6332 Biostatistics
- NURS 6333 Population Health

*Students should refer to individual course descriptions for additional information on course prerequisites.

ACADEMIC CONCENTRATION

Family Nurse Practitioner (FNP): MSN students interested in **Family Nurse Practitioner** will take the Nursing core courses, in addition to the courses listed below:

- NURS 6230 Diagnostic Tests and Procedures
- NURS 6330 Advanced Diagnostic Physical Examination
- NURS 6331 Advanced Pharmacology
- NURS 6335 Management of Health Disorders in Adults
- NURS 6336 Management of Health Disorders in Adults Clinical
- NURS 6338 Advanced Pathophysiology
- NURS 6345 Management of Health Disorders in Women and Children
- NURS 6346 Management of Health Disorders in Women and Children Clinical
- NURS 6355 Management of Health Disorders Across the Lifespan in Diverse Settings
- NURS 6356 Management of Health Disorders Across the Lifespan in Diverse Settings Clinical
- NURS 6366 FNP Capstone Clinical

TOTAL PROGRAM REQUIREMENTS

REQUIRED CORE NURSING COURSES	15 hours
ACADEMIC CONCENTRATION	32 hours
TOTAL	47 hours

***Post-Master's Degree Certificate in Nursing Education – 9 hours**
Students who desire this additional certificate are required to complete the Nurse Administration requirements, in addition to the courses listed below:

NUR 6312 Measurement and Evaluation in Nursing Education
NUR 6313 Principles of Teaching and Learning
NUR 6314 Curriculum Development

***Post-Master's Degree Certificate in Nursing Administration – 9 hours**
Students who desire this additional certificate are required to complete the Nurse Administration requirements, in addition to the courses listed below:

NURS 6309 Advanced Leadership and Management
NURS 6317 Human Resource Management in Health care
NURS 6319 Health Care Finance

*Post-Master's Degree certificate candidates are required to achieve a grade of B or higher in all post MSN certificate courses to be eligible to receive the certificate.

General Requirements

Students may, with the approval of their UH-Victoria academic advisor, transfer in not more than ten semester hours of graduate nursing course work, dependent on area of concentration, attained at an accredited institution after acceptance into the program.

MSN students are expected to:

1. Be familiar with the mission of this program and to comply with the expectations outlined in this catalog, new student orientation, and student handbook.
2. Maintain high standards of academic honesty and ethical behavior as outlined in course syllabi and student handbook.
3. Ensure that degree plan requirements are understood and contact advisor promptly to resolve any questions regarding enrollment.
4. Maintain a GPA of 3.0 throughout the program,
5. Ensure contact information such as address and e-mail address is kept current in student myUHV student self-service account.
6. Comply with registration deadlines, financial aid deadlines, and tuition and fees deadlines.
7. Apply for graduation by the published deadline for the semester in which student will complete degree requirements.
8. Visit the school's web page (www.uhv.edu/nursing) regularly for important updates and to obtain information on course textbooks.

Requirements for Graduate Admission

Applicants to the graduate nursing programs must meet all requirements for graduate admission as described in the ADMISSIONS section of this catalog. International students must have a minimum score of 89 on the TOEFL. In order to be considered for admission a student must send the following credentials to the Office of Admissions:

Criteria for Admission

Criteria have been established by the faculty against which each applicant is evaluated for admission. The purpose is to predict individual potential to succeed at the MSN level. It is the responsibility of the applicant to submit all necessary documentation to NursingCAS by the published deadline for admission

consideration to the MSN program. Categories of admission are determined by the degree of criteria met and include (A) Full Admission Status or (B) Conditional Admission Status.

A. Full Admission Status (All Tracks)

1. Apply for graduate admission through NursingCAS. (http://nursingcas.org/).
2. Completion of Bachelor of Science in Nursing (BSN) degree from an institution accredited by one of the six recognized regional accrediting associations as described in the ADMISSIONS section of the university catalog.
3. Evidence of current, unencumbered, valid licensure as a registered nurse in the State of Texas.
4. Official transcripts from each institution attended reflecting a grade point average of 3.0 or above on a 4.0 point scale on coursework completed, and the Baccalaureate degree in Nursing conferred, sent directly from each institution to NursingCAS. The GPA from the students BSN degree is considered for admission to the MSN program.

Mail Documents to:
NursingCAS
P.O. Box 9201
Watertown, MA 02471

5. Applicants to the MSN program must provide a one page writing sample. The personal statement should include information about the applicant's education and experience as a professional nurse to date, reason for interest in graduate education, career goals for the next five (5) years, reason for choosing UHV for graduate education and what contributions the applicant plans to make to the mission of UHV School of Nursing and to advanced nursing practice.
6. An interview will be required as part of the admission process. The video interview is a required portion of your application; therefore, we have provided you with clear instructions. In order to fulfill the interview requirement of your application, please follow this link: https://college.likelive.com/UnAuth/Pages/LoginInv.aspx?AppId=1272&CollegeID=29d4b65a-77b1-4dfd-bd24-716d5579bf33 and proceed to our online video interview process. This interview will allow us to get to know you better as well as give us a better understanding of you as an applicant to the University of Houston-Victoria.

   Please be sure to follow all instructions carefully prior to beginning your interview.

   Once you have started the video, **do not leave the page.** This is your **one** opportunity for the video interview. Read each question aloud before answering. You will have 60 seconds to read and respond to each question for a total of 4 minutes to complete the interview video. You must allow the video to save to 100% in order for your video to be available for review. If you have any questions regarding your online video, please go to www.LikeLive.com and click on "Contact Us" or the Big Red "Need Help?" button at the bottom of each LikeLive internal webpage. (Please note that the University of Houston-Victoria Office of Admission cannot assist you with technical questions regarding the video process.)
7. Official score(s) of Health Sciences Reasoning Test (HSRT) or the Graduate Record Examination (GRE) Admission criteria include a combined minimum score of 1000 on the Verbal and Quantitative sections and a minimum score of 3.0 on the written section of the Graduate Record Examination (GRE) taken prior to August 2011. A score of 153 on the Verbal section and a score of 144 on the Quantitative section of the Graduate Record Examination (GRE) taken after August 2011, OR a score of 18 or greater on the Health Sciences Reasoning Test (HSRT). Scores may not be more than 5 years old.
8. Two letters of recommendation: one from a university faculty and one from an employer. The letters will need to be uploaded into the NursingCAS application. NursingCAS will allow up to 5 documents to be uploaded into the application.
9. Professional work experience as defined by individual tracks. All FNP applicants are required to have a minimum of one (1) year of professional nursing practice.

10. All clinical readiness requirements including criminal background check, drug screen, immunization requirements and CPR for Professional Rescuers met prior to enrollment as defined below:
    a. Screening of immunization is required by the Texas Department of Health Texas Administration Code Title 25 Part 1 Chapter 97 Subchapter B Rules 97.61-.97.72. http://www.dshs.state.tx.us/immunize/forms/6-103.pdf. Failure to adhere to the guideline is a violation to the Texas Administrative Code Title 25 Part 1 Chapter 97 Subchapter B Rules 97.61-.97.72.
    b. If additional vaccines during vaccine-preventable disease outbreaks such as the flu vaccine are instituted by the individual practicum sites or by the State of Texas, students will be required to comply.
    c. All School of Nursing (SON) applicants will be required to **submit evidence of compliance with each of the UHV SON Clinical Requirements** prior to admission. The SON will not receive original documents.
    d. In addition, all students will be responsible for original documents and maintaining compliance with the UHV SON Clinical Requirements throughout the program. In the event that a student does not meet the requirements at any time during the program, a course registration hold will be implemented until the requirement is met.
    e. Students will receive directions regarding accessing the secure data collection agency process via the SON website as well as via written communications related to program inquiries, advisement, and admissions.

B. Conditional Admission Status (All Tracks)

Conditional admission may be granted. Students admitted with conditional admission status may convert to full admission status after meeting the condition and maintaining at least a GPA of 3.0 during the first nine semester hours of the program. Students failing to meet this requirement will not be allowed to progress in the MSN program.

Transfer of Graduate Course Credit

Credit may be transferred only for graduate credit courses completed with a grade of A or B. The transfer student must complete 75% of the coursework required for a degree program at UHV unless transferring from a UH System institution. In the latter case, the student must complete 50% at UHV.

It is the student's responsibility to provide course description and course syllabi for consideration. Approval of transfer credit toward the MSN degree is by the appropriate academic advisor of the student's plan and school dean of the student's plan.

Graduation and Pinning Ceremony

Deadline for Application: UHV does not automatically award a degree when scholastic requirements are completed. A student who plans to graduate at the end of the current term should check the academic calendar for deadlines to apply for graduation. The student must apply for graduation before the deadline indicated for each term in the academic calendar. An application for graduation must be filed even if the student will not be participating in the actual commencement ceremony. Students who have not applied for graduation will not be graduated in a given term.

The University hosts two commencement ceremonies which occur at the end Fall and Spring terms each year. An application for graduation is to be filed in the Office of The Registrar and Student Records by the published deadlines. Only those students who indicate that they will be participating will receive information concerning caps and gowns, announcements, etc. At the present time, Summer semester graduates participate during the Fall ceremony.

Graduation with Honors: Subject to the approval of the appropriate dean and the Provost and Vice President for Academic Affairs, students who complete their degree requirements with exceptionally high scholastic averages will be eligible for baccalaureate degrees with honors. For complete information regarding graduation with honors, please see the Graduation with Honors information in the UHV Academic Policies section of this catalog.

Pinning Ceremony: The School of Nursing wishes to recognize the achievements of all undergraduate and graduate students completing degree requirements. Only students who have met requirements for graduation may participate in the pinning ceremony.

The pinning ceremony will be scheduled at the end of the Fall and Spring term to coincide with the university's graduation commencement ceremony.

Academic regalia will be worn at the graduation commencement ceremony, however, business attire may be worn to the pinning ceremony.

The School of Nursing will send pinning ceremony invitations to eligible participants. A printed program will be provided by the School of Nursing at the ceremony. During the ceremony students will receive a nursing pin and will have the opportunity to acknowledge family for their support. A reception with light refreshments will follow the pinning ceremony.

Texas Common Course Numbering System (TCCNS)

The Texas Common Course Numbering System (TCCNS) has been designed for the purpose of aiding students in the transfer of general academic courses between colleges and universities throughout Texas. Common courses are freshman and sophomore academic credit courses that have been identified as common by institutions that are members of the common course numbering system. UH-Victoria is a member institution of the TCCNS.

The table below lists the courses UHV has identified as common and their TCCNS equivalents. Before using this table students should be sure that the institution they attend employs the TCCNS. UHV course equivalencies are updated periodically and are added to the school guides listed on the TCCNS website.

Students wishing to transfer a course that it not listed in the table below should obtain approval from the department of their intended major prior to taking the course. The student's academic dean or his/her designate determines applicability of the credit to a degree program. Courses will transfer on the same level and with the corresponding number of hours as earned at another institution.

For additional information about the TCCNS, consult the TCCNS Matrix Online, www.tccns.org. This website contains a list of participating TCCNS institutions, the TCCNS taxonomy, the TCCNS history, and the TCCNS board members. The site also contains the master list of the common courses offered in Texas. The site is organized by institution and by TCCNS designation.

TCCNS TITLE		UHV EQUIVALENT COURSE	
ACCT 2301	Principles of Accounting I-Financial	ACCT 2301	Principles of Financial Accounting
ACCT 2302	Principles of Accounting II-Managerial	ACCT 2302	Principles of Managerial Accounting
BIOL 1106	Biology for Science Majors Lab I	BIOL 1106	Biology I Lab
BIOL 1107	Biology for Science Majors Lab II	BIOL 1107	Biology II Lab
BIOL 1306	Biology for Science Majors I	BIOL 1306	Biology I for Science Majors
BIOL 1307	Biology for Science Majors II	BIOL 1307	Biology II for Science Majors
BIOL 1308	Biology for Non-Science Majors	BIOL 1308	Biology I for Non-Science Majors
BIOL 1309	Biology for Non-Science Majors II	BIOL 1309	Biology II for Non-Science Majors
BIOL 1322	Nutrition & Diet Therapy I	BIOL 1322	Human Nutrition
BIOL 2306	Environmental Biology	BIOL 2306	The Living Planet
BIOL 2406	Environmental Biology	BIOL 2406	The Living Planet (with Lab)
CHEM 1111	General Chemistry I (Lab)	CHEM 1111	General Inorganic Chemistry I Lab
CHEM 1112	General Chemistry II (Lab)	CHEM 1112	General Inorganic Chemistry II Lab
CHEM 1311	General Chemistry I	CHEM 1311	General Inorganic Chemistry I
CHEM 1312	General Chemistry II	CHEM 1311	General Inorganic Chemistry II
COMM 1307	Introduction to Mass Communication	COMM 1307	Intro to Mass Communication
COMM 1335	Survey of Radio/Television	COMM 1335	Intro to Radio and Television
COMM 2301	Intro to Technology & Human Communication	COMM 2301	Intro to Technology and Human Communication
COSC 1301	Microcomputer Applications	COSC 1301	Technology and Problem Solving
COSC 1436	Programming Fundamentals I	COSC 1436	Programming Fundamentals I
COSC 1437	Programming Fundamentals II	COSC 1437	Programming Fundamentals II
CRIJ 1301	Introduction to Criminal Justice	CRIJ 1301	Introduction to Criminal Justice
DRAM 2366	Development of Motion Picture I	DRAM 2366	Introduction to Cinema
ECON 2301	Principles of Macroeconomics	ECON 2301	Principles of Macroeconomics
ECON 2302	Principles of Microeconomics	ECON 2302	Principles of Microeconomics
EDUC 1301	Introduction to the Teaching Profession	CUIN 1310	The Art of Teaching
EDUC 2301	Introduction to Special Populations	CUIN 2310	Introduction to Special Populations
ENGL 1301	Composition I	ENGL 1301	Composition I
ENGL 1302	Composition II	ENGL 1302	Composition II
ENGL 2332	World Literature I	ENGL 2332	World Literature I
GOVT 2305	Federal Government (Federal Const & Topics)	PSCI 2305	US Government
GOVT 2306	Texas Government (Texas Const & Topics)	PSCI 2306	Texas State and Local Government

TCCNS TITLE		UHV EQUIVALENT COURSE	
HIST 1301	United States History I	HIST 1301	US History I
HIST 1302	United States History II	HIST 1302	US History II
HIST 2301	Texas History	HIST 2310	Texas History
HIST 2311	Western Civilization I	HIST 2311	Western Civilization to 1600
HIST 2312	Western Civilization II	HIST 2312	Western Civilization Since 1600
MATH 1314	College Algebra	MATH 1314	College Algebra
MATH 1324	Math for Business & Social Sciences I (Finite Mathematics)	MATH 1324	Finite Math
MATH 1325	Math for Business & Social Sciences II (Business Calculus)	MATH 1325	Business Calculus
MATH 1350	Fundamentals of Mathematics I	MATH 1350	Mathematics Fundamentals I
MATH 1351	Fundamentals of Mathematics II	MATH 1351	Mathematics Fundamentals II
MATH 2312	Precalculus Math	MATH 2312	Pre-Calculus
MATH 2313	Calculus I	MATH 2413	Calculus I
MATH 2314	Calculus II	MATH 2414	Calculus II
MATH 2315	Calculus III	MATH 2415	Calculus III
PHIL 1301	Introduction to Philosophy	PHIL 1301	Intro to Western Philosophy
PHYS 1401	College Physics I	PHYS 1401	College Physics I - Mechanics
PHYS 1402	College Physics II	PHYS 1402	College Physics II - Electricity/Magnetism
PSYC 2301	General Psychology	PSYC 2301	Introduction to Psychology
SPAN 1311	Beginning Spanish I	SPAN 1301	Elementary Spanish I
SPAN 1312	Beginning Spanish II	SPAN 1302	Elementary Spanish II
SPAN 2311	Intermediate Spanish I	SPAN 2301	Intermediate Spanish I
SPAN 2312	Intermediate Spanish II	SPAN 2302	Intermediate Spanish II
SPCH 1315	Public Speaking	SPCH 1315	Fundamentals of Public Speaking
TECA 1318	Wellness of the Young Child	CUIN 1318	The Well Child

UHV Course Descriptions

Instructional Area	Instructional Area
ACCT – Accounting	GMNG - Gaming
AHED – Adult Higher Education	HCAD – Health Care Administration
AFSC – Air Force ROTC	HINS – Homeland & International Security
ANTH – Anthropology	HIST – History
ARAB – Arabic	HUMA – Humanities
BIOL - Biology	IBUS – International Business
BIMS- Biomedical Sciences	INDS – Interdisciplinary Studies
BUSI – Business	LANG – Language
CHEM – Chemistry	LDRS – Leadership & Enterprise Studies
COMM – Communication	LITY – Literacy
COSC – Computer Science	MATH – Mathematical Sciences
COUN – Counseling	MGMT – Management
CRIJ – Criminal Justice	MKTG – Marketing
CUIN – Curriculum & Instruction	MSED – Middle School Education
DSGN – Communication Design	NCBO – Non-Course Based Options
DRAM - Drama	NURS – Nursing
ECED – Early Childhood Education	PHIL - Philosophy
ECON – Economics	PSCI – Political Science
EDEN - Economic Dev. & Entrepreneurship	PSYC – Psychology
ELAS – Educ .Ldrshp, Admin & Supervision	PUBL – Publishing
ENGL – English	QMSC – Quantitative Management Science
ESED – Early School Education	RELN – Religion
ESLN – English as a Second Language	SCIE – Science
FEDU – Foundations of Education	SEDU – Secondary Education
FILM – Film	SPAN – Spanish
FINC – Finance	SPCH – Speech
FORS – Forensic Science	SPED – Special Education
FREN – French	UNIV – University

Course Numbering System

Each course is represented by four capital letters followed by a four-digit numeral (e.g., FINC 3311).

The letters form an abbreviation for the instructional area while the numeral is interpreted as follows:

First Digit: The first digit indicates academic level and provides information regarding restrictions as to undergraduate and/or graduate student enrollment:

1000 and 2000 series	--undergraduate lower division
3000 and 4000 series	-- undergraduate upper division (normally for undergraduate students but with advisor approval for graduate students).
6000 series	-- graduate courses (for graduate students only except for undergraduates with an approved mixed load petition).

Second Digit : The second digit indicates the amount of credit awarded. For example, a course numbered 4331, carries three semester hours of credit.

Third and Fourth Digits: The third and fourth digits are used to distinguish between courses within an instructional area.

Course Punctuation

One of the following marks of punctuation may immediately follow the course number, or may separate a series of course numbers. Internal punctuations (between multi-listed courses) take precedence over all punctuation in a series of course numbers. The significance of each mark of punctuation is as follows:

- **Colon –** A colon (:) following a course number indicates that the course may be taken as an independent one-semester course. This also applies when two course numbers are separated by a colon.
- **Comma –** A comma (,) between course numbers indicates that both courses must be taken before credit is received for either, but the second course may be taken first.
- **Hyphen –** A hyphen (-) between course numbers indicates that both courses must be taken before credit is received for either. The first course must be completed before the student enrolls in the second course, or if "concurrent enrollment only" is shown in the course description, both courses must be taken at the same time.
- **Semicolon –** A semicolon (;) between course numbers indicates that the first course may be taken and justify credit without completion of the second course, but the second course cannot be taken without the first as prerequisite.

The three numbers in parentheses (0-0-0) after each course title indicate the number of semester credit hours, the number of class hours per week, and the number of additional laboratory or activity hours per week.

2014-15 Course Listings - Undergraduate

Accounting (ACCT) - Undergraduate

ACCT 2301: **Principles of Financial Accounting**
Cr.3. (3-3-0). Prerequisite(s): COSC 1301
An introduction to financial statements and their use in decision making. Topics include the accounting cycle; concepts and principles used in recording assets, liabilities, equity, revenues and expenses; internal controls; and basics of accrual basis accounting.

ACCT 2302: **Principles of Managerial Accounting**
Cr.3. (3-3-0). Prerequisite(s): ACCT 2301
Accounting concepts and methods used in managerial planning, control and decision-making. Topics include budgetary planning, control and analysis, responsibility accounting, costing techniques, standard costs, cost-volume-profit relationships and capital budgeting.

ACCT 3303 **Financial Statement Analysis**
Cr. 3. (3-3-0). Prerequisite(s): ACCT 2301/2041 and 2302/2402
Develop basic skills in financial statement analysis and appreciate the factors that influence the outcome of the financial reporting process. (Formerly ACCT 3332) *(Credit will not be given for both ACCT 3332 and ACCT 3303.)*

ACCT 3311: **Costs and Budgets**
Cr. 3. (3-3-0). Prerequisite(s): ACCT 2301/ 2401 and 2302/ 2402.
A study of basic cost accounting and budgeting principles, costing and decision making models, application of variances analysis for planning and control, and Activity Based Costing.

ACCT 3312: **Intermediate Accounting I**
Cr. 3. (3-3-0). Prerequisite(s): ACCT 3303
A study of GAAP as it applies to current assets, revenue and expense recognition, current and long term liabilities; and the organization, analysis, and reporting of financial information.

ACCT 3313: Intermediate Accounting II

Cr. 3. (3-3-0). Prerequisite(s): ACCT 3312

A study of GAAP as it applies to long-term liabilities and owner's equity; selected topics including the statement of cash flows and accounting changes; and the organization, analysis, and presentation of financial information. Course includes a comprehensive computerized financial statement project.

ACCT 4300: Selected Topics in Accounting

Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. advanced accounting and approval of school dean. May be repeated when topics vary.

ACCT 4311: Principles of Federal Income Taxation

Cr. 3. (3-3-0). Prerequisite(s): ACCT 2301/ 2401 and 2302/ 2402.

A study of a broad range of tax concepts and types of taxpayers. Discusses the role of taxation in the business decision-making process; the use of electronic libraries in performing basic tax research and tax planning; professional standards and ethics; and the interrelationship and differences between financial accounting and tax accounting. (Formerly: FEDERAL INCOME TAX I)

ACCT 4320: Accounting Information Systems

Cr. 3. (3-3-0). Prerequisite(s): ACCT 3303

A study of the important roles of accounting information; major components of accounting information systems; internal control; and flowcharting techniques. Discusses the evaluation of internal control and its integration into a computer-based accounting system. *(Formerly: ACCOUNTING SYSTEMS)*

ACCT 4321: Auditing

Cr. 3. (3-3-0). Prerequisite(s): ACCT 3313, which may be taken concurrently

A study of the auditing process; its legal environment; standards; opinions; and professional ethics.

ACCT 4331: Advanced Accounting

Cr. 3 (3-3-0). Prerequisite(s): ACCT 3313

A study of the preparation of consolidated financial statements; international accounting; foreign currency translations and transactions; SEC regulations of financial reporting; and government and nonprofit financial information. *(Formerly: ADVANCED FINANCIAL ACCOUNTING)*

Air Force ROTC (AFSC) - Undergraduate

AFSC 1201:1202 Foundations of the USAF I, II

Cr. 2. (2-0)

Overall roles and missions of the USAF; career fields available. Emphasis on military customs and courtesies, appearance standards, core values, written and personal communication. Introduction to American military history.

AFSC 2201:2202 Evolution of Air Power I, II

Cr. 2. (2-0).

Key historical events and milestones in the development of air power as a primary instrument of the United States national security. Core values and competencies of leaders in the United States Air Force. Tenets of leadership and ethics.

AFSC 3301:3302 Air Force Leadership Studies I, II

Cr. 3. (3-3-0).

Leadership, management fundamentals, professional knowledge, Air Force personnel and evaluation systems, and leadership ethics. Case studies of Air Force leadership and management situations.

AFSC 3801: Field Training

Cr. 8. (8-0). Prerequisite(s): AFSC 2202 or consent of department chair

No military obligation is associated with this course. Four week off-campus field training practicum. Introduces student to Air Force leadership. Places student in demanding and stressful leadership situations.

AFSC 4301:4302 National Security Affairs I, II

Cr. 3. (3-3-0).

Evolution of the role of national security in a democratic society with emphasis on policy formation, competing values, and organizations. Civilian control of the military; roles of the services; functions of the Air Force Commands.

Anthropology (ANTH) - Undergraduate

ANTH 3311: Anthropology of Diverse Populations

Cr. 3. (3-3-0).

Study of divergent socialization and the school and extra-school factors that create risk for students (K-12).

Arabic (ARAB) - Undergraduate

ARAB 3310: Oral and Written Communication I

Cr. 3. (3-3-0). Prerequisite(s): Permission of Instructor.

Development of fluency through intensive oral practice and writing of Arabic.

ARAB 3320: Oral and Written Communication II

Cr. 3. (3-3-0). Prerequisite(s): Satisfactory completion of ARAB 3310 or Permission of Instructor.

Development of greater fluency through intensive oral practice and writing of Arabic.

ARAB 4300: Special Topics in Arabic

Cr. 3. (3-3-0). Prerequisite(s): Permission of instructor.

May be repeated when topics vary.

ARAB 4310: Arabic-Advanced Oral and Written Communication I

Cr. 3. (3-3-0). Prerequisite(s): ARAB 3320 or an equivalent or consent of instructor.

Development of advanced fluency through intensive oral practice and writing of Arabic.

ARAB 4312: Professional Applications of Arabic

Cr. 3. (3-3-0). Prerequisite(s): Placement test with 3000 or 4000 level credit in Arabic or instructor consent.

Development of professional fluency through intensive oral practice and writing of Arabic. Emphasis placed on business correspondence and professional communication.

Art (ARTS) - Undergraduate

ARTS 1316: Drawing I

Cr. 3. (3-3-0).

Introduction to visual learning and art through the practice of skills and techniques in drawing fundamentals.

ARTS 1317: Drawing II

Cr. 3. (3-3-0). Prerequisite(s): ARTS 1316

Advanced drawing course that expands on skills learned in Drawing I. Examines in greater detail the nature processes and purposes of drawing.

ARTS 2316: Painting I

Cr. 3. (3-3-0).

Introduction to fundamentals of painting techniques, concepts, and materials within the framework of art history.

ARTS 2317: Painting II

Cr. 3. (3-3-0). Prerequisite(s): ARTS 2316.

Building from the foundation of Painting I, this course emphasizes new painting techniques and concepts to further the artist's personal style and expression.

Biology (BIOL) - Undergraduate

BIOL 1106: Biology I Lab

Cr. 1. (1-0-3). Prerequisite(s): BIOL 1306 or 1308 completion or concurrent registration.

Laboratory designed to give hands-on experience and to reinforce basic principles of cell physiology, molecular biology and genetics. Three lab hours each week.

BIOL 1107: Biology II Lab

Cr. 1. (1-0-3). Prerequisite(s): BIOL 1307 or 1309 completion or concurrent registration.

Laboratory designed to give hands-on experience and to reinforce basic principles of diversity, ecology, and evolution. Three lab hours each week.

BIOL 1306: Biology I for Science Majors

Cr. 3. (3-3-0).

Introduction to cell physiology, molecular biology and genetics. This class is designed for science majors. Concurrent enrollment in BIOL 1106 recommended.

BIOL 1307: Biology II for Science Majors

Cr. 3. (3-3-0).

Emphasis on organismal diversity, ecology, behavior and evolution. This class is designed for science majors. Concurrent enrollment in BIOL 1107 recommended.

BIOL 1308: Biology I for Non-Science Majors

Cr. 3. (3-3-0).

Introduction to cell physiology, molecular biology and genetics. Three hours lecture each week. This class is designed for non-science majors. Concurrent enrollment in BIOL 1106 recommended.

BIOL 1309: Biology II for Non-Science Majors

Cr. 3. (3-3-0).

Emphasis on organismal diversity, ecology, behavior and evolution. Three hours lecture each week. This class is designed for non-science majors. Concurrent enrollment in BIOL 1107 recommended.

BIOL 1322: Nutrition

Cr. 3. (3-3-0).

Introduction to nutrition for students of science and non-science majors. Topics include fundamentals of nutrition, metabolism, digestion, absorption, nutrient storage and drug/nutrient interactions.

BIOL 1410: Environmental Chemistry

Cr. 4. (4-3-1).

A discussion of key element cycles in the atmosphere, lithosphere and hydrosphere as related to functioning of biological systems. Major environment issues, such as acid rain, sewage treatment and eutrophication will also be considered.

BIOL 2303: Physiology

Cr. 3. (3-3-0).

Introduction to bodily function and regulation, including all major organ systems. Class intended for non-science majors. BIOL 1306 or 1308 preferred.

BIOL 2306; 2406: The Living Planet

Cr. 3; 4. (3-3-0); (4-3-1). Students cannot receive credit for both BIOL 1307/1407 General Biology II and BIOL 2306/2406 The Living Planet.

Overview of world ecology to students of science and non-science majors. Includes a survey of major biomes of the world, environmental interactions of species, populations and community dynamics and impact of humans on world ecology. BIOL 2406 includes a laboratory component.

BIOL 2420 Elementary Microbiology

Cr. 4. (4-3-1). Prerequisite(s): 8 hours of freshman biology (including 2 hours of lab) or permission of the instructor.

Fundamental microbiology course designed to give a student basic training in microbiology, with a survey of relevant microbes and microbial processes. Laboratory portion of the course is designed to train students in basic microbiological techniques as well as to support classroom learning with hands-on applications.

BIOL 3122: Human Physiology Lab

Cr. 1. (1-0-3). Prerequisites or Co-requisite: BIOL 3322

Lab practicum for Human Physiology.

BIOL 3126: Plant Biology Lab

Cr. 1. (1-0-3). Prerequisite or Co-requisite: BIOL 3326

Lab lecture and lab practicum of 3 hours per week. Lab practicum in plant morphology, plant tissue culture and plant physiology.

BIOL 3130: Histology Lab

Cr. 1. (1-0-3). Prerequisite or Co-requisite: BIOL 3330

Lab lecture and lab practicum of 3 hours per week. Lab practicum in preparing tissue biopsies for microscopic staining procedure.

BIOL 3226: Laboratory for Plant Biotechnology

Cr. 2. (2-0-6). Prerequisite(s): General Biology, Co-requisite: BIOL 3326.

An introduction to genetic engineering of plants with an emphasis on phytochemicals and plant physiology.

BIOL 3230: Lab for Histology and Immunology

Cr. 2. (2-0-5). Prerequisite(s): General Biology, Co-requisite: BIOL 3330

Lab lecture and lab practicum of 5 hours per week. Lab practicum in histochemistry and immunology through various staining procedures.

BIOL 3320: Human Genetics

Cr. 3. (3-3-0). Prerequisite(s): None. Recommend General Biology and General Chemistry.

Study of the basic principles of inheritance and human genetics.

BIOL 3322: Human Physiology

Cr. 3. (3-3-0).

A systems approach to the study of basic physiology and biochemistry of the vertebrates using the human as the main focus.

BIOL 3323: Comparative Anatomy

Cr. 3. (3-3-0). Prerequisite(s): General Biology.

The organ systems of various vertebrate animals with a concentration on human anatomy.

BIOL 3324: Human Reproduction

Cr. 3. (3-3-0). Prerequisite(s): BIOL 1306 Biology I or BIOL 1322 Human Nutrition, or Instructor Approval.

Overview of the human reproductive system. Includes such diverse topics as sexual differentiation, fertilization, endocrinology, infertility, and brain sex.

BIOL 3326: Plant Biology

Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. General Biology.

Analysis of the biology of plants and phytochemicals.

BIOL 3330: Histology

Cr. 3. (3-3-0). Prerequisite(s): General Biology.

A study of animal and human tissues morphology and how they differentiate.

BIOL 3340: Animal Behavior

Cr. 3. (3-3-0).

A study of behavioral adaptation of animals to their environments.

BIOL 3342: Social Biology

Cr. 3. (3-3-0).

A synthesis of scientific disciplines that attempts to explain behavior in all species by considering the evolutionary advantages of social behavior.

BIOL 3343: Immunology

Cr. 3. (3-3-0). Prerequisite(s): BIOL 3330.

The study of immunity and the response of the immune system to foreign substances such as bacteria and viruses.

BIOL 3427: Aquatic and Wetland Biology

Cr. 4 (4-3-1).

Survey of freshwater ecosystems, their structure, function and role in the biosphere.

BIOL 3428: Coastal Marine Ecology

Cr. 4. (4-3-1)

Review of coastal marine and estuarine ecosystems, their structure, function and the role in the biosphere and hydrosphere.

BIOL 4100; 4200: Selective Labs in Biology

Cr. 1; 2. (1-0-3);(2-0-6). Prerequisite(s): Approval of Professor.

May be repeated when topics vary.

BIOL 4102; 4302: Independent Research in Biology

Cr. 1; 3 (1-0-3); (3-0-6) Prerequisite(s): Approval of Instructor

Independent research study in biology.

BIOL 4110: Biochemistry Lab

Cr. 1. (1-0-3). Prerequisite or Co-requisite: BIOL 4310

Biochemical techniques in proteins, enzymology, chromatography, spectrometry and nucleic acids.

BIOL 4113: Genetics Lab

Cr. 1. (1-0-3). Prerequisite or Co-requisite: BIOL 4313

Molecular lab techniques in recombinant DNA, genetic engineering, PCR, DNA sequencing and biotechnology.

BIOL 4135: Ecology Lab

Cr. 1. (1-0-3). Prerequisite or Co-requisite: BIOL 4335

Lab lecture and lab practicum of 3 hours per week. Lab practicum in analysis of pond, lake and sea organisms and pollution.

BIOL 4203: Biology Seminar

Cr. 2. (2-2-0).

Literature, surveys, presentations and research papers are required.

BIOL 4210: Laboratory for Biochemistry and Biotechnology

Cr. 2. (2-0-6). Co-requisite: BIOL 4310.

Lab practicum for Biochemistry lecture.

BIOL 4235: Lab for Ecology and Toxicology

Cr. 2. (2-0-6) Prerequisite(s): BIOL 4335 or BIOL 4345

Lab analysis of pond, lake air pollution and organisms. Lab practicum for mercury, arsenic and lead poisoning to lab fish and shrimp.

BIOL 4237: Cell and Molecular Genetics Laboratory

Cr. 2. (2-0-6). Prerequisite or Co-requisite(s): BIOL 3320, or BIOL 4337, or BIOL 4313.

Includes cell and genetic engineering, recombinant DNA technology, PCR, DNA sequencing and biotechnology.

Lab practicum for Genetics and Cell and Molecular Biology lecture.

BIOL 4300: Selected Topics in Biology

Cr. 3. (3-3-0). Prerequisite(s): Consent of instructor.

May be repeated when topics vary.

BIOL 4310: Biochemistry

Cr. 3. (3-3-0). Prerequisite(s): General Biology and Chemistry, and Organic Chemistry I.

Structure and function of amino acids, proteins, carbohydrates, and nucleic acids. An introduction to enzyme kinetics, metabolism, bioenergetics and protein chemistry.

BIOL 4313: Genetics

Cr. 3. (3-3-0). Prerequisite(s): One year of General Biology and General Chemistry.

The study of inheritance and molecular mechanisms in genetics and DNA science.

BIOL 4320: Embryology

Cr. 3. (3-3-0). Prerequisite(s): General Biology, General Chemistry and cell and molecular biology or genetics.

A study of the events that occur prior to and during gestation, including developmental biology topics in differentiation, stem cells, cloning, developmental genetics, regeneration, cell-cell communication and environmental regulation of development.

BIOL 4325: Introduction to Forensic Science

Cr. 3. (3-3-0). Prerequisite(s): None; Recommend: General Biology and General Chemistry.

An introduction to the basic principles of forensic science.

BIOL 4328: Marine Biology

Cr. 3. (3-3-0).

Provides fundamental and comprehensive knowledge on latest awareness on marine ecology, marine microbiology and environmental impacts.

BIOL 4333: Comparative Animal Physiology

Cr. 3 (3-3-0) Prerequisite(s): General Biology.

Study of organ function in major animal phyla with an emphasis on human physiology.

BIOL 4335: Ecology

Cr. 3 (3-3-0)

The study of the interrelationships between organisms and the environment.

BIOL 4337: Cell & Molecular Biology

Cr. 3. (3-3-0). Prerequisite(s): General Biology, General Chemistry, and BIOL 3320 or BIOL 4313.

Study of cell function at the molecular level including the fundamentals of DNA. Recombinant genetic engineering of plasmid DNA, transfections, DNA cloning, eukaryotic cells, the manipulation of bacteria and virus in cell culture will be discussed.

BIOL 4338: Cancer Biology

Cr. 3. (3-3-0).

Basic introduction to cancer biology, including prevention and various modes of treatments with special reference to personalized medicines in treating cancer using cancer genomics.

BIOL 4345: Toxicology

Cr. 3. (3-3-0). Prerequisite(s): BIOL 4333, or BIOL 3330, or BIOL 3320, or BIOL 4313, or BIOL 4310, or BIOL 4335, or BIOL 3326.

The study of harmful interactions between chemicals and biological systems, including man, animals and plants.

BIOL 4390: Phytochemicals, Nutrition, and Disease

Cr. 3. (3-3-0).

Topics in nutrition, phytochemicals, antioxidants, cancer, plant biology and human disease.

BIOL 4437: Environmental Microbiology

Cr. 4. (4-3-1).

Discussion of structure and function of microbial communities and their role in a larger biological and geological context, including petroleum microbiology as related to prospecting and waste treatment.

BIOL 4438: Limnology

Cr. 4. (4-3-1).

Review of freshwater ecosystems, their structure, function and role in the biosphere and hydrosphere. Special attention will be paid to biological, chemical and physical processes occurring in freshwater environments.

Business (BUSI) - Undergraduate

BUSI 3303: Business Statistics

Cr. 3. (3-3-0). Prerequisite(s): MATH 1324 and MATH 1325

Study of statistical application in business. Statistical techniques will be introduced in conjunction with real business problem solving software. (Formerly Statistics for Business and Economics; Formerly QMSC 3311) *(Credit will not be given for both QMSC 3311 and BUSI 3303).*

BUSI 4390: Field Studies/Internship

Cr. 3(3-3-0). Prerequisite(s): Completion of 12 hours upper-division coursework within major, and consent of instructor.

Provides students the opportunity to apply classroom theory to actual practice.

Chemistry (CHEM) - Undergraduate

CHEM 1111 General Inorganic Chemistry I Lab

Cr. 1 (1-3-0). Prerequisite(s): None. Co-requisite(s): CHEM 1311

This is a lab to accompany a fundamental chemistry course designed to give a student basic training in chemistry as well as a basic understanding of chemical interactions.

CHEM 1112: General Inorganic Chemistry II Lab

Cr. 1. (1-3-0). Prerequisite(s): None. Co-requisite(s): CHEM 1312

This is a fundamental chemistry course (continuation of General Inorganic Chemistry I) designed to give a student basic training in chemistry as well as a basic understanding of chemical interactions.

CHEM 1311: General Inorganic Chemistry I

Cr. 3. (3-3-0).

This is a fundamental chemistry course designed to give a student basic training in chemistry as well as basic understanding of chemical interactions.

CHEM 1312: General Inorganic Chemistry II

Cr. 3. (3-3-0).

This is a fundamental chemistry course (continuation of General Inorganic Chemistry I) designed to give a student basic training in chemistry as well as basic understanding of chemical interactions.

CHEM 2107: Introductory Biochemistry Lab

Cr. 1. (1-3-0). Prerequisite(s): CHEM 1311; CHEM 1312; CHEM 1111; CHEM 1112; Co-requisite(s): CHEM 2307

This is a lab to accompany a basic biochemistry course designed to acquaint students with the biological molecules and chemical processes occurring in living organisms.

CHEM 2307: Introductory Biochemistry

Cr. 3. (3-3-0). Prerequisite(s): CHEM 1311; 1312

This is a biochemistry course designed to acquaint students with the biological molecules and chemical processes occurring on living organisms.

Communication (COMM) - Undergraduate

COMM 1307 Intro to Mass Communication

CR. 3. (3-3-0).

Study of media by which entertainment and information messages are delivered. Overview of the traditional mass media and new media: their functions, structures, supports, influences.

COMM 1335: Intro to Radio and Television

Cr. 3. (3-3-0).

Survey course focusing on historical, technical, and governmental aspects of the broadcast industry. Topics such as programming, sales, rating, and public broadcasting will be introduced.

COMM 2301: Introduction to Technology and Human Communication

Cr. 3. (3-3-0).

A survey introduction to the role of communication in perceiving/understanding others and building/maintaining relationships in interpersonal, small group, organizational, public, mediated, and intercultural settings.

COMM 2323: Media Literacy

Cr. 3. (3-3-0).

Criticism and analysis of the mass media in society from the consumer perspective. Includes ethical, political, economic, and cultural factors in the operation of the media.

COMM 3310: Introduction to Communication Theory

Cr. 3. (3-3-0).

Introduces and examines theoretical approaches to mediated and interpersonal communication useful for everyday living. Cross-listed with LDRS.

COMM 3311: Organizational Communication

Cr. 3. (3-3-0).

An introduction to theories and processes of communication within and by organizations.

COMM 3313: Public Relations Communication

Cr. 3. (3-3-0).

An introduction to the history, theories, and principles of public relations as a communication activity and its role and practice in various organizational contexts. Cross-listed with LDRS**.**

COMM 3315: Leadership Communication

Cr. 3. (3-3-0).

An introduction to classic and contemporary leadership theories, with an emphasis on the central role of leadership communication. Cross-listed with LDRS.

COMM 3317: Interviewing

Cr. 3. (3-3-0).

Explores dyadic communication in a variety of contextual settings; mentoring, coaching, and other human resource development activities; consulting and sales; research; and assessment. Cross-listed with LDRS

COMM 3318: Communication and Public Culture

Cr. 3. (3-3-0).

Introduces the functions of communication in the complexity of evolving and changing publics, cultures and public cultures. Focuses on public discourse.

COMM 3322: Writing for the Print Media

Cr. 3. (3-3-0). Prerequisite(s): B or higher in ENGL 1302.

Teaches professional techniques in news and feature media writing. Includes news judgment, interviewing, writing, revising, and critical analysis of print story construction.

COMM 3323: Writing for the Broadcast Media

Cr. 3. (3-3-0). Prerequisite(s): B or higher in ENGL 1302.

Writing and formatting for basic radio and TV copy. Emphasizes script preparation, broadcast writing techniques, critical thinking about and writing for specific broadcast audiences.

COMM 3325: Advanced Professional Speaking

Cr. 3. (3-3-0). Prerequisite(s): Lower-level speech course.

Focuses on professional leadership competencies in oral discourse; understanding purpose, analyzing audiences, organizing and supporting ideas, developing listening and presentational skills, and utilizing technology appropriately.

COMM 3326: Business Communication

Cr. 3. (3-3-0). Prerequisite(s): ENGL 1301 and ENGL 1302

Introduction to the theory and practice of communication in workplace settings. Students learn and gain experience in common business communication genres through analyses of business problems and preparation of effective written and oral communication solutions.

COMM 4100: Selected Topics in Communication
Cr. 1. (1-1-0). Prerequisite(s): Consent of instructor.

COMM 4300: Selected Topics in Communication
Cr. 3. (3-3-0). May be repeated when topics vary.

COMM 4302: Independent Study
Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): 3 s.h. in lower division speech.

COMM 4303: Communication Internship
Cr. 3. Prerequisite(s): Senior status as COMM plan and consent of instructor.
Provides students the opportunity to apply classroom theory to actual practice.

COMM 4313: Communication and Conflict
Cr. 3. (3-3-0).
An introduction to theories and principles of conflict and communication and the role of communicating in causing, preventing, mediating, and managing the conflict process. (Formerly "Consensus and Conflict"). Cross-listed with LDRS.

COMM 4314: Intercultural Communication
Cr. 3. (3-3-0).
Theories and research relating to how people of different cultures communicate, the cultural factors which influence communication styles, and conflicts caused by differences.

COMM 4315: Global Communication
Cr. 3. (3-3-0).
Explores theories of global communication for the purpose of applying theory to concrete situations involving media, identity, and global communication flows. Cross-listed with LDRS.

COMM 4316: Visual Communication
Cr. 3. (3-3-0).
Explores historical and conceptual approaches to visual communication ranging from the origins of writing to contemporary trends in art, design and technology. Cross-listed with LDRS. *Formerly: "Image Communication")*

COMM 4317: New Media Production
Cr. 3. (3-3-0).
Addresses the design, theory and development skills and techniques for various digital media. *(Formerly "Digital Storytelling").*

COMM 4318: Mass Media Communication
Cr. 3. (3-3-0).
Examines theories of mass media communication in relation to the history and development of mass media communication in an American context.

COMM 4322: Public Relations Techniques
Cr. 3. (3-3-0). Prerequisite(s): COMM 3313; and ENGL 3430 or permission of instructor.
This course teaches public relations techniques and skills such as writing news and feature releases for print and broadcast media, designing newsletters, brochures, and web pages.

COMM 4323: Public Relations Case Studies
Cr. 3. (3-3-0). Prerequisite(s): COMM 3313.
Application of public relations principles, using case studies and current community examples. Prepares students to critically analyze and provide solutions in the corporate environment.

COMM 4324: Editing for the Media
Cr. 3. (3-3-0). Prerequisite(s): B or higher in ENGL 1302.
Teaches professional editing techniques for print media. Includes editing print materials for AP style and grammar, headline writing, photo editing, layout and design.

COMM 4325: Virtual Worlds
Cr. 3. (3-3-0).
Course aims to familiarize you with virtual worlds as you explore them in greater depth while equipping you with the necessary tools needed to perform this task. As part of this exploration, we will focus on the history of virtual worlds, their participants and social and cultural issues surrounding them.

COMM 4326: Digital Games as Communication

Cr. 3. (3-3-0).

This course brings questions about texts, producers and audiences to the new medium of the digital game as a way to further our understanding of this popular cultural phenomenon. Studying the games themselves, casting a critical eye toward the game industry and examining how audiences engage these games will ground the questions we will address in the course.

COMM 4330: New Media Theory

Cr. 3. (3-3-0).

Examines the tensions between old media and new in digital culture by surveying theoretical approaches to this relationship. (Formerly "Theories of Web Design")

Computer Science (COSC) - Undergraduate

COSC 1301: Technology and Problem Solving

Cr. 3. (3-3-0).

Introduction to technology, algorithmic problem solving and their applications for students in sciences, humanities, social sciences and business.

COSC 1436: Programming Fundamentals I

Cr. 4. (4-3-1).

Topics include fundamental concepts of programming, data types, control structures, functions, arrays, and the methods of running, testing and debugging.

COSC 1437: Programming Fundamentals II

Cr. 4. (4-3-1). Prerequisite(s): COSC 1436

Topics include fundamental concepts of object-oriented design, definitions and use of classes, basic analysis of algorithms, searching and sorting techniques, and an introduction to software engineering.

COSC 3315: Application Design Using GUIs

Cr. 3. (3-3-0). Prerequisite(s): COSC 3317 or 6 s.h. of programming

Provides a comprehensive introduction to GUI applications. Console-based, Windows, and Web applications. Event-driven programming model. Rapid application development techniques. Create user-defined classes and stand-alone class libraries

COSC 3317: Object Oriented Programming

Cr. 3. (3-3-0). 6 s.h. programming; C++ preferred.

A study of concepts of Object Oriented Programming (OOP) technology and design using the Java language. *(Formerly: ISC 4317)*

COSC 3325: Information Systems in Organizations

Cr. 3. (3-3-0). Prerequisite(s): COSC 1301 or 3 s.h. of programming.

An introduction to the functions of information systems in organization and their relationships to organizational objectives and structure. Studies of decision theory, quantitative procedures, system design and types of applications that are part of an information system.

COSC 3331: Data Structures and Algorithms I

Cr. 3. (3-3-0). Prerequisite(s): COSC 3317

A study of basic data structures and algorithm concepts and their application to computing problems including searching, sorting, recursion. Analysis of algorithms. Implementation of theoretical concepts for data structures and software design in Java.

COSC 3332: Computer Organization and Architecture

Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. of COMPUTER SCIENCE or APPLICATIONS or equivalent knowledge.

Provides analysis of the level structure of a typical computer system. Topics include machine, assembly and logic gates levels, programming in machine and assembler languages, memory and processor organization, combinational and sequential networks. (*Formerly: Computer Organization & Programming*)

COSC 3333: Data Structures and Algorithms II

Cr. 3. (3-3-0). Prerequisite(s): COSC 3331

A study of advanced data structures and algorithms and their application to computing problems. Implementation of data structures and algorithms in Java. Software design; Problem spaces; AI search algorithms: breadth-first, depth-first, best-first, minimax search, alpha-beta pruning, constraint satisfaction, and backtracking.

COSC 3347: Computer Graphics and Applications

Cr. 3. (3-3-0). Prerequisite(s): COSC 3331.

Topics include software and hardware required for computer graphics systems; data structures, programming languages and software systems as they apply to graphics systems.

COSC 4102: 4302: Independent Study

Cr. 1 or 3 per semester. Prerequisite(s): 6 s.h. of computer science and approval of school dean.

COSC 4300: Selected Topics in Computer Science or Information Systems

Cr. 3. (3-3-0). Prerequisite(s): COSC 3317 and instructor approval.
May be repeated when topics vary.

COSC 4305: Computer Science Internship

Cr. 3. Prerequisite(s): Senior status and consent of instructor.

Provides students the opportunity to apply classroom theory to actual practice.

COSC 4320: Software Engineering

Cr. 3. (3-3-0). Prerequisite(s): COSC 3333.

Systems life cycle, requirements specification structured analysis and design, object oriented analysis and design, other methodologies, testing strategies, and CASE applied in course project.

COSC 4321: IT Project Management

Cr. 3. (3-3-0). Prerequisite(s): Minimum 9 hours GMNG or COSC courses.

Acquire and apply knowledge and skills necessary to lead, manage, and be a member of successful IT project teams such as software or game development projects. Planning, estimating, scheduling, risk management, tracking, staffing, organization, quality management, and configuration management. (Formally ISC 4321)

COSC 4322: Artificial Intelligence and Behavioral Modeling

Cr. 3. (3-3-0). Prerequisite(s): Coursework in Probability and Statistics, Algorithms, or Permission from instructor.

Introduces the student to logic programming, knowledge representation, heuristic search methods, path finding, learning models, neural networks, character navigation, game playing, and expert systems. Readings in contemporary Computational and Conventional AI. Term project.

COSC 4323: Digital Image Processing

Cr. 3. (3-3-0). Prerequisite(s): 6 hours programming, or permission from instructor.

This course will introduce image processing principles and techniques.

COSC 4324: Computer Architecture

Cr. 3. (3-3-0). Prerequisite(s): COSC 3332.

Methods of organizing hardware and associated software into efficient, reliable systems. Topics include design of processors, memory and communication, fault tolerance, and parallel computation.

COSC 4331: Structure of Programming Languages

Cr. 3. (3-3-0). Prerequisite(s): COSC 3331..

Description, classification and analysis of programming languages and their associated processes. Propositional and predicate logic. Resolution and theorem proving.

COSC 4336: Database Systems

Cr. 3. (3-3-0). Prerequisite(s): *3 s.h. of programming*

An introduction to the concepts of database design, their languages, and their associated applications. A careful analysis of the structures of some database management. A comparison of some contemporary database management system concepts. (Formally ISC 4336)

COSC 4337: Operating Systems

Cr. 3. (3-3-0). Prerequisite(s): COSC 3331.

Operating system analysis and design process scheduling; deadlocks; concurrency, memory management, file systems, disk scheduling, UNIX; other case studies.

COSC 4339: Telecommunication and Networks

Cr. 3. (3-3-0). Prerequisite(s): 6 hours GMNG or COSC courses.

Topics include communications concepts and functions; communications in organizations; communication media, equipment, and software; networking concepts and functions; network media and equipment; networking architecture; communications and networking designs; performance monitoring and pricing; and applications in industry and business.

COSC 4340: Client-Server Computing

Cr. 3. (3-3-0). Prerequisite(s): COSC 4336 or consent of instructor.

Development, programming, and implementation of client/server systems. The course covers client/server architecture, networks, data processing over networks, multi-user systems, and business applications.

COSC 4341: Internet Computing

Cr. 3. (3-3-0). Prerequisite(s): COSC 3317 and COSC 3315.

A study of web programming concepts, algorithms, and applications. Client and server side programming, including HTML, JavaScript, ASP JSP, XML, and web database programming.

COSC 4350: Information Security, Privacy and Ethics

Cr. 3. (3-3-0). Prerequisite(s): COSC 3325 or 3 semester hours of programming.

Social context of computing, professional and ethical responsibilities, intellectual property, privacy, threats and vulnerabilities of information systems, protective measures, encryption algorithms, risk analysis, acceptable use policy.

COSC 4355: IT Service and Process Management

Cr. 3. (3-3-0). Prerequisite(s): COSC 3325 or equivalent knowledge of information technology services and business processes.

Learn essentials of IT Service Management (ITSM), a process oriented discipline for managing large-scale information technology (IT) systems, the most widely accepted framework for ITSM. Understand how organizations can benefit by applying these principles to the work environment. Cover topics in ITIL Foundation Certificate exam in ITSM. Examine other current best practices for IT Process Management.

Criminal Justice (CRIJ) - Undergraduate

CRIJ 1301: Intro to Criminal Justice

Cr. 3. (3-3-0).

History and philosophy of criminal justice, ethical considerations, definition of crime, its nature and impact, overview of criminal justice system, law enforcement, court systems and corrections.

CRIJ 3310: Foundations of Criminal Justice

Cr. 3. (3-3-0).

Overview of the interdisciplinary nature of criminal justice. Examined in brief are the various aspects which comprise the framework of the criminal justice system. Required course/gateway course to program.

CRIJ 3314: Criminal Justice Administration

Cr. 3. (3-3-0).

Study of contemporary theories of management and supervision from an interpersonal relations standpoint. Emphasis on establishing and maintaining effective communications and a supportive environment. (*Formerly: Criminal Justice Personnel Administration; and also Introduction To Police Management*)

CRIJ 3316: Ethics of Social Control

Cr. 3. (3-3-0).

The role of law in controlling behavior, questions of individual responsibility and governmental obligation and authority, and professional ethics in corrections and law enforcement.

CRIJ 3317: Terrorism & Counterterrorism

Cr. 3. (3-3-0). Prerequisite(s): CRIJ 1301 or CRIJ 3310

This course will provide an examination of counterterrorism policies as well as various psychological and sociological theories which attempt to define and explain terrorism.

CRIJ 3318: Criminology

Cr. 3. (3-3-0).

The examination of the causes of crime (etiology) by exploring and analyzing sociological, biological and psychological theories of crime causation.

CRIJ 3321: American Court Systems

Cr. 3 (3-3-0).

Focuses on the role of the courts in the administration of criminal justice. Topics include court structures, the Supreme Court, plea bargaining, and trial proceedings.

CRIJ 3322: Patterns and Typologies

Cr. 3. (3-3-0).

Concentrates on major patterns of offender behavior, career criminal data, and systematic classification of criminal behavior. Included are terrorism, mass and serial criminals.

CRIJ 3323: Institutional Corrections

Cr. 3. (3-3-0).

Historical analysis of the development, philosophy and function of incarceration in America. Examination of issues, trends and practices in institutional corrections.

CRIJ 3324: Research Methods in Criminal Justice I

Cr. 3. (3-3-0). Prerequisite(s): CRIJ 3318 or consent of instructor.

Introduces the student to some of the fundamentals of knowledge-generating processes in criminal justice. Discussion of research techniques and writing.

CRIJ 4102: 4202: 4302: Independent Study

Cr. 1-3 per semester.

Restricted to 5 s.h. toward requirements of plan (alone or in combination with *Directed Research*).

CRIJ 4103: 4203: 4303: Directed Research in Criminal Justice

Cr. 1-3 per semester. Prerequisite(s): CRIJ 3324 and CRIJ 4424 or consent of instructor. Restricted to 5 s.h. (alone or in combination with Independent Study)

Designed to enable advanced students the opportunity to experience development and implementation of a research project in the area of criminal justice.

CRIJ 4300: Selected Topics in Criminal Justice

Cr. 3. (3-3-0). May be taken twice for credit toward plan if topics differ.

On recommendation of advisor, when topic is appropriate for specialization.

CRIJ 4305: Internship for Criminal Justice Plans

Cr. 3 per semester. Prerequisite(s): Senior standing. May be taken twice for credit.

Supervised placement with one or more of the agencies comprising the criminal justice system. Requires five class meetings, 135 field hours and project.

CRIJ 4311 Criminal Law

Cr. 3. (3-3-0).

General doctrines of criminal law and their application in the Texas penal code.

CRIJ 4312: Alternatives to Incarceration

Cr. 3. (3-3-0). Prerequisite(s): CRIJ 3323.

Explores alternatives to imprisonment and intermediate sanctions. Included are probation, parole, diversion and other community-based corrections. Theories of rehabilitation, treatment and corrections are covered. (*Formerly: Probation and Parole)*

CRIJ 4313: Juvenile Justice System

Cr. 3. (3-3-0).

The history, philosophy and role of the juvenile court with emphasis on jurisdiction, treatment, criminal proceedings, and the family court.

CRIJ 4315: Group and Gang Delinquency
Cr. 3. (3-3-0). Prerequisite(s): CRIJ 4313.
Study of group behavior, peer relationships and adolescence. Focus is on the history and development of gangs, female gangs, theories, and policies.

CRIJ 4317: Bioterrorism and Biosecurity
Cr. 3. (3-3-0).
This course will focus on biological weapons and warfare and their adverse effects on humans, animals, and agricultural products.

CRIJ 4318: Victimology
Cr. 3. (3-3-0).
A study of victims, victimization and the consequences of victimization, including victims of sexual assault and child abuse; victim's rights and services.

CRIJ 4320: Senior Seminar
Cr. 3. (3-3-0). Prerequisite(s): CRIJ 3310, CRIJ 3314, CRIJ 3318, CRIJ 3324, CRIJ 4424
Intensive seminar examining students understanding of fundamental knowledge gained throughout the curriculum. Designed to build analytical abilities and measure comprehension.

CRIJ 4321: Policing a Democratic Society
Cr. 3. (3-3-0).
An in-depth look at the relationship between law enforcement and American society. Focus is on police-community relations, the police subculture, social perception and cultural differences.

CRIJ 4322: Advanced Criminology
Cr. 3. (3-3-0). Prerequisite(s): CRIJ 3318.
Provides an advanced understanding of factors related to crime by study of selected theories and their impact on criminal justice philosophy and practice.

CRIJ 4424: Research Methods in Criminal Justice II
Cr. 4. (3-1). Prerequisite(s): CRIJ 3324.
Methods and techniques of research. Design of studies, data collection and interpretation of results. Emphasis on use of computers in research.

Curriculum and Instruction (CUIN) - Undergraduate

CUIN 1100: Selected Topics in Curriculum and Instruction
Cr. 3. (3-3-0). May be repeated when topics vary.

CUIN 1300: Selected Topics in Curriculum and Instruction
Cr. 3 (3-3-0). May be repeated when topics vary.

CUIN 1310: The Art of Teaching
Cr. 3. (3-3-0).
Provide insight into the teaching profession through field-based observations of P-12 classrooms with diverse populations in order to analyze schools and classrooms.

CUIN 1312: Creativity and the Fine Arts
Cr. 3. (3-3-0).
This multidisciplinary course will provide education and other interested majors with the experiences and tools to design meaningful arts experiences. Students will develop creative capacities in visual art, music, dance, and drama by critiquing, creating, and designing activities in fine arts appreciation and production.

CUIN 1318: The Well Child
Cr. 3. (3-3-0).
A study of factors that impact the well-being of the children including healthy behavior, food, nutrition, fitness, and safety practices. There is a focus on local and national standards, as well as legal implications of relevant policies and regulations. Field Experience with children, infancy through age 12, is required.

CUIN 1319: Geography for the 21st Century Classroom
Cr. 3. (3-3-0).
Introduction to geographical perspective for future educators to master subject content while focusing on spatial distributions of human activities that account for present and past cultural patterns such as population, folk and popular culture, language, religion, gender, ethnicity, politics, and economic development.

CUIN 2300 Selected Topics in Curriculum and Instruction
Cr. 3. (3-3-0)
May be repeated when topics vary.

CUIN 2310: Introduction to Special Populations
Cr. 3. (3-3-0).
An overview of diversity in schools and classrooms in language, gender, socioeconomic status, ethnic, and academic with field-based observations in P-12 classrooms.

CUIN 2312: Educational Technology for Teaching, Learning, and Communicating
Cr. 3. (3-3-0).
Student content mastery of applications of word processing, databases, spreadsheets, desktop publishing, and the internet integrated with curriculum software, communities of shared interest, and media rich teaching and learning tools.

CUIN 3300: Selected Topics
Cr. 3. (3-3-0) May be repeated when topics vary.

CUIN 3323: Instructional Design
Cr. 3. (3-2-1). Prerequisite(s): Admission to Teacher Education. Concurrent enrollment in INDS 3323.
Introduces pre-service teachers to skills and knowledge necessary to design instruction for today's classrooms.

CUIN 3324: Effective Classroom Management and Student Assessment for Learning
Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education program; Successful completion of Block I courses.
Best practices and subject mastery, conflict resolution, and classroom assessment with application of a variety of communication styles and assessment methods to help students become self-regulated learners.

CUIN 3326: The Professional Educator
Cr. 3. (3-3-0).
A study of the essential components of effective teaching, curriculum development and classroom management skills. Certification only, EC-4, EC-6, 4-8, 8-12.

CUIN 4100: Selected Topics in Curriculum and Instruction
Cr. 3. (3-3-0). May be repeated when topics vary.

CUIN 4105: Instructional Internship
Cr. 1. Prerequisite(s): Approval by Program Coordinator
Supervised instructional internship in schools. May be repeated as needed.

CUIN 4300: Selected Topics in Curriculum and Instruction
Cr. 3. (3-3-0). May be repeated when topics vary.

CUIN 4302: Independent Study
Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): Approval of school dean.

CUIN 4303: Student Teaching in an English as a Second Language Classroom
Cr. 3. Prerequisite(s): Admission by application to the Director of Field Experiences.
English as a second language teaching experience in a public or laboratory school, guided by a cooperating teacher and directed by a university supervisor.

CUIN 4307: Professional Seminar: Capstone Course
Cr. 3. (3-3-0). Prerequisite(s): Admitted to the University of Houston-Victoria Teacher Education Program. Enrolled in the last semester of coursework for degree and certification.
Teaching in an accredited school, guided by a cooperating teacher and directed by a university supervisor, includes university student teaching seminars.

CUIN 4308: Professional Seminar
Cr. 3. (3-0-3). Prerequisite(s): Admission by application to Director of Field Experiences.
Effective lesson planning, teaching strategies, questioning strategies, and classroom management for classroom teacher or instructional aide, in a school setting, under the guidance of a facilitator/mentor.

CUIN 4310: Teaching Diverse Populations

Cr. 3. (3-3-0).

Examination of divergent communities and education through cultural categories.

CUIN 4311: Mathematics Concepts and Methods for Secondary Teachers

Cr. 3. (3-3-0). Prerequisite(s): INDS 3323 and CUIN 3323 and Admission to Teacher Education. 6 s.h. of college mathematics and consent of instructor

Introduction to the nature, history, methods and applications of mathematics and to mathematic journals of relevance to secondary teachers; study of computer algorithms and applications and survey of computer related journals of relevance to secondary teachers.

CUIN 4312: Effective Teaching Models

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education.

Facilitates learning through research-based effective models and strategies of teaching. Teacher certification only.

CUIN 4313: Secondary Teaching Strategies

Cr. 3. (3-3-0) Prerequisite(s): Admission to Teacher Education

The secondary pre-service teacher will be given opportunities to create, observe, and evaluate classroom strategies for secondary students.

CUIN 4315: Secondary Science Methods

Cr. 3. (3-3-0). Prerequisite(s): Instructor approval; Admission to Teacher Education

Course focus is on methods, materials, and technology for teaching science in secondary schools.

CUIN 4316: Effective Social Studies Instruction

Cr. 3. (3-3-0). Prerequisite(s): Admission to teacher education program. Block III.

Analysis and integration of early and middle school social studies curriculum based upon cognitive and social development, current research and state mandates.

CUIN 4320: Teaching English as a Second Language

Cr. 3. (3-3-0). Prerequisite(s): Advisor approval.

Study of methods and materials in teaching students of limited English speaking ability. Instruction and practice in designing strategies and using appropriate materials derived from assessment of specific linguistic competencies.

CUIN 4322: Elementary Science Methods

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education Program

Elementary science methods: Teaching science as inquiry, teaching for understanding, the nature of science, safety, laboratory design, technology, classroom planning, management, assessment and evaluation.

CUIN 4324: Teaching Mathematics Methods

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education

Provides a base for understanding the mathematics curriculum and how children learn mathematics in an EC-6 classroom. Field-based hours are included.

CUIN 4325: Assessment in Mathematics and Science

Cr. 3. (3-3-0).

Uses a variety of formal and informal assessment techniques appropriate to monitor and guide instruction and to evaluate and report student progress.

CUIN 4326: Mathematical Perspectives

Cr. 3. (3-3-0).

Historical development of mathematical ideas, the interrelationship between the society and mathematics, the structure of mathematics and the evolving nature of mathematics and mathematical knowledge.

CUIN 4327: Mathematics Methods for the Middle School

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education; Block I or concurrent enrollment.

Provides a base for understanding the mathematics curriculum and how students learn mathematics in a 4-8 classroom.

CUIN 4357: Science for the Middle School

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education; Block I

Curriculum, concepts, methods and materials for grades 4-8 science program in a field-based setting.

CUIN 4358: Science for the Middle School (Non Field Based)

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education; Block I

Curriculum, concepts, methods and materials for grades 4-8 science program in a non-field-based setting.

CUIN 4360: Beginning Math and Science
Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education, CUIN 3323. INDS 3323, and LITY 3310.
A developmentally appropriate approach to create math and science curriculums for students in the preschool and primary grades. Designed for EC-6 teacher candidate.

Drama (DRAM) - Undergraduate

DRAM 2366: Intro to Cinema
Cr. 3. (3-3-0).
Emphasis on the analysis of the visual and aural aspects of selected motion pictures, dramatic aspects of narrative films, and historical growth and sociological effect of film as an art.

Communication Design (DSGN) - Undergraduate

DSGN 3320: Advanced Typography
Cr. 3. (3-3-0).
Explores advanced concepts in typographic design and lettering. Hand and computer graphic skills are reviewed and enhanced.

DSGN 3321: Theories of Design
Cr.3. (3-3-0).
Explores the theoretical components of design from the industrial revolution to the present day.

DSGN 3322: Advanced Design
Cr.3. (3-3-0).
In a studio based class with a collaborative atmosphere, students expand upon their Design skills to develop ideas for and execute visual/verbal narratives.

DSGN 4300: Selected Topics in Design
Cr.3. (3-3-0). May be repeated when topics vary.

DSGN 4310: History of Design
Cr.3. (3-3-0).
Surveys the history of design, focusing on the development of Design as well as the influence of historical events and eras.

DSGN 4312: Digital Design
Cr.3. (3-3-0).
Through lecture and studio work, this course will focus on learning advanced web design and development principles.

DSGN 4316: Visual Communication
Cr.3. (3-3-0).
Explores the process of creating, controlling and communicating an image in a variety of enterprise settings, including advertising, public relations and political and social discourse. (This course is cross-listed with COMM 4316).

DSGN 4318: Senior Seminar
Cr.3. (3-3-0).
This course orients the student toward professional practice in design, including art direction and work situations, client relations, portfolio and resume preparation and career development.

DSGN 4320: Design Internship
Cr.3. (3-3-0). Prerequisite(s): Senior Standing; Minimum GPA at UHV: 2.0; Minimum 2.5. GPA in Design Courses, Student must have completed a minimum of 5 core courses from the BA in Design curriculum: DSGN 3322 Advanced Design; DSGN 3321 Theories of Design; DSGN 4310 History of Design, DSGN 4300 Special Topics.
A supervised work experience in Design with an approved

DSGN 4322: Senior Portfolio

Cr.3. (3-3-0). Prerequisite(s): Senior Standing; Minimum GPA at UHV: 2.0; Minimum 2.5. GPA in Design Courses, Student must have completed a minimum of 5 core courses from the BA in Design curriculum: DSGN 3322 Advanced Design; DSGN 3321 Theories of Design; DSGN 4310 History of Design, DSGN 4300 Special Topics; DSGN 4318 Senior Seminar.
This course represents the culmination of the student's work. Over the course of the semester, student will develop a project that will encompass at least five pieces presented for grades in previous classes. Three will be developed over the course of the semester in which the portfolio is completed. The project must be approved by the instructor and should represent the area of Design that student hopes to pursue professionally.

Early Childhood Education (ECED) - Undergraduate

ECED 4300: Selected Topics in Elementary Education

Cr. 3. (3-3-0). May be repeated when topics vary.

ECED 4302: Independent Study

Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): Approval of school dean.

ECED 4303: 4304: Elementary School Student Teaching

Cr. 3 per course. Prerequisite(s): Admission by application to the Director of Field Experiences. Undergraduate credit only.
Classroom management, record keeping and observation; teaching in a public school, guided by a cooperating teacher and directed by a University Supervisor.

ECED 4305: Student Teaching in the Pre-Kindergarten or Kindergarten

Cr. 3. Prerequisite(s): Admission by application to the Director of Field Experiences.
Classroom management, record keeping and observation; teaching in a public school, guided by a cooperating teacher and directed by a University Supervisor.

ECED 4308: Elementary School Internship I

Cr. 3. Prerequisite(s): Admission by application to Director of Field Experiences.
Teaching in an accredited school, guided by a mentor teacher, directed by a University Supervisor.

ECED 4309: Elementary School Internship II

Cr. 3. Prerequisite(s): Admission by application to Director of Field Experiences.
Teaching in an accredited school, guided by a mentor teacher, directed by a University Supervisor.

Economics (ECON) - Undergraduate

ECON 2301: Principles of Macroeonomics

Cr. 3. (3-3-0).
Topics in macroeconomics including aggregate economic performance, aggregate supply and aggregate demand, money and financial markets, monetary and fiscal policies, policy debates and applications, and international economics.

ECON 2302: Principles of Microeconomics

Cr. 3(3-3-0).
A study of market systems. Topics include supply and demand, the behavior of firms and households in different market structures, government intervention in markets, barriers to trade, and foreign exchange markets.

ECON 3305: Managerial Economics

Cr. 3. (3-3-0). Prerequisite(s): ECON 2301, 2302, BUSI 3303, and COSC 3325
The development of basic economic concepts and their application to managerial decision making. This is an applied microeconomic theory and applied econometric course requiring the use of a statistical package. (Formerly ECON 3315) *(Credit will not be given for both ECON 3315 and ECON 3305)*

ECON 3311: Money/Banking and the Economy
Cr. 3. (3-3-0). Prerequisite(s): ECON 2301 and 2302.
Creation of money; control of money creation; effect of central bank policies on the national income price level and interest rate; monetary and fiscal policy in theory and practice.

English (ENGL) - Undergraduate

ENGL 1301: Composition I
Cr. 3. (3-3-0).
Composition course providing instruction in the writing and analysis of expository prose; emphasis on rhetorical principles and basic organizational modes.

ENGL 1302: Composition II
Cr. 3. (3-3-0). Prerequisite(s): ENGL 1301
Continued Development of writing skills acquired in English 1301 and development of critical thinking skills in argumentation, analysis and interpretation of various types of literature.

ENGL 2313: Introduction to Creative Writing
Cr. 3. (3-3-0). Prerequisite(s): ENGL 1301 & 1302
An introduction to the fundamentals and forms of fiction-, poetry- and nonfiction-writing. Required for all creative writing majors.

ENGL 2332: World Literature I
Cr. 3. (3-3-0). Prerequisite(s): ENGL 1302
Study of the masterpieces of Western World Literature from the ancient Greeks through the Renaissance.

ENGL 3310: Introduction to the Study of Language
Cr. 3. (3-3-0). Prerequisite(s): ENGL 1301.
Study of English language including attitudes, terminology, phonology, morpho-syntactic and lexical structures. (*Formerly LNG 3310*)

ENGL 3311: Shakespeare
Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. in sophomore literature.
Study of selected plays of Shakespeare. *(Formerly LIT 3311)*

ENGL 3312: Grammar and Rhetoric
Cr. 3. (3-3-0).
Study of the structure of English and rhetorical strategies for writing. *(Formerly LNG 3311)*

ENGL3313: Poetry and Poetics
Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. in sophomore literature.
Study of the basic conventions of poetry and of its explication; methods of interpretation and criteria for evaluation. (Formerly LIT 3313)

ENGL 3315: Creative Nonfiction Writing
Cr. 3. (3-3-0). *Prerequisite(s): Successful completion of Intro to Creative Writing ENGL 2313*
Study in and practice of writing the various forms of nonfiction, including the memoir, reportage, new journalism, and the essay.

ENGL 3316: Narrative Fiction
Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. in sophomore literature.
Study of the elements of fiction, narrative theory, and methods of interpretation.
(Formerly LIT 3316)

ENGL 3317: Contemporary Drama
Cr. 3, (3-3-0) Prerequisite(s): 3 SH in Sophomore Literature
Study of selected contemporary plays.

ENGL 3318: Fiction Writing
Cr. 3. (3-3-0) Prerequisite(s): ENGL 2313 Introduction to Creative Writing
Study in and practice of writing the various forms of fiction, including the short story, the novella and the novel.

ENGL 3319: Poetry Writing

Cr. 3. (3-3-0). Prerequisite(s): Successful completion of Introduction to Creative Writing

Study in and practice of writing poetry, in forms and free verse. Conducted in a writing workshop setting.

ENGL 3320: 19th Century American Literature

Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. in sophomore literature.

Study of selected authors from William Bradford to Henry James. *(Formerly LIT 3320)*

ENGL 3321: 20th Century American Literature

Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. in sophomore literature.

Study of selected authors from Frost, Pound and Eliot to the present. *(Formerly LIT 3321)*

ENGL 3322: Writing for the Print Media

Cr. 3. (3-3-0). Prerequisite(s): B or higher in ENGL3430.

Teaches professional techniques in news and feature media writing. Includes news judgment, interviewing, writing, revising and critical analysis of print story construction.

ENGL 3323: Writing for the Broadcast Media

Cr. 3. (3-3-0). Prerequisite(s): B or higher in ENGL 1302.

Writing and formatting for basic radio and TV copy. Emphasizes script preparation, broadcast writing techniques, critical thinking about and writing for specific broadcast audiences.

ENGL 3328: Screenwriting

Cr. 3. (3-3-0).Prerequisite(s): Successful completion of ENGL 2313 Intro to Creative Writing

Screenwriting will focus on the development of screenplays, and adaptations, while developing skills for critical analysis of produced film. (Formerly: ENGL 4328)

ENGL 3335: Studies in Ethnic Literature

Cr. 3. (3-3-0).

Literature of ethnic groups in the United States, including Black Americans, Mexican Americans, and American Indians.

ENGL 3337: Studies in World Literature

Cr. 3. (3-3-0).

Introduction to world literature. Focus on such writers as Achebe, Naipaul, Gordimer, Jhabvala and others.

ENGL 3340: Writing in the Workplace

Cr. 3. (3-3-0).

To master techniques for creating effective documents in the workplace.

ENGL 3341: Professional Writing Style

Cr. 3. (3-3-0).

Introduce students to the concepts of style in professional and workplace writing. Main focus will be placed on style choices that will reflect different discourse communities.

ENGL 3342: Style and Editing in the Workplace

Cr. 3. (3-3-0).

Analysis of style in workplace writing; and to master techniques of editing workplace documents.

ENGL 3430: Professional Writing

Cr. 4. (4-3-1). Prerequisite(s): ENGL1301 and ENGL1302. Must be taken in first semester of coursework at UHV.

Study of professional writing, including correspondence, proposals, research reports, resumes and job letters. *(Formerly COM 3430)*

ENGL 4130: Online Production Lab

Cr. 1. (0-1). Can be repeated for up to 3 credit hours. Prerequisite(s): Permission of instructor.

Experience working on the student online publication, writing, putting up web pages.

ENGL 4300: Selected Topics in Language and Literature

Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. in sophomore literature and approval of instructor.

Topics vary depending on field of interest of instructor. *(Formerly LIT 4300)*

ENGL 4302: Independent Study

Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): 3 s.h. in sophomore literature and approval of instructor. (Formerly LIT 4302)

ENGL 4315: Advanced Creative Nonfiction Writing Workshop

Cr. 3. (3-3-0) Prerequisite(s): Successful completion of Introduction to Creative Writing; Creative Nonfiction Writing

Continued and intensive practice in writing creative nonfiction, in a workshop setting, with the aim of preparing manuscripts for potential publication. May be repeated once for credit.

ENGL 4318: Advanced Fiction Writing Workshop

Cr. 3. (3-3-0). Prerequisite(s): Successful completion of Introduction to Creative Writing

Fiction Writing Continued and intensive practice in writing fiction, in a workshop setting, with the aim of preparing manuscripts for potential publication. May be repeated once for credit.

ENGL 4319: Advanced Poetry Writing Workshop

Cr. 3. (3-3-0). Prerequisite(s): Successful completion of Introduction to Creative Writing; Poetry Writing.

Continued and intensive practice in writing poetry, in a workshop setting, with the aim of preparing manuscripts for potential publication. May be repeated once for credit.

ENGL 4323: Reading for Writers

Cr. 3. (3-3-0).

Develop students' abilities to better identify, characterize and understand the craft, style and technique of significant writers of prose or poetry.

ENGL 4324: Editing for the Media

Cr. 3. (3-3-0). Prerequisite(s): B or higher in ENGL3430

Teaches professional editing techniques for print media. Includes editing print materials for AP style and grammar, headline writing, photo editing, layout and design.

ENGL 4325: Editing Internship

Cr. 3. (3-3-0). Prerequisite(s): ENGL 3430 w/ B or Higher and either ENGL 3312 or ENGL 3342. Major or Minor in English. Min 3.0 GPA, Senior Status. Application Required.

A practical course in which students learn advanced editing techniques by working on actual publishing projects under the guidance of an instructor.

ENGL 4326: Publishing Internship

Cr. 3. (3-3-0). Prerequisite(s): ENGL 3430 w/ B or Higher and either ENGL 3312 or ENGL 3342. Major or Minor in English. Min 3.0 GPA. Senior Status, Application Required.

A practical course in which students learn advanced document design, layout and proofreading techniques by working in a professional publishing environment.

ENGL 4327: Interactive Narrative

Cr. 3. (3-3-0).

Examines the theory, research and Practice of creating interactive narratives for traditional and new media. Covers improvisation, dramatic and narrative theory as well as nonlinear structure theory for games and simulation.

ENGL 4328: Advanced Screenwriting Workshop

Cr. 3. (3-3-0). Prerequisite(s): C or Better in ENGL 3328 Screenwriting

Advanced Screenwriting Workshop will allow Creative Writing students to continue following the screenwriting stream in the concentration. (Formerly: Screenwriting)

ENGL 4340: Report Writing in the Workplace

Cr. 3. (3-3-0).

This course is designed to teach students to prepare a variety of workplace reports.

Early School Education (ESED) - Undergraduate

ESED 4300: Selected Topics in Early School Education

Cr. 3. (3-3-0). May be repeated for credit when topics vary.

ESED 4302: Independent Study

Cr. 3. (3-3-0).

ESED 4303: 4304: Early School Education Student Teaching

Cr. 3 per course. Prerequisite(s): Admission by application to the Director of Field Experiences. Undergraduate credit only.

Classroom management, record keeping and observation; teaching in a public school, guided by a cooperating teacher and directed by a University Supervisor.

ESED 4305: Early School Education Internship I

Cr. 3. Prerequisite(s): Admission by application to the Director of Field Experiences.

Teaching in an accredited school, guided by a mentor teacher, directed by a University Supervisor.

ESED 4306: Early School Education Internship II

Cr. 3. Prerequisite(s): Admission by application to the Director of Field Experiences.

Teaching in an accredited school, guided by a mentor teacher directed by a University Supervisor.

ESED 4307: Early School Education Professional Seminar

Cr. 3 (3-3-0). Prerequisite(s): Admission by application to student teaching.

Provides understanding about the roles and responsibilities of a professional early school educator in today's society, under the guidance of a faculty supervisor. Includes seminar meetings. *(Formerly: Early School Education Student Teaching Professional Seminar)*

ESED 4310: Social/Emotional Development Through the Arts

Cr. 3 (3-3-0). Prerequisite(s): Admission to Teacher Education.

Factors affecting the social/emotional development of children and how the arts impact the developmental process. Twelve field-based hours are included.

ESED 4311: Play & Children's Social/Emotional Development

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education.

The study of children's play and its affect on children's social and emotional development in the early school learning environment. This course is designed specifically for students who seek Early Childhood-4th Grade teacher certification without the field-based component.

ESED 4312: Social/Emotional Development and the Fine Arts

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education.

A field-based course in the study of factors which affect the social and emotional development of children and adolescents and how the fine arts can impact the developmental process.

ESED 4313: Creativity and Play

Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education Program

A study of theory and practice focused on creative activities in EC-6th grade. Students demonstrate a synthesis of child development, pedagogy, and developmentally appropriate practices. Field-based required.

ESED 4314: Early Childhood Administration and Leadership

Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education Program

This course is designed to focus on the application of management, supervision, and leadership of early childhood program. The principles presented in this course can be applied in various types and sizes of child care facilities.

ESED 4350: Social Studies in the Early School Classroom

Cr. 3. (2-1). Prerequisite(s): Admission to Teacher Education.

Strategies and techniques for developing and integrating a contemporary social studies curriculum through field-based experiences in Early Childhood-4th Grade classrooms.

ESED 4351: Early School Social Studies

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education

Analysis of the social studies curriculum and integration into the early school learning environment. This course is designed specifically for students who seek Early Childhood-4th Grade teacher certification without the field-based component.

ESED 4357: Math & Science for the Young Child

Cr. 3. (2-1). Prerequisite(s): Admitted to Teacher Education

The development and implementation of an organized, sequential approach to creating a developmentally appropriate curriculum in math and science. Field-based experiences in Early Childhood-Grade 4 classrooms.

ESED 4358: Early School Math & Science

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education.

A sequential approach to creating developmentally appropriate curriculum in mathematics and science for preschool and primary age children. This course is designed specifically for students who seek Early Childhood-4th Grade teacher certification without the field-based component.

English as a Second Language (ESLN) - Undergraduate

ESLN 4303: Student Teaching in an English as a Second Language Classroom

Cr. 3. Prerequisite(s): Admission by application to the Director of Field Experiences.

English as a second language teaching experience in a public or laboratory school, guided by a cooperating teacher and directed by a university supervisor. (Formerly C&I 4303)

ESLN 4310: Teaching Diverse Populations

Cr. 3. (3-3-0).

Examination of divergent communities and education through cultural categories. (Formerly C&I 4310)

ESLN 4311: Language and Reading

Cr. 3. (3-3-0).

Analysis of the relationship between language and reading. Analysis of oral and written cueing systems and study of first and second language acquisition. Cross-listed with LANG 4310.

ESLN 4320: Teaching English as a Second Language

Cr. 3. (3-3-0).

Study of methods and materials in teaching students of limited English speaking ability. Instruction and practice in designing strategies and using appropriate materials derived from assessment of specific linguistic competencies. (Formerly C&I 4320)

Foundations of Education (FEDU) - Undergraduate

FEDU 3321: Educational Foundations for Teaching

Cr. 3. (3-3-0).

Introduces current philosophical, socio-political, and economic forces that impact education. Includes legal organization/issues; diversity including children of poverty and special populations in secondary school classrooms.

FEDU 3330: Current Issues, Mandates, and Special Populations In American Schooling

Cr. 3. (3-3-0).

Introduces current philosophical, socio-political, and economic forces affecting education. Survey of topics addressing cultural diversity and special populations in secondary school classrooms. Teacher certification only.

FEDU 4310: Human Learning and its Application to Education

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education Program.

A survey of theories of learning including behavioral, cognitive and information processing theories. Application of learning theories in the public school classroom will be emphasized. (*Replaces PSY 4320 for Education plans)*

Finance (FINC) - Undergraduate

FINC 3304: Business Finance

Cr. 3. (3-3-0). Prerequisite(s): ACCT 2301/2401, 2302/ 2402 and BUSI 3303.

Examines the role of and theoretical framework available to financial managers as they seek to solve business financial problems. (Formerly FINC 3311) *(Credit will not be given for both FINC 3311 and FINC 3304).*

FINC 3321: Capital Markets

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304

Managers in any corporate function should understand the pricing of financial instruments in the capital markets. This course will examine the main investment concepts in the fixed income, equity and derivatives markets.

FINC 4300: Selected Topics in Finance

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304. May be repeated when topics vary.

Selected topics in Finance include, but are not limited to, the following areas:

A. Cases in financial management. Application of investment and financial management techniques and concepts to finance cases. Issues and alternatives are identified and evaluated.

B. Financial statement analysis. The analysis and interpretation of financial statements. Effective financial statement evaluation examined from the perspective of managers, investors, and creditors. Pro forma statement development for effective financial management.

C. Estate planning. Study of the advantages of estate planning and types of instruments involved (wills, gifts, trusts); analysis of tax consequences of various approaches of estate planning, state and federal laws applicable to estates.

D. Risk Management. Analysis of risk management tools as an integral part of corporate financial decisions; alternatives for spreading risk such as insurance, retention funds and external funds.

FINC 4320: Investment Principles

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304.

Introduction to securities markets; analysis of securities issued by corporations, intermediaries and federal, state and municipal governments; and investment management in light of tax considerations, timing, and selected portfolio needs.

FINC 4325: International Finance

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304.

Application of finance principles in the international environment; including the nature of the balance of payment mechanism, the factors affecting the foreign exchange markets; defensive techniques to protect the business against foreign exchange risk; and investing, financing, and working capital management within a multinational firm.

FINC 4352: Intermediate Financial Management

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304

An integrated approach to financial management including study of intermediate-level financial theory and its application to financial decision making under uncertainty.

FINC 4353: Portfolio Management and Security Analysis

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304

Theory and practice of portfolio management. Efficient markets theory, modern portfolio theory, asset pricing models, portfolio management strategies, and portfolio performance evaluation.

FINC 4354: Risk Management

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304

Various financial derivatives and corporate risk management theories; concepts of risk and the basic principles of risk management; risk management for corporate assets and liabilities; corporate operating risk; options, futures, swaps, and other financial derivatives for corporate risk management.

FINC 4355: Real Estate Finance

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304

Framework and valuation tools to manage real estate investments as individual properties or as part of a portfolio; how to make decisions on whether and how to lease, buy, or mortgage a property acquisition; whether to renovate, refinance, demolish or expand a property; and when and how to divest a property.

FINC 4358: Fixed Income Analysis

Cr. 3. (3-3-0). Prerequisite(s): FINC 3304

Fundamental ideas and tools for thinking about traditional fixed income securities. Introduction to modern techniques for pricing fixed income securities and derivatives.

FINC 4369: Cases in Finance

Cr. 3. (3-3-0). Prerequisite(s): FINC 4320 and FINC 4352

Introduction to construction and utilization of financial decision models using case study methods. Topics covered are: working capital management, capital budgeting, cost of capital, capital structure, dividend policy, valuation, risk-return, and other special topics of financial management.

French (FREN) - Undergraduate

FREN 3313: Oral and Written Communication I

Cr. 3. (3-3-0). Prerequisite(s): Permission of Instructor.

Development of fluency through intensive oral practice and the writing of French.

FREN 3323: Oral and Written Communication II

Cr. 3. (3-3-0). Prerequisite(s): Satisfactory completion of FRE 3313 or Permission of Instructor.

Development of greater fluency through intensive oral practice and the writing of French.

FREN 4300: Special Topics in French

Cr. 3. (3-3-0). Prerequisite(s): Approval by instructor.

May be repeated when topics vary.

FREN 4313: Advanced Oral and Written Communication I

Cr. 3. (3-3-0). Prerequisite(s): FRE 3323 or an equivalent or consent of instructor.

Development of advanced fluency through intensive oral practice and the writing of French.

FREN 4320: Professional Applications of French

Cr. 3. (3-3-0). Prerequisite(s): Placement test or FRE 3323 or instructor consent.

Development of professional fluency through intensive oral practice and writing of French. Emphasis placed on business correspondence and professional communication.

Gaming (GMNG) - Undergraduate

GMNG: 3310: 3D Modeling

Cr. 3. (3-3-0).

Fundamental 3D theories, principles, methodologies for creating and exploring 3D computer models.

GMNG: 4300: Special Topics in Digital Gaming and Simulation

Cr. 3. (3-3-0). Prerequisite(s): Varies with class offering.

A course in the BS in Computer Science and BAAS with Concentration in Digital Gaming and Simulation.

GMNG: 4305: Digital Gaming and Simulation Internship

Cr. 3. (3-3-0). Prerequisite(s): COSC 3331; 6 s.h. UD GMNG with a minimum grade of "B" completed course work applied to the project, or permission from instructor.

Provides students the opportunity to apply classroom theory to actual practice and to broaden their experience by exposure to industrial practice in Gaming or Simulation.

GMNG: 4310: Advanced Game Programming with DirectX

Cr. 3. (3-3-0) Prerequisite(s): DirectX Programming and MATH 3361 Linear Algebra, or permission from instructor.

Provides an advanced knowledge of programming interactive computer graphics, with an emphasis on game development, using real-time shaders with DirectX.

GMNG: 4311: Advanced 3D Modeling

Cr. 3. (3-3-0). Prerequisite(s): Some 3D Modeling course work or experience from lower-division, or permission from instructor.

Fundamental 3D theories, principles, methodologies for creating and exploring 3D computer models, modeling techniques including texturing, lighting, and rendering 3D models. Apply the concepts to one or more programming projects. A major term-long team project ending with a presentation.

GMNG: 4312: Game Engines

Cr. 3. (3-3-0). Prerequisite(s): COSC 3317 or permission from instructor.

Graphics game engines and their high-level APIs, behavioral control for characters, level design, gameplay, interface issues and the business, social and personal aspects of games. The development of gameplay using a commercial 3D gaming engine such as Unreal Tournament 2004 (UT). Team project required. (Formerly GAM 4312)

GMNG: 4314: Gaming Networks Architecture

Cr. 3. (3-3-0). Prerequisite(s): COSC 4339 Telecommunications and Networking, or a background in networking with concurrent enrollment in COSC 4339.

Study the theory and application of massively multiplayer game development. Topics will include design, architecture, and development of massively multiplayer gaming systems. Network, security, and database techniques used in the development process will also be covered.

GMNG: 4316: Advanced Leveling

Cr. 3. (3-3-0). Prerequisite(s): MATH 3321 Gaming Mathematics for Non-Programmer and GAM 3310 3D Modeling

In depth coverage of level design theory for games and simulations, and applications of leveling theory in designing levels, characters, and objects.

GMNG: 4317 Art for Gaming

Cr. 3. (3-3-0).

Study of 3D animation, lighting, shading, texture, digital sound, and other building blocks to produce 3D animation using modeling, entering, animation and outputting software. Application to digital games and simulations training models. A major term long project ending with a presentation.

GMNG 4318: Advanced Animation for Gaming

Cr. 3. (3-3-0). Prerequisite(s): GMNG 3310 and Math for Gaming, or permission from instructor

Concepts and theories about motion modeling. Students will gain skills in creating scripts for multimedia animating objects and developing multimedia animation projects.

GMNG 4320: Digital Games as Communication

Cr. 3. (3-3-0).

Course brings questions about texts, producers and audiences to the new medium of the digital game as a way to further our understanding of this popular cultural phenomenon.

GMNG 4321: Game Development Project Management

Cr .3. (3-3-0). Prerequisite(s): GMNG 4312 Game Engines.

Acquire and apply knowledge and skills necessary to lead, manage, and be a member of successful game project teams such as software or game development projects. Planning, estimating, scheduling, risk management, tracking, staffing, organization, quality management, and configuration management.

GMNG 4322: Game Artificial Intelligence and Behavioral Modeling

Cr. 3. (3-3-0).

Navigation, pathfinding, non-player character behavior, strategic intelligence, content generation, conversational behavior, coordinated behavior, learning–player modeling, strategy learning, etc. Combine design and technology to craft a powerful, engaging player experience. Readings in contemporary Game AI. Term project.

GMNG 4340: Senior Project

Cr. 3. (3-3-0). Prerequisite(s): COSC 3331; 6 s.h. UD GMNG course with a minimum grade of B or permission from instructor.

Individual or group project directed by faculty/industry experts. Plan, develop, implement prototype game or simulation project from concept to completion. Present final prototype and portfolio to a jury of faculty and gaming/simulation company representatives. Must be approved by faculty advisor before project can be initiated.

Health Care Administration (HCAD) - Undergraduate

HCAD 4351: Quality Assessment for Patient Care Improvement
Cr .3. (3-3-0).
The concept of Quality and the process of Quality Assessment and Improvement across the health Care continuum. Focus on the history and evolution of quality, its terms, principles, theories, and practices; methods of assessing and improving the quality of care and caring in healthcare delivery systems; review changes implemented by health care systems in America.

HCAD 4352: Healthcare Information Systems Management
Cr .3. (3-3-0).
An introduction to practices developed for the management of electronic healthcare records and information mobility. Emphasis placed on the impact of technology on patient care and how new uses for technology are designed and implemented. Includes techniques used for problem solving with information technology; basics of information representation; relational databases; system design; propositional logic.

HCAD 4353: Human Resource Management
Cr .3. (3-3-0). Prerequisite(s): MGMT 3303 (Cross-listed with MGMT 4311.)
A survey of human resource management (HRM) activities within the organization. Topics include the functional areas of HRM as integrated components of business strategy, HR planning, recruitment, selection, and diversity, jobs analysis and design, training and development, employee and labor relations, compensation, and the legal framework for the practice or HRM.

HCAD 4354: Economics for Healthcare
Cr .3. (3-3-0).
This course is designed to foster a student's understanding of the economic principles that drive the demand for and supply of medical care in the United States. After completing this course, the student should be adept at deducing the logic behind decisions made by physicians, hospitals, managed care organizations, and government as well as the choices made by consumers on individual aggregate levels.

HCAD 4355: Organizational Change
Cr .3. (3-3-0). Prerequisite(s): MGMT 3303 (Cross-listed with MGMT 4325.)
Examines theories, concepts, skills, and practices concerning organizational development and change. Topics include the nature of planned changes, diagnosing organizations, collecting and analyzing diagnostic information, feeding back diagnostic information, designing interventions, and leading, managing and evaluating organizational change.

HCAD 4356: Strategic Healthcare Management & Planning
Cr .3. (3-3-0).
Designed to give students an opportunity to develop conceptual skills needed to plan, develop, and effectively execute strategy in health and managed care organizations. Emphasis on development of organizational strategy in health care institutions and emergency programs; strategic planning process; formulation of objectives and policies; execution of the strategy process in the health care industry; overcoming the challenge of strategy failure in managed care organizations.

HCAD 4361: Healthcare Delivery Systems & Organization
Cr .3. (3-3-0).
Provides foundational overviews of U.S. nursing and health care delivery systems including unit level healthcare models, delivery systems of care, complexity theory and managing change. (Cross-listed with NURS 6318.)

HCAD 4362: Healthcare Informatics
Cr .3. (3-3-0).
Provides foundational overviews of health informatics, information technology systems and healthcare technologies. Examines utilization of health information and technologies for best patient care outcomes. (Cross-listed with NURS 6320.)

HCAD 4364: Healthcare Finance
Cr .3. (3-3-0).
Examines healthcare policy, resource allocations, healthcare finance and socioeconomic principles to manage patient care. Student will learn to develop budgets for best patient care practices. (Cross-listed with NURS 6319.)

History (HIST) - Undergraduate

HIST 1301: U.S. History I
Cr. 3. (3-3-0).
Survey course of US history from 1492 to 1865 including social, political, intellectual, economic and military history will be explored.

HIST 1302: U.S. History II
Cr. 3. (3-3-0).
Survey course of US history from 1865 to present, including social political, intellectual, economic and military history will be explored.

HIST 2310: Texas History
Cr. 3. (3-3.0).
Survey of the social, economic and political history of Texas.

HIST 2311: Western Civilization to 1600
Cr. 3. (3-3-0)
Surveys the people, ideas, events and major trends – economic, social, political and cultural in western civilization from pre-history up to about 1600.

HIST 2312: Western Civilization Since 1600
Cr. 3. (3-3-0).
Surveys the people, ideas, events and major trends – economic, social, political and cultural in western civilization from 1600 to about 2000.

HIST 3310: History of Education
Cr. 3. (3-3-0).
The history of education from primitive societies to the present, including the progression of philosophical thought leading to the structure of today's schools.

HIST 3321: Twentieth Century Europe
Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history.
Concentrates on World War I, World War II, and the Bolshevik Revolution and the emergence of Fascism.

HIST 4300: Selected Topics in History
Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history and approval of instructor. May be repeated for credit.

HIST 4302: Independent Study
Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): 6 s.h. in history and consent of instructor.

HIST 4310: History of the U.S. 1900-1945
Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history.
An examination of the major forces involved in the making of contemporary America.

HIST 4311: History of the U.S. 1945-1970
Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history.
Continuation of HIST4310.

HIST 4313: 4314: Social History of the United States—to 1865: Since 1865
Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history.
First semester: colonial times to 1865. Second semester: since 1865.

HIST 4320: History of England to the 18th Century
Cr. 3. (3-3-0).
A survey of English history from 3,000 B.C. to the 18th century focusing on the major changes in political, social and economic institutions.

HIST 4321: Nineteenth Century Britain
Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history.
An examination of the effect of the Industrial Revolution on British society and the transformation of British political institutions by the Reform Acts.

HIST 4322: Twentieth Century Britain
Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history.
Traces the changes in British society resulting from the world wars and the emergence of the welfare state in Britain.

HIST 4323: Nazi Germany

Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history.

Study of twentieth century Germany which focuses on the origins of support for political extremism, the reasons for Hitler's success and the effect of Nazi control on German society.

HIST 4324: History of Modern Russia

Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in history.

Study of the decline of Tsarist Russia and the Soviet Union since the Bolshevik Revolution

Health Studies (HLST) – Undergraduate

HLST 3311: Medical Terminology

Cr. 3 (3-3-0).

Introduction to anatomical, physiological and pathological terms. Identify and use prefixes, suffixes and roots used in Health care communication.

HLST 3312: Public Health

Cr. 3. (3-3-0). Prerequisite(s): Upper-division standing

Introduction to public health concepts and practice. Topics include philosophy, purpose, history, organization, functions, tools, activities and results at global, national, state, and community levels.

HLST 3313: Foundations of Health Promotion and Prevention of Illnesses

Cr. 3. (3-3-0). Prerequisite(s): Admission to upper-division standing.

Emphasis on foundational development, assessment, education and evaluation of community-based health promotion and illness prevention strategies in collaboration with inter-professional disciplines.

HLST 3314: Community Based Prevention Models

Cr. 3. (3-3-0). Prerequisite(s): Upper-division standing, HLST 3313, 3312

Emphasizes the coalition, assessment and evaluation of integrated models of health promotion and illness prevention in diverse healthcare populations.

HLST 3411: Health Promotion Programming

Cr. 4. (4-4-0). Prerequisite(s): Upper-division standing, HLST 3313, 3312.

Focus on program planning principles and education that promote health, wellness, and equity. Introduction to grant writing skills. Explore best practices for a wide variety of diverse settings.

HLST 4311: Global and Environmental Health

Cr. 3. (3-3-0). Prerequisite(s): Upper-division standing, HLST 3314, 3312.

Evaluate environmental factors in ecosystems impacting the health of diverse populations. Examine political, economic, demographic, and diversity challenges within a global society.

HLST 4312: Health Care Ethics and Policy

Cr. 3. (3-3-0). Prerequisite(s): Upper-division standing in Health Science Studies, HLST 3411, 4311.

Explores political, legal, ethical, and advocacy healthcare policy issues. Focuses on personal, societal, and professional influences in healthcare.

HLST 4411: Internship with Public Health Focus (60 internship

Cr. 4. (4-2-60). Prerequisite(s): Upper-division standing in Health Science Studies, HLST 3411, 4311.

Directed practical experience in health care facilities. Builds on public health promotion, illness prevention, and health education with inter-professional relationships. Provides a capstone experience allowing the student to integrate knowledge, behaviors and professional attributes acquired throughout the curriculum.

HLST 4412: Research and Evaluation in Health Promotion
Cr. 4. (4-4-0). Prerequisite(s): Upper-division standing in Health Science Studies, HLST, 3411, 4311, and PSYC 3315.
Introduces the research process and presents research methods of design, analysis, interpretation, and communication of results used to support and evaluate evidence-basesd practice of global and public health.

Humanities (HUMA) - Undergraduate

HUMA 4300: Selected Topics in the Humanities
Cr. 3 (3-3-0). May be repeated for credit when topics vary.
Focuses on a humanities topic that does not belong exclusively to any single traditional discipline, for example, utopian thought or women in transition.

HUMA 4302: Independent Study
Cr. 3 per semester. Prerequisite(s): Consent of instructor.

HUMA 4312: Classical Greece and Rome
Cr. 3. (3-3-0).
Intensive study of classical Greece and Rome from an inter-disciplinary perspective.

HUMA 4313: Medieval and Renaissance Civilization
Cr. 3. (3-3-0).
Intensive study of the Middle Ages and Renaissance in Europe from an interdisciplinary perspective.

HUMA 4314: The Age of Enlightenment
Cr. 3. (3-3-0).
Intensive study of the 17th and 18th centuries from an inter-disciplinary perspective.

HUMA 4315: The Age of Revolution
Cr. 3. (3-3-0).
Intensive study of the period from the American Revolution to 1850 from an interdisciplinary perspective.

HUMA 4317: The Modern Era
Cr. 3. (3-3-0).
Major trends from the mid-nineteenth century to the present studied from an interdisciplinary perspective.

HUMA 4322: Ethics
Cr. 3. (3-3-0).
Introduces students to the history of moral philosophy in the western tradition from the pre-Socratics to contemporary thinkers, and exposes students to the fundamental issues of moral philosophy and to the major positions on how to address them.

HUMA 4323: Asian Culture
Cr. 3. (3-3-0).
Introduction to Middle Eastern, Indian, Chinese, and Japanese cultural traditions, including music, literature, philosophy, art, architecture, with an emphasis on the overlap between these disciplinary boundaries.

HUMA 4324: Gender Studies
Cr. 3. (3-3-0).
Introduction to current gender theory and the ways gender shapes behavior in areas such as the family, the labor force, and politics.

HUMA 4325: Hispanic Heritage, Culture & Civilization to 1848
Cr. 3. (3-3-0).
Overview of Pre-Hispanic cultures and exchanges created by European arrival. The course is organized with an historical/topical format, including analysis of the political, cultural, economic, scientific and religious underpinnings of Pre-Columbian and subsequent interaction with European cultures.

HUMA 4326: Hispanic Heritage, Culture & Civilization from 1848
Cr. 3. (3-3-0).
History and development of Hispanic Culture in the US within the Larger context of contact with "Anglo" culture, continuing relationships with Spain, and the changing juxtaposition of minority/majority groups, especially immigrants. Selected topics about political, cultural, economic, educational, scientific and religious issues of importance to Latinos.

HUMA 4341: Dimensions of Western Religion
Cr. 3. (3-3-0).
This course examines the theological, social and philosophical problems raised by the history of religion in the West, focusing on the Judeo-Christian tradition.

International Business (IBUS) - Undergraduate

IBUS 4300: Selected Topics in International Business
Cr. 3. (3-3-0). Prerequisite(s): Senior standing and approval of instructor.
May be repeated for credit when topics vary.

IBUS 4316: International Management (cross-listed with MGMT 4316)
Cr. 3. (3-3-0). Prerequisite(s): MGMT 4320
A survey of international management issues studied from the perspective of the individual and the organization. Topics include the international environment, conducting business in international settings, and managing effectively in multi-cultural settings.

IBUS 4325: International Marketing (cross-listed with MKTG 4325)
Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303
The study of the economic, social, cultural, legal, political and regulatory environment required for developing a global marketing strategy and plan.

IBUS 4331: International Finance (cross-listed with FINC 4325)
Cr. 3. (3-3-0). Prerequisite(s): FINC 3304.
Application of finance principles in the international environment; including the nature of the balance of payment mechanism, the factors affecting the foreign exchange markets; defensive techniques to protect the business against foreign exchange risk; and investing, financing, and working capital management within a multinational firm.

Interdisciplinary Studies (INDS) - Undergraduate

INDS 2310: Structure of the Social Sciences
Cr. 3. (3-3-0).
Basic study of the structure of social sciences. Includes research techniques and major concepts.

INDS 3323: Child Development and Its Application To Learning
Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education Program
Theories of growth and social, emotional, physical and intellectual development in children and youth with some attention to their application to classroom management.

INDS 3324: Child Development and Learning
Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education
Theories of growth and social, emotional, physical and cognitive development of individuals with reference to classroom experiences. Certification only EC-4, 4-8, 8-12.

INDS 4315: The Psychology of Film
Cr. 3. (3-3-0).
A study of film and the psychological techniques employed to generate audience interest and participation.

Language (LANG) - Undergraduate

LANG 4310: Language and Reading
Cr. 3. (3-3-0).
Analysis of the relationship between language and reading. Analysis of oral and written cueing systems and study of first and second language acquisition.

Leadership and Enterprise Studies (LDRS) - Undergraduate

LDRS 3313: Public Relations Communication
Cr. 3. (3-3-0)
An introduction to public relations, examining the theory and practice of public relations, its function in organizations, and its role in society. Emphasis is on how public relations professionals communicate effectively with various publics in a variety of professional settings. Cross-listed with COMM.

LDRS 3315: Leadership Communication
Cr. 3. (3-3-0).
Explores the communication disciplines necessary for leadership. These disciplines include: defining and framing a vision; developing and communicating the vision narrative; and empowering ownership of that vision. Cross-listed with COMM.

LDRS 3317: Interviewing
Cr. 3. (3-3-0).
Explores dyadic communication in a variety of contextual settings: mentoring, coaching, and other human resource development activities; consulting and sales; research; and assessment. Cross-listed with COMM.

LDRS 4313: Communication and Conflict
Cr. 3. (3-3-0).
Explores the communication processes inherent in decision-making in any public, organizations, corporate or community context. Cross-listed with COMM

LDRS 4316: Visual Communication
Cr. 3. (3-3-0).
Course provides you with tools for the production and interpretation of images so that you might think more critically about visual communication. Cross-listed with COMM.
(Formerly: "Image Communication")

Literacy Studies (LITY) - Undergraduate

LITY 3310: Early Literacy Development
Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education
A field-based course in the study of the wide range and variety of literature for the young child, both historical and contemporary; criteria for evaluation and selection; guidance of children's reading interest.

LITY 3320: Foundations of Reading Theories and Assessment
Cr. 3. (3-2-1). Prerequisite(s): CUIN 3323, INDS 3323, LITY 3352, Admission to Teacher Education Program.
Study of theoretical underpinnings for literacy acquisition and assessment, including impact of dyslexia, and systems of language and how they are interrelated and mutually supportive. (Formerly RDG 3320 / Formerly: Foundations of Literacy: Theories and Assessment)

LITY 3321: Foundations of Early Literacy Theories and Assessment

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education

To study the theoretical underpinnings for early literacy acquisition and assessment as well as the systems of language and how they are interrelated and mutually supportive. This course is designed specifically for students who seek Early Childhood-Grade 4 teacher certification on a deficiency plan.

LITY 3322: Foundations of Literacy Theories and Assessment for Elementary Classrooms

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education

Specialization study of theoretical underpinnings for multiple literacy acquisition and Informal and formal assessment of virtual and traditional literacy in elementary classrooms; for EC-6 certification.

LITY 3323: Foundations of Literacy Theories and Assessment for the Middle School Classroom

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education

Specialization study of theoretical underpinnings for multiple literacy acquisition and informal and formal assessment of virtual and traditional literacy in middle school classrooms; for 4-8 certification.

LITY 3330: Using Literature With the Young Child

Cr. 3. (3-3-0).

A field-based course in the study of the wide range and variety of literature for the young child, both historical and contemporary; criteria for evaluation and selection; guidance of children's reading interest. *Formerly "Literature for the Young Child".*

LITY: 3331: Literature for the Young Child

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education

Study of the wide range and variety of literature for the young child, both historical and contemporary; criteria for evaluation and selection; guidance of children's reading interest. This course is designed specifically for students who seek Early Childhood-4th Grade teacher certification without the field-based component.

LITY 3340: Using Literature with Adolescents

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education, CUIN 3323, IDST 3323, LITY 3352

A field-based study and application of adolescent reading material to include both traditional print literacy and virtual print literacy materials, criteria for evaluation and selection; includes the use of literature and trade books in content areas.

LITY 3350: Methods & Materials: Teaching with Children's and Preadolescent Literature

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education, CUIN 3323, INDS 3323, LITY 3352

Integrated use of children's and preadolescent literature to promote caring teaching skills while evaluating modern and classic texts to meet current curriculum standards. (Formerly RDG 3350).

LITY 3352: Literacy Development for 21st Century Elementary Students

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education.

Theory and research to examine traditional print literacy components; includes an introduction to virtual innovations to support literacy development.

LITY 4360: Components of Effective Reading Instruction

Cr. 3. (3-2-1). Prerequisite(s): Admission to Teacher Education.

Application of instructional practice in the areas of oral language, phonological awareness, alphabetic principle, word study, spelling, fluency, comprehension, and written expression.

LITY 4361: Reading and Writing Workshop

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education, CUIN 3323, INDS 3323, LITY 3352

A field-based course in the survey of goals, methods, and organization of literacy workshop programs and practices in the elementary and secondary schools. (Formerly RDG 4361).

LITY 4362: Workshop Approach to Reading and Writing Instruction

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education. CUIN 3323, INDS 3323, LITY 3352

A non-field-based course that addresses the goals, methods and organization of literacy workshop programs and practices. (Formerly RDG 4362).

LITY 4364: Content Area Literacy and Study Skills

Cr. 3. (3-3-0).Prerequisite(s): Admission to the Teacher Education Program, CUIN 3323, INDS 3323

A course for prospective secondary teachers covering reading, writing, and study skills for diverse classrooms. Includes unit preparation, theories and techniques of literacy, internet applications. Teacher certifications only.

LITY 4365: Components of Effective Literacy Instruction

Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education, CUIN 3323, INDS 3323, and LITY 3310.

Field/clinical application of research-based traditional and virtual practices to promote literacy competencies and classroom assessments.

Mathematical Sciences (MATH) - Undergraduate

MATH 1314: College Algebra

Cr. 3. (3-3-0).

Course will cover quadratics, polynomial, rational, logarithmic and exponential functions, system of equations, progression, sequences and series, matrices and determinants.

MATH 1324: Finite Math

Cr. 3. (3-3-0).

Course will provide essentials of finite mathematics, including topics such as set theory, matric algebra, solving systems of equations using matric methods; counting method; probability theory; game theory.

MATH 1325: Business Calculus

Cr. 3. (3-3-0).

Course will provide essentials of business calculus, including study of functions and graphs from a calculus viewpoint as applied to problems in business.

MATH 1350: Mathematics Fundamentals I

Cr. 3. (3-3-0).

Topics include problem solving, sets and whole numbers, numeration systems, number theory, integers, fractions, decimals, and proportional reasoning concepts.

MATH 1351: Mathematics Fundamentals II

Cr. 3. (3-3-0).

Topics include algebra, geometry, measurement, statistics and probability concepts.

MATH 2312: Pre-Calculus

Cr. 3. (3-3-0).

Course will provide essentials of pre-calculus including linear and non-linear functions, graphs of functions, trigonometric functions; analytic trigonometry, analytic geometry, and solving system of linear equations and inequalities.

MATH 2413: Calculus I

Cr. 4. (4-4-0). Prerequisite(s): MATH 2312

Provide essentials of Calculus I. Discover the important topics such as mathematical models, continuity and limit, derivative and differentiation rules; optimization and approximation, and anti-derivatives.

MATH 2414: Calculus II

Cr. 4. (4-4-0). Prerequisite(s): MATH 2413

Course will provide essentials of Calculus II, including integration, rules for integration, sequences, finite and infinite series, differential equations.

MATH 2415: Calculus III

Cr. 4. (4-4-0). Prerequisite(s): MATH 2414

Course will provide essentials of Calculus III, including vectors, partial derivatives, tangent planes, gradient, directional derivatives, multiple integration, Lagrange multipliers.

MATH 3300: Selected Topics in Mathematical Sciences
Cr. 3. (3-3-0).

MATH 3310: Math Concepts I
Cr. 3. (3-3-0). Prerequisite(s): MATH 1314 College Algebra. Admitted to Teacher Education.
A problem solving approach to sets, relations, numeration systems, whole numbers, number theory, integers, rational numbers as fractions, and measurement (Early Childhood-Grade 4 certification).

MATH 3311: Math Concepts II
Cr. 3. (3-3-0). Prerequisite(s): MATH 1314 College and MATH 3310; Admission to Teacher Education.
A problem solving approach to decimal, percent, ratio, proportion, probability, statistics, and geometry concepts. (Early Childhood-Grade 4 certification).

MATH 3312: Math Concepts I for Middle School Teachers
Cr. 3 (3-3-0) Prerequisite(s): MATH 1314, Admission to Teacher Education .
Mathematics content (first part) necessary for teaching in the 4-8 classroom is included. This course is designed specifically for students who seek 4-8 teacher certification.

MATH 3318: Concepts in Math I
Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education, Math 1314.
Sets, whole numbers, relations, numerations systems, theory, integers, rational numbers, fractions and measurement will be addressed by a problem solving approach. Designed for EC-6 teacher candidate.

MATH 3320: Concepts in Math II
Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education, Math 1314, MATH 3318.
Decimals, percent, ration, proportion, probability, statistic and geometry concepts will be addressed by a problem solving approach. Designed for EC-6 teacher candidate.

MATH 3321: Gaming Mathematics for Non-Programmer
Cr. 3. (3-3-0). Prerequisite(s): 3 credits lower-division math and 3 credits lower-division computer programming.
Mathematics theory and application for students who pursue non-programming gaming degree. Topics include motion and computer graphics related math theories and the application of these theories to game programming and simulations.

MATH 3343: History of Mathematics
Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. calculus.
A historical development of the mathematical sciences.

MATH 3347: Operations Research
Cr. 3. (3-3-0). Prerequisite(s): Finite math; and MATH 3391, MATH 3395 or QMSC 3311.
Linear programming, critical path analysis, inventory models, Monte Carlo simulation, queuing models and dynamic programming.

MATH 3357: Introduction to Higher Geometry
Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. of calculus or trigonometry.
Introduction to modern approaches to the development of Euclidean geometry.

MATH 3361: Linear Algebra
Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. of calculus, finite math or equivalent.
Vector spaces, linear transformation, representation of linear transformations by matrices, matrix algebra, determinants, systems of linear equations and eigenvalue problems. Applications to 2D and 3D geometric modeling, computer graphics, and digital game programming.

MATH 3362: Discrete Structures
Cr. 3. (3-3-0). Prerequisite(s): MATH 3357 or MATH 3391 or 3 s.h. of pre-calculus or business calculus.
Mappings, relations, recurrence, logic, Boolean algebras, graphs, induction, proofs, languages, state machines, history of artificial intelligence, Turing test, and applications of these areas.

MATH 3391: Probability and Statistics
Cr. 3. (3-3-0). Prerequisite(s): Pre-calculus or calculus or Finite Math and Business Calculus.
Applied statistics with probability.

MATH 3395: Statistics for the Social Sciences

Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. of college algebra; must have completed at least 30 semester hours.

Descriptive and inferential statistics used in the social sciences. Cross-listed with PSY 3315.

MATH 4300: Selected Topics in Mathematical Sciences

Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. in mathematics and consent of instructor. May be repeated with approval of school dean.

MATH 4302: Independent Study

Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): 6 s.h. in mathematics and approval of school dean.

MATH 4310: Fundamental Concepts of Analysis

Cr. 3. (3-3-0). Prerequisite(s): 8 s.h. of calculus or equivalent or permission of instructor.

Definitions of functions and limits. Introduction to continuity, differentiation, integration, sequences and series, point-set topology, sequences and series of functions, and functions of several variables.

MATH 4311: Modern Algebra

Cr. 3. (3-3-0). Prerequisite(s): MATH 3362 or MATH 4310 or 8 s.h. of Calculus.

Logical structure of mathematics, proof techniques, rings, integral domains, fields, factorization, groups ideals and field extensions, applications.

MATH 4312: Mathematical Programming

Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. of calculus or equivalent.

Mathematical development on linear programming, sensitivity analysis, dual problem dynamic programming, probabilistic inventory models and Monte Carlo methods.

MATH 4327: Trends in Mathematics I

Cr. 3. (3-3-0). Prerequisite(s): MATH 3312 and MATH 4345.

Mathematical processes, perspectives, learning, instruction, assessment of algebra, probability and statistics concepts for the Mathematics 4-8 Concentration or Mathematics/Science 4-8 Concentration.

MATH 4328: Trends in Mathematics II

Cr. 3. (3-3-0). Prerequisite(s): MATH 3312 and MATH 4345.

Mathematical processes, perspectives, learning, instruction, assessment of geometry, measurement, trigonometry and calculus concepts for the Mathematics 4-8 Concentration or Mathematics/Science 4-8 Concentration.

MATH 4345: Math Concepts II for Middle School Teachers

Cr. 3. (3-3-0). Prerequisite(s): MATH 1314, Admission to Teacher Education.

Mathematics content (second part) necessary for teaching in the 4-8 classroom is included. This course is designed specifically for students who seek 4-8 teacher certification.

MATH 4351: Mathematical Modeling

Cr. 3. (3-3-0). Prerequisite(s): MATH 2315 or MATH 2415(Calculus III); or MATH 2320 Differential Equations.

The modeling process; dimensional analysis and similitude. Models using proportionality, curve-fitting, experiments, optimization, simulation, and differential equations.

MATH 4378: Numerical Analysis

Cr. 3. (3-3-0). Prerequisite(s): 8 s.h. of calculus.

Basic numerical methods and error analysis associated with the following topics: power series, roots of equations, systems of linear algebraic equations, interpolation, integration, finite differences and ordinary differential equations. Computer programming of selected algorithms.

MATH 4381: Theory of Interest

Cr. 3. (3-3-0). Prerequisite(s): 8 s.h. of calculus.

Study of interest, compound interest, value equations, annuity functions and their application.

MATH 4382: Actuarial Mathematics
Cr. 3. (3-3-0). Prerequisite(s): MATH 2315 or MATH 2415 (Calculus III)
Mathematics development of life contingencies, single-life, joint-life, survivor-life functions and their applications.

MATH 4391: Probability and Statistics II
Cr. 3. (3-3-0). Prerequisite(s): 6 s.h. of calculus or equivalent.
Mathematical development on multivariate distribution, methods of estimation, test of hypothesis, regression and Bayesian method.

Management (MGMT) - Undergraduate

MGMT 3303: Principles of Management
Cr. 3. (3-3-0). Prerequisite(s): Junior standing
General systems theory; evolution of management theory; interpersonal behavior in business organizations to include: motivation, leadership, value attitudes, and organizational development. (Formerly "Principles of Management"; Formerly MGMT 3311) *(Credit will not be given for both MGMT 3311 and MGMT 3303.)*

MGMT 3304: Legal Environment of Business
Cr. 3. (3-3-0). Prerequisite(s): Junior standing.
The interaction between politics, society, government and the law (public/private and federal/state), how corporate policy and business decisions are influenced by such institutions. (Formerly MGMT 3312) *(Credit will not be given for both MGMT 3312 and MGT 3304.)*

MGMT 3306: Operations & Supply Chain Management
Cr. 3. (3-3-0). Prerequisite(s): BUSI 3303 and COSC 3325
Emphasizes decision-making and tools with applications to business situations involving manufacturing, production and service operations. (Formerly QMSC 3321) *(Credit will not be given for both QMSC 3321 AND MGMT 3306.)*

MGMT 4300: Selected Topics in Management
C*r. 3. (3-3-0). Prerequisite(s): MGMT 4320. May be repeated when topics vary.*

MGMT 4303: Entrepreneurship
Cr. 3. Prerequisite(s): MGMT 4320.
This course focuses primarily on the business plan and the start-up of a business. Topics include mission, vision, recognition of opportunities, business plan development, entry and operating strategies, obtaining financing, legal implications and the transition from starting a business to running one. *(Formerly: Entrepreneurship in Small Business)*

MGMT 4304: Entrepreneurship Field Studies
Cr. 3. (3-3-0). Prerequisite(s): MGMT 4303
A practical course in which students work on entrepreneurial projects or with existing business with guidance from the instructor.

MGMT 4305: Leadership
Cr. 3. (3-3-0). Prerequisite(s): MGMT 3303
Examines the complexity of business leadership through the review of key theories of leadership and their managerial applications from both organizational and individual perspectives. Topics include leadership concepts, theories, power, motivation, communication, delegating and ethical issues. (Formerly MGMT 4314) *(Credit will not be given for both MGMT 4314 and MGMT 4305.)*

MGMT 4308: Strategy and the Business Environment
Cr. 3. (3-3-0). Prerequisite(s): MGMT 3303 and ENGL 3430
Comprehend the diverse external environment by providing an understanding of perspectives that form the context for business. Coverage includes external environmental issues and their relationship to business Functions. *(Formerly MGMT 4322. Credit will not be given for both MGMT 4322 and MGMT 4308).*

MGMT 4309: Strategic Management

Cr. 3. (3-3-0). Prerequisite(s): Senior standing. All BBA core courses, one of which may be taken concurrently.

Formulation and implementation of strategies for both single-business and diversified firms operating in domestic or international contexts. Topics include the analysis of the remote, industry, and operating environments, the analysis of the internal firm resources, competencies and competitive advantages and weakness, the issues of outsourcing, mergers, acquisitions, and joint ventures, and the integration of functional and behavioral knowledge in the formulation and implementation of firm strategies and tactics. (Formerly MGMT 4340) *(Credit will not be given for both MGMT 4340 and MGMT 3309.)*

MGMT 4311: Human Resources Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4320.

A survey of human resource management (HRM) activities within the organization. Topics include the functional areas of HRM as integrated components of business strategy, HR planning, recruitment, selection, and diversity, job analysis and design, training and development, employee and labor relations, compensation, and the legal framework for the practice of HRM.

MGMT 4312: Staffing

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4311.

A course in organization staffing focusing on matching the strategic management needs of the organization with the knowledge, skills and abilities of the individual. Topics include recruiting, equal employment opportunity and affirmative action, assessment, testing, interviewing, and selection. *(Formerly: Human Resource Development)*

MGMT 4313: Compensation

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4311.

Analysis of the compensation of employees in contemporary organizations. Topics include motivation theories, market dynamics in pay determination, wage surveys, external and internal compensation package considerations, pay-level policies, fringe benefit packages and administration, and compensation philosophy. *(Formerly: Compensation Management)*

MGMT 4315: Contemporary Issues in Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4320.

A survey of contemporary issues in management. Examples of topics included are trends and changes in the global, political, legal, socio-economic, and cultural environments of business, learning organizations, systems, knowledge workers, work teams, corporate universities, e-commerce, and managing technologies. *(Formerly: Contemporary Management Issues)*

MGMT 4316: International Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4320.

A survey of international management issues studied from the perspective of the individual and the organization. Topics include the international environment, conducting business in international settings, and managing effectively in multi-cultural settings.

MGMT 4318: Organizational Theory and Development

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4320.

Organizational Theory and Development (OTD) looks into the role of the general manager and OTD implications. Topics include organizational theory, strategy, structure and organizational design, inter-organizational relationships, organizational lifecycle, culture and ethical values, innovation and change, conflict power and politics. *(Formerly: Organizational Theory and Design)*

MGMT 4320: Organizational Behavior

Cr. 3. (3-3-0). Prerequisite(s): MGMT 3303.

Human behavior issues in organizations studied from the perspective of the individual and that of the organization. Topics include personality, perceptions, motivation, group dynamics, work teams, decision-making, communication, leadership, and organizational change. (*Formerly: Advanced Organizational Behavior)*

MGMT 4321: Quality Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4320.

The evolution and implementation of quality practices in organizations. Examines TQM, CQI and other quality practices.

MGMT 4325: Organizational Change

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4320.

Examine theories, concepts, skills, and practices concerning organizational development and change. Topics include the nature of planned changes, diagnosing organizations, collecting and analyzing diagnostic information, feeding back diagnostic information, designing interventions, and leading, managing and evaluating organizational change.

MGMT 4335: Project Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 4320.

Analysis and application of project management techniques and processes to large scale, complex and unique projects. Topics include project selection; planning and organization; negotiation and conflict resolution; budgeting and cost elimination; scheduling; resource allocation; monitoring and control; project auditing; and termination.

MGMT 4336: Global Logistics Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 3306

This course will provide an overview of business logistics and the planning and execution of service-efficient logistics system. Topics include inventory management, facility location, transportation and network design, performance and risk management of logistic.

MGMT 4337: Global Supply Chain Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 3306

This course will focus on supply chain management in a global setting. Topics include outsourcing and vendor evaluation, customer fulfillment strategies, process and relationship management, information sharing, and supply chain mapping.

Marketing (MKTG) - Undergraduate

MKTG 3303: Principles of Marketing

Cr. 3. (3-3-0). Prerequisite(s): Junior standing.

Marketing orientation and concepts applied to marketing strategies and planning, pricing, product development and management, promotion and channels of distribution. Emphasis is on ethics in marketing practice and on global marketing. (Formerly MKTG 3311) *(Credit will not be given for both MKTG 3311 and MKTG 3303.)*

MKTG 3321: Selling and Sales Management

Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303.

Personal selling; analysis of product and market; the planning and execution of the sale; behavioral science applications to selling; the sales management function.

MKTG 4300: Selected Topics in Marketing

Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303. May be repeated when topics vary.

MKTG 4311: Buyer Behavior

Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303

Behavior factors (such as perception, cognition, attitude, reference group and decision theories) affecting consumer decisions concerning purchase of products and services; emphasis is placed on the analysis of buyer behavior and marketing strategy development.

MKTG 4312: Promotion Management

Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303

Promotion mix strategy development based on the knowledge of consumer behavior. Analyzing the opportunities of using advertising, sales promotion, personal selling, publicity and public relations as part of the marketing mix strategy. (*Formerly: Advertising*)

MKTG 4313: Marketing Research

Cr. 3. (3-3-0) Prerequisite(s): MKTG 3303 and BUSI 3303

Nature and uses of marketing research in business. Methods of collecting and interpreting marketing information and specific application to problems in marketing.

MKTG 4315: Business-to-Business Marketing
Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303
Marketing channel analysis, design, development, and management. Inter-organizational relationships, structure, conflicts, and negotiation. Global and ethical perspective.

MKTG 4316: Electronic Marketing
Cr. 3 (3-3-0). Prerequisite(s): MKTG 3303
The WWW as a communication medium and channel of distribution. Current e-marketing models, systems, and processes applied to develop strategies and enhance competitiveness, customer relationships and profitability.

MKTG 4317: Services Marketing
Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303
The uniqueness of service marketing, analyzing and designing service processes, systems, and service organizations, tuned to maximizing service quality, customer value, customer satisfaction and loyalty.

MKTG 4325: International Marketing
Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303
The study of the economic, social, cultural, legal, political and regulatory environment required for developing a global marketing strategy and plan.

MKTG 4340: Marketing Management
Cr. 3. (3-3-0). Prerequisite(s): MKTG 3303, FINC 3304, and MGMT 3306
This is an applied course, focusing on marketing strategy, planning and implementation. Topics include segmentation and target market selection, advertising and promotion, pricing, distribution channels, brand management, SWOT analyses, and profitability. Cases, simulations, or projects will be assigned.

Middle School Education (MSED) - Undergraduate

MSED 4300: Selected Topics in Middle School Education
Cr. 3. (3-3-0).

MSED 4302: Independent Study
Cr. 3. (3-3-0).

MSED 4303: 4304: Middle School Education Student Teaching
Cr. 3 (3-3-0) Prerequisite(s): Admission by application to the Director of Field Experiences. Undergraduate credit only.
Classroom management, record keeping and observation; teaching in a public school, guided by a cooperating teacher and directed by a University Supervisor.

MSED 4305: Middle School Education Internship I
Cr. 3 (3-3-0). Prerequisite(s): Admission by application to Director of Field Experiences.
Teaching in an accredited school, guided by a mentor teacher, directed by a University Supervisor.

MSED 4306: Middle School Education Internship II
Cr. 3 (3-3-0). Prerequisite(s): Admission by application to Director of Field Experiences.
Teaching in an accredited school, guided by a mentor teacher, directed by a University Supervisor.

MSED 4307: Middle School Education Professional Seminar
Cr. 3 (3-3-0). Prerequisite(s): Admission by application to student teaching.
Provides understanding about the roles and responsibilities of a professional middle school educator in today's society, under the guidance of a faculty supervisor. Includes seminar meetings.

MSED 4325: Adolescent Development with Application in the Schools
Cr. 3. (3-3-0). Prerequisite(s): None
Provides a broad overview of theories, research, and issues with an emphasis on school applications in the study of human development from early to late adolescence. *(Replaces PSYC 3313 for Education plans)*

MSED 4345: Mathematics in the Middle School
Cr. 3. (3-3-0). Prerequisite(s): MATH 1314, MATH 1350, MATH 1351, Admission to Teacher Education.
Methods for teaching the four basic operations of integers, rational numbers or real numbers. Also methodology for estimation, percent, ratio, proportion, measurement, geometry, probability and statistics in the middle school. This course is designed specifically for students who seek middle grade (4-8) teacher certification.

MSED 4350: Social Studies for Middle School
Cr. 3. (2-1). Prerequisite(s): Admission to Teacher Education.
Analysis of Social Studies curriculum and integration into the Grade 4-Grade 8 curriculum. Field based classroom teaching experience.

MSED 4351: Social Studies for the Middle School
Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education.
Analysis of Contemporary Middle School curriculum in social studies; methods of delivery based on cognitive and social development; current research; and national/state mandates.

Non-Course Based Options (NCBO) - Undergraduate

NCBO 1001: Non-Course Based Literacy
Cr. 0. (0-0-1). Prerequisite(s): By Placement
Students move through a series of content modules using a mastery learning approach. Topics include reading comprehension, application of prior learning, and how to approach college writing.

NCBO 1001: Non-Course Based Math
Cr. 0. (0-0-1). Prerequisite(s): By Placement
(Students move through a series of content modules using a mastery learning approach. Topics include solving systems of equations, applications involving systems of equations, solving radication and quadratic equations and functions.

Nursing (NURS) - Undergraduate

NURS 3230: Nursing Professional Role I
Cr.2. (2-2-0).
This course will allow the student to compare past professional experiences with nursing practice. The art and science of professional nursing is examined from historical and contemporary perspectives, including the philosophy and theoretical foundations that define professional nursing practice.

NURS 3247: Pharmacology for Collaborative Nursing Practice
Cr. 2. (2-2-0).
A foundational overview of pharmacology emphasizing the basics of drug knowledge including pharmacotherapeutics, pharmacodynamics, and pharmacokinetics. Drug therapy for all age groups is incorporated.

NURS 3310: Professional Role Development and Practice Issues
Cr.3. (3-3-0).
Focuses on the socialization of the student to the baccalaureate essentials for professional practice. Roles of the nurse, historical and theoretical foundations, and nursing philosophy and standards that define professional nursing are explored. (Formerly NURS 3210) *(Credit will not be given for both NURS 3310 and NURS 3210.)*

NURS 3311: Health Assessment Across the Lifespan
Cr. 3.(3-2-2).
Presents health and cultural assessment concepts for individuals and families across the lifespan, building upon skills acquired in an initial licensure program. Emphasis is on history taking, data collection, and critical analyses of health and illness. Students practice clinical assessment skills in a laboratory setting.

NURS 3315: Pathophysiology
Cr. 3. (3-3-0).
Course focuses on the pathophysiological basis of disease processes. Central concepts include symptoms, treatment, and prognosis across the lifespan. Mechanisms and principles that underlie pathogenesis provide a basis for evidence-based practice.

NURS 3331: Nursing Professional Role II
Cr.3. (3-3-0). Prerequisite(s): NURS 3230
An open discussion forum to enable development of skills focusing on management principles and theories to provide professional nursing leadership.

NURS 3332: Nursing Professional Role III
Cr. 3. (3-3-0). Co-Requisite(s): NURS 3735, NURS 3737; Prerequisite(s): NURS 3331
Course focuses on political, legal, ethical and advocacy issues affecting health care and professional nursing practice.

NURS 3337: Reading and Interpreting Scientific Literature
Cr. 3. (3-3-0). Statistics course.
The study of statistical procedures and scientific methods to enable critique of nursing research, use of scientific literature and evaluation of evidence-based nursing practice.

NURS 3440: Introduction to Evidence-Based Nursing Practice
Cr. 4. (4-3-3). Co-Requisite(s): NURS 3631, NURS 3633
Provides foundational overview of evidence-based nursing practice, health assessment, pathophysiology, and beginning data collection strategies. History, physical examination, data collection in both health and illness are emphasized. Students practice and demonstrate clinical assessment skills in a simulation laboratory.

NURS 3631: Nursing Process for Symptom Management
Cr. 6. (6-6-0). Pre- or Co-Requisite: NURS 3247; Co-Requisite(s): NURS 3440, NURS 3633
Focuses on the utilization of the nursing process as a systematic approach to symptom management and psychosocial care of patients across the life span.

NURS 3633: Clinical Nursing Practice I
Cr. 6. (6-0-18). Pre- or Co-Requisite: NURS 3247; Co-Requisite(s): NURS 3440, NURS 3631
Course provides clinical practice opportunities in acute care and psychiatric settings to enable the beginning student to acquire basic symptom management and communication skills.

NURS 3634: Clinical Nursing Practice II
Cr. 6. (6-0-18). Co-Requisite: NURS 3636; Prerequisite(s): NURS 3247, NURS 3440, NURS 3631, NURS 3633.
Course provides clinical practice opportunities in acute care and maternal/child settings to enable the student to acquire intermediate nursing care skills.

NURS 3636: Nursing Process for Collaborative Practice I
Cr. 6. (6-6-0). Co-Requisite(s): NURS 3634; Prerequisite(s): NURS 3247, NURS 3440, NURS 3631, NURS 3633.
Course focuses on collaborative care of the older adult, adult, child, and child bearing families experiencing alterations in tissue integrity and healthcare needs.

NURS 3735: Clinical Nursing Practice III
Cr. 7. (7-0-21). Co-Requisite(s): NURS 3332, NURS 3737; Prerequisite(s): NURS 3247, NURS 3440, NURS 3631, NURS 3634, NURS 3636.
Course provides clinical practice opportunities in high acuity and community settings to enable the student to acquire advanced nursing care and leadership/ management skills with patients who have complex health care needs.

NURS 3737: Nursing Process for Collaborative Practice II
Cr. 7. (7-7-0). Co-Requisite(s): NURS 3332, NURS 3735; Prerequisite(s): NURS 3247, NURS 3440, NURS 3631, NURS 3634, NURS 3636.
Focuses on health promotion, prevention, and management of
Complex health problems across the lifespan of patients, families and communities.

NURS 4102: Independent Study
Cr. 1 Prerequisite(s): Instructor approval.
Topic will vary.

NURS 4200: Selected Topics in Nursing
Cr. 2. (2-0). Prerequisite(s): Instructor approval.
Topics in Nursing vary each semester.

NURS 4202: Independent Study
Cr. 2 Prerequisite(s): Instructor approval.
Topic will vary.

NURS 4210: Concepts of Quality Care for Patients with Life-Limiting Illness
Cr. 2. (2-2-0). Prerequisite(s): RN-BSN: Admission to Nursing / 2nd Degree BSN: NURS 3633 and NURS 3631, or approval of instructor.
Explores concepts related to quality care for patients with life-limiting illness and their families. Particular emphasis is placed on spiritual needs and interventions, the nurse's role to assist patients and families to cope through high-risk medical interventions, ethical decision making, and principles of communication. Elements of safety with high-level skills are also reviewed.

NURS 4212: Informatics in Health Care
Cr. 2. (2-2-0). Prerequisite(s): Admission to Nursing.
Introduces students to basic concepts and tools associated with the structure, management and communication of information to support the role of the nurse as a knowledge worker. Emphasis will be placed on use of clinical information systems, electronic health records and telecommunication technologies in nursing.

NURS 4214: Integrative Nursing
Cr. 2. (2-2-0). Prerequisite(s): Admission to Nursing.
Introduced integrative nursing techniques for symptom relief. Provides an overview of the importance of vital energy therapies toward mental/emotion, physical, and spiritual balance.

NURS 4300: Selected Topics in Nursing
Cr. 3. (3-3-0). Prerequisite(s): Instructor approval.
Topics in Nursing vary each semester.

NURS 4302: Independent Study
Cr. 3 Prerequisite(s): Instructor approval.
Topic will vary.

NURS 4312: Leadership and Management in Professional Nursing Practice
Cr. 3. (3-3-0). Prerequisite(s): NURS 3310
Focuses on leadership theories and management principles to provide the foundation for professional nursing administration. Contemporary workplace issues impacting the nurse leader are explored.

NURS 4314: Nursing Research
Cr. 3. (3-3-0). Prerequisite(s)/Co-Requisite(s): Statistics course
Introduces the research process and presents research methods commonly used by nurse researchers. The importance of critical appraisal of nursing research and appropriate utilization of research findings in professional nursing practice are emphasized.

NURS 4322: Policy, Politics, and Ethics in Professional Nursing Practice
Cr. 3. (3-3-0). Prerequisite(s): NURS 3310, NURS 4312
Focuses on political, legal, ethical, and advocacy issues affecting health care delivery and nursing practice. Personal, societal, and professional influences are explored.

NURS 4520: Concept Integration in Patient Care Management
Cr. 5. (5-3-6). Prerequisite(s): NURS 3310; NURS 3311; NURS 3315; NURS 4312; NURS 4322; NURS 4314; and NURS 4521
Focuses on integration of principles for interdisciplinary care management of patients, families, and populations across practice settings. Allows opportunities for knowledge synthesis in the provision of nursing care in varied settings utilizing the decision-making process. Expansion of the professional clinical role by demonstrating entry level competencies of BSN graduate roles to coordinate continuous quality care through the utilization of evidence-based practice in patient care management across practice setting is emphasized. Clinical instruction is individualized and focuses on application of the nursing process in direct care, teaching, interventions, and assessment of the clinical site for individuals and families.

NURS 4521: Community Health Nursing

Cr. 5. (5-3-6). Prerequisite(s): NURS 3310; NURS 3311; NURS 3315; NURS 4312; NURS 4322; NURS 4314

Introduces the concept of community as client. The focus is on providing culturally appropriate care to populations within the public health framework. Allows opportunities for knowledge synthesis in the provision of nursing care in community-based and community health settings utilizing public principles. Expansion of the professional clinical role by demonstrating entry level BSN graduate role population focused competencies to coordinate continuous quality care through the utilization of evidence-based practice in patient care management across community-based practice settings is emphasized. Clinical instruction is individualized and focuses on application of the nursing process in direct care, teaching, interventions, and assessment of the clinical site for individuals, families, and groups.

Philosophy (PHIL) - Undergraduate

PHIL 1301: Intro to Western Philosophy

Cr. 3. (3-3-0).

Provide general introduction to critical and reflective thinking concerning the problems of existence and the quest for meaning approached through study of great philosophers and philosophical movements.

PHIL 1303: Critical Thinking

Cr. 3. (3-3-0).

Provides information on reasoning and critical thinking including identification of fallacies, types of arguments, and nature and limits of sources of information.

PHIL 2311 American Philosophies

Cr. 3. (3-3-0). Prerequisite(s): PHIL 1301, PHIL 1303, or instructor's permission.

This course is an investigation into philosophy in the United States. Various intellectual movements and divergent contributions to philosophy in America will be investigated.

Physics (PHYS) - Undergraduate

PHYS 1401: College Physics I - Mechanics

Cr. 4. (4-3-1).

An introductory physics course designed for biology, applied arts and sciences, computer science and gaming students. Topics include motion, work and energy, and sound waves.

PHYS 1402: College Physics II – Electricity and Magnetism

Cr. 4 (4-3-1).

An intermediate level physics course designed for biology, applied arts and sciences, computer science, and gaming students. Topics include electricity, magnetism, optics.

Political Science (PSCI) - Undergraduate

PSCI 2305: U.S. Government

Cr. 3. (3-3-0).

Introduction to United States national government and politics; including constitutional basis, processes, institutions and policies of U.S. Government and politics.

PSCI 2306: Texas State & Local Government

Cr. 3. (3-3-0).

Introduction to Texas state and local government including constitutional basis, processes, institutions and policies of Texas government and politics.

PSCI 3310: U.S. Congress
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 and PSCI 2306.
Introduces students to the politics and processes of the United States Congress.

PSCI 3311: U.S. Presidency
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 and PSCI 2306.
Introduces students to the politics and processes of the Presidency of the United States.

PSCI 3312: U.S. Judiciary
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 and PSCI 2306.
Introduces students to the politics and processes of the federal judiciary with a special emphasis on the Supreme Court.

PSCI 3313: American Political Philosophy
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 and PSCI 2306.
Introduces students to the philosophers whose writings influenced the direction of the American republic.

PSCI 3320: Introduction to Public Policy
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 or 2306
Provides a basic foundation in US Public Policy. Covers the basics of what is public policy, the different policy-making institutions and processes, the different areas of public policy, as well as how to analyze public policy outputs and outcomes.

PSCI 3340: World Politics
Cr. 3. (3-3-0).
International relations among nation-states are analyzed in their comparative aspects with structural components, transnational organizations, cultures, institutions, and rational choice. *Formerly "Global Political Studies"*

PSCI 3350: Research Methods in Political Science
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 and PSCI 2306.
Introduces students to the tools that political scientists use to conduct research with an emphasis on quantitative techniques.

PSCI 4102;
PSCI 4202;
PSCI 4302: **Independent Study of Political Science**
Cr. 1; 2; 3. (1-1-0); (2-2-0); (3-3-0)
Topics will vary.

PSCI 4300: Selected Topics in Political Science
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 and PSCI 2306
Topics in political science will vary each semester.

PSCI 4305: Internship in Political Science
Cr. 3. (3-3-0). Prerequisite(s): Approval of instructor
Provides students with opportunities to participate in a work setting or research project with appropriate agencies or entities in the field of political science.

PSCI 4310: Public Opinion
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 and PSCI 2306.
Introduces students to the scientific study of public opinion and development of political attitudes.

PSCI 4311: Constitutional Law
Cr. 3. (3-3-0). Prerequisite(s): PSCI 2305 and PSCI 2306.
Introduces students to the basic concepts of civil rights and civil liberties contained in the U.S. Constitution.

PSCI 4350: Senior Capstone Seminar
Cr. 3.. Prerequisite(s): PSCI 2305 and PSCI 2306; BS track: PSCI 3350; BA track: HUMA 4322, HUMA 4324, or ENGL 3312
Provides students with an opportunity to spend a semester focused on Political Science research and learning to critically evaluate such research.

Psychology (PSYC) - Undergraduate

PSYC 2300: Selected Topics in Psychology
Cr. 3. (3-3-0).
Topics in psychology; will vary each semester.

PSYC 2301 Introduction to Psychology
Cr. 3. (3-3-0).
Survey of Introductory topics such as learning, memory, sensation and perception, personality, life-span development, psychological basis of behavior, stress and health, psychological disorders, social psychology and research methods.

PSYC 3310: Industrial Organizational Psychology
Cr. 3. (3-3-0).
Applications of psychological theory and methodology to the problems of recruiting, selecting, training, and motivating individuals in organizational settings.

PSYC 3314: Physiological Psychology
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301.
Examination of the relationship between brain processes and behavior.

PSYC 3315: Statistics for the Social Sciences
Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. of college algebra; must have completed at least 30 semester hours.
Descriptive and inferential statistics used in the social sciences. Cross-listed with MATH 3395.

PSYC 3316: Child and Adolescent Development
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301
Physical, cognitive, and social development in children through adolescence; factors affecting the developmental process.

PSYC 3317: Adult Development and Gerontology
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301
Physical cognitive, and social development in adulthood through elder years; factors affecting the developmental process.

PSYC 4102: 4302: Independent Study
Cr. 1 or 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): Approval of instructor.

PSYC 4300: Selected Topics in Psychology
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301 and consent of instructor. May be repeated when topics vary.

PSYC 4305: Internship
Cr. 3. Prerequisite(s): Approval of instructor.
Provides students with opportunities to participate in a work setting or research project with appropriate agencies or entities in the field of psychology.

PSYC 4310: Tests and Measurements
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301 and PSY 3315.
Norms, reliability, validity, and critical analysis of tests used in psychology and education.

PSYC 4311: Abnormal Psychology
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301.
Analysis of maladaptive behavior; historical and current trends in diagnosis and treatment.

PSYC 4312: Social Psychology
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301.
The psychology of social influence. Includes topics such as social persuasion, interpersonal attraction, aggression, and prejudice.

PSYC 4313: Introduction to Clinical Psychology
Cr. 3. (3-3-0).
Theory and practice of clinical psychology. Psychological assessment, theories of psychotherapy and professional issues. Preview of graduate training in clinical psychology.

PSYC 4314: History and Systems
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301.
Philosophical, theoretical and conceptual issues in psychology, and major schools of thought within the field.

PSYC 4316: Psychology of Personality
Cr. 3. (3-3-0). Prerequisite(s): PSYC 2301.
Major contributors and theories of personality development; examination of applications to current social situations.

PSYC 4317: Human Sexuality
Cr. 3. (3-3-0). Prerequisite(s): Consent of instructor.
Physical, psychological, emotional and socio-cultural aspects of sexuality.

PSYC 4318: Research Methods for the Social Sciences
Cr. 3 (3-3-0). Prerequisite(s): PSYC 3315.
Research design and statistical analyses used in the social sciences.

PSYC 4319: Psychology of Happiness
Cr. 3. (3-3-0).
The course examines a new area of psychology called positive psychology that involves the emotional states, traits, and institutions that facilitate well-being. It also explores strategies for enhancing happiness and well-being.

PSYC 4320: Principles of Learning
Cr. 3. (3-3-0).
Approaches to learning, memory, and motivation in humans; theory and application of learning principles.

PSYC 4328: Principles of Psychopharmacology
Cr. 3. (3-3-0).
An overview of principles of psychotropic drug action; behavioral and cognitive effects of currently used medications for major psychiatric disorders and those of historical significance.

PSYC 4330: Stress and Health
Cr. 3. (3-3-0).
Examines the relationship between stress and health. Explores strategies for effective stress coping and making lifestyle changes to enhance health and wellness.

PSYC 4332: Substance Abuse and Dependence
Cr. 3. (3-3-0).
Introduction of contemporary perspectives on addictive behavior with emphasis on the study of substance abuse, dependence and addiction. *(Formerly: Psychology of Addiction)*

PSYC 4334: Psychology of Women
Cr. 3. (3-3-0).
Introduces perspectives on the psychology of women, including the historical contributions of women psychologists.

Science (SCIE) - Undergraduate

SCIE 2310: Earth and Space Science Concepts
Cr. 3. (3-3-0).
An introduction to concepts and principles in Earth and space science. It includes Earth history, geology, oceans, atmosphere, and Earth's place in the universe.

SCIE 2320: Physical Science Concepts
Cr. 3. (3-3-0).
An introduction to concepts and principles in physics and chemistry.

SCIE 3310: Earth Science
Cr. 3. (3-3-0) Prerequisite(s): None.
Basic topics and principles in geology, oceanography, meteorology, and astronomy.

SCIE 3320: Physical Science
Cr. 3. (3-3-0). Prerequisite(s): None
Basic topics and principles in sound, heat, light, magnetism, electricity, friction, machines, and changes in matter and energy.

SCIE 4112: Physical Science for Elementary Schools
Cr. 1. (1-0). Prerequisite(s): 6 s.h. in science. May be repeated when topics vary.
Topics in physical science relevant to science teaching in elementary classrooms.

SCIE 4313: Earth and Space Science
Cr. 3. (3-3-0).
Concepts and principles in Earth and space science. The course includes Earth history, geology, oceans, atmosphere, and Earth's place in the universe.

SCIE 4314: Environmental Science
Cr. 3. (3-3-0).
Environmental science topics include the following: ecology, environmental systems, human population, conservation biology, resource management, water systems and resources, pollution, global climate change, etc.

SCIE 4315: Conceptual Chemistry
Cr. 3. (3-3-0)
Basic concepts and principles of the composition, structure, properties and reactions of matter; especially of atomic and molecular systems.

SCIE 4316: Conceptual Physics
Cr. 3. (3-3-0)
Basic concepts and principles of mechanics, heat, light and other radiation, sound, electricity, and magnetism.

Secondary Education (SEDU) - Undergraduate

SEDU 4302: Independent Study
Cr. 3 per semester. Prerequisite(s): Instructor approval.

SEDU 4303:4304: Secondary School Student Teaching
Cr. 3 per course. Prerequisite(s): Admission by application to the Director of Field Experiences. Undergraduate credit only.
Teaching in selected schools.

SEDU 4306: Secondary School Internship I
Cr. 3. Prerequisite(s): Admission by application to Director of Field Experiences.
Teaching in an accredited school, guided by a mentor teacher, directed by a University Supervisor.

SEDU 4307: Secondary School Internship II
Cr. 3. Prerequisite(s): Admission by application to Director of Field Experiences.
Teaching in an accredited school, guided by a mentor teacher, directed by a University Supervisor.

SEDU 4308: Secondary School Education Professional Seminar
Cr. 3. (3-3-0). Prerequisite(s): Admission by Application to Director of Field-Based Experience.
Provides understanding about the roles and responsibilities of a professional secondary educator in today's society, under the guidance of a faculty consultant/facilitator. Includes seminar meetings.

Spanish (SPAN) - Undergraduate

SPAN 1301: Elementary Spanish I
Cr. 3. (3-3-0).
Introduces the fundamental elements of the Spanish language within a cultural context. Emphasis is placed on the development of basic listening, speaking, reading, and writing skills.

SPAN 1302: Elementary Spanish II
Cr. 3. (3-3-0). Prerequisite(s): Successful completion of SPAN 1301.
Continues SPAN 1301 by focusing on the fundamental elements of the Spanish language within a cultural context. Emphasis is place on the progressive development of listening, speaking, reading, and writing skills.

SPAN 2301: Intermediate Spanish I

Cr. 3. (3-3-0). Prerequisite(s): Successful completion of SPAN 1301 & 1302 or instructor permission.

Development of the integration of comprehension, speaking, reading, and writing skills on an intermediate level.

SPAN 2302: Intermediate Spanish II

Cr. 3. (3-3-0). Prerequisite(s): Successful completion of Intermediate Spanish I.

Continuation of Intermediate Spanish I with focus on the integration of comprehension, speaking, reading, and writing skills on an intermediate level.

SPAN 2312: Practical Conversation

Cr. 3. (3-3-0). Prerequisite(s): Permission of instructor or successful completion of SPAN 1301 & SPAN 1302

Master practical spoken Spanish in its cultural context. Use the language strategically, to accomplish objectives and resolve conflicts, in culturally accurate circumstances using appropriate vocabulary.

SPAN 3301: Spanish Grammar and Composition

Cr. 3. (3-3-0). Prerequisite(s): Successful completion of Intermediate Spanish I & II

Theory and practice of more advanced Spanish grammatical structures. Guided and creative exercises and compositions.

SPAN 3313: Oral and Written Communication I

Cr. 3. (3.0). Prerequisite(s): By permission of instructor.

Contextualized oral and written language development pertinent to a broad range of life situations. Response to both aural and written stimuli. Emphasis on interpersonal interaction skills, to include description, narration in past, present and future situations, comparison and contrast, giving instructions, stating opinions and recommendations and other Advanced proficiency skills. Focus on cross-cultural awareness and appropriateness and broad range of culture from history, geography, politics, religion, family, and traditions. Study abroad option.

SPAN 3323: Oral and Written Communication II

Cr. 3. (3.0). Prerequisite(s): SPAN 3313 or equivalent, or instructor consent. Contextualized oral and written language development pertinent to a broad range of academic disciplines and career fields. Response to both aural and written professional stimuli. Emphasis on interpersonal interaction skills and simple professional presentation. Focus on components of Advanced proficiency, including accuracy, vocabulary development, and cross-cultural awareness and intercultural appropriateness with a broad range of culture from history, geography, politics, religion, family and traditions. Study abroad option.

SPAN 4300: Special Topics in Spanish

Cr. 3. (3.0). Prerequisite(s): Approval by instructor.

May be repeated when topics vary.

SPAN 4313: Advanced Oral and Written Communication I

Cr. 3. (3.0). Prerequisite(s): SPAN 3313

Contextualized oral and written language development pertinent to a variety of disciplines and career fields. Focus on presentational skills, but to include response to aural and written professional stimuli as well. Emphasis on rhetoric, persuasion, negotiation, hypothesis, circumlocution and other components of Advanced High to Superior proficiency and on enhanced accuracy and cross-cultural appropriateness, with a broad range of culture from history, geography, politics, religion, family and traditions. Study abroad option.

SPAN 4314: Spanish Phonetics

Cr. 3. (3-3-0). Prerequisite(s): Successful completion of Intermediate Spanish I & II

Introduction to the study and practice of the sounds of Spanish.

SPAN 4315: Latin American Literature

Cr. 3. (3-3-0).

A study of the foremost literary works from the mid-nineteenth century to the Latin American boom and its repercussions. This course reveals the gradual development of literature in the nineteenth century that first took on primarily European influences, but gradually defined their own themes and content. Works are included from Mexico, the Caribbean, the Andes, and the Southern Cone.

SPAN 4316: Mexican American Literature
Cr. 3. (3-3-0).
Introduction to American literature written by Mexican Americans. The course focuses on the themes, expression and ideologies of said literature.

SPAN 4320: Professional Applications of Spanish
Cr. 3. (3.0). Prerequisite(s): Placement test with 3000 or 4000 level credit in Spanish, or instructor consent.
Contextualized oral and written language development pertinent to a broad range of academic disciplines and career fields. Response to both aural and written professional stimuli. Emphasis on interpersonal interaction skills and simple professional presentation. Focus on components of Advanced proficiency, including accuracy, vocabulary development, and cross-cultural awareness and intercultural appropriateness with a broad range of culture from history, geography, politics, religion, family and traditions. Study abroad option.

SPAN 4366: History of Spanish Language
Cr. 3. (3-3-0). Prerequisite(s): Successful completion of Spanish Phonetics
Examine the history of the Spanish language from its earliest origins to the modern day, looking at the source cultures and languages that contributed to what we now call Spanish.

Speech (SPCH) - Undergraduate

SPCH 1315: Fundamentals of Public Speaking
Cr. 3. (3-3-0).
Introduction of the basic principles and techniques in research, composition, organization and delivery of speeches for various purposes appropriate for purpose, occasion and audience.

Special Education (SPED) - Undergraduate

SPED 3321: Exceptional Children: An Introduction
Cr. 3. (2-1).
Handicapping conditions of exceptional children are identified, described and discussed. Field based experiences are provided with special education teachers and students in the public schools.

SPED 3322: Exceptional Children Assessment and Programming
Cr. 3. (2-1).
Assessment and systematic intervention for special needs children in regular education and alternative settings. Field based appraisal and programming activities are provided.

SPED 4302: Independent Study
Cr. 3 per semester. Prerequisite(s): Approval by school dean.

SPED 4304: Student Teaching: Exceptional Children
Cr. 3. Prerequisite(s): SPED 3321, 3322, 4323, 4324.
Learning styles, classroom management, delivery systems, IEP development, observation and student teaching with exceptional children in a variety of public settings are offered.

SPED 4305: Practicum in Special Education
Cr. 3. (3-3-0).
Direct experience in classroom application in special education. Instruction, informal and curriculum based assessment, direct observations and IEP construction, classroom modifications, transition and collaboration.
Supervisor.

SPED 4323: Exceptional Children: Modifications, Methods and Materials
Cr. 3. (3-2-1).
Adoption and development of techniques and materials to enhance educational progress for exceptional students.

SPED 4324: Exceptional Children: Behavior Management
Cr. 3. (3-2-1).
Experience providing training in learning styles and behavior management on a one to one basis will be offered in a field based setting.

SPED 4325: The Inclusive Classroom
Cr. 3. (3-3-0).
Survey of special education law, the disability categories and techniques for modifying instruction for students with disabilities in the regular classroom.

SPED 4326: Language, Culture and Young Children
Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education Program
The influences of children's family, culture and environmental factors on language, cognitive, physical and social development in the context of legal mandates and transition to schooling.

University (UNIV) - Undergraduate

UNIV 1200: First Year Seminar
Cr. 2. (2-2-0).
In conjunction with the Community Readers Program, this course will provide an academic context for: (1) the understanding of the interdisciplinary nature of a college education; (2) study and life skills necessary for academic success; and, (3) opportunities for connection with peers, faculty and the institution. This course is required for freshmen students in all majors and any student entering the university with less than 30 SCH.

2014-15 Course Listings - Graduate

Accounting (ACCT) - Graduate

ACCT 6300: **Selected Topics in Accounting**
Cr. 3. (3-3-0). Prerequisite(s): ACCT 6351 or equivalent. Prerequisite may vary based on topic of course. May be repeated when topics vary.

ACCT 6351: **Financial Reporting and Analysis**
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing.
As a result of this course, students will be able to analyze and evaluate financial information with respect to profitability and risk of a firm. *(Credit will not be given for both ACCT 6351 and ACC 6311.)*

ACCT 6352: **Strategic Cost Management**
Cr. 3. (3-3-0). Prerequisite(s): ACCT 6351
This course emphasizes the integration of cost analysis and strategic analysis. Coverage includes activity based costing, target costing, value chain analysis, performance measurement matrices (e.g., balanced scorecard), strategic positioning, and product life cycle costing and management. *(Credit will not be given for both ACCT 6352 and ACC 6315.)*

ACCT 6371: **Advanced Auditing**
Cr. 3. (3-3-0). Prerequisite(s): ACCT 4321 or equivalent.
Examination of advanced auditing issues including the study of statistical sampling techniques, auditing through the computer, audits of financial and non-profit institutions, special-purpose reporting situations, compliance auditing for internal, operational and governmental entities. Study of specialized audit case situations and an evaluation of the most current changes and proposed changes in GAAP as it affects the auditor. *(Formerly ACC 6322)*

ACCT 6372: **Advanced Studies in Taxation**
Cr. 3. (3-3-0). Prerequisite(s): ACCT 4311 or equivalent.
Discusses situations concerning choice of entity and special tax subjects; arriving at conclusions or recommendations that integrate ethical considerations, competent tax research and thoughtful tax planning; preparing a schedule M-1; and preparing tax returns using tax preparation software.

ACCT 6373: **Contemporary Issues in Accounting**
Cr. 3. (3-3-0). Prerequisite(s): ACCT 4311 and ACCT 4321, or equivalent
This course is designed to teach students how to stay current in accounting after graduation. This process is known as applied research. The process of applied research starts with identifying a business problem and searching the accounting literature in order to provide a client or firm with a current, relevant, and accurate solution. This process requires judgment, resourcefulness, and critical thinking.

ACCT 6374: **Seminar in Accounting Ethics**
Cr. 3 (3-3-0). Prerequisite(s): ACCT 4321, or equivalent course or experience
A case-study approach to accounting ethics. Topics include development of a moral and ethical code of conduct; standards of conduct expected from accounting professionals; problems created by the failure to maintain high professional standards; and apparent and real independence.

ACCT 6377: International Accounting

Cr. 3. (3-3-0). Prerequisite(s): ACCT 6351

Discussion of how basic U.S. accounting rules and financial statement analysis differ from accounting practices in other countries; problems associated with using financial statement analysis for investing decisions; diversity of financial accounting reporting and disclosure practices worldwide; multinational consolidations; foreign currency translation; accounting information systems in the international arena; multinational performance evaluation; transfer pricing; international taxation; and emerging issues in international accounting. *(Formerly ACC 6313)*

Adult Higher Education (AHED) - Graduate

AHED 6110: Professional Coaching – Best Practices

Cr. 1. (1-1-0).

Experiential learning and guided professional development with education-transformative models of emotional intelligence. Conference participation, research review, evaluation of best practices strategies for teaching, learning, and coaching.

AHED 6300: Selected Topics in AHED

Cr. 3. (3-3-0).

This course is designed for engaging in a topic of current or critical importance that arises in the field of adult and/or higher education.

AHED 6302: Individual Study in AHED

Cr. 3. (3-3-0).

This course is designed to allow students to engage in individual research or collaboration of a substantive nature with their faculty, program chair, or advisor. No more than 6 credit of individual study can be used toward the degree. Approval of advisor and School Dean is required.

AHED 6305: Internship in AHED

Cr. 3. (3-3-0).

The internship will provide students who have no background in adult or higher education, or those who would like to gain experience in another area of interest to explore those areas and gain valuable firsthand experience in the field.

AHED 6331: Program Planning and Development in AHED

Cr. 3. (3-3-0).

This course presents an overview of designing, presenting, and evaluating programs in adult and higher education.

AHED 6332: Adult Development

Cr. 3. (3-3-0).

This course combines lectures, resources and communicative power of the internet to create a learning community where students and instructor explore interact to explore, articulate, and learn about the developing adult at three stages: early adulthood, middle adulthood and late adulthood.

AHED 6333: The Adult Learner

Cr. 3. (3-3-0).

This course will include but is not limited to material about learning theories in Adult Education, models, and principles and their application to the instructional process with adults.

AHED 6334: Foundations of Adult Education

Cr. 3. (3-3-0).

This is an overview course designed to give participants an understanding of the field of practice in adult education.

AHED 6335: Diversity in Adult Education

Cr. 3. (3-3-0).

This course entails an analysis of diversity in adult education contexts. Various psychosocial developmental factors of diverse identity groups and the influence of these variables on adult education will be studied.

AHED 6336: Continuing Professional Education

Cr. 3. (3-3-0).

This course will provide a description, explanation and critique of the goals, processes, outcomes, and issues related to the continuing education of professionals. An exploration of the design, development and administration of these programs and activities for various professions will be undertaken.

AHED 6337: College Teaching

Cr. 3. (3-3-0).

Study of research, theory, and practices associated with teaching and learning processes within the college system. Topics include course planning and organization, student diversity, teaching and student retention, and instructional technology.

AHED 6338: Research in Adult and Higher Education

Cr. 3. (3-3-0).

This course is designed to provide students with an understanding of the research process and the ethical context within which research is conducted and provides basic skills needed to conduct and interpret qualitative and quantitative research on topics relevant to adult and higher education.

AHED 6339: Self-Directed Learning

Cr. 3. (3-3-0).

This course is devoted to illuminating the principles of self-directed learning as they apply to learning, schooling, and life. This course also focuses on Self-Directed Learning as an area of emphasis in the field of adult education.

AHED 6342: The American Community College

Cr. 3. (3-3-0).

A comprehensive description of American community colleges, which includes recent state-level directives regarding functioning and funding.

AHED 6344: The College Student

Cr. 3. (3-3-0).

A study of the characteristics and needs of college students including student subcultures that affect the campus environment and the services required for student success.

AHED 6346: Introduction to Student Services

Cr. 3. (3-3-0).

This is a comprehensive study of critical issues and trends in higher education student services as reflected in current research.

AHED 6353: Ed. Leadership in Organizations

Cr. 3. (3-3-0).

This course will investigate issues or leadership roles in organizational performance, and how theoretical conceptions of leadership have changed over time. Through readings and research, the course will examine the nature of effective leadership and how it is evaluated.

AHED 6354: Higher Education Finance

Cr. 3. (3-3-0).

This course is designed to provide a working knowledge of the economic, finance, and policy context of the U.S. higher education system. It is also intended to introduce prospective college and university administrators to issues and practices related to higher education budgeting.

AHED 6355: Higher Education History
Cr. 3. (3-3-0)
This course's purpose is to provide an in-depth overview of the philosophic, political, social, and economic forces that have influenced higher education from the colonial period to the present, while simultaneously exploring how these forces relate to issues and challenges in contemporary higher education.

AHED 6356: IT Trends and Issues in AHED
Cr. 3. (3-3-0).
This course will address the imperative that modern education administrators be skilled in assessing IT's role in managing operations, products, and services for students, faculty and staff by examining the current issues and trends in the field.

AHED 6360: Professional Coaching I: Theory and Practice
Cr. 3. (3-3-0).
Survey of the history, development, competencies, standards, practices and ethics of professional coaching. Research-derived personal excellence model will be presented, discussed, and implemented.

AHED 6361: Professional Coaching II: The Coaching Relationship and Positive Change
Cr. 3. (3-3-0).
Overview and analysis of learning conditions and skills for establishing the coaching relationship. Teaching and experiential methods for purposeful behavioral development and positive change will be discussed.

AHED 6362: Professional Coaching III: Strategies and Skills
Cr. 3. (3-3-0).
Research-derived models of excellence and coaching strategies and skills for executive and leadership development; academic and career performance; personal growth-change-wellbeing-wellness.

Biomedical Sciences (BIMS) - Graduate

BIMS 6300: Selected Topics in Biomedical Sciences
Cr. 3. (3-3-0).May be repeated when topics vary.

BIMS 6322: Biochemical and Molecular Genetics
Cr. 3. (3-3-0). Prerequisite(s): Previous/concurrent enrollment in BIOL 4310 or BIOL 4313 or Consent of Instructor.
Biochemical and molecular aspects of the inborn errors of human metabolism. Particular attention will focus on laboratory methods employed for the detection of hereditary disease, including organic and amino acid analysis, and routine metabolic screening. Molecular studies will include common techniques such as DNA and RNA isolation and purification; electrophoresis or nucleic acids.

BIMS 6324: Phytochemicals, Cancer and Disease
Cr. 3. (3-3-0).
Studies in plant derived phytochemical bioactive molecules, their preventative effects in cancer biology and disease. Cell signaling pathways and other related mechanisms in disease prevention will also be discussed.

BIMS 6332: Studies in Intermediary Metabolism
Cr. 3. (3-3-0). Prerequisite(s): Previous/concurrent enrollment in BIO 4310 or BIO 4313 or Consent of Instructor.
Investigation of the interrelationships of energy utilizing and producing metabolic pathways. Consideration will be given to glycolysis, Kreb's cycle, oxidative pathways of fatty acids and amino acids, and the pathways of lipid and sterol formation, in addition to various aspects of gluconeogenesis and the pentosephosphate shunt.

BIMS 6341: Molecular Biology of Cancer
Cr. 3. (3-3-1).
Advanced topics in cancer at the molecular level and how this affects cellular and molecular biology.

Biology (BIOL) - Graduate

BIOL 6300: Selected Topics in Biology
Cr. 3. (3-3-0).
May be repeated when topics vary.

BIOL 6305: Internship
Cr. 3.
This course is for students in the MS in Biomedical Sciences-Professional Science Master's Program. It prepares students interested in industrial biomedical sciences careers. May be repeated once for credit.

BIOL 6320: Introduction to Bioinformatics
Cr. 3. (3-3-0).
A basic introduction to the study of biological information stemming from molecular genetics, proteomics and metabolomics; with the practical tools of mathematics and computer science.

BIOL 6330: Comparative Genomics
Cr. 3. (3-3-0).
Comparative studies of genomes and genomic information among species, with a concentration on the human genome.

BIOL 6333: Advanced Cell Biology and Proteomics
Cr. 3. (3-3-0). Prerequisites or Co-requisite: BIOL 3320 and BIOL 4237; or BIOL 4310 and BIOL 4210.
Advanced concepts in cell and molecular biology and studies in proteomics.

BIOL 6335: Applications for Bioinformatics
Cr. 3. (3-3-0).
Study of various tools used in genomics, proteomics and metabolomics including microarrays and application programs.

BIOL 6337: Computer Science for Bioinformatics
Cr. 3. (3-3-0).
Computer Science programs for bioinformatics: includes programming in PERL and use of applied programs.

Business (BUSI) - Graduate

BUSI 6351: Business and Society
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing.
This course provides an understanding of the complex and dynamic nature of the internal and external environment of business.

BUSI 6390: Field Studies/Internship
Cr. 3. (3-3-0). Prerequisite(s): Completion of 6 hours within major, and consent of instructor.
Provides students the opportunity to apply classroom theory to actual practice.

Communication (COMM) - Graduate

COMM 6300: Special Topics

Cr. 3. (3-3-0).

Includes topics such as the Rhetoric of Social Intervention, Communicating in Relationships and Web Design. May be repeated when topics vary.

COMM 6331: Studies in Communication Theory

Cr. 3. (3-3-0).

Survey of the communication field focusing on the construction and function of contemporary theories in communication.

COMM 6334: Studies in International and Intercultural Communication

Cr. 3. (3-3-0)

Survey of contemporary theories on the nature of culture, how cultures vary, and the challenges of communication between cultures.

COMM 6335: Studies in Rhetoric and Persuasion

Cr. 3. (3-3-0)

Explores rhetorical theories and their application in various contexts for the purpose of more fully understanding how persuasion works.

COMM 6340: Media Studies

Cr. 3. (3-3-0)

Explores media theories and their application to better engage the relationship between media, culture, technology, and social change.

Computer Science (COSC) - Graduate

COSC 6105; 6205; 6305: Computer Information Systems Internship

Cr. 1;2;3. (1- 0); (2-0); (3-3-0). Prerequisite(s): A minimum of 15 semester hours of graduate courses completed in the program, plus completed course work appropriate to the project, as determined by the Mentor and Director of Internship.

The Graduate Internship in Compute Information Systems is a one, two, or three credit hour course which an MS-CIS student may complete after completing two full semesters with UHV, with exceptions made on a case-by-case basis. The credit hours earned in the internship class cannot be used for the student's concentration or focus area electives, but only as general electives. Course may be repeated, but a maximum of 3 credits may be applied to the degree program.

COSC 6300: Special Topics in Computer Science / Information Systems

Cr. 3. (3-3-0). Prerequisite(s): Graduate Standing.

May be repeated for credit when topics vary.

COSC 6302: Independent Study

Cr. 3. Prerequisite(s): Graduate Standing and approval of instructor.

Course may be repeated with different topics.

COSC 6308-6309: Master's Thesis

Cr. 3 per semester. Prerequisite(s): Approval by a faculty member, under whom the student has taken at least one course; A minimum overall "B" average in the program.

COSC 6310: Multimedia Development and Programming

Cr. 3. (3-3-0). Prerequisite(s): A good understanding of object-oriented programming.

A study of media theory and programming skills, such as a creating immersive media driven applications for DVD, CD-ROM and Web; broadcasting TV-quality video on the office LAN and broadband Internet.

COSC 6320: Mobile, Ubiquitous, and Pervasive Information Systems

Cr. 3. (3-3-0). Prerequisite(s): COSC 6339.

This course provides an in-depth coverage of issues in mobile, ubiquitous, and pervasive information systems. This will include the current and emerging applications, wireless and mobile infrastructure, devices, middleware, and network access issues.

COSC 6325: Policy, Strategy, and Ethical Issues in Information Systems
Cr. 3. (3-3-0). Prerequisite(s): COSC 3325 or equivalent.
Information systems policies and procedures to support the organization's mission; contemporary information systems strategic planning and policy. A survey of contemporary legal and ethical issues faced by information systems professionals. Case studies will be used to illustrate current best practices.

COSC 6329: Data Warehousing and Data Mining
Cr. 3. (3-3-0). Prerequisite(s): COSC 6336
Data warehousing; OLAP; data mining; data marts; advanced topics in integration of different technologies.

COSC 6333: Computer Science Project
Cr. 3. (3-3-0). Prerequisite(s): Core Completed. If a substantial part of the core is complete and student is concurrently enrolled in the remainder of the core, student may petition to enroll in the same semester.
A one-semester course designed to assist the student in the Project Option to complete the special requirements of the Option. The project requires approval by a graduate faculty advisor in the student's area of interest in the semester prior to its inception. Student will develop and prepare a proposal, conduct the research, write the drafts and the final report, and make a presentation to students and program faculty, if required, all with the help of the faculty advisor. Presentation is encouraged.

COSC 6334: Computer Graphics and Game User Interfaces
Cr. 3. (3-3-0). Prerequisite(s): Heavy programming experience and knowledge of programming with C or C++ languages in Windows or Linux environments.
Advanced computer graphics and games user interface design using interactive sound, animation, and multimedia.

COSC 6335: Computational Science
Cr. 3. (3-3-0). Prerequisite(s): Calculus II, Probability and Statistics, and experience in programming.
In this course techniques for designing computational frameworks for a number of interdisciplinary applications are investigated. The computational mechanisms covered in the course range from analytical modeling to stochastic processes.

COSC 6336: Database Systems Development
Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. of programming or equivalent experience.
Design principles of large database-based applications and distributed database. Formerly "Database Design."

COSC 6337: Web Mining & Information Retrieval
Cr. 3. (3-3-0) Prerequisite(s): Graduate Standing
To provide a comprehensive coverage of various topics in Web data mining including Web usage mining, Web content mining, and Web structure mining. To learn the different techniques from machine learning, databases, and information retrieval to extract useful knowledge from Web data which could be used for business intelligence, site management, personalization, and user profiling.

COSC 6338: Computer Architecture and Parallel Processing
Cr. 3. (3-3-0). Prerequisite(s): COSC 3332 or equivalent or instructor approval.
Organizational and operational analysis of digital computers at the component and functional levels. Design and performance issues. Algorithms and architectures for parallel processors.

COSC 6339: Network Design and Management

Cr. 3. (3-3-0). Prerequisite(s): Graduate Standing

Concepts and mechanisms of data transport systems including information in the form of data, voice, and image, Network architecture, terminology, control, and general topologies. Current equipment and physical interconnection are explored in an applied model incorporating a range of network services to support application development, distributed processing, information centers, and distance learning. Emphasis is placed on the impact of data communications technology on organizations and on the design of future information systems.

COSC 6340: Software and System Architecture

Cr. 3. (3-3-0). Prerequisite(s): COSC 3317 or 3 semester hours of programming; Graduate Standing.

Design concepts used in computer architectures to improve the performance of computations. Topics include operating systems, memory, instruction sets, assembly and machine languages, superscalar and parallel structures.

COSC 6341: Internet Programming

Cr. 3. (3-3-0). Prerequisite(s): A good understanding of object-oriented programming.

A study of JAVA programming skills for Internet applications, through learning JAVA concepts and developing JAVA applications in the areas of computer graphics, graphical user interface, multi-threading, multimedia, servlet, RMI, networking and JAVA beans.

COSC 6342: Software Engineering Project Management

Cr. 3. (3-3-0). Prerequisite(s): Programming Experience.

A study of the software development process, how to plan and manage it, process improvement. We will also consider social and environmental factors.

COSC 6343: Intelligent Agents and Applications

Cr. 3. (3-3-0). Prerequisite(s): COSC 6361 or 6 semester hours of programming.

Critically examine what intelligent agents are, how to design them, and how new techniques arising from this field can be applied to problems requiring intelligent solutions in both business and engineering applications. Reference will be made to the different types of problems which intelligent agents techniques can help solve, such as automating decision making, recognition tasks. It will equip students with sufficient understanding of current theory and applications so that they will be able to apply that knowledge to address future software and business needs.

COSC 6344: Advanced IT Project Management

Cr. 3. (3-3-0).

Students will acquire and apply the knowledge and skills necessary to manage or lead successful IT and Information Systems project teams. Some advanced topics will be discussed. Term project required.

COSC 6345: Design and Analysis of Algorithms

Cr. 3. (3-3-0). Prerequisite(s): COSC 3333 or equivalent, or instructor's approval.

Study of algorithm design, analysis tools, and techniques for selected problems including sorting, searching, graphs, branch and bound strategies, dynamic programming, game theory, algebraic methods, parallel algorithms, and string matching.

COSC 6346: Automata and Formal Languages

Cr. 3. (3-3-0). Prerequisite(s): COSC 3333 or equivalent, or instructor's approval.

Introduction to fundamental concepts in automata theory and formal languages including grammar, finite automation, regular expression, formal language, pushdown automation, Turing machine, and an intro to computability and decidability. Study the properties of these models, and various rigorous techniques for analyzing and comparing them, using both formalism and examples.

COSC 6347: System Administration

Cr. 3. (3-3-0). Prerequisite(s): Graduate Standing

Develop insight and understanding of enterprise Linux systems at a level useful for systems and network administration. Installing and administering Linux. Basic system security, performance tuning, and system diagnostics will be discussed through the course. Students will develop an understanding of the Linux system architecture.

COSC 6350: Systems Analysis & Design

Cr. 3. (3-3-0). Prerequisite(s): COSC 6361 or 6 semester hours of programming.

Systems Development Life cycle and the technologies used to model, design, document, and implement high quality information systems. Systems analysis and design is the essence of the IS professional's work. This course will allow students to synthesize their experiences in software development and project management, into a comprehensive project. CASE tools that emphasize object-oriented analysis and design principles will be used. Requirements determination, specification development, testing, documentation, and reporting will be emphasized.

COSC 6351: Decision Support Systems

Cr. 3. (3-3-0). Prerequisite(s): COSC 3325 or equivalent

Support systems for decision-making in complex, technologically rich environments. Decision theory principles, problem identification, model formulation, and solution procedures. Sample quantitative and qualitative tools to study the behavioral aspects of decision making in a decision support environment. At least one expert system will be examined or developed. Neural networks are discussed.

COSC 6353: Information Systems Security

Cr. 3. (3-3-0). Prerequisite(s): COSC 6361 or 6 semester hours of programming.

Develop knowledge and skills for security of information and information systems within organizations. Concepts and methods associated with planning, designing, implementing, managing, and auditing security at all levels and on all systems platforms, including worldwide networks. Techniques for assessing risk associated with accidental and intentional breaches of security. The associated issues of ethical uses of information and privacy considerations. Security in computer operating systems, networks, and data.

COSC 6357: Web Engineering

Cr. 3. (3-3-0). Prerequisite(s): COSC 6361 or 6 semester hours of programming

Design and implementation of Internet and World Wide Web based application using the current technology. Other topics include data compression, multimedia data technologies, and wireless computing.

COSC 6358: Advanced Operating System Concepts

Cr. 3. (3-3-0). Prerequisite(s): COSC 6340 or equivalent

Learning, understanding, and implementing operating system fundamentals, including process and thread management, concurrency with semaphores and monitors, deadlocks, storage management, file systems, and I/O. Hands-on experiences of operating system design and implementation and how it impacts application systems design and performance.

COSC 6359: Cloud Computing

Cr. 3. (3-3-0). Prerequisite(s): 3 s.h. of networking and 3 s.h. programming or equivalent experience.

Study of the conceptual and experimental issues in the design and implementation of cloud computing and its services. Formerly "*Advanced Computer Communication*"

COSC 6360: Fundamentals of Programming

Cr. 3. (3-3-0). Prerequisite(s): Graduate standing. Not open to MAIS students except to satisfy the programming prerequisite. Will NOT count toward the 36 semester hour requirements.

Object-oriented programming using Java; abstraction, encapsulation, inheritance, and polymorphism. The concept of an abstract data type (such as a stack or queue or both) and their implementations. Programming projects will be assigned throughout the semester.

COSC 6361: Programming and Data Structures

Cr. 3. (3-3-0). Prerequisite(s): COSC 6360. Not open to MAIS students except to satisfy the programming prerequisite. Will NOT count toward the 36 semester hour requirements.

Object-oriented programming using Java; abstraction, encapsulation, inheritance, and polymorphism. The concept of an abstract data type (such as a stack or queue or both) and their implementations. Programming projects will be assigned throughout the semester.

COSC 6390: Integrating the Enterprise, IS Function and IS Technologies

Cr. 3. (3-3-0). Prerequisite(s): Completion of the entire core.

Builds on previous courses, integrative in nature. Taught in seminar style. Current and strategic issues in information management from the executive perspective; analyze, synthesize, and respond at the highest organization level. Overall information needs of an organization and the role information systems play in meeting those needs. A major research paper based on a thorough literature search of primary sources in information systems; presentation of research.

Counseling (COUN) - Graduate

COUN 6300: Selected Topics in Counselor Education

Cr. 3. (3-3-0). Prerequisite(s): Approval of advisor and school dean.

COUN 6302: Independent Study

Cr. 3 per semester. Prerequisite(s): Approval of advisor and school dean. No more than 6 semester hours on program of studies.

COUN 6303: Practicum in Counseling

Cr. 3. Prerequisite(s): COUN 6333, COUN 6321, COUN 6327, COUN 6329, and COUN 6311. Also, COUN 6310 or COUN 6322. 24 s.h. completed in Counseling Program and Consent of Instructor.

Experiences in field situations under supervision. Includes seminars.

COUN 6310: Counseling in the Schools

Cr. 3. (3-3-0)

The role of the school counselor in providing essential service and comprehensive programs.

COUN 6311: Multicultural Counseling

Cr. 3. (3-3-0).

Introduction to the cognitive, affective and behavioral considerations associated with counseling diverse client populations.

COUN 6315: Principles and Techniques of Stress Management

Cr. 3. (3-3-0).

An introduction to the principles of stress and the stress response. The potential impact of stress upon mental/physical health and coping will be explored.

COUN 6316: Addiction Counseling: Theory and Techniques

Cr. 3. (3-3-0).

An introduction to the addiction process and methods of intervention. Includes exploration of the behaviors, feelings and defenses as positive/negative adaptive methods of coping.

COUN 6317: Couples and Family Dynamics

Cr. 3. (3-3-0). Prerequisite(s): COUN 6327.

An introduction to the theory and techniques of couples and family counseling.

COUN 6318: Assessment in Counseling

Cr. 3. (3-3-0). Prerequisite(s): COUN 6321.
Study will include principles, procedures and ethics of assessment in counseling, assessment instruments, statistical concepts and evaluation and interpretation of assessment data.

COUN 6319: Death and Dying

Cr. 3. (3-3-0).
Study of issues surrounding the process of death and grieving. Students will explore theoretical approaches to helping individuals experiencing grief.

COUN 6320: Feminist Counseling: Theory and Techniques

Cr. 3 (3-3-0).
Gender differences in counseling, traditional approaches, high prevalence disorders among women, crisis intervention and alternative or nontraditional approaches.

COUN 6321: Professional Orientation & Ethics in Counseling

Cr. 3. (3-3-0).
Study of the history, role identity, ethics, and legal standards of counseling. (Formerly: Professional Orientation to Counseling)

COUN 6322: Abnormal Human Behavior

Cr. 3. (3-3-0).
A survey of emotional, mental and behavioral dysfunction across the life span.

COUN 6324: Consultation Theory and Practice

Cr. 3. (3-3-0).
Course will provide an overview of consultation theories for professional counselors and help students develop consultation skills for schools, community agencies and other organizational settings.

COUN 6325: Career Education: The Counselor's Role

Cr. 3. (3-3-0).
A study of career theories, methods of appraisal, and counseling techniques of the career development throughout the lifespan.

COUN 6327: Theories of Counseling

Cr. 3. (3-3-0).
A survey of current theoretical models and techniques utilized in counseling relationships.

COUN 6328: Gestalt Theory and Techniques

Cr. 3. (3-3-0). Prerequisite(s): COUN 6327.
Advanced study in the theory and techniques of Gestalt counseling.

COUN 6329: Group Counseling: Theory and Techniques

Cr. 3. (3-3-0). Prerequisite(s): COUN 6327 and COUN 6333.
A study of group dynamics, process, theoretical applications, techniques and leadership skills in an experiential setting.

COUN 6332: Counseling Across the Life Span

Cr. 3. (3-3-0).
The course includes major theories of human development across the life span with understanding of stages and developmental tasks. The counseling process, interventions and strategies will be addressed in relation to the topical issues.

COUN 6333: Counseling Techniques

Cr. 3. (3-3-0). Prerequisite(s): COUN 6321 and COUN 6327.
Techniques and processes of interviewing and counseling in an experiential setting. Use of audio and videotaping with clients.

COUN 6336: Counseling Children and Adolescents

Cr. 3. (3-3-0). Prerequisite(s): COUN 6327 and COUN 6333.
Assessment and techniques for working with children and adolescents in personal or family systems. Developmental child and adolescent individual and group counseling methods along with parent/guardian involvement interventions.

COUN 6337: Crisis & Trauma Response

Cr. 3. (3-3-0). Prerequisite(s): COUN 6321
Introductory course in crisis and trauma response/intervention for mental health professionals, trained paraprofessionals and laypersons, including crisis/trauma models, crisis and trauma assessment, strategies, applications, ethical and legal aspects of crisis and trauma intervention.

COUN 6338: Introduction to Play Therapy
Cr. 3. (3-3-0). Prerequisite(s): COUN 6327, COUN 6333, and COUN 6332
This course provides an overview of the elements and principles of play therapy, including history, theories, modalities, techniques, applications and skills.

COUN 6339: Play Therapy in School Settings
Cr. 3. (3-3-0). Prerequisite(s): COUN 6327, 6329, 6332, and 6333
Designed for use by the school counselor and professional licensed counselors in schools to deal with adjustment, academic and milder forms of behavioral difficulties typically encountered in the school setting.

COUN 6340: Advanced Counseling Techniques
Cr. 3. (3-3-0). Prerequisite(s): COUN 6321, COUN 6333, COUN 6327, COUN 6329. Advanced counseling skills development. Individual and group assessment of each student's counseling skills.

COUN 6342: The American Community College
Cr. 3. (3-3-0).
A comprehensive description of American community colleges, and the changing role of student services.

COUN 6343: Advanced Psychopathology & Psychopharmacology
Cr. 3. (3-3-0).Prerequisite(s): COUN 6318, COUN 6332
Introduction to psychopharmacology for counseling. Topics include basic neurobiology, pharmacokinetics, assessment, and history taking, and drugs as they relate to the treatment of various disorders. Course will focus on the classifications of psychotropic drugs, their indications for use, intended drug actions, common side effects and adverse reactions. (Formerly: Psychopharmacology)

COUN 6344: The College Student
Cr. 3. (3-3-0).
A survey of the characteristics and needs of college students including student subcultures that affect the campus environment and the counseling services required for student success.

COUN 6345: Research and Program Evaluation
Cr. 3. (3-3-0).
This course is designed to introduce students to the importance and uses of research in counseling. It will cover basic univariate statistics, how to critique published research, and how to use research in applied settings.

COUN 6346: Introduction to Student Services in Higher Education
Cr. 3. (3-3-0).
A comprehensive study of critical issues and trends in higher education student services as reflected in current research.

COUN 6348: Internship in Counseling
Cr. 3. (3-3-0). Prerequisite(s): COUN 6303
Supervised experience in counseling in schools, community mental health organizations, and offices of college and student affairs. Students are required to complete two sections of this course over two semesters.

COUN 6350: Clinical Mental Health Counseling
Cr. 3. (3-3-0).
Didactic and experiential training to prepare the mental health and/or community-oriented counselor for work with service, welfare, mental health, and charitable organizations and agencies that require unique counseling expertise.

Criminal Justice (CRIJ) - Graduate

CRIJ 6300: Selected Topics in Criminal Justice.
Cr. 3. (3-3-0).
Topics to be related to the criminal justice field.

CRIJ 6322: Criminological Research Design & Quantitative Analysis
Cr. 3. (3-3-0). Prerequisite(s): Graduate Student, College Algebra, and 3 hours of statistics at any college level.
Methods and techniques of research and research design; conducting and assessing research in the criminal justice agency management environment; and the use of descriptive and inferential statistics and computer applications as used in criminal justice research.

CRIJ 6330: Advanced Criminology
Cr. 3. (3-3-0).
History of criminological thought, etiology of criminal behavior, and analysis and evaluation of contemporary criminological theories.

CRIJ 6331: Advanced Patterns & Typologies
Cr. 3. (3-3-0).
Patterns of criminal behavior, career criminal data, and systematic classification of criminal behavior. Emphasis placed on serial murder and forensic techniques.

CRIJ 6332: Advanced Criminal Justice Administration
Cr. 3. (3-3-0). Prerequisite(s): Graduate Student
Study of contemporary theories of management and supervision from an interpersonal relations standpoint. Emphasis on establishing and maintaining effective communications and a supportive environment.

Curriculum and Instruction (CUIN) - Graduate

CUIN 6100: Selected Topics in Curriculum and Instruction
Cr. 1. (1-0).

CUIN 6102: Independent Study
Cr. 1.

CUIN 6105: Professional Certification Internship
Cr. 1 Prerequisite(s): Approval by Program Coordinator
Supervised instructional internship in schools. May be repeated as needed.

CUIN 6300: Selected Topics in Curriculum and Instruction
Cr. 3. (3-3-0). Prerequisite(s): Approval of advisor and school dean.

CUIN 6302: Independent Study
Cr. 3. per semester. Prerequisite(s): Approval of advisor and school dean.

CUIN 6305: Professional Research
Cr. 3. Prerequisite(s): FEDU 6321 or FEDU 6322 and approval of instructor.
Designing and conducting independent and original school-based research projects.

CUIN 6306: Practicum in Gifted/Talented Education
Cr. 3. Prerequisite(s): CUIN 6370, 6371, 6372, 6373, and advisor approval.

CUIN 6308:6309 Master's Thesis
Cr. 3. (3-3-0).

CUIN 6311: Curriculum & Technology
Cr. 3. (3-3-0). Prerequisite(s): Basic computer skills.
Educators learn to use and evaluate the use of current multimedia technology in restructuring the learning environment to meet the needs of diverse learners.

CUIN 6312: Human Development and Learning
Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education VOICE Program
Theoretical study of the social, emotional, physical and intellectual development of children and adolescents as they apply to learning experiences in the classroom.

CUIN 6314: Classroom Practice, Process, & Procedure
Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education VOICE Program
Formulation and implementation of the essential knowledge and skills necessary for becoming a professional educator. Content includes theories of curriculum development, instructional technology, and classroom management.

CUIN 6315: Application of Physics for Teachers
Cr. 3. (3-3-0).
Introduction of basic concepts in physics and the utilization of inquiry method for teaching physics in elementary schools.

CUIN 6316: Application of Educational Roles & Responsibilities I

Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education VOICE Program; Must be employed in an Internship as Teacher of Record

This course is designed to provide interns with the skills needed to fulfill their professional roles and responsibilities in an accredited school setting.

CUIN 6317: Application of Educational Roles & Responsibilities II

Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education VOICE Program; Must be employed in an Internship as Teacher of Record

This course is designed to provide interns with the skills needed to fulfill their professional roles and responsibilities in an accredited school setting.

CUIN 6318: Practicum Seminar

Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education VOICE Program

This course provides an understanding of the complex and dynamic nature of teaching.

CUIN 6319: Practicum in Teaching

Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education VOICE Program; CUIN 6318 Practicum Seminar

The Practicum in Teaching is supported by current research practices in a public school or TEA accredited private school and guided by a mentor teacher.

CUIN 6320: Models of Teaching

Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education VOICE Program

Formulation and implementation of various teaching strategies supported by current research theory and practice to promote learning in EC-12 classrooms.

CUIN 6321: Principles of Curriculum Development

Cr. 3. (3-3-0).

A study of curriculum development since 1900; approaches to curriculum construction, determination of objectives, selection and adaptations of subject matter.

CUIN 6322: Principles of Curriculum Organization

Cr. 3. (3-3-0).

Principles of curriculum organization and the selection and evaluation of instructional materials. Rationale underlying major positions on those issues.

CUIN 6327: Theory and Practice of Adult Learning

Cr. 3. (3-3-0).

Overview of theories, practices of adult learning. Curricular foundations for higher education. Study of *andragogy*, self-directed learning, situated learning and transformational learning. Exploration of effective classroom methodology – critical thinking and instruction via current technologies.

CUIN 6328: Internship in Higher Education

Cr. 3. (3-3-0).

Mentoring of higher education faculty with classroom visits, professional seminars on selected topics. Guided development of individual research or study plans in the specific teaching field of the intern.

CUIN 6331: Application of Life Science for Teachers

Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree

This course will enhance teachers' life science teaching skills. It will include the following topics: plant biology, animals' structures and functions, genetics, evolution, natural selection, biodiversity, and cells.

CUIN 6332: Education in a Multicultural Society

Cr. 3. (3-3-0).

Examination of psychological, sociological, political and economic forces on education within various communities.

CUIN 6335: Applications of Environmental Science for Teachers

Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree.

This course will enhance teacher's environmental science teaching skills. It will include the following: environmental science and systems, ecology, human population, conservation biology, resource management, health, water systems and resources, pollution, global climate change., etc.

CUIN 6336: Applications of Science Methods for Teachers
Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree.
This course enhances teacher instructional skills. It includes case studies, teaching science as inquiry, teaching for understanding, the nature of science, classroom planning, management, assessment and evaluation.

CUIN 6337: Applications of Earth Science for Teachers
Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree.
This course will enhance teachers' Earth Science knowledge and instructional skills. It includes topics and principles in geology, oceanography, meteorology, and astronomy.

CUIN 6338: Application of Chemistry for Teachers
Cr. 3. (3-3-0).
Introduction of basic concepts in chemistry and the utilization of inquiry method for teaching chemistry in elementary schools.

CUIN 6341: Teaching Problem Solving
Cr. 3. (3-3-0). Prerequisite(s): Admission to EC-4 or 4-8 Master Math Teacher Cert. Prog.
Methodology and content for understanding and using mathematical processes to reason, solve problems, make connections and communicate mathematically to teach the statewide curriculum.

CUIN 6342: Assessment in Mathematics
Cr. 3. (3-3-0). Prerequisite(s): Admission to EC-4 or 4-8 Master Math Teacher Certificate Program
Methodology and content for selecting assessments for diagnosing, evaluating, and reporting student progress and to become more effective teaching the statewide curriculum.

CUIN 6343: The Math Teacher as Leader
Cr. 3. (3-3-0). Prerequisite(s): Admission to EC-4 or 4-8 Master Math Teacher Certificate Program
Study of leadership skills and best practices for mathematics teachers as leaders working with school, districts, state and/or national (NCTM) initiatives and issues.

CUIN 6346: Math Applications and Research
Cr. 3. (3-3-0). Prerequisite(s): Admission to Teacher Education.
Mathematical concepts, skills and research, which address Standards and TExES, will be objective of class with reference to classroom experiences.

CUIN 6347: Teaching Number Concepts
Cr. 3. (3-3-0). Prerequisite(s): Admission to EC-4 or 4-8 Master Math Teacher Certificate Program
Methodology and content research on number systems and their vertical alignment, operations, algorithms, and quantitative reasoning to teach the statewide curriculum.

CUIN 6348: Teaching Algebra and Geometry
Cr. 3. (3-3-0). Prerequisite(s): Admission to EC-4 or 4-8 Master Math Teacher Certificate Program
Methodology and content for understanding and applying patterns, relations, and functions; algebraic, analytic, geometric, and spatial reasoning; and measurement concepts to teach the statewide curriculum.

CUIN 6349: Teaching Probability and Statistics
Cr. 3. (3-3-0). Prerequisite(s): Admission to EC-4 or 4-8 Master Math Teacher Certificate Program
Methodology and content appropriate to understand probability and statistics, the applications and vertical alignment of probability and statistics concepts to teach the statewide curriculum.

CUIN 6350: Teaching the Social Sciences & History
Cr. 3. (3-3-0).
Recent literature, teaching methods and trends. (Formerly: EED 6350 Teaching the Social Studies.)

CUIN 6370: Introduction to Gifted/Talented Education
Cr. 3. (3-3-0). Prerequisite(s): Post-baccalaureate status.
Survey of gifted education: topics include characteristics, identification procedures, programs, curriculum, instructional strategies, assessment of current issues, and professional literature.

CUIN 6371: Learning Theories Applicable to Gifted/Talented Education
Cr. 3. (3-3-0). Prerequisite(s): CUIN 6370.
Psychological theories and teaching/learning models related to gifted/ talented education. Includes research on creative and critical thinking.

CUIN 6372: Curriculum for Gifted/Talented Education
Cr. 3. (3-3-0). Prerequisite(s): CUIN 6370 and 6371.
Strategies and techniques for developing differentiated curriculum. Includes scope and sequence, instructional strategies, material selection, evaluation and current literature.

CUIN 6373: Assessment and Guidance for Gifted/Talented
Cr. 3. (3-3-0). Prerequisite(s): CUIN 6370.
Identification and evaluation of gifted students. Includes interpretation of appropriate objective and subjective measures. Study of psycho/social nature and needs of gifted.

Early Childhood Education (ECED) - Graduate

ECED 6302: Independent Study
Cr. 3 per semester. Prerequisite(s): Approval of advisor and school dean.

ECED 6355: Early Childhood Education
Cr. 3. (3-3-0). Prerequisite(s): Consent of instructor.
Programs for young children and the analysis and interpretation of related research.

ECED 6357: Curriculum Development in Early Childhood Education
Cr. 3. (3-3-0).
Principles of curriculum and development, classroom organization; and evaluation for the EC-6 programs.

ECED 6358: Seminar in Early Childhood Education
Cr. 3. (3-3-0).
Intensive study of contemporary issues in early childhood education.

ECED 6359: Tests and Measurements in Early Childhood
Cr. 3. (3-3-0).
Identify, analyze and evaluate assessment methodology for young children. Emphasis on the analysis of the research on evaluation practices for young children.

ECED 6367: Literature for Children
Cr. 3. (3-3-0). Prerequisite(s): LIT 3325 or equivalent or consent of instructor.
Analysis of fiction and nonfiction, approaches to criticism and emphasis upon criteria for selection of books for literary study.

Economics (ECON) - Graduate

ECON 6300: Selected Topics in Economics
Cr. 3. (3-3-0). Prerequisite(s): ECON 6351. May be repeated when topics vary.

ECON 6351: Economics for Managers
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing.
A study of the domestic and global economic environment of organizations. *(Credit will not be given for both ECON 6351 and ECO 6311.)*

ECON 6361: Managerial Economics
Cr. 3. (3-3-0). Prerequisite(s): ECON 6351 and QMSC 6351.
Application of calculus and statistics to economic theory. Major emphasis is to provide theory and tools that aid decision making process in private and public enterprise. *(Formerly ECO 6315)*

ECON 6367: Global Economics
Cr. 3. (3-3-0). Prerequisite(s): ECON 6351.
This course is designed to provide students with an overview of today's global economy and markets. The contemporary issues in the global economy arise from the dynamics of the economic relations among nation states as each attempts to better position itself in the increasingly interdependent and competitive world.

Economic Development and Entrepreneurship (EDEN) - Graduate

EDEN 6350: Introduction to Economic Development and Entrepreneurship
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing
This course investigates the complicated intermingling of public and private roles in economic development within cities and surrounding regions. Topics include: small business development and government subsidies, approaches to land acquisition and disposition, private provision of public benefits through exactions, linkage, and inclusion/incentive zoning, strategic capital investments, and urban redevelopment strategies.

EDEN 6351: Fundamentals of Entrepreneurship and Innovation
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing
At the center of entrepreneurial activity is the individual entrepreneur combined with an opportunity to create something new and valuable. This course investigates the relation between the entrepreneur and the opportunity to ignite the creative spark that leads to this creation. Topics include who the entrepreneur is and the entrepreneur's contribution to society, creative thinking, innovation, opportunity recognition, opportunity evaluation, franchising opportunities, global entrepreneurship, and entrepreneurial resources. *Due to topical overlap, credit will not be given for both EDEN 6351 and MGMT 6376 on the same degree plan.*

EDEN 6352: Developing the Business Plan
Cr. 3. (3-3-0). Prerequisite(s): EDEN 6351
Turning a viable entrepreneurial opportunity into valuable enterprise is a critical part of the entrepreneurial process. This course will use the development of a formal business plan to teach the student the process of turning an opportunity into a real enterprise. Topics include developing the marketing plan, financial plan, formal organization plan, and production/service plan. Additional topics will include tax issues, legal and regulatory issues, intellectual property protection, and risk management.

EDEN 6353: Nurturing and Growing the Fledgling Venture
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing
This course investigates the early stages of a firm's Growth, which are critical to long-term success. Topics include financial analysis and control, sources of early-stage financing (both private and public), establishment of a strong customer base, human resource issues for early-stage firms, the basics of planning and budgeting, leadership, managing change, E-commerce, ethical behavior and social responsibility, and management for long-term growth.

EDEN 6354: Growing the Successful Venture
Cr. 3. (3-3-0). Prerequisite(s): EDEN 6353
This course investigates the challenges and issues facing the entrepreneur as the firm grows and matures beyond the early stages. Topics include private and public funding sources, including going public; strategic planning; human resource issues for the growing firm; managing change; growth and expansion options; leadership; ethical behavior and social responsibility; succession planning; estate planning; and exit strategies.

EDEN 6355: Economic Development and Entrepreneurial Finance
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing
The course examines the fundamentals of economic development finance, including an overview of economic development finance, business credit analysis, fixed asset financing, real estate financing, sources of private and public finance, and capital budgeting. Coverage also includes entrepreneurial finance designed to help managers make better investment and financing decisions in entrepreneurial settings, including venture capital and private equity.

EDEN 6356: Methods in Economic Development
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing
This is an introductory course in data analysis, methods of measurement, survey techniques, data presentation, economic and demographic trend analysis, location analysis as applied to economic development, and GIS. Emphasis will be on computer applications.

EDEN 6357: The Practice of Local Economic Development
Cr. 3. (3-3-0). Prerequisite(s): EDEN 6350, EDEN 6355, and EDEN 6356
This course introduces students to the practices underlying the field of economic development. *Economic development* is a field that has grown in importance in recent years as the post-modern economy in the United States has evolved away from traditional manufacturing jobs towards service-oriented industries. This restructuring has heightened the competition between cities for economic growth and new development, leading to a new wave of strategies and programs to develop new industries or attract relocating firms.

EDEN 6358: Theory and Practice of Regional Economic Development
Cr. 3. (3-3-0). Prerequisite(s): EDEN 6350 and EDEN 6356
This course examines issues surrounding sustained economic growth, such as retention of the existing firms to maintain economic growth for the region while adding new businesses. Topics include the supply chain; human resources; cluster analysis; location analysis with emphasis on location decision-making and investment by different types of businesses; foreign direct investment; international trade; land use policy (natural resource and environment); and the SWOT analysis.

EDEN 6359: Economic Development and Entrepreneurship Project
Cr. 3. (3-3-0). Prerequisite(s): Must be within nine hours of graduation.
The course is designed to allow students to apply knowledge and skills learned throughout the program to a specific project. Students will be required to complete a project that has an economic development focus, entrepreneurship focus, or both. The project will be approved by the course instructor and graduate program director prior to registration for the course.

Education (EDUC) - Graduate

EDUC 6310: Integration of Curriculum and Technology in Education
Cr. 3. (3-3-0).
Experiential learning to gain knowledge and skills to integrate technology in the instructional and administrative aspects of learning environments.

EDUC 6311: Social Networks and Media Infused Learning
Cr. 3. (3-3-0). Prerequisite(s): Admission into graduate program.
Exploration of the educational implications for the use of social networks and media infused learning to generate ideas of those media into educational learning environments. Theory, research and practice will occur in multiple social cyberspaces.

EDUC 6312: Digital Learning Environments
Cr. 3. (3-3-0). Prerequisite(s): Admission into graduate program.
Examination of current technology curriculum research about theoretical foundations, critical issues, trends, diffusion and adoption of technology historically as integrated into curriculum.

EDUC 6313: Creating Advanced Technology Learning Environments
Cr. 3. (3-3-0). Prerequisite(s): Admission into graduate program.
Development of advanced technology learning environments and user experiences as applied to the concept of technology-based learning to facilitate connections between interdisciplinary approaches of user experience, design and development of teaching learning in multiple disciplines.

EDUC 6350: Internship in the Integration of Curriculum & Technology in Education
Cr. 3.
Supervised experience in professional settings to prepare students to create curriculum and technology integrated learner environments.

Education Leadership, Administration and Supervision (ELAS) - Graduate

ELAS 6300: Selected Topics in Administration and Supervision
Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): Approval of instructor. May be repeated when topics vary.

ELAS 6302: Independent Study
Cr. 3 per semester. Prerequisite(s): Approval of instructor.
Individual study of areas in educational administration. Requirements jointly established by staff and student.

ELAS 6303: Practicum in General Administration
Cr. 3 per semester. Prerequisite(s): By application.
Practical assignment to provide experiences in the administration of institutions other than schools.

ELAS 6304: Internship in Educational Leadership
Cr. 3 per semester. Prerequisite(s): By application.
Academic-year-long assignments to provide experiences in administrative functions of the schools including building, campus, and central office functions.

ELAS 6305: Practicum in Educational Leadership
Cr. 3 per semester. Prerequisite(s): By application.
Academic-year-long assignments to provide experiences in administrative functions of the schools including building, campus, and central office functions.

ELAS 6306: 6307: School Supervision Practicum
Cr. 3 per semester. Prerequisite(s): By application.
Academic-year-long assignments to provide experiences in the application of the theory and principles of instructional supervision. Includes regular seminars.

ELAS 6308: Internship for the School Superintendency
Cr. 3 per semester. Prerequisite(s): By application
Semester-long assignments to provide experiences in the activities and responsibilities of the superintendent of schools.

ELAS 6309: Practicum for the School Superintendency
Cr. 3 per semester. Prerequisite(s): By application.
Academic-year-long assignments to provide experiences in the activities and responsibilities of the superintendent of schools.

ELAS 6310: Theoretical Foundations and Functions of Educational Administration
Cr. 3. (3-3-0).
The course will provide the foundation of understanding of fundamental concepts upon which school administration is based.

ELAS 6311: Functions of Educational Administration
Cr. 3. (3-3-0).
Historical development of educational administration as a career. The duties and responsibilities of school administrators at building, campus and system levels.

ELAS 6312: The Administrative Role in Student Achievement
Cr. 3. (3-3-0).
Approaches to improving student achievement through human resource development of teachers. Implementation, support, and evaluation of interventions will be based on research and best practice.

ELAS 6313: Ethics in Educational Administration
Cr. 3. (3-3-0).
Familiarize upper-level graduate students with ethical theories that can be utilized in policy development and administration of school districts.

ELAS 6315: Principles of Instructional Supervision
Cr. 3. (3-3-0).
Principles and problems involved in supervision of school curricula. Basic practices of the curriculum supervision are included.

ELAS 6316: Instructional Leadership
Cr. 3. (3-3-0).
Leadership functions for supervision and improvement of the school curriculum. Incorporates current practices in evaluation of instructional programs and personnel.

ELAS 6317: Managing Change For Diversity
Cr. 3. (3-3-0).
Emerging issues and trends will be examined through process experiences. Emphasis is on diverse population needs (socio-economic and ethnic) and strategies to meet changing educational needs.

ELAS 6331: Education Law
Cr. 3. (3-3-0).
Legal principles involved in operating educational systems; authority, responsibility, liability and appeals; Texas educational law and significant court holdings.

ELAS 6332: Special Education Law
Cr. 3. (3-3-0).
Course will familiarize students with current issues in the field of special education law.

ELAS 6335: School Evaluation
Cr. 3. (3-3-0).
Practices and procedures for evaluation and accreditation of the many aspects of school management functions; emphasis is on evaluation of personnel and the instructional program.

ELAS 6336: School Business Management
Cr. 3. (3-3-0).
Principles and practices of the financial management of the local school campus and district with emphasis on the leadership role and state accounting requirements.

ELAS 6337: Functions of Mid-Management Administration
Cr. 3. (3-3-0).
Functions of school administration at the building, campus and district levels in positions other than the superintendency.

ELAS 6341: Personnel Management
Cr. 3. (3-3-0).
Responsibilities in the identification of staffing needs, recruitment, interviewing, induction, evaluation, motivation, growth development, compensation, contract negotiations, conflict resolution, termination, and technology in personnel management.

ELAS 6342: Educational Policy and Finance
Cr. 3. (3-3-0).
Economic relationships and problems in local, state and national financial support of education; state financial systems, local taxation, program budgeting, cost accounting, indebtedness and fiscal management. *(Formerly AED 6333 Educational Finance)*

ELAS 6343: Public Affairs and Community Relations
Cr. 3. (3-3-0).
Purposes, functions and practices of information, communications and public affairs programs related to education. External and internal communication techniques are emphasized.

ELAS 6345: Educational Facilities and Environment
Cr. 3. (3-3-0).
Planning educational facilities and learning environment; program analysis for facility planning; administration of building projects; plant maintenance and operation

English (ENGL) - Graduate

ENGL 6300: Selected Topics in English
Cr. 3. (3-3-0).
Focuses on a number of English topics, including major authors, pop culture, speculative literature, and many others.

ENGL 6308: Master of Fine Arts Thesis
Cr. 3. Prerequisite(s): Students must complete at least 24 hours of MFA program coursework before requesting a thesis director and enrollment in this course.
This is the Master's Thesis course for the MFA in creative writing. An MFA thesis is a book length work of literary merit. May be repeated once for credit.

ENGL 6330: British Literary History
Cr. 3. (3-3-0). May not be repeated for credit.
In-depth analysis of a selected period or major movement in British literary history. Focuses on the relation between literature and the history of the time.

ENGL 6332: American Literary History
Cr. 3. (3-3-0). May not be repeated for credit.
In-depth analysis of a selected period or major movement in American literary history. Focuses on the relation between literature and the history of the time.

ENGL 6340: Literary Theory
Cr. 3. (3-3-0). May not be repeated for credit.
In-depth analysis of literary theory and criticism and its application to literature.

ENGL 6350: Genre Studies
Cr. 3. (3-3-0). May not be repeated for credit.
In-depth analysis of a genre, including theoretical and historical foundations.

ENGL 6360: Graduate Writing Workshop
Cr. 3. (3-3-0)
A studio course in which the primary texts are student manuscripts. The workshops examine principles and techniques of creating, evaluating, and revising writing in the fiction, poetry, and creative nonfiction categories. The course requires class members to review writing produced by other workshop members. This course may be repeated for credit.

ENGL 6362: Studies in Latino Literature
Cr. 3. (3-3-0)
This course will provide a survey of literature written by Latino authors in the U.S. This course will explore the diversity of social, political, economic, personal, and cultural experiences of Latino people through the use of poetry, novels, short stories, and essays written by such authors. This course may be repeated for credit.

Foundations of Education (FEDU) - Graduate

FEDU 6300: Special Topics in Foundations of Education
Cr. 3. (3-3-0).
May be repeated when topics vary.

FEDU 6321: Foundations of Educational Research
Cr. 3. (3-3-0).
The scientific method applied to educational problems; systematic application of hypothesis formation and decision-making through elementary research design principles, survey procedures and historical analysis.

FEDU 6322: Foundations of Educational Measurement
Cr. 3. (3-3-0).
Construction, usage and interpretation of teacher-made and standardized testing instruments; consideration of reliability, validity and processes of educational evaluation.

FEDU 6323: Cultural & Social Foundations of American Education
Cr. 3. (3-3-0). Prerequisite(s): Admission to the Teacher Education VOICE Program
Analysis of social, political and economic forces that impact education in the United States. *(Formerly: Cultural Foundations of American Education.)*

FEDU 6331: Human Growth and Development
Cr. 3. (3-3-0).
An introduction to the current theories and empirical research with emphasis on the physical, affective, psychosocial, and cognitive development of humans throughout the lifespan.

FEDU 6332: Adult Development
Cr. 3. (3-3-0).
Theories of adult development and implications for adult learners. Explores theories of cognitive, intellectual, and epistemological adult development. Topics include the nature of adult development, psychological and socio-cultural aspects of adult development, and implication for instruction.

FEDU 6333: Principles of Human Learning
Cr. 3. (3-3-0).
Applications of behavioral, social and cognitive theories of learning. Particular emphasis will be placed on cognitive theories of learning, metacognitive skills and how to promote metacognitive skills to develop self-regulated learners.

FEDU 6334: Foundations of Adult Education
Cr. 3. (3-3-0).
Overview course designed to give participants an understanding of the field of practice in adult education. It will offer an overview of the major historical developments of adult education, particular to the U.S. and will examine the philosophical roots of adult education.

FEDU 6335: Diversity and Adult Education
Cr. 3. (3-3-0).
This course entails an analysis of diversity in the adult educational context. Various psychosocial developmental factors of diverse identity groups and the influence of these variables on adult instruction will be studied.

Film (FILM) - Graduate

FILM 6300: Selected Topics in Film
Cr.3. (3-3-0). May be repeated when topics vary.

FILM 6310: Critical Theory
Cr. 3. (3-3-0)
Become familiar with the history and ideas of critical social theory and how to apply to contemporary situations.***FILM 6311: Film and Psychology***
Cr. 3. (3-3-0).
Study of film structure and the psychological techniques employed by filmmakers to generate audience interest, emotional involvement and satisfaction.

FILM 6312: Film, Fantasy, & Romance
Cr. 3. (3-3-0).
Explores some of the more creative uses of film and the imaginative literary genres from which these films derive: fantasy, romance and science fiction.

FILM 6313: Political Film
Cr. 3. (3-3-0).
Examines films that reveal key aspects of power in society: democratic, capitalistic or otherwise.

Finance (FINC) - Graduate

FINC 6300: Selected Topics in Finance
Cr. 3. (3-3-0). Prerequisite(s): FINC 6352 or concurrent enrollment with FINC 6352.
May be repeated when topics vary.

FINC 6352: Financial Management
Cr. 3. (3-3-0). Prerequisite(s): ACCT 6351, ECON 6351, and QMSC 6351
Effects of projects and financial policy on shareholder wealth. This course focuses on the basic concepts and methods of finance, including net present value, the capital asset pricing model, and market efficiency, within the context of the valuation of assets, risk and return, cost of capital, financial planning and forecasting, and agency theory. (Credit will not be given for both FINC 6352 and FIN 3615.)

FINC 6361: Investments
Cr. 3. (3-3-0). Prerequisite(s): FINC 6352 or concurrent enrollment with FINC 6352.
The course objective is to achieve an understanding of the various types of investments and their relative merits; security prices and yields; investment objectives, principles and standards for selection of specific investments; introduction to portfolio management. *(Formerly: FIN 6317)*

FINC 6362: Financial Institutions & Markets
Cr. 3. (3-3-0). Prerequisite(s): FINC 6352 or concurrent enrollment with FINC 6352.
Study of the financial markets, instruments and the role of banks and other financial institutions in the economy.

FINC 6363: Financial Modeling
Cr. 3. (3-3-0). Prerequisite(s): FINC 6352 or concurrent enrollment with FINC 6352
This course combines the application of financial theories and concepts, spreadsheet skills and Visual Basic to analyze financial statements, prepare cash budgets, prepare financial forecasts, perform time value of money, stock and bond analysis, perform breakeven and leverage analysis, make cost of capital and capital budgeting decisions, perform portfolio analysis, and apply Visual Basic for financial analysis.

FINC 6364: Technical Analysis of Stocks & Commodities
Cr. 3. (3-3-0). Prerequisite(s): FINC 6352 or concurrent enrollment with FINC 6352
This course is designed to provide students with an introduction to trading mechanisms of various financial products, such as stocks, bonds, futures, commodities and foreign exchanges. The coverage will emphasize technical analysis of securities. Fundamental analysis will also be discussed.

FINC 6367: International Finance
Cr. 3. (3-3-0) Prerequisite(s): FINC 6352 or concurrent enrollment with FINC 6352.
Discussion of international monetary system; balance of payments concept; institutional and structure arrangements within the foreign exchange market; basic foreign exchange market products; importance of parity condition; exchange rate determination; Eurocurrency and Eurobond market; international equity market; foreign currency options and futures; hedging foreign exchanges exposure; international capital budgeting and working capital management; and cost of capital and capital structure in multinationals. *(Formerly: FIN 6313.)*

Forensic Science (FORS) - Graduate

FORS 6300: Special Topics in Forensic Science
Cr. 3. (3-3-0).
May be repeated when topics vary.

FORS 6320: Analytical Chemistry and Toxicology
Cr. 3. (3-3-0). Prerequisite(s): BIOL4310 or BIOL4345
Theories and methods in the analysis of drugs and toxins, including the study of harmful interaction between chemicals and biological systems.

FORS 6330: Forensic Biology and Criminalistics
Cr. 3. (3-3-0). Prerequisite(s): BIOL4325 or Approval of instructor.
An introduction to the basic and more advanced principles in forensic biology, DNA science and criminalistics.

Gaming (GMNG) - Graduate

GMNG 6311: Fundamentals of 3D Modeling
Cr. 3. (3-3-0) Prerequisite(s): Some 3D modeling coursework or experience from undergraduate, or permission from instructor.
Fundamental 3D theories, principles, methodologies for creating and exploring 3D computer models, modeling techniques including texturing, lighting, and rendering 3D models. Apply the concepts to one or more programming projects. A major term-long team project ending with presentation.

GMNG 6314: Fundamentals of Game Networks
Cr. 3. (3-3-0). Prerequisite(s): COSC 6339 or a background in networking with concurrent enrollment in COSC 6339.
Study the theory and application of massively multiplayer game development. Topics will include design, architecture, and development of massively multiplayer gaming systems. Network, security, and database techniques used in the development process will also be covered.

GMNG 6316: Advanced Level Design

Cr. 3. (3-3-0). Prerequisite(s): MATH 3321 Gaming Mathematics for Non-Programmers and experience with 3D Modeling.

In-depth coverage of level design theory for games and simulations, and applications of leveling theory in designing levels, characters, and objects.

GMNG 6322: Intelligent Agents for Games

Cr. 3. (3-3-0). Prerequisite(s): GMNG 6343, or permission from instructor.

Critically examine what intelligent agents are, how to design them, and how new techniques arising from this field can be applied to problems requiring intelligent solutions in games. Reference will be made to the different types of problems which intelligent agent techniques can help solve, such as automating decision making, recognition tasks, etc. It will equip students with sufficient understanding of current theory and applications so that they will be able to apply that knowledge to address future software and business needs.

GMNG 6343: Artificial Intelligence for Games

Cr. 3. (3-3-0). Prerequisite(s): Coursework in Probability and Statistics, Algorithms, or permission of instructor.

Navigation, pathfinding, non-player character behavior, strategic intelligence, content generation, conversational behavior, coordinated behavior, learning-player modeling, strategy learning, etc. Combine design and technology to craft a powerful, engaging player experience. Readings in contemporary Game AI. Term project.

Homeland and International Security (HINS) - Graduate

HINS 6300: Selected Topics in Homeland and International Security

Cr. 3. (3-3-0). May be repeated for credit when topics vary.

HINS 6310: Theories of Political Violence

Cr. 3. (3-3-0).

An examination of the phenomenon of politically motivated violence. Contains evaluation of various psychological and sociological theories which attempt to define and explain political violence; focus on terrorism, guerrilla warfare, insurgencies, and an examination of cultural aspects of conflict.

HINS 6311: Domestic Terrorism and Hate Groups

Cr. 3. (3-3-0).

An overview of domestic terrorism and its sociological, political, historical, and religious causes. Additional focus on hate crimes and hate groups, and various aspects of American subcultures which contribute to violence-producing social movements.

HINS 6312: International Terrorism and Religious Violence

Cr. 3. (3-3-0).

An overview of religious violence and its cultural, sociological, political, historical, and religious causes. Focus on religious terrorism around the world and from all major religious traditions.

HINS 6313: Unconventional Warfare Since 1945

Cr. 3. (3-3-0).

Examines unconventional warfare (guerrilla, low-intensity, and insurgency) between un- or underdeveloped and industrial nations from the end of WWII to the present. Particular attention will be paid to tribal and clan-based cultures and their styles of conflict and how those traditional styles affect modern warfare.

History (HIST) - Graduate

HIST 6300 : Selected Topics in History

Cr. 3. (3-3-0). May be repeated when topics vary.

HIST 6302: Independent Study

Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): Approval of instructor.

HIST 6310: U.S. Social History
Cr. 3. (3-3-0).
Study of the major social, ethnic and racial groups in American society and the forces, including war, immigration and religion, which have changed them.

HIST 6311: 20th Century U.S. History
Cr. 3. (3-3-0).
Subjects to be considered include America's role in the two world wars, the New Deal, the war in Vietnam and the reforms of the Kennedy-Johnson administrations.

HIST 6314: Modern British History
Cr. 3. (3-3-0).
Study of 19th and 20th century British history with particular attention to the emergence of parliamentary democracy and the two world wars.

HIST6316: Nazi Germany
Cr. 3. (3-3-0).
Study of the origin and development of Nazi Germany through readings in key historical sources.

Interdisciplinary Studies (INDS) - Graduate

INDS 6300: Selected Topics in the Humanities
Cr. 3. (3-3-0). May be repeated with permission of advisor.
Focuses on a humanities topic not belonging exclusively to any single traditional discipline. Topics include cross-disciplinary objects of study (e.g., utopianism) and cross-disciplinary heuristics (e.g., feminist hermeneutics).

INDS 6302: Independent Study
Cr. 3 per semester. Prerequisite(s): Approval of advisor.

INDS 6305: Interdisciplinary Research Project
Cr. 3. (3-3-0). Prerequisite(s): Last semester of MAIS program.
Required course for students with first concentration in bioinformatics, computer science, or math. Option for all other concentrations. Requires approval of concentration coordinator.

INDS 6307: Thesis Project
Cr. 3 per semester.
3 semester hours Master's Thesis.

INDS 6308-6309: Master's Thesis
Cr. 3 per semester.

INDS 6312: Introduction to Interdisciplinary Studies
Cr. 3. (3-3-0). Prerequisite(s): Admission to MAIS program; Must be taken within first 15 s.h. of course work.
Investigates the formation, history and current status of traditional disciplines as background for the study of the theory and practice of interdisciplinary studies; considers how disciplines interact and how projects cross disciplinary lines.

INDS 6313: Gender Studies
Cr. 3. (3-3-0).
A review of recent work in gender studies in humanities and social sciences.

INDS 6315: Cultural Studies
Cr. 3. (3-3-0).
An interdisciplinary study of the main problems linking culture and society.

INDS 6321: Interdisciplinary Research
Cr. 3. (3-3-0). Prerequisite(s): INDS 6312.
This course allows students to design and execute research in multiple concentrations. On-line research will be included.

INDS 6324: Ethics
Cr. 3. (3-3-0).
An inquiry into the principles and problems of moral psychology.

INDS 6326: Social Philosophy
Cr. 3. (3-3-0).
An analysis of the principles of justice as they apply to politics, economics, and culture.

INDS 6328: Philosophy of Science
Cr. 3. (3-3-0).
Covers topics in philosophy of science that pertain especially to biology, evolutionary theory, complex systems theory, cognitive science and philosophy of mind.

Language (LANG) - Graduate

LANG 6310: Linguistics and Reading
Cr. 3. (3-3-0).
Study of relationship between language/language acquisition and reading. Focus on normal language acquisition, reading acquisition and on students with limited English and language disabilities.

Literacy Studies (LITY) - Graduate

LITY 6304: Practicum in Literacy
Cr. 3. Prerequisite(s): Admission into the School of Education and Human Development Graduate Program
Connecting research-based traditional and New Literacies theoretical foundations to instructional practices under supervision in a field setting. Includes development of virtual multi-literacies portfolio.

LITY 6330: Using Multicultural Literature in Schools
Cr. 3. (3-3-0). Prerequisite(s): Admission to the School of Education and Human Development graduate program.
Evaluation and selection of children and adolescent multicultural fiction and non-fiction literature, literacy approaches with an emphasis on comprehension and assessment of literacy development. (Formerly C&I 6330).

LITY 6331: Instruction for Students with Literacy Difficulties
Cr. 3. (3-3-0). Prerequisite(s): Admission to School of Education and Human Development graduate program.
Research-based study of instructional strategies for age-appropriate prevention and intervention to promote literacy development for the struggling student. Includes development of virtual multi-literacies portfolio.

LITY 6332: Literacy Leadership and Critical Policy Action
Cr. 3. (3-3-0). Prerequisite(s): Admission to School of Education and Human Development graduate program.
Examination of the role of a literacy leader; how public policy impacts P-12 literacy curriculum and instruction; how to become an informed maker of multi-literacy policies.

LITY 6333: Theory and Application of Writing for Globalized Learning
Cr. 3. (3-3-0). Prerequisite(s): Admission to School of Education and Human Development graduate program.
Analysis of the researched-based theoretical dimensions of traditional and virtual written communication to promote effective pedagogy for writing growth of 21st century students. Includes development of virtual multi-literacies portfolio.

LITY 6340: Professional Literacy Research
Cr. 3. (3-3-0). Prerequisite(s): FEDU 6321, LITY 6360, Admission into the School of Education and Human Development Graduate Program.
Designing and conducting original school-based action literacy research projects. Including development of virtual multi-literacies portfolio.

LITY 6360: Theoretical Foundations of New and Traditional Literacies

Cr. 3. (3-3-0). Prerequisite(s): Prerequisite(s): Admission to the School of Education and Human Development Graduate Program.

Analysis and comparison of New Literacies and traditional literacy theories that impact literacy education; focus on cognitive, linguistic, cultural, social, and neurobiological development. (*Formerly: Survey of Reading Instruction; Foundations of Literacy Learning*) (Formerly C&I 6360).

LITY 6362: Assessment of Multi-Literacies Learning

Cr. 3. (3-3-0). Prerequisite(s): Admission to the School of Education and Human Development Graduate Program.

Information on various traditional and virtual assessment tools, instructional resources and theoretical underpinnings to guide the use of these tools. Includes formal and informal assessment.

LITY 6363: New and Traditional Literacies across the Content Areas

Cr. 3. (3-3-0). Prerequisite(s): Admission to the School of Education and Human Development Graduate Program.

Application of research-based virtual and traditional literacy approaches across the content areas including: evaluation, selection and application of digital media and traditional reading materials in classrooms. Including developing of virtual multi-literacies portfolio.

Mathematical Sciences (MATH) - Graduate

MATH 6300: Selected Topics in Mathematical Sciences

Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): Consent of instructor. May be repeated with approval of school dean.

MATH 6310: Chaos, Fractals and Dynamic Systems

Cr. 3. (3-3-0). Prerequisite(s): 7 s.h. of calculus.

Study of dynamical systems. Topics include linear systems, fixed points, chaos, fractals and complex dynamic systems.

MATH 6311: Combinatorics and Number Theory

Cr. 3. (3-3-0). Prerequisite(s): MATH 4310 or 3362 or equivalent.

Theory of numbers and combinatorics and their applications. The topics include: fundamental theorem of arithmetic, general counting methods, generating functions, recurrence, inclusion-exclusion, and network algorithms.

MATH 6312: Multivariate Statistical Analysis

Cr. 3. (3-3-0). Prerequisite(s): MATH 3391 or 4391 or equivalent.

Multivariate hypothesis testing and estimation, multivariate analysis of variance, factor analysis, multidimensional scaling and principal components.

MATH 6313: Abstract Algebra

Cr. 3. (3-3-0). Prerequisite(s): MATH 4310 or 3362 or equivalent.

Study of those topics that make up the core of algebra with applications. Topics include: groups, rings, fields, modules, ideals and Galois theory.

MATH 6314: Computational Methods in Bioinformatics

Cr. 3. (3-3-0). Prerequisite(s): MATH 3362, MATH 3391, or instructor's permission.

This course will introduce basic computational techniques for mainstream bioinformatics problems.

Management (MGMT) - Graduate

MGMT 6300: Selected Topics in Management
Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351 or consent of the instructor.
May be repeated when topics vary.

MGMT 6351: Management and Organizational Behavior
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing.
This course provides an overview of managerial functions with an emphasis on the study of individual, group and inter-group behaviors in organizations; focus will be contemporary management theories with an emphasis on practical applications. *(Credit will not be given for both MGMT 6351 and MGT 6320.)*

MGMT 6352: Management Information Systems
Cr. 3. (3-3-0). Prerequisite(s): Basic competency in computer literacy.
This course focuses on current (and future) information technology capabilities that can be leveraged for strategic and operational advantage, as well as the limitations and potential problems involved in the use of information technology. *(Credit will not be given for both MGMT 6352 and MGT 6316.)*

MGMT 6353: Management of Diversity in Organizations
Cr. 3. (3-3-0). Prerequisite(s): BUSI 6351 and MGMT 6351
This course provides students with an opportunity to develop the necessary knowledge and skills in the areas of inter-personal, team-building, communication, mentoring, counseling, decision-making and problem solving, conflict management and negotiation; emphasis will be placed on managing a diverse work force and cross-functional teams with a focus on practical applications.

MGMT 6354: Leadership and Organizational Change
Cr. 3. (3-3-0). Prerequisite(s): BUSI 6351 and MGMT 6351
This course examines the key role of the leader as a change agent in organizations. Students will be able to understand various models and theories of organizational change and the role of the leader in the diagnosis and implementation of change.

MGMT 6355: Operations Management: Creating Competitive Advantages
Cr. 3. (3-3-0). Prerequisite(s): QMSC 6351
This course focuses on using operations to compete and win sustainable competitive advantage in the marketplace. Operations management covers the design, operation and improvement of the systems that create and deliver the firm's primary products and services. *(Credit will not be given for both MGMT 6355 and QMC 6322.)*

MGMT 6359: Seminar in Strategic Management
Cr. 3. (3-3-0). Prerequisite(s): Completion of all MBA Core Courses – MGMT 6354 may be taken concurrently.
Using cases and recent articles, this course focuses on value creation through strategic formulation and implementation. *(Credit will not be given for both MGMT 6359 and MGT 6331.)*

MGMT 6367: International Operations Management
Cr. 3. (3-3-0). Prerequisite(s): QMSC 6351 and MGMT 6352
This course examines various strategic and operational issues in the design, planning and execution of a firm's international operations, including acquisition of input resources, location of production facilities and logistics. The course will cover a range of topics from a strategic overview of international operations to detailed operational mechanisms to match global supply with demand from multinational markets for a firm's products and services.

MGMT 6369: International Business Strategy
Cr. 3. (3-3-0). Prerequisite(s): ECON 6367, FINC 6367, MGMT 6367, MGMT 6377 and MKTG 6377
Using an international consulting project, this course focuses on value creation through strategic formulation and implementation in the global marketplace.

MGMT 6371: Contemporary Management Issues

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351

Provides an understanding of the complex and dynamic nature of corporate environment in the current global economy in which business and its environment are not clearly separated. Includes discussion of emerging technologies, globalization, future trends, Learning Organization, recruiting and training the knowledge worker, Corporate Universities, mergers, acquisitions, Innovation Dilemma, Information Technology, and strategy transformation. *(Formerly MGT 6326.)*

MGMT 6372: Organizational Theory and Development

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351

Theoretical foundations and action strategies of organizational theory and development with emphasis on organizational analysis. Role of the general manager, problems and challenges of corporate managers in complex organizations, strategies in a turbulent environment. *(Formerly MGT 6335.)*

MGMT 6373: Seminar in Behavioral Decision Making

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351

Factors that affect individual judgment and decision making; effect of group dynamics on decision making; strategies for improving decision making. *(Formerly MGT 6336.)*

MGMT 6374: Human Resources Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351.

This course encompasses an analysis of the classical and contemporary administrative functions involved in the management of people within organizations. Emphasizes staffing, EEO regulation, compensation policy, performance appraisal, and training and career development within the context of an increasingly diverse, internationalized, and competitive organizational environment. *(Formerly MGT 6328)*

MGMT 6375: Seminar in Employment Law

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351

Exploring the legal environment that pervades the relationship between employers and employees; analysis of the nature and scope of internal rules, regulations, policies and procedures that should be implemented governing the workplace and the conduct of employers and employees; writing and implementing policies; complying with federal and state employment laws, rules, and regulations. *(Formerly MGT 6341.)*

MGMT 6376: Entrepreneurship

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351

This course studies the entrepreneurial process. Topics include idea generation and assessment, writing the business plan, financing, gathering needed resources, firm startup, and exit strategies. (*Credit for this course cannot be used to satisfy elective requirements on the MS-EDE program.)*

MGMT 6377: International Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351

Theoretical and practical rationale for international business activities; delineation of macro-environmental factors and international institutions that affect global business; policy concerns raised by the dynamic international environment; political, legal, and cultural environment; implementation of global strategies for smaller companies and multinationals. *(Formerly MGT 6330.)*

MGMT 6378: Seminar in e-Commerce

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351

This course provides an advanced study of e-commerce as a new trend in doing business. A managerial perspective is adopted to show how online business is being conducted and managed, along with its opportunities, limitations, issues, and risks. Includes design and development of business-oriented Internet application using HTML-based tools. *(Formerly MGT 6337.)*

MGMT 6387: Comparative Management

Cr. 3. (3-3-0). Prerequisite(s): MGMT 6351

This course addresses the dilemmas and opportunities that managers face when interacting in international multi-cultural environments. The course focuses on increasing students' effectiveness/ability to manage cross-cultural interactions, and in identifying, understanding, and managing the cultural components of organizational and business dynamics. *(Formerly MGT 6324.)*

Marketing (MKTG) - Graduate

MKTG 6300: Selected Topics in Marketing
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352. May be repeated when topics vary.

MKTG 6352: Strategic Marketing Management
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing.
The role of the marketing manager in analyzing market behavior, researching marketing opportunities, developing marketing strategies, and implementing and controlling the marketing effort. The emphasis is on the application of concepts to actual case histories. *(Credit will not be given for both MKTG 6352 and MKT 6321.)*

MKTG 6371: Seminar in Consumer Behavior
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352
Discussion of the buying process to gain insight into conducting marketing research and designing product offers; how consumers think, behave, and learn about new products; what interests consumers; how consumers evaluate products and services, make choices, and feel about purchases; buyer motives, choice criteria, information processing, and decision making processes; buyer demographics and lifestyles; marketing strategies using the marketing mix. *(Formerly MKT 6316)*

MKTG 6372: Marketing Research
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352
Research issues, methods and applications in marketing. The scope of market research, buyer and industrial applications, research methodologies including research design, data collection and analysis, report writing and presentation. *(Formerly MKT 6317)*

MKTG 6373: Seminar in Business to Business Marketing
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352
Impact of the current business environment on business-to-business marketing and purchasing; current practice in business-to-business marketing and purchasing, including concepts, theories, institutions, and events; managerial decision-making and competitive strategy and program development. *(Formerly MKT 6315)*

MKTG 6374: Seminar in Services Marketing
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352
Marketing and managing services as opposed to tangible goods; current practice in services marketing and management; managerial decision making and competitive service strategy development. *(Formerly MKT 6327)*

MKTG 6375: Seminar in Integrated Marketing Communication
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352
Impact of current business environment on firm's communication with the outside environment; current practice in integrated marketing communications; managerial decision making and development of competitive marketing communication strategies and programs. *(Formerly MKT 6325)*

MKTG 6376: Seminar in Advertising
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352
An introduction to current processes and practices of advertising. The course focuses on the role of advertising in the marketing mix and the critical role advertising plays in marketing success.

MKTG 6377: International Marketing
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352
Global marketing environment and concepts and theories that are required in order to analyze the global market and to develop global marketing strategies. Readings, cases, and projects. *(Formerly MKT 6318)*

MKTG 6378: Seminar in e-Marketing
Cr. 3. (3-3-0). Prerequisite(s): MKTG 6352
This course involves acquiring a basic knowledge of current e-business models and processes and applying this knowledge to develop strategies that enhance competitiveness, customer relationships and profitability. *(Formerly MKT 6323)*

Nursing (NURS) - Graduate

NURS 6200: Special Topics in Nursing
Cr. 2. (2-2-0). Prerequisite(s): Approval of faculty advisor.
This course provides opportunities to explore and analyze topics related to nursing practice, health care systems and nursing education. May be repeated when topics vary.

NURS 6230: Diagnostic Tests and Procedures
Cr. 3. (2-1-3) Prerequisite(s): NURS 6330
Prepares students for analysis and interpretation of diagnostic data in development of appropriate differential diagnosis. Cost, invasiveness, acceptability, and efficacy of appropriate diagnostic and therapeutic interventions emphasized.

NURS 6300: Selected Topics in Nursing
Cr. 3. (3-3-0) Prerequisite(s): Approval of instructor
Topic will vary.

NURS 6301: Advanced Nursing Research and Integrated Evidence Based Practice
Cr. 3. (3-3-0). Prerequisite(s): NURS 6332.
This course examines nursing research: designs and methodologies for use in nursing practice. Principles and methods of research I problem identification, framework, critique, design, data collection, and analysis are emphasized. Students will critically examine the literature and develop evidence based practice guidelines for practice concerns identified in education, administration, or in clinical practice. (Formerly "Nursing Research and Advanced Inquiry".)

NURS 6302: Independent Study
Cr. 3. (3-3-0). Prerequisite(s): Approval of instructor.
Topic will vary.

NURS 6306: Policy, Role, and Economics
Cr. 3. (3-3-0).
This course focuses on the impact of policy and economics on advanced nursing practice roles. The importance of advanced practice participation in shaping the direction of healthcare is emphasized. (Formerly "Professional Role, Policy and Ethics")

NURS 6309: Advanced Leadership and Management
Cr. 3. (3-3-0).
Focuses on the knowledge, skills, and abilities needed to practice in an administrative position in a health care organization at the nurse manager or nurse executive level. Students analyze leadership theories and management principles in advanced roles.

NURS 6312: Measurement and Evaluation in Nursing Education and Practice
Cr. 3. (3-2-3). Prerequisite(s): NURS 6301, NURS 6332
Examines theoretical aspects of measurement and evaluation as they pertain to the role of nurse educator. Students use critical thinking and evidence-based practice to evaluate educational outcomes.

NURS 6313: Theories and Methods of Teaching and Learning in Nursing
Cr. 3. (3-2-3).
Course presents an overview of educational theories and instructional methods related to nursing education. Students use evidence-based principles to deliver nursing education.

NURS 6314: Development of Nursing Curriculum
Cr. 3. (3-3-0).
Focuses on curriculum design and development for the nurse educator. Students develop curriculum elements.

NURS 6316: Healthcare Organizational Behavior
Cr. 3. (3-3-0).
Provides overview of managerial functions with an emphasis on the study of individual, group and inter-group behaviors in organizations.

NURS 6317: Human Resource Management in Healthcare
Cr. 3. (3-3-0).
Encompasses an analysis of the classical and contemporary administrative functions involved in management of people and organization, staffing, EEO regulation, compensation policy, performance appraisal and training and career development within the context of an increasing diverse, internationalized, and competitive health care organizational environment are emphasized.

NURS 6318: Health Care Delivery Systems
Cr. 3. (3-3-0).
This graduate-level seminar course uses a systems framework to provide foundational overviews of U.S. health care delivery systems including major issues and concerns; measuring health status; acute, chronic, and long-term care services; and health care quality, access and costs. Students will analyze key structures, processes, and outcomes related to health care delivery organizations. (Formerly: "Healthcare Delivery Systems and Organizations").

NURS 6319: Health Care Finance
Cr. 3. (3-3-0).
This graduate-level seminar course provides an overview of financial management and health care finance for non-financial managers. Topics include assets, liabilities, and net worth; revenues and expenses; forecasting and benchmarking; resource allocation and fund acquisition; and effective budgeting.

NURS 6320: Healthcare Informatics
Cr. 3. (3-3-0).
Course focuses on health informatics, information technology systems, and health care technologies. Students examine how to utilize health information and technologies for quality outcomes.

NURS 6321: Leadership Practicum
Cr. 3. (3-0-9). Prerequisite(s): NURS 6309, NURS 6316, NURS 6318, NURS 6319
Provides opportunities to integrate previously learned knowledge and skills during a 135 hour practicum. Students work with nurse preceptors in mid-or upper-level administrative positions in a variety of health care settings to demonstrate competencies related to complex adaptive systems, health care administration, and health care quality and safety.

NURS 6330: Advanced Diagnostic Physical Examination
Cr. 3. (3-3-0).
Provides advanced knowledge and skill in health assessment across the lifespan. Emphasis on acquiring relevant assessment data, performing focused and comprehensive physical examination, and presenting holistic findings.

NURS 6331: Advanced Pharmacotherapy
Cr. 3. (3-3-0).
Focuses on advanced pharmacology and role of the advanced practice registered nurse in pharmacotherapies. Management of patients receiving pharmaceutical agents is viewed from a holistic perspective.

NURS 6332: Biostatistics
Cr. 3. (3-3-0). Prerequisite(s): Statistics
Focuses on the development of statistical and computer methods applied to the health sciences. The critical analysis and application of research studies to evidence-based practice is emphasized.

NURS 6333: Population Health
Cr. 3. (3-3-0). Prerequisite(s): NURS 6332
Examines theoretical and research bases for identification and analysis of factors impacting the health of populations served by the advanced practice nurse. Focuses on application of epidemiologic principles to populations.

NURS 6335: Management of Health Disorders in Adults
Cr. 3. (3-3-0). Prerequisite(s): NURS 6330, NURS 6331, NURS 6338. Co-Requisite: NURS 6336
First of three-course sequence to prepare Family Nurse Practitioners. Systems approach examines commonly occurring acute and chronic health deviations with emphasis on assessment, differential diagnosis, formulation of holistic treatment plan and health promotion across the lifespan.

NURS 6336: Management of Health Disorders in Adults – Clinical
Cr. 3. (3-0-9). Prerequisite(s): NURS 6330, NURS 6331, NURS 6338. Co-Requisite: NURS 6335
Clinical practicum to prepare MSN Education and Family Nurse Practitioner students in the provision of safe, quality health care across the lifespan in primary care settings.

NURS 6338: Advanced Pathophysiology
Cr. 3. (3-3-0).
Provides student with advanced knowledge in anatomy, physiology and pathophysiology across the lifespan. Emphasis on disease, adaptive and maladaptive changes, and interpreting changes.

NURS 6345: Management of Health Disorders in Women and Children
Cr. 3. (3-3-0). Prerequisites NURS 6330, NURS 6331, NURS 6335, NURS 6336, NURS 6338. Co-Requisite: NURS 6346.
Second of three-course sequence to prepare Family Nurse Practitioners. A systems approach is utilized to critically examine select health deviations in children and women across the lifespan in holistic patient management.

NURS 6346: Management of Health Disorders in Women and Children - Clinical
Cr. 3. (3-0-18). Prerequisites NURS 6330, NURS 6331, NURS 6335, NURS 6336, NURS 6338. Co-Requisite: NURS 6345.
Second of three-course clinical sequence to provide clinical experiences for the refinement of clinical reasoning skills in Family Nurse Practitioners. Clinical experience provides for development of collaborative relationships.

NURS 6351: Evidence-Based Practice Project
Cr. 3 (3-3-0). Prerequisite(s): NURS 6301, NURS 6332. Capstone course final semester of MSN program. Student must have a 3.0 GPA in MSN program to take this course.
Synthesizes knowledge from the core and track specific courses in the development of an evidence-based project based on a practice concern identified. Students prepare the project for implementation, publication, grant submission, or professional presentation.

NURS 6355: Management of Health Disorders Across the Lifespan in Diverse Settings
Cr. 3. (3-3-0). Prerequisite(s): NURS 6330, NURS 6331, NURS 6335, NURS 6336, NURS 6338, NURS 6345, NURS 6346. Co-Requisite: NURS 6356.
Last of three-course sequence to prepare Family Nurse Practitioners in the care of older adults, and individuals and families across the lifespan in diverse healthcare settings. Systems approach with emphasis on differential diagnosis, complex symptom management and disease treatment, and evaluation of plan.

NURS 6356: Management of Health Disorders Across the Lifespan in Diverse Settings - Clinical
Cr. 3. (3-0-12). Prerequisite(s): NURS 6330, NURS 6331, NURS 6335, NURS 6336, NURS 6338, NURS 6345, NURS 6346. Co-Requisite: NURS 6355.
Last of three-course clinical sequence to prepare Family Nurse Practitioners. Emphasis on safe, holistic care in an integrated family practice.

NURS 6366: Family Nurse Practitioner Capstone Clinical
Cr. 3 (3-0-12). Prerequisite(s): NURS 6332, NURS 6338, NURS 6331, NURS 6330, NURS 6230, NURS 6306, NURS 6320, NURS 6335, NURS 6336, NURS 6345, NURS 6346, NURS 6355, NURS 6356. Co-Requisite(s): NURS 6333, NURS 6301.
Supervised practicum to demonstrate MSN Family Nurse Practitioner essentials knowledge in specialty population areas. With the Capstone committee, students will identify specialty preceptor(s) and develop objectives for Capstone experience.

Psychology (PSYC) - Graduate

PSYC 6300: Selected Topics in Psychology
Cr. 3. (3-3-0). May be repeated when topics vary.

PSYC 6302: Independent Study
Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): Approval of instructor.

PSYC 6303: Counseling Psychology Practicum
Cr. 3. Prerequisite(s): PSYC 6321, PSYC 6330, PSYC 6333, PSYC 6335, PSYC 6337and consent of instructor.
Counseling psychology supervised field experience in counseling and/or assessment.

PSYC 6304: Practicum in Forensic Psychology
Cr. 3. Prerequisite(s): PSYC 6321, 6330, 6333, 6335, 6337 and consent of instructor. Enrollment limited. May be repeated for a maximum of 9 semester hours with approval of instructor.

PSYC 6305: School Psychology Internship
Cr. 3. (3-3-0). Prerequisite(s): All other program coursework; Passage of the Comprehensive Exams and Praxis II Exam
The culminating experience in the school psychology professional training program that provides a supervised opportunity to practice professional skills in a school setting.

PSYC 6308-6309: Master's Thesis
Cr. 3 per semester. Prerequisite(s): PSYC 6326 and 9 additional s.h. of graduate psychology.

PSYC 6315: Advanced Learning
Cr. 3. (3-3-0).
Review of research in classical and contemporary learning theory. Principles of application and ethics.

PSYC 6319: Vocational Psychology and Career Counseling
Cr. 3. (3-3-0) Prerequisite(s): Admission to master's program in Psychology and/or consent of instructor.
Theories of vocational and career choice, relationship to lifestyle; sources of occupational and educational information, and the career decision-making process. Includes career development through life stages. *(Formerly: Educational and Career Decision Making)*

PSYC 6321: Advanced Abnormal Psychology
Cr. 3. (3-3-0). Prerequisite(s): PSY 4311, and admission to master's program in Psychology, or consent of instructor.
Theories, processes and issues related to the development, evaluation and classification of maladaptive behavior patterns using the current DSM.

PSYC 6324: Techniques of Child and Adolescent Psychotherapy
Cr. 3. (3-3-0). Prerequisite(s): PSYC 6334 Theories & Issues in Psychotherapy
An intermediate course that prepares students to work with children and adolescents through exploration of a variety of evidence-based therapeutic methods and techniques with children and adolescents.

PSYC 6326: Advanced Research Methods
Cr. 3. (3-3-0). Prerequisite(s): PSYC 3315, PSYC 4318, and admission to Master's Program in Psychology.
Advanced research design and statistical analyses used in the social sciences; directed research. *(Formerly Empirical Methods)*

PSYC 6327: Assessment for Forensic Psychology
Cr. 3. (3-3-0). Prerequisite(s): Admission to MA program in Forensic Psychology, successful completion of PSYC 6336, PSYC 6337, and PSYC 6343; consent of instructor.
Selection, administration and interpretation of psychological tests used for forensic populations.

PSCY 6328: Biological Psychology
Cr. 3. (3-3-0).
Structure and function of CNS, neuropsychology, perception, behavioral genetics, and psychopharmacology.

PSYC 6329: Principles and Application of Psychopharmacology
Cr. 3. (3-3-0).
Drug action; behavioral and cognitive effects of medications/drugs of abuse commonly seen in clinical practice. Develop skills necessary to remain current in clinical settings.

PSYC 6330: Life-Span Developmental Psychology
Cr. 3. (3-3-0).
Theory and research of successive life changes and challenges across the life span of the individual.

PSYC 6331: Multicultural Psychotherapy
Cr. 3. (3-3-0) Prerequisite(s): PSYC 6334 or COUN 6327.
Multicultural issues in theory, practice and research. Emphasis on developing skills for more effective psychotherapy with persons from a variety of cultural/racial/ethnic groups.

PSYC 6332: Advanced Social Psychology
Cr. 3. (3-3-0).
Theory and research of social influence.

PSYC 6333: Ethics and Practice of Psychology
Cr. 3. (3-3-0).
Professional orientation to the roles, ethical and legal standards of practice in school psychology and counseling psychology. *(Formerly: Psychology and the Law)*

PSYC 6334: Theories and Issues in Psychotherapy
Cr. 3. (3-3-0). Prerequisite(s): Admission to master's program in psychology.
Examination of the major schools of psychotherapy including theory, process, issues, and efficacy.

PSYC 6335: Techniques of Psychotherapy
Cr. 3. (3-3-0). Prerequisite(s): PSYC 6334.
Therapy skills introduced through didactic, demonstration and experiential learning situations. Students will be rated on oral communication and clinical skills in application of various techniques.

PSYC 6336: Introduction to Assessment
Cr. 3. (3-3-0). Prerequisite(s): Admission to master's program in psychology.
Intake interviewing, behavioral observations, administration and interpretation of standardized intellectual and achievement tests, writing evaluations.

PSYC 6337: Advanced Assessment
Cr. 3. (3-3-0). Prerequisite(s): Admission to master's program in psychology and PSY 6336.
Administration, scoring and interpretation of personality tests and specific diagnostic tests.

PSYC 6338: Group Psychotherapy
Cr. 3. (3-3-0). Prerequisite(s): PSYC 6335.
Theory and techniques of group psychotherapy; emphasis on process.

PSYC 6339: Theory and Techniques of Family Therapy
Cr. 3. (3-3-0). Prerequisite(s): PSYC 6334 or COUN 6327.
An introduction to family therapy; theories and techniques of the major approaches; application to multiple settings; ethical issues.

PSYC 6340: School Consultation
Cr. 3. (3-3-0).
Examines the process and practices of school consultation. Required for LSSP.

PSYC 6341: Behavior Management
Cr. 3. (3-3-0).
The application of learning principles to conduct behavioral assessments and design behavioral management programs in school and home environments.

PSYC 6342: Early Childhood Assessment
Cr. 3. (3-3-0). Prerequisite(s): Admission to Master's Program in School Psychology, PSYC 6336, 6330
Assessment of young children to identify their social, motor, communicative, cognitive, and early academic skill levels and developmental needs.

PSYC 6343: Advanced Forensic Psychology
Cr. 3. (3-3-0). Prerequisite(s): Admission to graduate study in Psychology or Criminal Justice, or permission of instructor.
Includes topics such as understanding behavior and legal issues in penal settings, criminal settings, tort settings. Will also cover basic ethical and professional issues and roles for psychologist.

PSYC 6344: Ethics & Profession of School Psychology
Cr. 3. Prerequisite(s): Admissions to the School Psychology Graduate Program.
Introduces the student to the history, practice, credentials and ethics of school psychology.

PSYC 6345: Integrated School-Based Assessment I
Cr. 3. (3-3-0). Prerequisite(s): PSYC 6336 Introduction to Assessment
An intermediate course that prepares students for integrated psycho-educational assessment in school psychology with an emphasis on attentional, social, behavioral and emotional functioning.

PSYC 6346: Integrated School-Based Assessment II
Cr. 3. (3-3-0). Prerequisite(s): PSYC 6336 Introduction to Assessment, PSYC 6345 Integrated School Based Assessment I; Co-requisite: School Psychology Practicum in Assessment.
An advanced course that prepares students for integrated psycho-educational assessment in school psychology with an emphasis on neurological functioning, low-incidence disorders, and preschool children. (Replaces PSY 6342)

PSYC 6347: Seminar in Professional Behavior in School Psychology
Cr. 3. (3-3-0). Prerequisite(s): The Ethics & Profession of School Psychology & both School Psychology Practica
An advanced course that prepares students for comprehensive exams, licensure, internship and professional practice as school psychologists.

PSYC 6348: School Psychology Practicum in Consultation
Cr. 3. (3-3-0). Prerequisite(s): PSYC 6324, PSYC 6334, and consent of instructor.
Field based opportunity for consultation in school psychology.

PSYC 6349: School Psychology Practicum in Assessment
Cr. 3. (3-3-0). Prerequisite(s): PSYC 6336, PSYC 6345 and consent of instructor.
Field-based experience for students to use skills in data-based decision-making in school psychology.

PSYC 6399: Selected Topics in Forensic Psychology
Cr. 3. (3-3-0). Prerequisite(s): Admission to MA program in Forensic Psychology or consent of instructor. May be repeated when topics vary.

Publishing (PUBL) - Graduate

PUBL 6305: Publishing Internship
Cr. 3. (3-3-0).
The publishing internship must be taken for two semesters for a total of six hours. The internship will serve as the culminating experience for student, a time to make meaningful connections skills and concepts learned in the classroom and their application in a professional publishing setting.

PUBL 6310: Introduction to Publishing
Cr.3. (3-3-0) Prerequisite(s): Admission to the MS Publishing program.
A historical overview of the origins, development, and current practices of publishing.

PUBL 6312: Publication Design
Cr.3. (3-3-0). Prerequisite(s): Admission to the MS Publishing program.
An introduction to design principles and practices for publishing. Current version of Adobe Creative Suite required.

PUBL 6314: Legal Environment of Publishing & Contracts
Cr.3. (3-3-0). Prerequisite(s): Instructor approval and PUBL 6310 Introduction to Publishing.
An introduction to copyright, contracts and the history of law in publishing

PUBL 6316: Style and Editing
Cr.3. (3-3-0). Prerequisite(s): PUBL 6310 Introduction to Publishing, or instructor approval.
Introduction to copyediting, proofreading and developmental editing.

PUBL 6318: Digital Publishing
Cr.3. (3-3-0). Prerequisite(s): PUBL 6310 Introduction to Publishing, PUBL 6312 Publication Design, PUBL 6316 Style and Editing.
In this graduate seminar, students will learn how to use new media to create publications, including e-books and other digital mediums. *Formerly "Advanced Publishing".*

PUBL 6320: The Business of Books
Cr. 3. (3-3-0).
Focuses on the business of books in traditional and digital media.

Quantitative Management Science (QMSC) - Graduate

QMSC 6300: Selected Topics in Quantitative Management
Cr. 3. (3-3-0). Prerequisite(s): MGMT 6352. May be repeated when topics vary.
QMSC 6351: Statistics and Research Methods
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing and business calculus or equivalent.
This course places a strong emphasis on the application of research methodology and statistical techniques to typical business problems encountered by management. *(Credit will not be given for both QMSC 6351 and QMS 6311.)*

Religion (RELN) - Graduate

RELN 6300: Selected Topics in Religion
Cr. 3. (3-3-0).
May be repeated when topics vary.
RELN 6310: History of Christianity
Cr. 3. (3-3-0).
Overview of Christianity as an evolving legacy of beliefs and historical events.
RELN 6311: Asian Religion & Culture: Classic to Contemporary
Cr. 3. (3-3-0).
Introduces students to Asian culture through the history, social customs and art of Asia, focusing on the traditions of India, China and Japan.
RELN 6312: Religion and Media
Cr. 3. (3-3-0).
Examines relationship between media and religion and consider how media mediate religious experience.
RELN 6313: Philosophy of Religion
Cr. 3. (3-3-0).
Examines what is most important to religion, including basic problems common to all religions.

Science (SCIE) - Graduate

SCIE 6112: Physical Science for Secondary Schools
Cr. 1. (1-0). Prerequisite(s): 18 s.h. in science. May be repeated when topics vary.
Topics in physical science relevant to science teaching in secondary classrooms.
SCIE 6300: Selected Science Concepts
Cr. 3 (3-3-0). Prerequisite(s): Approval of advisor or school dean.
Concepts in physical science, environmental science, biology, and earth and space science.
SCIE 6321: Conceptual Chemistry
Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree
This course will enhance teachers' content knowledge and understanding of our world of atoms and molecules. It will include particles of matter, elements of chemistry, subatomic particles, chemical bonding, chemical reactivity, organic compounds, and medicinal chemistry.

SCIE 6322: Earth Science
Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree
This course will enhance teachers' content knowledge in Earth Science. It will include an introduction to geology, matter and minerals, rock, earthquakes, volcanoes, running water and ground water, weather plate tectonics, oceanography, the atmosphere, and the solar system.

SCIE 6323: Environmental Science
Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree
This course will enhance teachers' environmental science teaching skills. It will include the following: environmental science and systems, ecology, human population, conservation biology, resource management, health, water systems and resources, pollution, global climate change, etc.

SCIE 6324: Heat, Sound, Light, and Electricity
Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree
This course will enhance teachers' content knowledge in physics, particularly heat, sound, light and electricity. It will include change of phase, vibration and waves, reflection and refraction, electrostatics, current electricity and magnetism.

SCIE 6325: Mechanics and Properties of Matter
Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree
This course will enhance teachers' content knowledge in physics, particularly mechanics and properties of matter. It will include Newton's laws of motion, momentum, energy, and the atomic nature of matter.

SCIE 6326: Trends in Teaching Secondary Science
Cr. 3. (3-3-0). Prerequisite(s): Bachelor's Degree
This course will enable secondary science teachers to create and manage an engaging, productive science classroom by integrating science content, teaching methods, standards, technology, and inquiry activities.

Secondary Education (SEDU) - Graduate

SEDU 6367: Literature for Adolescents
Cr. 3. (3-3-0). Prerequisite(s): Graduate standing in the School of Education and Human Development or consent of instructor.
Emphasis upon selection, criteria for evaluation and guidance of reading interests for 12 to 16 years old.

Special Education (SPED) - Graduate

SPED 6105: Special Education Internship
Cr. 1. Prerequisite(s): Approval by Program Coordinator
Supervised instructional internship in schools. May be repeated as needed.

SPED 6300: Selected Topics in Special Education
Cr. 3. (3-3-0). Prerequisite(s): Approval of advisor and school dean.

SPED 6302: Independent Study
Cr. 3 per semester or more than 3 by concurrent enrollment. Prerequisite(s): Approval of advisor and school dean.

SPED 6304: Practicum in Teaching Exceptional Children
Cr. 3. Prerequisite(s): 6 s.h. of special education and consent of instructor. May be repeated for a maximum of 6 s.h. with advisor approval.
Supervised teaching in specialized area designed to provide professional development for teachers-in-service. Seminar meetings to evaluate work in progress.

SPED 6305: Educational Diagnostician Practicum
Cr. 3. (3-3-0). Prerequisite(s): Approval of advisor.
Supervised field experience with administering and interpreting assessments for students with disabilities in the public schools. Seminar meetings to evaluate work in progress.

SPED 6321: Introduction to Special Education
Cr. 3. (3-3-0).
Survey of disabilities; federal and state mandates; transition; eligibility requirements; and, procedures for creating the optimal conditions for students with disabilities at appropriate developmental levels.

SPED 6322: Educational Appraisal and Programming
Cr. 3. (3-3-0).
A workshop experience in current educational appraisal and programming activities, which influence the education of individuals with disabilities.

SPED 6324: On-the-Job Application and Demonstrations
Cr. 3. (3-3-0). Prerequisite(s): SPED 6322.
A workshop experience that provides on-the-job training on a one-to-one or small group basis with individuals with disabilities. Demonstration teaching is provided.

SPED 6325: Applied Behavior Analysis
Cr. 3. (3-3-0). Prerequisite(s): SPED 6331.
Principles and techniques of behavior analysis and behavior change.

SPED 6326: Programming and Collaboration for Students with Disabilities
Cr. 3. (3-3-0).
The collaborative process of developing and implementing an IEP and transition plan for students with disabilities through functional analysis and educational assessment, methods and foundations.

SPED 6327: Appraisal and Collaboration for Students with Disabilities
Cr. 3. (3-3-0).
Appraisal using permanent products, direct observation, informal and curriculum-based assessments and interpretation of formal assessments. Emphasis on collaboration with school, family and community.

SPED 6331: Behavioral Assessment and Adjustment of Exceptional Children and Youth
Cr. 3. (3-3-0).
Analysis of conceptual models and issues surrounding children with emotional and behavioral disorders in the public schools. Legal guidelines, functional assessments and behavior intervention also reviewed.

SPED 6332: Principles of Behavior for the Educator
Cr. 3. (3-3-0).
Overview of Principles of Behavior including history, philosophy and conceptual framework of applied behavior analysis. In depth examination of principles of behavior applied to working with individuals with disabilities.

SPED 6334: Diagnostic Teaching and Instructional Strategies
Cr. 3. (3-3-0)
Use of strategies and materials for students based on formal and informal assessment with emphasis on reading, math, functional living skills and community based instruction.

SPED 6335: Ethical and Professional Conduct for the Applied Behavior Analyst
Cr. 3. (3-3-0)
Survey of guidelines, and disciplinary and ethical standards for responsible conduct for the Behavior Analyst. Students will evaluate various ethics scenarios from Applied Behavior Analysis..

SPED 6336: Behavior Applications; Focus on Autism and Developmental Disabilities
Cr. 3. (3-3-0).
Review of autism spectrum disorders and developmental disabilities. Focus on applied behavior analysis techniques as they apply to teaching and working with children and adults with autism and other developmental disabilities in a variety of settings.

SPED 6337: Teaching Strategies for Students with Autism Spectrum Disorders (ASD)
Cr. 3. (3-3-0)
Overview and analysis of teaching practices for students with ASD. Teaching methods based on applied behavior analysis, structured teaching, developmental and experiential approaches will be discussed.

SPED 6338: Behavior Intervention Procedures for Educators
Cr. 3. (3-). Prerequisite(s): SPED 6332
Principles and concepts of behavior change and applied behavior analysis techniques. Measurement of behavior, procedures to establish new behavior, and increase decrease behavior will be taught.

SPED 6339: Communication Strategies for Students with Autism Spectrum Disorders (ASD)
Cr. 3. (3-3-0)
Survey of language development and verbal and non-verbal communication in student with Autism Spectrum Disorders. Augmentative and alternative communication interventions will be discussed.

SPED 6343: Transitions for Students with Disabilities
Cr. 3. (3-3-0).
Survey of issues in transitions from home to pre-kindergarten; kindergarten to primary school; primary to secondary school; and secondary school to independent adult life.

SPED 6344: Educational Assessment of Students with Disabilities
Cr. 3. (3-3-0). Prerequisite(s): SPED 6345
Review, administration and interpretation of achievement, reading, math, written oral language, perceptual motor and adaptive behavior tests used in educational settings.

SPED 6345: Intellectual Assessment
Cr. 3. (3-3-0).
Administration and Interpretation of standardized intellectual tests, including nonverbal and early childhood instruments used in public schools; report writing and application of special education law. *(Replaces PSYC 6336 for Education plans.)*

University of Houston – Victoria
Telephone / Fax / Web Directory

Requests for information and forms should be directed to the UH-Victoria office shown below:

Office	Telephone & Fax	Web / Email
UHV Main Switchboard	(361)-570-4848 1-877-970-4848	www.uhv.edu
Academic Advisement and Degree Plans:		
School of Arts and Sciences	VIC (361)-570-4201 SL 281-275-3374 Fax: (361)-580-5507	artssciences@uhv.edu
School of Business Administration	(361)-570-4231 Fax: (361)-580-5529	busadvisor@uhv.edu
School of Education and Human Development	(361)-570-4371 Fax: (361)-580-5580	education@uhv.edu
School of Nursing	(361)-570-4370 Fax: (361)-580-5596	nursing@uhv.edu
Academic Affairs / Office of the Provost	(361)-570-4321 Fax: (361)-580-5514	ProvostOffice@uhv.edu
Admissions / Office of Admissions	(361)-485-4995 or 1-877-970-4848 Fax: (361)-580-5500	admissions@uhv.edu
Alumni Relations	(361)-570-4117 Fax: (361)-580-5539	alumni@uhv.edu
Athletics	(361)-485-4423 Fax: (361)-580-5524	athletics@uhv.edu
Bookstore/ The Victoria College	(361)-572-6430	http://www.victoriacollege.edu/bookstore
Campus Police Office	(361)-570-4571	
Campus Safety	(361)-570-4245 Fax: (361)-580-5525	campussafety@uhv.edu and securityofficer@uhv.edu
Campus Security 24-hour Helpline	(361)-570-4357	
Campus Security Office	(361)- 570-4830 Fax: (361)-580-5525	securityofficer@uhv.edu
Center for Teaching Innovations / Academic Affairs	(361)-570-4282 (361)-580-5514	cti@uhv.edu
Communications and Marketing / President	(361)-570-4349 Fax: (361)-580-5559	marketing@uhv.edu
Computer Microlabs	(361)-570-4888	HelpDesk@uhv.edu
Counseling Center	(361)-570-4135	
Development / Office of University Advancement	(361)-570-4354 Fax: (361)-580-5515	makeagift@uhv.edu
Disability Services	(361)-570-4287	
Financial Aid/ Office of Financial Aid	361)-570-4125 or 1-877-970-4848 Fax: (361)-580-5555	finaid@uhv.edu

Housing/ Jaguar Hall / Jaguar Court / Jaguar Suites	(361)-485-4404 Fax: (361)-580-5506	housing@uhv.edu
International Students/ Office of Admissions	(361)-570-4110 or 1-877-970-4848 Fax: (361)-580-5500	intladmissions@uhv.edu
Jaguar Village Security 24-hour Helpline	(361)-570-4357	
Jaguar Village Security	(361) 485-4403 Fax: (361)-580-5525	campussafety@uhv.edu
Library	(361)-570-4166 Toll Free: 1-800-687-5006 Fax: (361)-570-4155	http://vcuhvlibrary.uhv.edu
Loans & Scholarships/ Office of Financial Aid	(361)-570-4125 or 1-877-970-4848 Fax: (361)-580-5555	finaid@uhv.edu
Marketing / Office of President	(361)-570-4341 Fax: (361)-580-5559	marketing@uhv.edu
President www.uhv.edu/president/	(361)-570-4332 Fax: (361)-580-5534	
Records / Office of the Registrar and Student Records	(361) 570-4368 or 1-877-970-4848 Fax: (361) 580-5545	registration@uhv.edu
Recruitment / Office of Student Recruitment	(361)-570-4865 or 1-877-970-4848 Fax: (361)-580-5536	recruitment@uhv.edu
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Student Employment / Office of Career Services	(361) 570-4369 Fax: (361) 580-5510	careerservices@uhv.edu
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Technology Services	(361)-570-4390 Fax: (361)-580-5569	HelpDesk@uhv.edu
Training and Continuing Education/ Human Resources	(361)-570-4366 Fax: (361)-580-5509	training@uhv.edu
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Transfer Credit / Office of the Registrar and Student Records	(361)-570-4368 or 1-877-970-4848 Fax: (361)-580-5545	registration@uhv.edu
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University of Houston Sugar Land	(281)-275-3300 Fax: 281-275-3301	http://www.uh.edu/sugarland/
Veterans Affairs/ Office of Financial Aid	(361)-570-4125 Fax: (361)-580-5555	finaid@uhv.edu
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Visitor Information	(361)-570-4848	www.uhv.edu

INDEX

- A –

Absence from class, 105
About UH-Victoria, 9
Academic advising, 103
Academic calendar, 5-7
Academic department chairs, 18
Academic honesty, 103, 126
Academic Fresh Start, 51
Academic minors,
  Arts and Sciences, 130-132
  Business Administration, Computer Information Systems, 198
Academic policies, 103
Academic probation or suspension, 103-104, 125
  Academic notice/warning, 104
  Removal from academic probation, 104
  Readmission from academic suspension, 104
Academic Program Coordinators, 18
Accounting (ACCT) course descriptions, 281-282, 333-334
Accreditation,
  UHV, 1, 21
  School of Business Administration, 21, 192
  School of Education and Human Development, Counseling, 21, 247
  School of Nursing, 21, 262
Additional bachelor's degree, 123-124
Address, change of, 94
Administration, 9
Admissions
  Application deadlines, 37, 57, 263
  Application process, 36
  Auditing course(s), 71-72, 86
  Conditional admission, 54, 210
  Fresh Start option, 51
  Freshman admission, 44
  General information, 36
  Graduate students, 53-56
    Test scores, 55-56
  Immunization requirements, 36, 264
  International students, 56-58
  Post-baccalaureate students, 51
  Programs and plans, 41-43
  Temporary graduate students, 52
  Transcript Requirements, 39-40, 50, 51, 52, 56, 57
  Transfer admission, 44, 50, 53
  Transient admission, 45, 53
  TSI – Texas Success Initiatives, 46-49
  Undergraduate students, 44
Adult Higher Education (AH21ED) course descriptions, 334-336
Air Force ROTC (AFSC) course descriptions, 282-283
Alumni Relations, 21
American Book Review, 187
Anthropology (ANTH) course descriptions, 283
Arabic (ARAB) course descriptions, 283
Arts and Sciences, School of, 118
  Academic Minors, 130-132
  Degrees offered, 41, 129
  Degree in Three (Dn3), 130
  Bachelor of Applied Arts and Sciences (BAAS), 133-144
  Bachelor of Arts (BA), 145
    Communication, 149-150
    Communication Design, 151-152
    Humanities, 160-162
    Mathematical Sciences, 163-164
    Psychology, 167-168
    Spanish, 169-170
  Bachelor of Science (BS), 145
    Biology, 146-147
      Pre-medical/Pre-dental, 148
    Communication, 149-150
    Computer Science, 153-155
    Criminal Justice, 158-159
    Mathematical Sciences, 163-164
    Psychology, 167-168
  Master's Degrees
    Biomedical Sciences-Professional Science (MS), 171-173
    Computer Information Systems (MS), 173-179
    Creative Writing (MFA), 178-179
    Interdisciplinary Studies (MAIS), 180
    Psychology (MA), 181-183
    Publishing (MS), 186
Associate Deans, 18
Athletics, 18, 22
Attendance, class, 88, 87, 105
Auditing course(s), 71-72, 86

- B –

Bachelor's Degree Requirements, 118
  Additional degree or plan, 123-124
Billing and Financial Information, 61
Biology (BIOL) course descriptions, 283-286, 336
Biomedical Sciences (BIMS) course descriptions, 336-337

Board of Regents, 9
Book Loans, 66
Bridge Program, Fourth-year, 202-203, 206-207
Bridge Program, Third-Year, 173-175
Building and Office Hours, 22
Business Administration, School of, 192
Accreditation AACSB International, 21, 192
Admission Requirements (graduate), 210-211
BBA Degree requirements, 193-198
Bachelor of Business Administration, 193
Accounting, BBA, 196
Finance, BBA, 198
General Business, BBA, 196
Healthcare Administration, BBA, 196
Management, BBA, 196
Marketing, BBA, 197
Supply Chain Management, 197
Master of Business Administration
Global MBA, 204
Global MBA 4th year Bridge, 206
Strategic MBA, 200
Strategic MBA 4th year Bridge, 202
MBA test score requirements, 210-211
Master of Science in Economic Development and Entrepreneurship, 208
Minor, Computer Information Systems, 198
Business (BUSI) course descriptions, 287, 336

- C –
Calendar, 5-7
Campus
Map, 8
Safety and Security, 22
Career services, 25
Change of address, 94
Change of plan, 94
Change of name, 94-95
Chemistry (CHEM) course descriptions, 287
Class attendance, 88, 87, 105
Class membership, 85, 105
Class schedule, 85
Career, student, 113-114
Commencement Ceremonies, 28, 112-113, 275-76
Communication (COMM) course descriptions, 287-290, 337
Communication Design (DSGN) course descriptions, 297-303
Community College partners, 23
Complaint resolution, 23
Comprehensive exams, 186, 239, 246
Computer Science (COSC) course descriptions, 290-292, 337-341
Continuing Education, 374
Core curriculum requirements, 118-122
Correspondence course credit, 97, 102
Counseling (COUN) course descriptions, 341-343
Course descriptions (UHV), 279
Course load, 106
Courses
Adding, 86
Auditing, 71, 86
Descriptions (UHV), 279
Discontinued, 86
Dropping, 86, 107-108
Level of credit, 124, 279
Maximum Load, 106
Numbering system, 277, 279
Prerequisites, 86
Repeating, 79, 109-110, 112
Withdrawals, 107-110
Financial Aid, 77, 81
Billing, refunds, 69-71
Credit by exam, 97-101
Criminal Justice (CRIJ) course descriptions, 292-294, 343-344
Curriculum and Instruction (CUIN) course descriptions, 294-297, 344-347

- D –
Dean's List, 106
Deficiency plans, 236
Degree plan, 107
Change of, 94
Degree requirements (see Bachelor's and Master's degree requirements)
Degrees, posthumous, 113
Design (DSGN) course descriptions, 297-298
Directory, UHV telephone/fax/web, 372-374
Discontinued classes, 86
Distance Education Out-of-State Authority, 37
Drama (DRAM) course descriptions, 297
Drops and withdrawals, 107-109
By instructor, 108
By military, 109
By student, 108
By university, 108
Undergraduate 6-drop limit, 114-115

- E –
Early Childhood Education (ECED) course descriptions, 244, 347
Early School Education (ESED) course descriptions, 301-303
Economic Development & Enterprise (EDEN) course descriptions, 348-349
Economics (ECON) course descriptions, 298-299, 347

Education & Human Development, School of, 212
Block Courses, 223, 226
Certificates, supplements offered, 214
Adult & Higher Education, 259-260
Educational Diagnostician, 258
English as a Second Language, 235
Special Education, 255
Master Reading Teacher, 253, 258
Master Mathematics Teacher, 258-259
Reading Specialist, 253, 258
School Administrator–Principal, 241, 259
School Counselor, 239, 241, 259
Superintendent, 234, 259
Certification, Teacher, 215, 232
Admission to, 232
Application for, 215
Deficiency Plans, 236
Educator Preparation Office (EPO), 215
Elementary Education, 235
English as a Second Language, 235
Internships for, 238
Middle School Education, 224
Online, VOICE program, 235
Post Baccalaureate plans, 236
Secondary Education, 235
Special Education (EC-12), 235, 255
TExES Academy, 216
Graduate Certificates, 258-260
Internships /teacher certification, 238
Plans and Degrees, 41-43, 210
Bachelor of Science in Interdisciplinary Studies (BSIS), 219
EC-Grade 6 Generalist, 220
EC-Grade 6 Generalist, AAT , 221
EC-Gr 6 Generalist, non-AAT, 222
Grade 4-8 Generalist, 224
Grade 4-8 Gen., non-AAT, 225
Master of Education, 239
Educational Leadership, Administration & Supervision, M.Ed., 241
Principal certificate, 241
Superintendent certificate 234
General Leadership, 242
Adult and Higher Education, M.Ed. 243-244
Counseling, M.Ed., 246
Clinical Mental Health Counseling, 249
Evaluation, Remediation and Retention Policy, 247-248
Student Affairs and College Counseling, 250
School Counseling, 249
Curriculum & Instruction, M.Ed., 251-254
Elementary Education, (EC-8), 252
Elem. Mathematics Education, 252
Elem. Science Education, 253
Literacy Studies, 253-254
Master Reading Teacher, 253, 258
Reading Specialist, 253-254
Secondary Education, 254
Graduate Certification,
Adult and Higher Education, 259-260
Educational Diagnostician, 258
Master Mathematics Teacher, 258-259
Master Reading Teacher, 253, 258
Reading Specialist, 253-254, 258
School Administrator-Principal, 259
School Counselor, 259
Superintendent, 259
Special Education, M.Ed., 255
Applied Behavior Analysis, 255
Autism Spectrum Disorders, 256
Educational Diagnostician Certification, 257
Secondary Teacher Certification, 227
Business Administration, 229
Computer Science, 229
English, Language Arts, Reading, 230
History, 230
Mathematics, 230
Science, 230
Speech, 231
Student teaching, 228-234
Supplemental Certificates,
Elementary Education (EC-6 Generalist), 235
English as Second Language, 235
Middle School Education (Grades 4-8 Generalist), 235
Secondary Education (EC-12), 235
Special Education (EC-12), 235
Education Leadership, Administration and Supervision (ELAS) course descriptions, 350-351
English (ENGL) course descriptions, 299-301, 351-352
English as a Second Language (ESLN) course descriptions, 303
English proficiency, 37-38
Enrollment Cap, Undergraduate, 116
Experiential learning, 97

- F –
Facilities, 23-24
Faculty, 10-17
Fall Term/Sessions, 5

Family Educational Rights and Privacy Act, 86
Definitions related to FERPA, 87
Disclosure of education records, 90
Hearing procedures, 91-92
Inspect and amend records, 90
Student rights, 86
Fee bills and payments, 65-66
Fee exemptions and waivers, 66
Film (FILM) course descriptions, 353
Final grade reports, 95
Finance (FINC) course descriptions , 305-306, 353-354
Financial Aid, 73
Academic requirements, 78
Appeal process, 79, 84
Assistance programs, 74
Deadlines, 73
Information websites, 76
Refund policy, 81
Semester revisions, 77
Student responsibility, 83-84
Veterans' benefits, 75
Vocational rehabilitation, 75
Financial Information, *see* Billing and Financial Information, 61
Forensic Science (FORS) course descriptions, 354
Foundations of Education (FEDU) course descriptions, 304, 352-353
French (FREN) course descriptions, 305
Fresh Start, 51

- G –
Gaming (GMNG) course descriptions, 305-306, 354-355
Grades
Change of, 110
Grading system, 109
Reports, 95
Grade Point Average (GPA), 110
Repeated courses, 110
Undergraduate graduation, 110
Graduate Academic Standards, 124
Graduate Admission, 53
Graduate Admission Index, 54
Graduate Admission test scores, 54, 210
Graduate Assistants, 66, 110-111
Graduate credit, 124
Correspondence, 102
Level of credit, 124
Time limitation, 125
Transfer of, 102, 275
Undergraduate student within 12 hours, 125
Graduate Degree Requirements, 124
School of Arts & Sciences, 171
School of Business Administration, 1192
School of Education & Human Development, 212
School of Nursing, 261
Graduation, 86, 111
Application for, 112
Commencement ceremonies, 28
Requirements (see bachelor's and master's)
Under a particular catalog, 111
With honors, 112

- H –
Handbook, Student, 29
Hazlewood Act, 67
Health Care Administration (HCAD) course descriptions, 307
History (HIST) course descriptions, 308-309
Homeland and International Security (HINS) course descriptions, 355
Honors, 112
Dean's List, 106
President's List, 113
Housing and Residence Life, 26, 28
Humanities (HUMA) course descriptions, 310-311

- I –
Independent study, 11
Installment Pay Plan, 62, 65
Instructor withdrawal, 108
Interdisciplinary Studies (INDS) course descriptions, 311, 356-357
International Business (IBUS) course descriptions, 311
International students,
Admission, 56
Admission deadline, 37, 57
English proficiency, 37
Exceptions to TOEFL, 37-38
Full-course Load requirement, 57

- L –
Language (LANG) course descriptions, 312, 357
Leadership & Enterprise Studies (LDRS) course descriptions, 312
Librarians, 19
Library, 27

Licensed Professional Counselor
(LPC), 181, 246, 248
Licensed Psychological Associate (LPA), 181
Licensed Specialist in School Psychology (LSSP), 181
Literacy (LITY) course descriptions, 312-314, 357-358
Loans, Tuition, 66

- M –
(Majors) Programs and Plans, 41, 129, 193, 213, 261
(Major)Plan
Additional, 123
Change of, 94
Management (MGMT) course descriptions, 317-319, 359-360
Map, campus, 8
Marketing (MKTG) course descriptions, 319-320, 361-362
Master's degrees offered, 41-43
Master's degree requirements, 124
Master's Degree,
Academic standards, 125
Applicable prior credit, 124
General requirements, 114
Minimum hours required, 126
Time limitation, 125
Mathematical Sciences (MATH) course descriptions, 314-317, 358
Maximum course load, 106
Microcomputer and Teaching Labs, 32
Middle School Education (MSED)
Course descriptions, 320-321
Military withdrawal, 109

- N –
Name, Change of, 94
Nationally Certified School Psychologist (NCSP), 167
Non-Course Based Options (NCBO), 321
Nursing, School of, 261
Accreditation, 21, 261
Admission Deadlines, 262
Plans and Degrees offered, 43, 261
RN to BSN Program, 265
Admission requirements, 266-267
BSN degree requirements, 264
Second Degree BSN, 269
Master of Science in Nursing, MSN, 271
Admission requirements, 273-274
Nurse Administration, 271
Nurse Education, 272
Post-Master's Certificate,
Nursing Administration, 273
Nursing Education, 273
Pinning ceremony and graduation, 275-276
Transfer of credit,
Graduate, 275
Undergraduate, 270
Nursing (NURS) course descriptions, 321-324 362-364

- 0 –
Official transcripts
Required for admission, 39
International, 56
UHV transcript, 95
Outreach
Letting Education Achieve Dreams (LEAD), 24
Small Business Development Center, 24

- P –
Parking, 72
Pathways admissions program, 45
Payment options, 65
Personal information, release of, 89
Philosophy (PHIL) course descriptions, 324
Political Science (PSCI) course descriptions, 324-325
Post-baccalaureate
Admission, 51
Certification plans, 236
Posthumous degree, 113
Pre-medical and Pre-dental program, 148
President's List (Honors), 113
President's Regional Advisory Board, 10
Prerequisites, 69, 86
Probation, academic, 103, 104, 125
Psychology (PSYC) course descriptions, 325-327, 365-367
Publishing (PUBL) course descriptions, 367-368

- Q –
Quantitative Management Science (QMSC)
Course descriptions, 368

- R –
Reading (now Literacy) (LITY) course descriptions, 312-314, 357-358
Readmission
Former student, 39, 45, 54
From academic suspension, 104

Records, student, 86
Privacy protection, 86
Retention, 94
UHV Transcripts, 95
Refund and repayment policy
Financial Aid funds, 80
Tuition, 66
Regents, Board of, 9
Registration procedures, 85
Add/drop, 86
Auditing a course, 71, 86
Cancellation, 85
Class schedule, 85
Discontinued classes, 86
General information, 85
Late Registration, 85
Reinstatement in course, 62
Residency requirements, 98, 102, 122
Religion (RELN) course descriptions, 368
Religious holy days, absences, 105
Residence life, 26
Residence Status, 59-60
Returned checks, 62, 65

- S –

Safety and Security, 22
Scholarships, 74
Science (SCIE) course descriptions, 327-328, 368-369
Secondary Education (SEDU) course descriptions, 328, 369
Section Changes, drop/adds, 86
Small Business Development Center, 24
Society for Critical Exchange, 175
Spanish (SPAN) course descriptions, 328-330
Special Education (SPED) course descriptions, 330-331
Speech (SPCH) course descriptions, 330
Spring Term/Sessions, 6
Student
Career, 106
Conduct, 29
Drop or withdrawal, 108
Grade reports, 90
Handbook, 29
Health Insurance, 30
Health services, 30
Housing, 26, 28
Identification cards, 28
Organizations, 29
Personal Counseling, 29
Student Center, 29
Student Government, 30
Student Travel, 30
Student - Continued
Writing Assistance, 34
Student Records, 82
Changes, 87, 89
Confidentiality of, 82
Definition of, 83
Directory information, 83
Retention, 88
Student Life and Services, 28
Alumni services, 21, 25
Career services, 25
Student organizations,
Student Success Center, 32-33
Study skills workshop, 32
Summer Term/Sessions, 7
Supplemental instruction, 32
Suspension, academic, 104 125
Symploke, 191

- T –

TSI, Texas Success Initiative (formerly TASP/THEA), 46-49
Teaching Centers, 24
UH Sugar Land Campus, 23
UH System at Cinco Ranch, 23
Teaching or Research Assistants, 62, 103
Technology Services, 34
Telephone, Fax, and Web Directory, 372-374
Temporary Graduate Admission, 52
Test Scores, 50, 51, 52
Testing Services, 34-35
Texas Common Course Numbering System, 277
Thesis, 126
Timely Degree Completion, 114
TOEFL, requirements and exceptions, 37-38, 58, 199, 208, 210, 176, 266, 269, 273
Transcript
Requirements for admission, 39-40, 50, 51, 52, 56, 57
Requests, for UHV, 90
Transfer credit
Community college regulations, 91
Correspondence credit, 91, 96
Credit by exam, 93
CLEP, 97-98
Advanced placement exams (AP), 94-95
Dantes (DSST), 100
Int. Baccalaureate Diploma (IBD), 100
Dispute resolution, 101
Dual credit, 97
Examination credit, 97-101
Experiential, 97
Undergraduate, 95
Graduate, 102
International, 94

Time Limitation (graduate), 125
Vocational Technical, 96
Transcript requests, 90
Transfer work evaluation,
Graduate, 102
International, 97
Undergraduate, 95-96
Transient Student, 45, 53, 73, 103
Tuition and fees, 61-62
Auditing a course, 71, 86
Cancelled enrollment, 61, 64, 67
Dropped course refunds, 66
Exemptions and waivers, 71
Loans, 66, 69
Senior citizens, 63-64
Payment options, 65-66
Refunds, 64
Schedule of charges, 63
Student responsibilities, 70
Withdrawal refunds, 70
Tuition Rebate, 71
Tutoring, 34

- U –
University of Houston-Victoria
Academic Schools
Administrators (Deans), 9
Associate Deans, 18
Department Chairs, 18
Program Coordinators/Managers, 18
Accreditation, 1, 20, 21, 192, 246, 261
Administration, 9
Campus Safety and Security, 22
Community College Partners, 23
Faculty roster, 10-17
History, 20
Key facts, 23
Location and Facilities, 23
Mission, 20
Outreach and partnerships, 24
President's Regional Advisory Board, 10
Programs and plans, 41-43
Undergraduate transfer credit, evaluation, 95
Undergraduate Admission Application, 44
Undergraduate credit, examination credit, 97
Undergraduate credit, transfer of, 95
Undergraduate double majors, 123
Undergraduate enrollment cap, 116
University (UNIV) course descriptions, 331
University course descriptions, 279
University and Its Organization, 9
University of Houston System, 9
University withdrawal, 108

- V –
Veteran's benefits, 75
Vocational Rehabilitation, 75
Vocational Technical Credit, 96-97

- W -
Withdrawal,
Financial aid policy, 73, 77
Instructor, 108
Military, 109
Refunds, 68-71
Student, 108
University, 108
Writing center, 34